

**STEBEN COUNTY PUBLIC SAFETY & CORRECTIONS COMMITTEE**

*Monday, July 10, 2017*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

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|---------------------|---|---|--|
| <b>COMMITTEE:</b>   | Dan C. Farrand, Chair<br>Steven P. Maio                                       | Aaron I. Mullen, Vice Chair                                     | Kelly H. Fitzpatrick                         |
| <b>STAFF:</b>       | Jack K. Wheeler<br>Tina Goodwin<br>Andy Morse<br>Phil Roche                   | Mitchell Alger<br>Dave Hopkins<br>Alan Reed<br>Noel Terwilliger | Jim Allard<br>Tim Marshall<br>Cheryl Crocker |
| <b>LEGISLATORS:</b> | Joseph J. Hauryski<br>Gary B. Roush   | Carol A. Ferratella<br>Gary D. Swackhamer                       | Hilda T. Lando                               |
| <b>ABSENT:</b>      | Eric T. Booth   |   |  |
| <b>OTHERS:</b>      | Kristin Klemenz, B & W Towing<br>Mary Perham<br>Jeff Smith, <i>The Leader</i> |   |  |

**I. CALL TO ORDER**

Mr. Farrand called the meeting to order at 9:00 a.m. and asked Mrs. Goodwin to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 5, 2017, MEETING MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REQUESTS**

A. Sheriff's Office

1. **2018 Bicycle Safety Grant** – Sheriff Allard requested authorization to accept a 2018 Bicycle Safety Grant in the amount of \$2,000.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A 2018 BICYCLE SAFETY GRANT IN THE AMOUNT OF \$2,000 MADE BY MS. FITZPATRICK. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Bethesda Foundation Grant** – Sheriff Allard requested authorization to accept a Bethesda Foundation Grant in the amount of \$4,000. This will be used to create medical go bags for Deputies. He commented that he is working toward requiring all Deputies to participate in training to become EMT's. Mr. Mullen asked what is the cost for providing that training? Sheriff Allard replied he has been working with EMSTAR to get an agency code and if we get that, then the training will be free. We currently have four or five deputies who are certified EMT's.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A BETHESDA FOUNDATION GRANT IN THE AMOUNT OF \$4,000 MADE BY MR. MULLEN. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **SRO Contract Renewals** – Sheriff Allard requested authorization to renew the School Resource Officer contracts with Bath, Campbell-Savona, Corning-Painted Post, Hammondsport, Prattsburgh and Wayland-Cohocton under the same terms and conditions.

**MOTION: AUTHORIZING THE SHERIFF TO RENEW SCHOOL RESOURCE OFFICER CONTRACTS UNDER THE SAME TERMS AND CONDITIONS WITH THE FOLLOWING SCHOOL DISTRICTS: BATH, CAMPBELL-SAVONA, CORNING-PAINTED POST, HAMMONDSPORT, PRATTSBURGH AND WAYLAND-COHOCTON MADE BY MR. MAIO. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **Uniform Bid** – Sheriff Allard informed the committee they put out a bid for uniforms and leather gear. We have streamlined it so that all uniforms will be identical and will no longer be division dependent. We received a bid from Galls for the uniforms, however, they did not respond on the leather gear. He requested authorization to accept the uniform bid and to reissue the leather gear bid. Mr. Morse explained typically award the uniforms and leather gear separately, but they are bid together.

**MOTION: AWARDED THE BID FOR UNIFORMS FOR THE SHERIFF'S OFFICE TO GALLS FOR A TOTAL PRICE OF \$31,736.00 AND AUTHORIZING THE SHERIFF, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO REISSUE THE BID FOR LEATHER GEAR MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

5. **Corning, Inc. Donation** – Sheriff Allard requested authorization to accept a \$3,000 donation from Corning, Inc. for computer equipment.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A \$3,000 DONATION FROM CORNING, INC. FOR COMPUTER EQUIPMENT MADE BY MR. MAIO. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

6. **Ontario County Inmate Housing Contract** – Sheriff Allard requested authorization to enter into a contract with Ontario County for the housing of inmates. The rate is \$87.00 per inmate per day.

**MOTION: AUTHORIZING THE SHERIFF TO ENTER INTO A CONTRACT WITH ONTARIO COUNTY FOR THE HOUSING OF INMATES AT A RATE OF \$87.00 PER INMATE, PER DAY MADE BY MR. MAIO. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

7. **Vest Program** – Mr. Farrand asked if the Sheriff had received information about the vest program. Sheriff Allard replied that he had and they are in the process of submitting an application for those funds.

B. Public Defender

1. **Major Equipment Amendment** – Mr. Roche requested authorization to purchase a new Toshiba copier/fax/scanning machine for a total cost of \$3,522.00 and to amend his major equipment line to reflect this change. He commented that he will be using grant funds for this purchase.

**MOTION: AUTHORIZING THE PUBLIC DEFENDER TO PURCHASE A NEW TOSHIBA COPIER/FAX/SCANNER FOR \$3,522.00 AND AMENDING THE MAJOR EQUIPMENT LIST TO REFLECT THIS PURCHASE MADE BY MR. MULLEN. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Conflict Office for Family Court** – Mr. Roche stated that the Legislature created a Conflicts Office for criminal court. We had discussed in the past that it may make sense to create a Conflicts Office for Family Court. He introduced Shawn Sauro who is his First Assistant Public Defender and has been actively involved in this initiative. At this point, the proposal will be presented to the County Bar Association. If approved by the County Bar Association, then it will be presented to the Legislature for consideration.

C. 911

1. **Renewal of CAD Contract** – Mrs. Goodwin stated that for many years we have accepted 911 PSAP Operation Grant funds and we have used a portion for reimbursement of payroll; the remainder has been put in the capital project entitled “911 System Upgrades”.

Mrs. Goodwin explained we have been on a hosted CAD system through Tritech for the last five years. We have the option to renew for an additional five years at the same price. In addition, she stated they would like to increase the number of MDT licenses from 90 to 100 and would like to add 100 DN Mobile Android licenses for Fire and EMS. The total five year cost, including these two additions is \$1,316,480.65. Adding 10 MDT licenses is about \$300 per month and the 100 Android licenses is \$2,000 per month additional. The Android app can be used by Fire and EMS to change their status, enter notes, etc. They can also use it on-scene for interoperability. Mrs. Goodwin stated they have money in their budget to cover the cost for the remainder of this year. We are hopeful that with the new cellular prepaid surcharge, that will be an additional revenue source to help with this.

Mr. Farrand asked what will be the percentage increase in your budget for these add ons? Mr. Wheeler replied it is about \$30,000 per year, so about 1.5 percent to 2 percent. Mrs. Goodwin stated the CAD renewal cost remains the same at \$17,000 per month.

Mr. Mullen asked who will be using the additional MDT’s? Mrs. Goodwin replied the State Police, Sheriff, and all of the town and village police departments, with the exception of Hammondsport, have MDT’s. Some of those agencies would like more. Mr. Mullen asked what about the Android app? Mrs. Goodwin replied primarily that is for Fire and EMS. Mr. Hopkins stated Law Enforcement can also use this. Mr. Wheeler commented this is really a win for Fire and EMS.

Ms. Fitzpatrick asked has there been any discussion to have Fire and EMS help reimburse the cost for those licenses? Mrs. Goodwin replied she has gone out and talked with the departments as well as the Chief’s Association. Mr. Marshall explained depending upon what the agencies have for Android devices, they would have a monthly cell phone charge. Ms. Fitzpatrick asked can we ask them to provide some reimbursement? Mr. Wheeler replied the MDT’s were provided at the County’s expense to Law Enforcement. In our discussions, we thought it made sense for the County to bear the cost of this app/license.

Mr. Malter asked if the money is coming out of the capital project, are you then transferring it to the operational budget? Mr. Wheeler replied we essentially will be paying for it out of the capital budget this year. Next year we will adjust the budget accordingly.

**MOTION: AUTHORIZING THE DIRECTOR OF 911 TO RENEW THE CAD CONTRACT WITH TRITECH FOR AN ADDITIONAL FIVE YEARS AT THE SAME COST, PLUS ADDING 10 ADDITIONAL MDT LICENSES, BRINGING THE TOTAL TO 100 AND ADDING 100 DN MOBILE ANDROID LICENSES FOR FIRE AND EMS FOR A TOTAL FIVE-YEAR COST OF 1,316,480.65 MADE BY MR. MULLEN. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **911 Recorder** – Mrs. Goodwin requested authorization to modify the 911 Recorder to migrate to VoIP and to provide redundancy. We also would like to obtain a few more licenses so that our 911 Dispatch Supervisors can perform the quality improvement process that takes place each shift.

Mr. Farrand asked how long do you keep the recordings? Mr. Hopkins replied we have recordings from day one. Mrs. Goodwin stated so far the hard drive on the recorder keeps things for three years before it starts recording over. The District Attorney has asked that we keep recordings for two years. Mr. Mullen asked is the annual maintenance cost a large amount? Mrs. Goodwin replied no, it is not too large. Mr. Mullen asked what is the projected life of the recorder? Mr. Hopkins replied he would guess five years; however, we typically keep things longer than that.

**MOTION: AUTHORIZING THE DIRECTOR OF 911 TO ENTER INTO A CONTRACT WITH WILMAC TO MODIFY THE 911 RECORDER TO ENABLE VoIP AND PROVIDE REDUNDANCY FOR A TOTAL COST OF \$37,936 MADE BY MR. MAIO. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **UPS Monitoring System** – Mrs. Goodwin informed the committee that when we had the batteries in the UPS replaced, the battery monitoring system hardware was damaged. We have been without the battery monitoring system since the batteries were replaced. The Law Department is working with the vendor, to see if they can provide some type of reimbursement to the County. While that is occurring, we would like to move forward to get that issue fixed. The cost to repair the battery monitoring system hardware is \$7,520.93.

**MOTION: AUTHORIZING THE DIRECTOR OF 911 TO CONTRACT WITH CANARA, INC. FOR THE REPAIR OF THE BATTERY MONITORING SYSTEM HARDWARE FOR A TOTAL COST OF \$7,520.93 MADE BY MS. FITZPATRICK. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **First Net Project** – Mr. Hopkins informed the committee the First Net Project is the Federal Public Safety Broadband Project. New York State is putting together a team of people to evaluate the Federal program to determine whether the state will join the Federal program, or if they will create a New York State Network. This is a very serious undertaking and the initial budget for the Federal project is \$7 billion. He stated he has been asked to sit on the panel that will be evaluating the program for the state. Mr. Hopkins stated that two days prior to the first meeting, they sent a non-disclosure document for his signature. Mr. Wheeler stated that the committee, if they would like him to participate, needs to authorize signing that document.

Mr. Farrand asked how much time will this take you away from your County responsibilities? Mr. Hopkins replied he asked if they would give us shared services credit and the State balked at that idea; however, they will require members to track the number of hours spent. Mr. Wheeler stated this will be a significant effort, but Mr. Hopkins participation has a lot of potential benefits for Steuben County. Mr. Hopkins stated the evaluation of the program has to happen within 45 days and will mainly take place via phone conferences. Mr. Mullen asked is there anything in the non-disclosure agreement that would impair your ability to communicate to the Legislature? Mr. Hopkins replied yes. Mr. Mullen asked is there anything in the non-disclosure agreement that will impair your ability to do your job? Mr. Hopkins replied that he does not think so.

**MOTION: AUTHORIZING THE DIRECTOR OF 911 TO PARTICIPATE IN THE FIRST NET STATE PLAN EVALUATION AND TO SIGN THE CORRESPONDING NON-DISCLOSURE AGREEMENT MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. County Manager

1. **Amending Wireless Surcharge Local Law** – Mr. Wheeler informed the committee that with the State budget, the Legislature and the Governor granted authority to extend the wireless surcharge to prepaid devices. Currently the surcharge is a monthly charge of \$.30 per wireless contracted device and there is no surcharge on prepaid devices. Our local law for contracted devices is superseded by State law. We need to amend our local law and he would suggest adding the surcharge of \$.30 per prepaid device or prepaid phone card. He suggested they proceed with it this month as it is a two-month process and the new law goes into effect December 1, 2017.

**MOTION: REPEALING STEUBEN COUNTY LOCAL LAW NO. 7 OF 2003 AUTHORIZING THE WIRELESS COMMUNICATIONS SURCHARGE, AS AUTHORIZED BY ARTICLE SIX OF THE COUNTY LAW OF THE STATE OF NEW YORK; AND IMPOSING THE WIRELESS COMMUNICATIONS SURCHARGES PURSUANT TO TAX LAW §186-G ON BOTH PREPAID AND POSTPAID WIRELESS COMMUNICATIONS EFFECTIVE DECEMBER 1, 2017 MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**IV. OTHER BUSINESS**

A. *911 Tour* – Mr. Hauryski stated that he would like to make arrangements to make sure that all Legislators have had an opportunity to tour the 911 Center and see it in operation. He asked those Legislators present to indicate by a show of hands if they have not toured the 911 Center. Legislators Fitzpatrick, Lando, Maio and Malter indicated they have not toured the 911 Center. Mr. Hauryski stated that he will poll the other Legislators and will make arrangements to set up a tour.

**MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Monday, August 7, 2017**

**9:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS**

**NO LATER THAN NOON**

**Monday, July 31, 2017.**