

POSITION AVAILABLE

DEDICATED INDIVIDUALS NEEDED

Issued: 02/26/2021

www.steubencony.org

Steuben County, New York is currently recruiting candidates for the Exempt position of

DEPUTY COMMISSIONER OF PUBLIC WORKS

The work involves responsibility for assisting and generally acting for and in place of the Commissioner of Public Works in the overall management of the Department of Public Works, with major focus on in-the-field highway construction/maintenance operations. Other areas of responsibility may also include engineering, bridge, and waste disposal matters, as well as administrative, fiscal management, and personnel matters. Work involves assisting in planning for the most efficient utilization of workers, machinery, and materials in the construction, maintenance, and/or repair of county owned highways, bridges, parks, gravel facilities, and other related infrastructure. Incumbent may also assist in developing, implementing and monitoring a sound system of budget and fiscal controls and procedures for the department. The work is carried out in accordance with sound, modern, well established public works administration and operating procedures and all state and federal guidelines. Incumbent is allowed wide leeway for the exercise of independent judgment in carrying out of assignments, within established departmental guidelines and guidelines promulgated by state and federal agencies. Direct supervision is exercised over the work of all subordinate supervisors. Does related work as required.

Applicants **must** meet the following **MINIMUM QUALIFICATIONS**:

Graduation from high school or possession of an equivalency diploma and either:

- (a) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree with major course work in engineering, surveying, planning, public administration or related fields and four years of experience in road or bridge construction/maintenance, two years of which must have been in a supervisory or administrative capacity in public works construction activities;
- (b) Graduation from a regionally accredited or New York State registered college or university with a Associate's degree with major course work in engineering, surveying, planning, public administration or related fields and six years of experience in road or bridge construction/maintenance, two years of which must have been in a supervisory or administrative capacity in public works construction activities;
- (c) Eight years of experience in road or bridge construction/maintenance, two years of which must have been in a supervisory or administrative capacity in public works construction activities; or
- (d) Any equivalent combination of training and experience as defined by the limits of (a), (b) and (c) above.

SALARY/BENEFITS:

- ✓ \$69,555 - \$82,631 Annually Depending on Qualifications
- ✓ NYS Retirement and an excellent benefits package.

Send an application by **March 26, 2021** to:

Mary Jo Snyder, Confidential Secretary
Steuben County Department of Personnel
3 East Pulteney Square
Bath, NY 14810