

**STEBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, July 11, 2017*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [June 13, 2017](#)**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

- A. Commissioner of Finance (*Pat Donnelly/Tammy Hurd-Harvey*)
  - 1. **Approval to Contract with GASB 75 Actuary**
- B. Personnel (*Nate Alderman/Jennifer Demonstoy*)
  - 1. **Authorization for Designation of EAP Services**
- C. Elections (*Vicki Olin/Kelly Penziul*)
  - 1. **Approval to print Mail Check (Voter Address Verification Cards)**
- D. Information Technology (*Ken Peaslee*)
  - 1. **Award RFP for Security Audit**
- E. Risk Manager (*Scott Sprague*)
  - 1. **2018 Worker's Compensation Budget/Appportionment Schedule**
  - 2. **PERMA Contract – Two Year Extension**
- F. Law Department (*Alan Reed/Jennifer Prossick*)
  - 1. **Tax Certiorari**
  - 2. **Land Bank Contract**
- G. Clerk of the Legislature (*Brenda Mori*)
  - 1. **Retirement Reporting**
    - [Resolution](#)
    - [Policy Amendment](#)
- H. County Manager (*Jack Wheeler*)

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*