**AGENDA**

I. **CALL TO ORDER**

II. **APPROVAL OF MINUTES** – November 12, 2019 and November 25, 2019

III. **GRIEVANCES**

IV. **DEPARTMENT REQUESTS**
   A. Information Technology (Rob Wolverton)
      1. Approval to Issue RFP for Replacement UPS for Server Room
      2. Approval to Issue RFP for CISCO Phone System Support and Maintenance
      3. Approval to Issue RFP for HIPAA HiTech Audit
      4. Approval to Issue RFP for NY SHIELD Act Audit
      5. Approval to Purchase New Firewalls for COB, PSB and Branch Offices
   B. Real Property Tax Service Agency (Wendy Jordan)
      1. Tax Certiorari – Town of Campbell
   C. Commissioner of Finance (Pat Donnelly/Tammy Hurd-Harvey)
      1. Sun Life & Health Insurance Company Stop Loss Policy Renewal
   D. Risk Manager (Scott Sprague)
      1. Contract Renewals
         • PERMA – Workers’ Compensation Plan
         • PERMA – Tail Claims
   E. Purchasing (Andy Morse)
      1. Ricoh Maintenance Contract Renewal
   F. Personnel (Nate Alderman/Jennifer DeMonstoy)
      2. Administrative Code Amendment – Outside Employment Policy
   G. County Manager (Jack Wheeler)
      1. Contract Renewals
         • Public Relations ($22,000)
         • Securitas Security Services USA, Inc.
         • Archive Social
      2. ProAction Lease
      3. Census Grant Discussion
      4. Appointment of Commissioner of Finance

V. **OLD BUSINESS**

VI. **NEW BUSINESS**

VII. **ADJOURNMENT**

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.