

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, September 6, 2017*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

<b>COMMITTEE:</b>	Robin K. Lattimer, Chair John V. Malter	K. Michael Hanna, Vice Chair Robert V. Nichols	Dan C. Farrand
<b>STAFF:</b>	Jack K. Wheeler Eric Rose	Mitchell Alger Jennifer Prossick	Matt Sousa
<b>LEGISLATORS:</b>	Joseph J. Hauryski Steven P. Maio	Carol A. Ferratella	Hilda T. Lando
<b>OTHERS:</b>	Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension		

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:00 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE AUGUST 2, 2017, MEETING MADE BY MR. FARRAND. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Accepting and Appropriating 2015 and 2016 Accelerated Transit Capital Grants** – Mr. Sousa requested authorization to accept and appropriate the 2015 and 2016 Accelerated Transit Capital Grants.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ACCEPT AND APPROPRIATE THE 2015 AND 2016 ACCELERATED CAPITAL GRANTS MADE BY MR. FARRAND. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. County Manager

1. **Workforce Development Study** – Mr. Wheeler proposed holding a special meeting on September 25, 2017, at 9:30 a.m., prior to the Legislative Meeting to discuss the Workforce Development Study. Mr. Johnson was unavailable to come in today to talk about this, but will be available on September 25, 2017.

Mr. Wheeler explained last year we set aside \$40,000 in the budget for workforce development. The original intent was to use those funds as our share of the cost to hire an additional position for CSS Workforce Development, and the non-profit, CSS Workforce Solutions. The cost of the position would also be shared by Chemung and Schuyler counties. After numerous meetings, the consensus is that there needs to be an aggregate for workforce development in this region. The schools, BOCES, community colleges, business and governments all have a different focus and we need to have a central focus.

Mr. Wheeler commented instead of hiring a position, it was suggested that we hire a consultant to look at this and do a baseline of what this function should look like. We currently have NYS Department of Labor data. This study would give us better baseline data and additionally give us a roadmap for how to keep that data current, as well as look at position roles. This would be a partnership between Steuben, Chemung and Schuyler counties.

We have met with the businesses and schools and they have all agreed to this. He explained they actually would utilize Three Rivers Development to contract with CAEL-Avalanche for \$150,000; with our share being \$60,000, Chemung at \$60,000 and Schuyler at \$30,000. We have \$40,000 in this budget and he would suggest that we appropriate an additional \$40,000 in the 2018 budget and use \$20,000 to pay for our share of the study. Mr. Wheeler stated we will see some big benefits as there is a gap in the information among all the players.

Ms. Lattimer asked how will they get better numbers? Mr. Wheeler replied the consultant will be going to all of the businesses to determine what they need now and what they will need in the coming years. We will then be able to refresh the data every year. They will also work with the schools and BOCES. Ms. Lattimer asked will there be staff that will have to maintain this information? Mr. Wheeler replied yes. He is the Chair of CSS Workforce NY and through their non-profit CSS Workforce Solutions, will be hiring a position for that purpose.

Mr. Malter asked how long will the study take? Mr. Wheeler replied six months at the least. Mr. Malter asked are you requesting that we keep \$40,000 in the 2018 budget plus an additional \$20,000? Mr. Wheeler replied he would like to keep \$40,000 in the budget for next year. We will contract with Three Rivers Development and pay them \$40,000 now, if you approve. If you approve the budget for 2018, we will pay them the remaining \$20,000 and will have \$20,000 left to help support the position.

Mr. Hauryski commented this study is important as one of our growing problems is the workforce. Dresser-Rand has reported they will have a number of retirees within the next three years. The machinists are not here in the local area and that problem will get worse. There is a need for the trades. Mr. Wheeler stated for guidance counselors and teachers, one of the criteria for their assessments is college readiness. If they are measuring college placements, that is a tough thing. There is a gap between what the schools can individually do, and they have a different focus of what is needed. This study is meant to close that gap. We need to be able to identify those areas.

Mr. Farrand stated BOCES needs to be talking with the Industrial Development Agency and the schools. Mrs. Lando commented guidance counselors do not push the kids toward BOCES. The guidance counselors and parents need to be more informed. Mr. Farrand commented the Legislators could also talk with their towns about setting up internships with BOCES.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO CONTRACT WITH THREE RIVERS DEVELOPMENT CORPORATION AND TO PAY \$60,000 AS STEUBEN COUNTY'S SHARE OF THE WORKFORCE DEVELOPMENT STUDY MADE BY MR. FARRAND. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. (Resolution Required)**

2. **Intern** – Mr. Wheeler informed the committee that we have a paid intern, Brooke Clark, who attended Providence College in Rhode Island where she obtained her degree in Global Affairs and Political Science. She will be here through the end of December and is working with both his office and the Clerk of the Legislature. She has been doing a great job.

3. **Training Opportunities for Mobile Work Program** -Mrs. Ferratella asked with the Mobile Work Program, do we encourage them to go to BOCES or do internships? Mr. Wheeler replied we do provide training. Brian Kreelman, one of the crew leaders, was a previous recipient and is now an employee. He is a highly skilled craftsman. Those individuals that have been identified as being capable and having an interest in those trades are assigned to his crew. A number have gone on to work with various contractors. Mr. Wheeler commented most individuals age out of BOCES at 21.

4. **DMV Project** – Mr. Rose informed the committee that the construction at the new Hornell location is complete. We are working on the IT issues and hope to have the project complete by September 19<sup>th</sup>. Mr. Wheeler stated we are waiting on final approval from the State and are pushing to move the offices on September 20<sup>th</sup> – 21<sup>st</sup>. Mr. Hauryski asked what is the status on the deed for the Hornell Courthouse? Mr.

Wheeler replied the City of Hornell has indicated they would like it and we should have the deed complete by October.

V. **OUTSIDE AGENCIES**

A. Cornell Cooperative Extension

1. **Farm-City Day** – Mrs. Podsiedlik announced that Farm-City Day will be held on September 23, 2017, at the Karr Dairy Farm in Hornell.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, October 4, 2017  
10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, September 27, 2017**