

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, July 12, 2017*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      Dan C. Farrand  
                    John V. Malter    Robert V. Nichols

**STAFF:** Jack K. Wheeler                                      Mitchell Alger    Amy Dlugos  
                    Eric Rose    Jennifer Prossick

**LEGISLATORS:** Joseph J. Hauryski                                      Carol A. Ferratella    Kelly H. Fitzpatrick  
                    Hilda T. Lando

**OTHERS:** Larkin Podsiedlik, Cornell Cooperative Extension  
                    James Johnson, Steuben County Industrial Development Agency  
                    Jill Staats, Steuben County Industrial Development Agency  
                    Cindy Kimble, Finger Lakes Tourism Alliance  
                    Laury Poland, Finger Lakes Wine Country  
                    Jeff Smith, *The Leader*  
                    Mary Perham

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:00 a.m. and asked Ms. Podsiedlik to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: ADOPTING THE MINUTES OF THE JUNE 7, 2017, MEETING MADE BY MR. FARRAND. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Buildings & Grounds

1. **Authorization to Bid Elevator Repairs and Maintenance** – Mr. Rose requested authorization to bid elevator repairs and maintenance for the County Office Building. We have to go through a mini bid process through the NYS Office of General Services. He commented that we are looking at updating the mechanics which includes the modification of the cars and maintenance. Mr. Farrand asked what is the cost for maintenance now? Mr. Rose replied \$17,000.

**MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS & GROUNDS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR ELEVATOR REPAIRS AND MAINTENANCE MADE BY MR. FARRAND. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Planning

1. **Request for Public Hearing** – Mrs. Dlugos requested authorization to hold a public hearing relative to the submission of Community Development Block Grant applications for the 2017 program year.

**MOTION: AUTHORIZING A PUBLIC HEARING RELATIVE TO THE SUBMISSION OF COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS FOR THE 2017 PROGRAM YEAR MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**IV. OUTSIDE AGENCIES**

A. Steuben County Industrial Development Agency

1. **Activities Update** –

a. *Kraft* – Mr. Johnson informed the committee that Kraft and Upstate began negotiations earlier this year. They are working through the transition phase and will be operating as Upstate Niagara by the beginning of August. The intent is to grow the facility. They will start with 150 employees producing fluid products and cultured products. We are very lucky to have them as a business in our community. Mr. Nichols commented for the dairy industry, the more plants you have in the Northeast, the better you are.

b. *Phillips* – Mr. Johnson stated there have been high level conversations with real estate agents and we can expect to see the building on the market in September. The building is in good shape and will be priced competitively.

c. *Denison Parkway Nursing School* – Mr. Johnson commented this new facility looks very impressive. The ribbon cutting ceremony is scheduled for August. This will be a multi-use building that they want the community to be able to use.

d. *Old Corning Hospital* – Mr. Johnson announced the smokestack on the old Corning Hospital will be coming down by the end of August. At the end of this year, the site will be turned over to Redmond Development.

e. *Website Development* – Mr. Johnson stated he would like to thank the Planning Department for sharing their ESRY data. This has been a great resource for us and we have utilized the information for demographics on our website.

f. *Workforce Development* – Mr. Johnson stated they have brought in consultants and proposals are coming in.

g. *Consolidated Funding Applications* – Mr. Johnson stated applications are due by 4pm on July 28, 2017. Family Life Ministries in the Town of Erwin is applying as is another small manufacturing company that is looking to expand in the Painted Post area.

h. *Gunlocke* - Mr. Johnson informed the committee that they have been working with Gunlocke to help with recruitment strategies. They are currently using an agency that is Rochester-based. Dan Porter from CSS Workforce Development is also working with them.

B. Finger Lakes Tourism Alliance

1. **2018 Budget Presentation** – Ms. Kimble provided her activity update along with her 2018 request for funding. She stated that fingerlakes.org is the second best performing website in the region and the only website doing better is I Love NY. On June 20, 2017, they launched their new website. We produced 150,000 travel guides which include a new feature for weddings and transportation. We also have updated the regional map. She stated the Finger Lakes Tourism Alliance will be celebrating 100 years on May 4, 2019 in Auburn, NY. Ms. Kimble requested \$18,500 for the 2018 budget.

C. Finger Lakes Wine Country

1. **2018 Budget Presentation** – Ms. Poland provided her activity update along with her 2018 request for funding. She reminded the committee that her organization focuses on Steuben, Schuyler, Chemung, Yates and now Tioga. Tourism and economic development go hand-in-hand and our website has seen over 150,000 site visits through the end of May. We have printed 150,000 magazines. One of the highlights is that the producers of Travels by Darly will be here for 12 days and will be airing multiple shows on PBS showcasing our region. Ms. Poland requested \$105,000, which remains flat from last year. She stated that Corning Enterprises matches dollar for dollar all County funds that we receive, up to \$300,000.

**MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, August 2, 2017  
10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, July 26, 2017**