*****ATTENTION*****

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Due to the Executive Order No. 202.2 signed by Governor Cuomo

Circulating petitions to gather signatures has been suspended effective Tuesday March 17, 2020

This means that until further notice there will be no Independent Petitioning

Please refer to our web page steubencony.org/boe for the most up to date information.
If you have any questions
please call our office
607-664-2261 or 607-664-2262

The following pages contain general information for anyone interested in running for an elected office on an Independent Petition*.

Please complete the attached Candidate Questionnaire and return it to the Steuben County Board of Elections.

Please refer to the Political Calendar located on our webpage for dates and times for circulating & filing petitions or contact the Board of Elections at (607) 664-2260.

*The Steuben County Board of Elections highly recommends that you come into our office to pick up the petition paperwork so we can review it with you.

Our office is now located at the Steuben County Annex Building
20 E. Morris St. Bath, NY 14810
(You will find us on the main floor next to the elevator.)

Our mailing address is still
3 E. Pulteney Square Bath, NY 14810

**Effective 1/1/2020**
Anyone running for office is responsible for filing all required Campaign Finance paperwork with the NYS Board of Election.

*Independent –* the candidate chooses the name and symbol of the party following Election Law 2-124.2

**Candidate Questionnaire**

This information is for the Board of Elections use only.

Please provide us with the following information. We will use this information to contact you for quick resolutions to any issues that may arise. An email address would be most helpful. We are trying to cut back on costs without discontinuing courtesy notices and reminders of upcoming events, financial requirements, etc. Using email will allow us to continue this service.

**Thank You,**

**Board of Elections Staff**

Name as it is to appear on the ballot:

Name you go by (if desired, for office use only):

Mailing address:

_________________________________________________________ NY, Zip: ______________
Town or City you live in: _________________________________________________________

Primary Telephone #: ___________________________________________________________

Primary Cell #: _________________________________________________________________

Business #: ____________________________________________________________________

Email: ________________________________________________________________________

Best time to reach you: AM PM

Office you are running for: ________________________________________________________

For the Town / City / District of ___________________________________________________

Office Term: 4 YEARS 2 YEARS Or UNEXPIRED TERM for ________ years

Party Registration is: _______________________________________

Please return this form to: Steuben County Board of Elections
3 E. Pulteney Square
Bath, NY 14810
Independent Petitions

Party Names & Emblems - Law 2-124.2

The name of a party shall be in the English language and shall not include the words “American”, “United States”, “National”, “New York State”, “Empire State”, or any abbreviation thereof, nor the name, or part of the name, or an abbreviation of the name, of an existing party.

The emblem chosen may be a star, an animal, an anchor, or any other proper symbol, but may not be the same as, or similar to, any emblem, insignia, symbol or flag used by any political, or governmental body, agency, or entity nor any religious emblem, insignia, symbol or flag, nor the portrait of any person, nor the representation of a coin, or of the currency, of the United States.

The name and emblem chosen shall not be similar to, or likely to create confusion with, the name or emblem, of any other exiting party, or independent body.

If the name of any party shall contain more than fifteen letters, the State Committee shall similarly select, and certify, an abbreviated form, thereof, containing not more than fifteen letters, to be used upon the ballot whenever the necessities of space so requires.

PLEASE NOTE:

Emblems are available at the Steuben County Board of Elections. The staff at the Board of Elections can place an emblem on a blank petition. This should be done before you begin to circulate your independent petition.
Independent Candidates
2020 Candidate Financial Filing Responsibilities

Candidates running in a municipality with a population over 10,000 must file a CF-01 Form for each filing period that applies to them with the NYS Board of Elections.

This applies to the following municipalities and offices:

- County-wide positions (District Attorney, Judge, Sheriff, County Clerk and Coroner)
- Town of Bath (all offices)
- Corning City Judge and Mayor (This does not apply for council positions)
- Legislative District # 2 (Corning City)
- Legislative District # 3 (Bath Town)
- Legislative District #13 (Towns of Caton, Corning & Hornby)

All candidates are required to file campaign finance forms with NYS Board of Election even if you are not required to file a CF-01 form.

If you are a Candidate in a General Election and you are required to file a CF-01 form, you must file a CF-01 form for each of the following report periods with the NYS Board of Elections.

<table>
<thead>
<tr>
<th>Report Period</th>
<th>Cut-Off Date</th>
<th>File-by Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>32 Day Pre-General</td>
<td>September 28</td>
<td>October 2</td>
</tr>
<tr>
<td>11 Day Pre-General</td>
<td>October 19</td>
<td>October 23</td>
</tr>
<tr>
<td>27 Day Post-General</td>
<td>November 26</td>
<td>November 30</td>
</tr>
</tbody>
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24-Hour Notice: October 20, thru November 2, 2020***
Additional Independent Expenditure Reporting 24-Hour Notice: October 4, thru November 2, 2020***

Candidates who spend their own money must claim that money as money received.
Campaign Finance Handbook and forms are located at
www.elections.ny.gov

or you can call the Campaign Finance Office at 1-800-458-3453

** 24-Hour Notice -** During these time periods; any contribution or loan which exceeds $1,000 must be reported within 24 hours of receipt via fax (518) 486-6627 or by online filing to the NYSBOE using your Filer Id# & pin.at www.elections.ny.gov.

*** Additional Independent Expenditure Reporting Requirements –** Independent Expenditure committees have additional 24 hour notice and Weekly Notice requirements. Please refer to Election Law 14-107 (3) (b).

Filing INDEPENDENT Petitions

Unknown at this Time due to the Governor’s Executive Order 202.2

May 19th—26th, 2020—9am—5pm

Petitions are taken at face value.

This office DOES NOT check them for you.

1. To avoid immediate rejection, the top of your Independent Petition must include:
   - Party Name & Party Symbol (as chosen by you).
   - Date of Election
   - Candidate’s Name
   - Town, City, District, or County with the title and term of the office
   - Candidate’s Place of Residence (and mailing address if applicable)

2. Witness statement must be filled out correctly, and completely, with the number of good signatures for that page. Do not count, any crossed out signature lines in with the total.

3. If you have (2) or more pages to your petition, the pages must be numbered sequentially. Election Law §6215.1
4. If you have 10 or more petition pages, you will need to attach & fill out a cover sheet. Cover sheets are available at the Board of Elections & on the BOE website. *Election Law §6215.2*

5. Make sure numbered petition pages are fastened together with either staples, or some form of binding. (NO PAPER CLIPS)

6. An Acceptance form is required when filing an Independent petition. (This form can be completed at the Board of Elections Office. Make sure you bring a form of picture ID with you. Acceptance forms must be notarized.) *Election Law §6-146.1*

7. Last day to file an Acceptance form is **May 29, 2020. Unknown at this time**

8. Last day to file a Declination form is **May 29, 2020. Unknown at this time**

If needed, Independent candidates will be notified of the date and time of the random draw for position on the ballot.

You may contact the Steuben County Board of Elections at 607-664-2260, or you can access information on the county website [www.steubenony.org/boe](http://www.steubenony.org/boe). You can find financial filing information, political calendar, signature requirements, a link to the NYSBOE website and contact information for the Steuben County Board of Elections.
Method of Determining Ballot Order
Election Rules § 6204.3

Independent Party Lines

A random drawing may apply for Independent Party lines on a General Election ballot. Ballot order is **NOT** done on a first-come-first-served basis.

The drawing is done by scrambling sequentially numbered spheres in a bag or container that we cannot see into, we usually use numbered golf balls in a ballot bag. Prior to the date of the drawing the commissioners designate at least two persons who will conduct the drawing for all offices. Candidates will be notified well in advance of the drawing and are welcome to attend, or may send a designee. The candidate, or designee, may inspect the device to be used for the drawings, at the date and time established by the Board, and in the presence of the two commissioners, or their designees.

All candidates included in the random draw are notified of the results.