

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County  
~~X~~City of STEUBEN  
~~X~~Town  
~~X~~Village

Local Law No. SEVEN of the year 19 84

A local law establishing a Steuben County Infirmary Department.  
(Insert title)

Be it enacted by the LEGISLATURE of the  
(Name of Legislative Body)

County  
~~X~~City of STEUBEN as follows:  
~~X~~Town  
~~X~~Village

SECTION 1. LEGISLATIVE INTENT

It is intended to hereby establish an Infirmary Department for the County of Steuben, New York, which shall be under the direction of an Administrator appointed by the County Legislature.

SECTION 2. STEUBEN COUNTY INFIRMARY DEPARTMENT

There is hereby created for the County of Steuben, an Infirmary Department, to be separate and distinct from any and all other county departments.

SECTION 3. ADMINISTRATOR: AUTHORITY, APPOINTMENT, QUALIFICATIONS AND SALARY

(a) The Department herein created shall be headed by an Administrator who shall be vested with authority, direction and control over the Department and shall have power and authority to appoint and remove officers and employees therein.

(b) The Administrator shall be appointed by the County Legislature and shall serve at the pleasure of the Legislature.

(c) The Administrator shall be licensed by the State of New York and shall meet or exceed all applicable standards established pursuant to law.

(d) The salary of the Administrator shall be fixed by the County Legislature by resolution at the time of his appointment, and adjusted from time to time as provided by the Salary Plan for the County of Steuben.

(If additional space is needed, please attach sheets of the same size as this and number each)

## SECTION 4. POWERS AND DUTIES OF ADMINISTRATOR

The Administrator shall:

- (a) Be the Chief Administrative Officer of the Steuben County Infirmity Department.
- (b) Comply with all laws, rules and regulations pertaining to the operation of said Steuben County Infirmity Department and perform all of the functions, powers and duties imposed by law upon the Administrator of an Infirmity Department.
- (c) Before entering upon the discharge of his duties, be eligible for bonding, and a bond in such sum as the County Legislature may determine shall be provided by the Legislature to secure the faithful performance of his duties.
- (d) Equip the Infirmity Department with all necessary furniture, appliances, fixtures and other needed facilities for the care of patients and for the use of officers and employees thereof, and purchase all necessary supplies, within the budgetary restrictions imposed by the County Legislature.
- (e) Have general supervision and control of the records, accounts and buildings of the Infirmity Department and all internal affairs, and maintain discipline therein and enforce compliance with and obedience to all bylaws, rules and regulations adopted by the Steuben County Legislature for the government, discipline and management of said Infirmity Department and the employees and patients thereof; and shall make such further rules, regulations and orders as he may deem necessary, not inconsistent with law, applicable collective bargaining agreements, or with the rules, regulations and directions of the County Legislature.
- (f) Appoint such resident officers and such employees as are authorized by the County Legislature for the efficient performance of the business of the Infirmity Department and prescribe their duties.
- (g) Cause proper accounts and records of the business and operation of the Infirmity Department to be kept regularly from day to day, in books and records provided for that purpose; and shall see that such accounts and records are correctly made up for the annual report to the County Legislature.
- (h) Receive into the Infirmity Department any person who is entitled to admission thereto under the bylaws, rules and regulations governing said Infirmity Department; and shall cause to be kept proper accounts and records of admission of all patients, their name, age, sex, race, marital status, medical condition, residence, occupation and place of last employment.
- (i) Collect and receive all monies due the Infirmity Department, keep an accurate account of the same, and transmit same to the Treasurer of the County of Steuben as the County Legislature shall direct.

## SECTION 5. SAVING CLAUSE

If any clause, sentence, paragraph, section or part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered and the remainder of this Local Law shall not be affected thereby and shall remain in full force and effect.

## SECTION 6.

Nothing contained herein shall be construed to modify any existing rights, remedies, allocation of title or status, pursuant to the Civil Service Law of any incumbent presently appointed to the position of Administrator of the Steuben County Infirmity, should said existing position be classified or allocated in the competitive class. In the event of any subsequent vacancy in the position of Administrator of the Steuben County Infirmity, allocation of said position shall then be modified in conformity with the within Local Law and the job duties and responsibilities of the position.

SECTION 7. EFFECTIVE DATE

This Local Law shall take effect immediately.

(Complete the certification in the paragraph which applies to the filing of this local law and strike out the matter therein which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. SEVEN of 1984  
County  
of the ~~City~~ of STEUBEN was duly passed by the STEUBEN COUNTY LEGISLATURE  
~~Town~~ (Name of Legislative Body)  
~~Village~~  
on September 24, 1984 in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval or no disapproval by Elective Chief Executive Officer,\* or repassage after disapproval.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_\_  
County  
of the ~~City~~ of \_\_\_\_\_ was duly passed by the \_\_\_\_\_  
~~Town~~ (Name of Legislative Body)  
~~Village~~  
on \_\_\_\_\_ 19\_\_\_\_ and was approved \_\_\_\_\_ by the \_\_\_\_\_  
not disapproved \_\_\_\_\_  
repassed after disapproval \_\_\_\_\_ Elective Chief Executive Officer \*  
and was deemed duly adopted on \_\_\_\_\_ 19\_\_\_\_, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_\_  
County  
of the ~~City~~ of \_\_\_\_\_ was duly passed by the \_\_\_\_\_  
~~Town~~ (Name of Legislative Body)  
~~Village~~  
on \_\_\_\_\_ 19\_\_\_\_ and was approved \_\_\_\_\_ by the \_\_\_\_\_  
not disapproved \_\_\_\_\_  
repassed after disapproval \_\_\_\_\_ Elective Chief Executive Officer \*  
on \_\_\_\_\_ 19\_\_\_\_. Such local law was submitted to the people by reason of a  
mandatory referendum, and received the affirmative vote of a majority of the qualified electors voting  
permissive \_\_\_\_\_  
general  
thereon at the special election held on \_\_\_\_\_ 19\_\_\_\_, in accordance with the appli-  
annual  
cable provisions of law.

4. (Subject to permissive referendum, and final adoption because no valid petition filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_\_  
County  
of the ~~City~~ of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_  
~~Town~~ (Name of Legislative Body)  
~~Village~~  
\_\_\_\_\_ 19\_\_\_\_ and was approved \_\_\_\_\_ by the \_\_\_\_\_ on \_\_\_\_\_  
not disapproved \_\_\_\_\_  
repassed after disapproval \_\_\_\_\_ Elective Chief Executive Officer \*  
\_\_\_\_\_ 19\_\_\_\_. Such local law being subject to a permissive referendum and no  
valid petition requesting such referendum having been filed, said local law was deemed duly adopted on  
\_\_\_\_\_ 19\_\_\_\_, in accordance with the applicable provisions of law.

\*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairman of the county legislative body, the mayor of a city or village or the supervisor of a town, where such officer is vested with power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. .... of 19..... of the City of..... having been submitted to referendum pursuant to the provisions of § 36 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the special election held on ..... 19 ..... became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as Local Law No. .... of 19..... of the County of ....., State of New York, having been submitted to the Electors at the General Election of November ....., 19 ....., pursuant to subdivisions 5 and 7 of Section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph ..... 1 ..... above.

Clerk of the County legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: September 24, 1984

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized Attorney of locality.)

STATE OF NEW YORK

COUNTY OF ..... STEUBEN .....

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

Handwritten signature

..... STEUBEN COUNTY ATTORNEY .....  
Title

Date: September 24, 1984

County  
City X of ..... STEUBEN .....  
Town  
Village X