

**STEBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, April 11, 2017*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [March 21, 2017](#)**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

A. Personnel (*Nate Alderman*)

1. **Request Authorization to Issue RFP for EAP Services**
2. **Reclassifications – Department of Public Works**
  - *Reclassify Assistant Landfill Supervisor, Grade 14 (\$37,654 - \$53,159) to Environmental Project Coordinator, Grade 16 (\$49,385 - \$59,260)*
3. **Reclassification – Department of Social Services**
  - *Reclassify Social Services Attorney, Management Grade E (\$50,756 - \$80,485) to Senior Social Services Attorney, Management Grade G (\$61,338 - \$95,008)*

B. Information Technology (*Ken Peaslee*)

1. **Request Authorization to Issue RFP for HIPAA Audit and Option PCI (Payment Card Industry) Audit**

C. County Manager (*Jack Wheeler*)

1. [Budget Transfer](#)

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*