I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:30 a.m. and asked Mrs. Chapman to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 5, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Weights & Measures
   1. Wyoming County Contract Extension – Mr. Holmes informed the committee that they have been covering Wyoming County while their Director has been out on medical leave. The Director has not been cleared to return to work, so they are asking us to extend the contract until his return. Mr. Holmes explained they are not asking us to do any testing, but are asking that we just be available in case something comes up, such as an investigation or if an official action needs to be taken. Mr. Wheeler recommended extending for a period of two months.

   MOTION: AUTHORIZING AN EXTENSION OF THE INTER-MUNICIPAL AGREEMENT WITH WYOMING COUNTY FOR WEIGHTS AND MEASURES SERVICES FOR AN ADDITIONAL TWO MONTHS THROUGH FEBRUARY 28, 2019, MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. OUTSIDE AGENCIES

A. Steuben County Soil & Water Conservation District
   1. Update on 2018 Streambank Program – Mr. Parker stated last year the County provided two allocations of $75,000 each. He distributed a handout showing the projects that were completed with the original allocation, and then the secondary allocation as a result of significant storm damage. He also provided a handout showing the schedule for the 2019 program. Mr. Parker commented that the Town of Lindley, Watson Creek Road and Ryers Creek Road are projects that were the result of last year’s storm damage but were not completed by NYSDOT. In the State Budget, funding for Soil & Water Districts was included under a Part C category.
which is project related. There may be funds available in that category that he could use to offset the cost of these two projects.

Mr. Parker explained this list only represents those projects where we needed to purchase materials. There are additional projects under shared services, which are not included on this list. With this list, we will be able to use $98,000 from the Cohocton River Grant. We also have other work which encompasses about 60 projects that will need to be done. We generally do between 37 – 40 projects annually.

Mr. Van Etten asked if there is not enough funding in Part C of the budget to cover the Watson Creek Road and Ryers Creek Road projects, will the Town of Lindley have to fund it? Mr. Parker replied they can fund it through the 75/25 program which would reduce their cost quite a bit. He stated he has the availability to use the 75 percent cost out of the Part C program; at least that is his thought right now. Either way, the Town will need to get those projects done.

Mr. Potter asked when the Towns are doing projects under the 75/25 program, if the Town contributes equipment and manpower, does that count? Mr. Parker replied no, that is in addition to. The 25 percent is covering the cost of materials. The municipality is responsible for backfill and trucks if necessary.

2. **Personnel** – Mr. Parker announced that Jonathan Barter is now working with field crops, so he will no longer be working in our office. Mr. Van Etten asked do you have a succession plan in place for when you are ready to retire? Mr. Parker replied there is one individual that he is hoping to get into more of the field administration work. He would ideally like to have one field administrator and one office administrator. He stated that he has worked for the District for 32 years.

3. **Annual Meeting** – Mr. Parker announced at our annual meeting in December, we presented the Cooperator of the Year Award. This year’s recipient was Robert Dale Farms out of Dansville. This award has been given out annually since 1965. The criteria for the award is we are looking at farms who are working with our association or Natural Resource Conservation Services to implement processes to stop soil erosion, build a better land base and be a good steward of the land.

4. **Funds Brought In** – Mr. Parker distributed a handout showing the various funding sources, including grant funds. In 2018, $2,970,860 of funding was received to help landowners implement Best Management Practices. For every dollar appropriated by the County, the District brought $18.72 back into the County in funding. He commented that they received $770,000 through the CAFO Waste Management Grant to explore new strategies and practices for spreading manure on frozen ground. They had 108 contracts under federal funding and all of those dollars go directly to the landowners.

V. **OTHER BUSINESS**

A. **Annex Office Building** – Mrs. Ferratella asked are there still things that need to be finished at the Annex Building? Mr. Rose replied we are pretty much done at this point. We are getting some training on some equipment that is different than what we have in the other buildings. Mr. Hauryski commented that if any of the Legislators have not been in the Annex since the opening, there is now a dedication plaque in the entrance to the building.

B. **Court Space** – Mrs. Lando asked when will the plans start to change the building around for the courts? Mr. Wheeler replied LaBella has already started doing work on the programming to verify the blueprints and square footage. It will be a few months before we will get the detailed drawings.
MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, February 6, 2019
Legislative Committee Room
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, January 30, 2019
I. CALL TO ORDER

Mr. Hanna called the meeting to order and asked Mr. Mullen to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 2, 2019, MEETING MADE BY MR. MULLEN, SECONDED BY MR. RYAN, ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Buildings & Grounds

1. Chiller Replacement - Mr. Rose requested authorization to replace two roof top chillers and one Liebert Air Conditioning Unit for the Information Technology Computer Room. The total cost is $600,760.61, however, he requested authorization to spend up to $610,000.

Mr. Hanna asked what is the life of the chillers? Mr. Rose replied 15 – 20 years. Our chillers are 22 years old and they will be costly to repair. Additionally, with the compressors, we are unable to control the speeds. Mr. Van Etten asked do we have new controls? Mr. Rose replied yes, we had new controls installed and new VAV boxes. Mr. Wheeler stated they have approximately $630,000 available in the capital project.

Mr. Mullen asked where there multiple bids? Mr. Rose replied no. Mr. Morse explained we are piggybacking off a bid that the Town of Greece did, using our Best Value provisions.

Mr. Malter asked with the renovations for the court system, are those systems going to be updated? Are we installing new piping in those areas? Mr. Wheeler replied that project is more of an office renovation. Mr. Rose stated we may add something for better control, but we would need these chillers anyway. He commented the courts would not necessarily pay for it. Mr. Wheeler commented most of the units in the building have been replaced, along with the VAV boxes.
Mr. Rose commented Danforth has been great to work with. Mr. Mullen asked what is the cost for the control part? Mr. Rose replied the cost is $33,000 for the build and $1,000 for the Liebert unit. He explained if we would have done a traditional bid, we would have the extra engineering costs.

MOTION: AUTHORIZING THE REPLACEMENT OF TWO ROOF TOP CHILLERS AND ONE LIEBERT AIR CONDITIONING UNIT FOR THE INFORMATION TECHNOLOGY COMPUTER ROOM FOR A TOTAL COST NOT TO EXCEED $610,000 MADE BY MRS. LANDO. SECONDED BY MR. RYAN FOR DISCUSSION.

Mrs. Lando asked when would this project start? Mr. Rose replied in the spring.

Mr. Mullen stated he would prefer to see the other numbers before approving this. Mrs. Lando stated she doesn’t think we have a choice and she is not an expert and would rely on Mr. Rose for his expertise. Mr. Rose stated we did reach out to Trane and they were unresponsive.

Mrs. Lando asked are we piggybacking on another bid? Mr. Morse replied yes, this is a job ordering contract bid that was done by the Town of Greece. Ms. Prossick explained the Town of Greece put out a bid for a project for the town and Danforth put in a bid. Across the entire State, Danforth won every element of that bid.

Mr. Mullen stated he is opposed to this as he does not believe the committee has enough information.

VOTE ON PREVIOUS MOTION: MOTION CARRIES 3-1. (MR. MULLEN OPPOSED)

B. Planning
   1. Coffee Cart Update – Mrs. Dlugos informed the committee that our vendor for the coffee cart has a new opportunity and is actively trying to sell the business. There have been a couple of interested candidates. We do have the ability to transfer the lease if we approve of the new buyer. The current vendor has committed to staying at least until May.

C. County Manager
   1. Approval of Five Year Lease with Historical Society – Mr. Wheeler requested authorization to approve an extension of the lease with the Steuben County Historical Society for the Magee House for five years. The cost is $7,655 per year and there has not been an increase in a number of years. He would recommend extending the lease as this is a great space for the County Historian.

MOTION: AUTHORIZING THE COUNTY MANAGER TO EXTEND THE LEASE FOR THE MAGEE HOUSE FOR AN ADDITIONAL FIVE YEARS AT A RATE OF $7,655 PER YEAR MADE BY MR. RYAN. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. Workforce Development – Three Rivers Contract – Mr. Wheeler requested authorization to extend the contract with Three Rivers for the workforce initiative. We have been in a contract with them for the past one and a half years for the workforce study. We have been meeting a few times per month to develop an implementation strategy. He stated they will be hiring a director of workforce development integration under Three Rivers. We had twenty applicants and interviewed five.

Mr. Wheeler stated Three Rivers will be hiring Fred Arcuri who has an extensive background in economic development with a focus on job and workforce development. The contract amount is $50,000 which is in your budget and would go toward a portion of the salary. Chemung and Schuyler counties, along with the Steuben County Industrial Development Agency and Three Rivers are also contributing.

MOTION: AUTHORIZING THE COUNTY MANAGER TO EXTEND THE CONTRACT WITH THREE RIVERS FOR ONE YEAR FOR THE WORKFORCE INITIATIVE FOR AN ANNUAL COST OF $50,000 MADE BY MRS. LANDO. SECONDED BY MR. MULLEN FOR DISCUSSION.
Mr. Mullen asked do you think this will be helpful? Mr. Wheeler replied yes. The school districts and BOCES are already involved. A lot of the success of this will come down to how well Mr. Arcuri performs. Mr. Mullen asked are there goals and what are the indicators? Mr. Wheeler replied the first year indicators were more task oriented and dealt with integrating partner outcomes, engagement development of the program and integration with the schools. We have a work plan for the first year. Mr. Arcuri will probably attend next month’s AIP Committee to meet the members of this committee.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. OUTSIDE AGENCIES

A. Cornell Cooperative Extension

1. Update on Regional and Local Agricultural Initiatives – Ms. Podsiedlik introduced Ainsley Robbins who is heading up our Farm to School Program. Ms. Robbins stated we are working with farms in Chemung, Schuyler and Steuben counties to determine if there is interest in supplying produce to the schools. We will be conducting GAP (Good Agricultural Practices) training on April 10th and April 11th with Robert Hadad from the vegetable program. Agricultural producers have to have a farm safety plan or GAP certification in order to supply produce to the schools.

Ms. Podsiedlik stated we have officially joined the Cornell Vegetable Program and are already seeing a huge increase in programming. We will be holding interviews for a regional potato specialist in early March. It is likely that individual will be located in Steuben County. She distributed the 2018 Cornell Vegetable Program Review. Farmers pay to join the program and this year we will be doing that by a sliding scale fee which will range from $20 - $75. Ms. Podsiedlik also distributed the Harvest New York 2018 Year in Review. This is a partially state funded program and was not included in the Governor’s budget this year. This funding covers the North and Western NY dairy process specialist.

Ms. Podsiedlik informed the committee that Chautauqua County has agreed to join the Dairy/Livestock Program, so we are moving forward with that. Allegany and Erie are not ready to join, but Cattaraugus is close. For now, we are working on a memorandum of understanding. We will house the dairy specialist in Steuben County and Chautauqua County will house the livestock specialist. If Cattaraugus joins, they will have the crop specialist and if Allegany and Erie join, they will have the farm business specialist.

Mrs. Lando asked where will you house this individual? Ms. Podsiedlik replied we have one floating space for volunteers and interns that we can use. Temporarily we will be sharing space until we can move some things around.

Ms. Podsiedlik announced the Taste FLXPO will be held on February 22, 2019. This event is to showcase products produced in the Finger Lakes region. The Steuben County Conference & Visitors’ Bureau is heading up the logistics this year and the event will be held at Corning Community College. Last year we had over 600 people attend. Tickets are $5 in advance and $10 at the door.

Mr. Malter asked for an explanation of the logistics of the farm to school program. Ms. Podsiedlik explained traditionally they had to work through a bid process. They would submit a bid to the school with a certain price point and we are finding that is very challenging here. We have had success working with existing companies that GST BOCES purchases from. The other option is each school has a micro purchase allowance which allows them to purchase $1,000 of produce or less. We are finding the most success with that right now. She explained the schools get reimbursed for the foods that they serve. New York State says if you hit 30 percent local food, they will give them an additional $.25 per meal. Big producers are coming to New York to grow what can be used for school meals.
V. OTHER BUSINESS

A. Appointing Members to the Marsh Ditch Watershed Protection District Board – Mr. Hanna stated the committee has received a recommendation from the Soil & Water Board recommending the appointments of Robert Mahany and Andy Merry to the Marsh Ditch Watershed Protection District Board.

MOTION: RECOMMENDING THE APPOINTMENTS OF ROBERT MAHANY AND ANDY MERRY TO THE MARSH DITCH WATERSHED PROTECTION DISTRICT BOARD MADE BY MR. MULLEN, SECONDED BY MR. RYAN, ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

B. Appointing Members to the Soil & Water Conservation District Board of Directors – Mr. Hanna stated the committee has received a recommendation from the Soil & Water board recommending the appointment of David Stull to their Board of Directors.

MOTION: RECOMMENDING THE APPOINTMENT OF DAVID STULL TO THE STEUBEN COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECTORS MADE BY MR. RYAN, SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

C. Corning Community College – Mrs. Lando informed the committee that she attended the interviews for the new President of the college. All three candidates are very good. They should be making an announcement in March or April after SUNY approves.

D. Chiller Replacement – Mr. Van Etten stated with regard to the $600,000 chiller purchase, he tends to agree with Mr. Mullen. The vehicle that was used for the bid seems new and this is not what was done in the past. This is a very significant amount of money. He would have thought the Legislature would have approved this process to do something that large. The explanation does not detail out the spending. If you were to come to Finance with that, he would reject it; you need to be more prepared when you come to the meeting.

Mr. Morse replied that he would be happy to cover that process and the numbers with the Legislators. Mr. Wheeler stated we can provide you with that detail at the Finance Committee meeting next week.

MOTION: TO ADJOURN MADE BY MR. MULLEN, SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, March 6, 2019
Legislative Committee Room
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, February 27, 2019
**MINUTES**

**COMMITTEE:**
Robin K. Lattimer, Chair  
Hilda T. Lando  
Aaron I. Mullen  
Thomas J. Ryan

**STAFF:**
Jack K. Wheeler  
Matt Sousa  
Craig Patrick

**LEGISLATORS:**
Carol A. Ferratella  
Kelly H. Fitzpatrick  
John V. Malter  
Robert V. Nichols  
Frederick G. Potter

**ABSENT:**
K. Michael Hanna, Vice Chair

**OTHERS:**
James Johnson, Executive Director, Steuben County Industrial Development Agency  
Fred Arcuri, Workforce Development Director  
Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension  
Alison Hunt  
Mary Perham

I. **CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:50 a.m. and asked Mr. Ryan to lead the Pledge of Allegiance.

II. **APPROVAL OF MINUTES**

**MOTION:**  APPROVING THE MINUTES OF THE FEBRUARY 6, 2019, MEETING MADE BY MR. MULLEN.  SECONDED BY MR. RYAN.  ALL BEING IN FAVOR.  MOTION CARRIES 4-0.

III. **DEPARTMENTAL REQUESTS**

A. **Planning**

1. **Request for Public Hearing** – Mr. Sousa informed the committee that when applying for Community Development Block Grant (CDBG) grant funds, they are required to hold a public hearing. He requested authorization to hold a public hearing for this purpose.

**MOTION:**  AUTHORIZING THE DIRECTOR OF THE PLANNING DEPARTMENT TO HOLD A PUBLIC HEARING TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS MADE BY MR. MULLEN.  SECONDED BY MRS. LANDO.  ALL BEING IN FAVOR.  MOTION CARRIES 4-0.  

Resolution Required.

2. **Authorizing Submission of Application to New York State Homes & Community Renewal** – Mr. Sousa requested authorization to submit an application to New York State Homes & Community Renewal for a Community Development Block Grant for well and septic replacements.
MOTION: AUTHORIZING THE DIRECTOR OF THE PLANNING DEPARTMENT TO SUBMIT AN APPLICATION TO NEW YORK STATE HOMES & COMMUNITY RENEWAL FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR WELL AND SEPTIC REPLACEMENTS MADE BY MRS. LANDO. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

IV. OUTSIDE AGENCIES
A. Steuben County Industrial Development Agency
   1. Introduction – Mr. Johnson introduced Fred Arcuri who is the new Workforce Development Director for the I-86 Innovation Corridor Workforce Development Initiative.
   2. Activities Update
      a. Phillips Building – Mr. Johnson informed the committee that the sale of the building is going through an auction process. Phillips did not put any indemnification of environmental issues in the original documents. Those documents have been updated with indemnification and they have extended the dates for submission of bids until March 18 – 20th. Interest in this property has peaked substantially and they would like to close thirty days after the auction.
      b. Bath Industrial Park – Mr. Johnson stated we are looking at two projects; both of which are not seeking incentives. He commented they are looking at the parcels along Route 54.
      c. Wayland Industrial Park – Mr. Malter asked if there was anything happening with the industrial park in Wayland? Mr. Johnson replied no, however, there is also nothing happening statewide. With what happened with Amazon, that will set us back for a number of years. Additionally, the State is talking about prevailing wage legislation which would apply to any projects that receive economic development assistance or state funding. Mr. Wheeler commented if that legislation passes, you will see an increase of about 30 percent in the cost of projects. Mr. Johnson stated it is not a favorable climate in New York State right now. We keep promoting the Wayland Industrial park, but there has been no activity.
      d. Consolidated Funding Application (CFA) Projects – Mr. Johnson announced the next round of funding is coming up. Some of the current projects that are using CFA funds are the manufacturing facility in Lindley and the Village of Hammondsport public sewer project.
      e. Renewable Energy – Mr. Johnson informed the committee that the Baron Wind Projects and the Eight Point Wind Project are expecting to receive their approvals in April and May respectively. They will want to start construction immediately after they are approved. This will result in a total investment of $400 million into Steuben County. The total amount of energy that will be produced is 150 – 180 megawatts.

Mr. Johnson stated they are seeing an uptick in solar energy and there is a proposed project that will take place in the next couple of months in Dansville. The solar economics are much different and the environmental impact is different. This project is expected to generate 300 megawatts and will take up several hundred acres.

Mr. Wheeler stated this has been discussed in Public Works and we have met with a solar developer. We will be coming to the Public Works Committee and the Legislature next month with a recommendation for solar development at the Landfill.

Mr. Johnson explained with PILOTS for wind projects you can expect a base payment per megawatt of $5,300. The community impact payment is typically between $2,500 - $3,000. With a solar project; a small scale project you are looking at a base payment of $4,200 per megawatt with no community payment. For a larger solar project, that payment drops down to $2,500. Mr. Wheeler commented with
regard to the Landfill, it is still a good project. Mr. Johnson stated he thinks we need to relay to the community that the revenue from a solar project is much less.

Mr. Malter commented with the Landfill that is not a problem. With available property on the tax roll, what will that do to the towns? Mr. Johnson replied that is something we have to assess. With wind projects, they are still paying property taxes. With solar projects, there is a potential that they will be taking 300 – 400 acres off the tax rolls. If, however, they are leasing the land, then it will remain on the rolls, however, if it is under a PILOT, then it will come off. Most of the land being targeted for solar is already under some sort of agricultural exemption anyway and is not generating a lot of tax income. We do need to assess that.

Mr. Mullen asked will they be looking for flat bottom land and maybe the Planning Department should be involved? Mr. Johnson replied most of the target areas are also prime agricultural lands. Mr. Arcuri commented linear lands are easier to connect. They can do solar panels on a slope, but they would need to be on a tiered slope. Mr. Johnson stated for the property owners, if they ask them to lease, the guaranteed revenue is a benefit to the property owner.

Mr. Potter asked if the community loses tax revenue in the process and they are using prime agricultural land, will the PILOT not pay as much? Mr. Johnson replied we have not looked at that calculation yet. We cannot reduce the property tax below what they currently are without discussing it with the tax entities, including the County. He stated he wanted to make the committee aware that the solar projects and wind projects are going to look different with regard to the PILOT.

3. **I-86 Innovation Corridor Workforce Development Initiative** – Mr. Johnson stated Mr. Arcuri has an extensive background in economic development and we are very excited to have him in our community to focus on workforce development.

Mr. Arcuri thanked the committee and stated if not for the County, he would not be here; you are a key funder. He stated that he takes public funds very seriously and knows the limitations that governments face. He stated that he will be here as much as you need him to be. The last thirteen years he worked for an economic development agency in Rome, NY. He was involved in the redevelopment of Griffiss Air Force Base. His main focus was business attraction and new business development.

Mr. Arcuri stated there are three key components to successful workforce development; education, economic development agencies and workforce development. All of these sectors are knocking it out of the park. My job is to help meet unmet industry and community needs. We will really focus on doing the things that are not necessarily already there or not already funds for. Daycare is a huge workforce issue, as well as housing. Those are barriers to attracting new employees and retaining them.

Mr. Arcuri stated there are a few key projects that he would like to focus on. First, he would like to pay for an economic research service; specifically the University of Buffalo Research Institute, to create a regional dashboard. Additionally, if there are things that are key important issues that you want him to address, he will do that. Another workforce issue is rural transportation and how it is under-utilized.

Mrs. Lando commented we have a plan. If you find deficiencies are you coming back to us? Mr. Arcuri replied no great plan is ever static. He stated he thinks the plan that you have is a good plan. The primary purpose and top task is to get everyone to play nice. He will come back and let you know about the data research and discussions with communities. The regional dashboard that he would like to create will be available to everyone.

Mr. Ryan asked where will you be working out of? Mr. Arcuri replied he will have an office at Three Rivers.

Mr. Nichols stated he thinks what you are doing is really good. His concern is getting workers to pass drug tests when you have a government that wants to legalize marijuana. Government is working against you. Mr. Arcuri
replied the Southern Tier has the lowest workforce participation rate in the State. They are tied with the North Country. He stated he does not buy into anything fully being an epidemic. Substance abuse, particularly in rural communities, has a long history. You already have services, you just need to get them focused into transitioning into the workforce. He stated his general position is that all work has dignity. Mr. Johnson commented this goes back to our first priority and getting everyone to gather and align resources.

Mr. Van Etten stated he used to work at Corning, Inc. They always had issues bringing in professional talent to the Southern Tier, but they have put so much money into the area to attract good talent. He does not believe they did the same types of things to attract laborers, etc. Labor and trades are a big issue in our area and they are starting to see that. Mr. Arcuri stated we need to look at what we are good at in the region. You need to target investment with what you already have.

Mrs. Ferratella commented she is concerned about the exodus of people leaving the State. How do we deal with that? Mr. Arcuri replied everyone has had a workforce issue in their life. The nature of the world now is that most college students will leave to go to epicenters. It just hurts now because we cannot afford to lose them. Young people want to journey out. Mr. Malter asked do you have numbers showing geographic areas of where the exodus is happening? Mr. Arcuri replied yes, they are mostly going to New York City. You have to be realistic about your expectations and grow within your means.

Ms. Lattimer stated on behalf of the committee, welcome. She stated she would really like to see you come before the Full Legislature after you get some real experiences. Mr. Arcuri stated he would like to look toward June. Ms. Lattimer stated we will look to try to schedule that for June.

V. OTHER BUSINESS
A. Cornell Cooperative Extension – Ms. Lattimer stated she would like to recognize Ms. Podsiedlik for the great job with programming on the multi-county effort. Ms. Podsiedlik stated we are interviewing a vegetable specialist and the Steuben County potato specialist next week and have two candidates. The Southwest Dairy Team positions have been filled.

Ms. Podsiedlik stated that she will be leaving Cornell Cooperative Extension, returning to her home area, and will be working for Central New York United Way in Syracuse. It has been an absolute honor to be here and thank you. The Deputy Director, Robert Shirley will be taking over temporarily. A search committee will be started and we should have the Director position filled in the next four to six months. Mrs. Lando stated Ms. Podsiedlik will be leaving at the end of March. Mr. Shirley is willing and able to fill in and will do a great job.

Ms. Lattimer stated Ms. Podsiedlik has really made Cornell Cooperative Extension more of a public group; people know what you are doing and recognize that you have done an outstanding job. We are sorry to see you go.

MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, April 3, 2019
Legislative Committee Room
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, March 27, 2019
CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:35 a.m. and asked Mr. Mullen to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MARCH 6, 2019, MEETING MADE BY MR. RYAN, SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Planning

1. Adopting the Steuben County Transportation Plan 2019 Update – Mrs. Dlugos introduced Belinda Hoad who is the Institute for Human Services Mobility Manager. The transportation plan is updated every couple of years.

Mr. Mullen asked how did the plan change? Ms. Hoad replied we wrote the plan pretty generalized. We took out some historical references and updated the plan with what is available now. All 5311/5310 projects have to be included in the plan. The plan includes an outline of the projects scheduled for the next four years. Mr. Mullen asked what are the projects? Ms. Hoad replied we are looking at an integrated fare collection system. We are also looking at public transit WiFi which we will also run the fare collection system from. We are also looking to have all of our routes have better connectivity to healthcare providers, which will go hand in hand with some DSRIP projects.

Mrs. Lando commented at the Corning Council meeting, people were complaining about the route changes. Who should they be complaining to? Ms. Hoad stated they can direct complaints to the Corning City Planning Director, Jennifer Miller. There have been no route changes yet, however, we do plan to look at the routes in the long-term. Mrs. Lando stated another complaint is the buses do not stop at the food pantry. Additionally, they are looking at eliminating the route to Corning Hospital. Mrs. Dlugos stated that is the C-Tran route and there have been some changes with Bridge Street. We can check with them.
Mrs. Lando stated one of the biggest issues is the website is not being updated. Ms. Hoad stated that is addressed in part of the plan. We have so many systems and we want to put them under one umbrella and under one website. No other county has a transit system like we do.

Mr. Maio asked how much coordination is there between the providers? Ms. Hoad replied they do coordination. We do have issues getting one system to put all of the routes into the system. Additionally, there is an extreme lag in NYS Department of Transportation funding. Our operators are more than willing to come together.

Ms. Fitzpatrick asked will you be expanding the hours of operation? Ms. Hoad replied yes, we are looking to expand hours into the evening and on weekends. Ms. Fitzpatrick commented that is important for employment. Ms. Hoad stated we have a lot of volunteer programs which also supplement transportation needs.

**MOTION: ADOPTING THE STEUBEN COUNTY COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN 2019 UPDATE AS PRESENTED MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Authorizing Public Hearing** – Mrs. Dlugos requested authorization to hold a public hearing on land submitted for inclusion in certified agricultural districts during the 2019 annual thirty-day period.

**MOTION: AUTHORIZING A PUBLIC HEARING ON LAND SUBMITTED FOR INCLUSION IN CERTIFIED AGRICULTURAL DISTRICTS DURING THE 2019 ANNUAL THIRTY-DAY PERIOD MADE BY MR. MULLEN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. County Manager

1. **Contract Renewal – Hornell Area Humane Society** – Mr. Wheeler requested authorization to renew the contract with the Hornell Area Humane Society for $8,500. He stated they help support the Spirit Program, and the Trap-Spay-Neuter Program. They are doing a good job.

Mr. Mullen asked do you receive any type of report from them? Mr. Wheeler replied we received a pretty general report, but he can request a more detailed report.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO RENEW THE CONTRACT WITH HORNELL AREA HUMANE SOCIETY FOR $8,500 ANNUALLY MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **County-Owned Lands** – Mr. Wheeler stated staff has been reviewing county-owned lands for potential hunting and fishing use. There are ten wooded or vacant land properties that the county owns that we have been examining for hunting and/or fishing. He commented the NYS DEC will be sending a forest management person out to mark trees for logging and felling. Once that is complete, we will put out an RFP for logging. This will be in the Call Hill area. We found one property, other than county-owned parks that would provide good fishing access. We are looking at a kayak/canoe launch and will be talking to Mr. Spagnoletti about that. Mr. Wheeler stated there is a piece of property located on CR 119 in Cameron that has pretty good fishing access. We would look to expand that and perhaps put in a kayak/canoe launch.

Mr. Wheeler stated with regard to properties for hunting, we are recommending that the less you formally do, the better from a liability standpoint. Right now, we do not regulate it. If you made this more formal, you would need staff to manage it. As it currently stands, you are not prohibiting anything, but you are not actively regulating it.

Mr. Ryan stated he attended the State Fish and Wildlife Board meeting last week, and they indicated they are more than willing to work with us. There is money available to improve fishing access, and if it is designated as a
good site, they will stock it. He indicated that they are interested in looking at Steuben County as a test site to improve more fishing areas.

Mrs. Lando commented there is also a link on the Conference & Visitors’ Bureau website for hunting and fishing. Mr. Wheeler commented with the streams and rivers, this will support some of the things that the Conference & Visitors’ Bureau is looking at. We want to promote and use the natural resources that we have. He stated following our current practice, forest management will go to Public Works for approval.

Mr. Nichols asked do we have right-of-way access to all of our properties? Mr. Wheeler replied yes.

IV. OUTSIDE AGENCIES
A. Soil & Water Conservation District
   1. Introduction – Mr. Parker introduced Derek Zerkowski, Soil Conservationist, from the Natural Resource Conservation Services station in Bath. We work together with the Federal Government and there are only two people in their office.

   2. Activity Update
      a. District Streambank – Mr. Parker informed the committee they currently have 22 projects on the list to be completed this year, totaling $265,295.23. There are 11 landowner and 11 municipality projects. There is a 25 percent match to be paid by the landowner/municipality. We will use the $75,000 funding that you allocated first, and then we will figure out the remaining, but he may need to come back to request additional funding.

      b. Southern Tier Ag Industry Enhancement Program (STAIEP) – Mr. Parker stated they have completed $4.5 million of work within the last two years. They have completed 20 projects. One project remains to be implemented this year due to weather conditions in 2018, and they are working on mini-closeout of 28 farms.

      c. CAFO Waste Storage & Transfer System – Mr. Parker stated with the new legislation, farmers are not allowed to spread manure on frozen property. Farmers are allowed to store manure for six months. We will be working with four CAFO farms on the implementation of manure storages over the next two years. The total State share is $1,340,030.00 and the landowners will be contributing $2,475,830.00. There are four additional CAFO farms that are interested in applying for funding in round three. The maximum State share is $385,000 at a cost share rate of 75/25. Each of these applicants must install a synthetic liner as a requirement of the grant.

      d. Environmental Protection Fund (EPF) – Mr. Parker stated he will be teaching a four-hour erosion control course for municipal officers and county highway employees. This is at no cost and the training will be held on May 2, 2019. Additionally, we will be conducting an emergency stream intervention training, which will be a two-day four-hour course and then going out into the field and doing some field measurements and installing a project. This year they will be doing a project behind the Greenwood Highway Shop. Funding will pay for the materials for that project.

      e. Chesapeake Bay – Mr. Parker informed the committee that the NYS DEC has to write a plan to the EPA and Chesapeake Bay showing how we are going to reduce nitrogen and phosphorus going into the Bay. They do a plan every five years. The Upper Susquehanna Coalition will be hosting a public event on Friday, April 12, 2019 from 1pm – 3pm where the NYS DEC will provide an overview as well as a time for questions and answers. This training will be held at the Civil Defense Center. Mr. Parker commented the Upper Susquehanna Coalition is comprised of 11 Soil & Water Districts and we bring in Federal funding to do projects to prove that we are reducing pollutants going into the watershed.
B. Natural Resource Conservation Services (NRCS)
   1. Activity Update – Mr. Zerkowski stated he is here today to provide an overview of their program. Two main programs were re-authorized under the 2018 Farm Bill; EQIP and CSP. The EQIP (Environmental Quality Incentives Program) is highly utilized. This is a reactive program to help farmers develop a conservation plan. The second program CSP (Conservation Stewardship Program) is a proactive program. Once a farmer has already had a program, this provides funds for what a farmer is already doing and provides an incentive for new programs. Mr. Zerkowski stated they currently have 74 active contracts in various program areas. Mr. Malter asked what is your total appropriation? Mr. Zerkowski replied last year we received $6.5 million and just under $2 million was spent on contracts in Steuben County.

V. OTHER BUSINESS
   A. Appointing the Pomona Grange Representative - Ms. Lattimer stated we received letter from the Soil & Water Conservation District recommending the appointment of James McGlynn to their Board of Directors.

   MOTION: RECOMMENDING THE APPOINTMENT OF THE POMONA GRANGE REPRESENTATIVE, JAMES MCGLYNN, TO THE SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

   B. Resolution Opposing the Governor’s Proposed Farmworkers Fair Labor Practices Act – Mr. Nichols stated this would be detrimental to farms as it would require overtime, unemployment insurance, and an increase in minimum wage. If this passes, you will see farms going to robots in order to do the work. Ms. Lattimer commented they did not look at the economic impact of this on employers (farmers).

   MOTION: OPPOSING THE GOVERNOR’S PROPOSED FARMWORKERS FAIR LABOR PRACTICES ACT MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

   C. Cornell Cooperative Extension – Mrs. Lando introduced Robert Shirley who is the interim director. Mr. Shirley stated a search committee has been formed and we are looking at a timeline of approximately four to six months. He commented the regional agricultural teams are coming along and the producers are very happy with the program and thank you for your support.

   MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, May 1, 2019
Legislative Committee Room
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, April 24, 2019.
**MINUTES**

**COMMITTEE:** Robin K. Lattimer, Chair
K. Michael Hanna, Vice Chair
Hilda T. Lando
Aaron I. Mullen
Thomas J. Ryan

**STAFF:**
Jack K. Wheeler
Amy Dlugos
Matt Sousa
Jennifer Prossick
Craig Patrick

**LEGISLATORS:**
Carol A. Ferratella
Kelly H. Fitzpatrick
John V. Malter
Frederick G. Potter
Scott J. Van Etten

**OTHERS:**
Alison Hunt
Mary Perham

I. **CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:35 a.m.

II. **APPROVAL OF MINUTES**

**MOTION:** APPROVING THE MINUTES OF THE APRIL 3, 2019, MEETING MADE BY MR. MULLEN.
SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. **DEPARTMENTAL REQUESTS**

A. **Planning**

1. **Approving the Addition of Agricultural Lands to Certified Agricultural Districts** – Mrs. Dlugos requested authorization to add lands to Agricultural Districts No. 2 and No. 3.

**MOTION:** APPROVING THE ADDITION OF AGRICULTURAL LANDS TO CERTIFIED AGRICULTURAL DISTRICTS MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. **Weights & Measures**

1. **Contract – Gas Sampling – NYS Agriculture & Markets** – Mr. Wheeler requested authorization to enter into an agreement with NYS Agriculture and Markets for a five year period for gas sampling. The annual amount to be paid to us is approximately $7,000 per year.

**MOTION:** AUTHORIZING THE DIRECTOR OF WEIGHTS & MEASURES TO ENTER INTO A FIVE-YEAR CONTRACT WITH NEW YORK STATE AGRICULTURE & MARKETS FOR THE GAS SAMPLING PROGRAM AT A RATE OF APPROXIMATELY $7,000 PER YEAR MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. **OTHER BUSINESS**

A. **Solar Development/Agricultural Land Use** – Mr. Mullen asked if the committee could look at a model policy. Mrs. Dlugos replied our department works with local governments and have been using the NYSEDA model law which discusses prime farm land. We are in the process of developing an app which will show other areas for solar
development and that will not show the prime agricultural lands. This app will be looking at other factors to determine locations for solar development and we are pushing the protection of our prime farm lands.

Ms. Lattimer stated that one of the concerns that she and Mr. Mullen have is the viability. Mrs. Dlugos stated if a solar developer is looking at prime farm lands, we would like to direct them to a location that would be in close proximity, but would be a different soil type. We will be looking at guidelines that we could send to the towns. Ms. Lattimer stated a guidance policy for the municipalities would be a good idea.

Mr. Ryan asked if a developer is adding a solar farm in agricultural land, do they get a different tax assessment? Mrs. Dlugos stated a solar developer would not be getting a different assessment simply by being located in an agricultural district. Depending on the town, solar providers will be taxed. If they do have an agricultural assessment and are taking the land out of production, they would have to pay back the penalty.

Mr. Wheeler commented we are a resource; we don’t do zoning or permitting, but we are giving the towns information about mapping for soil types and what would be good alternative areas for development. We are doing anything we can do to help them make decisions.

Mr. Sousa stated going forward, it would be ideal to map the prime agricultural land and overlay information that the solar companies are looking for. The main thing is to try to avoid the use of prime agricultural land. Ms. Lattimer commented most of the municipalities would rather not have agricultural land taken out of production.

Mr. Wheeler commented the dollar amounts of the leases are not as incentive laden to give out prime land. Mr. Sousa commented if towns have no regulations, some of the solar developments with upfront capital are just purchasing parcels outright.

Ms. Lattimer stated the municipalities can do what they want; she just wants the County and the Planning Department to be on top of this issue. Mrs. Lando stated we can offer information, but we cannot stop people from doing it.

Mr. Malter stated we are looking at countywide assessing; if we go with that, it would be wise to set a policy for this. Mr. Wheeler stated you could do that, but you cannot do zoning. Mrs. Dlugos stated we can send out the model policy to the committee and we can also work this into our annual training.

Mrs. Ferratella asked when will the app be available? Mr. Sousa replied we have all of the information, we just need to put it together into an app. The concept is to include it on our web mapping. Mrs. Lando asked when is your next training session? Mrs. Dlugos replied we typically do training in the fall. We might be able to do something sooner. We will share with the committee the information that we will share with the local governments. She stated we are also encouraging municipalities to look at applying for funds to do a local agriculture and farmland protection plan. There is funding available on a rolling basis through NYS Agriculture & Markets.

B. **Cornell Cooperative Extension** – Mrs. Lando stated Robert Shirley is the interim director. We will be meeting tomorrow to work on searching for a new director.

**MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

Wednesday, June 5, 2019

Legislative Committee Room

9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office

NO LATER THAN NOON

Wednesday, May 29, 2019

Agriculture, Industry & Planning Committee

Wednesday, May 1, 2019
I. **CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:00 a.m. and asked Mrs. Lando to lead the Pledge of Allegiance.

II. **APPROVAL OF MINUTES**

**MOTION:** APPROVING THE MINUTES OF THE MAY 1, 2019, MEETING MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. HANNA ABSENT FOR VOTE)

III. **DEPARTMENTAL REQUESTS**

A. Buildings & Grounds

1. **Capital Project** - Mr. Rose requested authorization to transfer $25,000 from the COB Parking Pave & Drainage Capital Project to the Pave Veteran’s, Records and Shop Access Roads Capital Project. He stated this paving work will be done by Public Works. Mr. Malter asked did you take into consideration the expansion of the Veterans building with this? Mr. Wheeler replied yes.

**MOTION:** AUTHORIZING THE DIRECTOR OF BUILDINGS AND GROUNDS TO TRANSFER $25,000 FROM THE COB PARKING PAVE & DRAINAGE CAPITAL PROJECT TO THE PAVE VETERAN’S, RECORDS AND SHOP ACCESS ROADS CAPITAL PROJECT MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. Planning

1. **Public Hearing Authorizations** – Mrs. Dlugos requested authorization to hold public hearings relative to the 2017 CDBG (Community Development Block Grant) Well & Septic Program and to close out the 2016 CDBG Well & Septic Program.
MOTION: AUTHORIZING PUBLIC HEARINGS RELATIVE TO THE 2017 COMMUNITY DEVELOPMENT BLOCK GRANT WELL & SEPTIC PROGRAM AND THE 2016 COMMUNITY DEVELOPMENT BLOCK GRANT WELL & SEPTIC PROGRAM MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. Authorizing a Local Government Efficiency Grant Application – Mrs. Dlugos requested authorization to submit, with the City of Corning, a Local Government Efficiency Grant to apply for funding to provide for more efficiencies between our two transit systems and to see if there is an opportunity to save money. This application will be submitted through the Consolidated Funding Application process.

MOTION: AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT, IN CONJUNCTION WITH THE CITY OF CORNING, A LOCAL GOVERNMENT EFFICIENCY GRANT RELATIVE TO THE PUBLIC TRANSIT SYSTEM MADE BY MRS. LANDO. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Woodlands Community Update – Mrs. Dlugos informed the committee that we have completed the CDBG grant with them and had a monitoring visit with OCR (NYS Office of Community Renewal). Woodlands still has more infrastructure work to do. There has been a change in the funding stream and OCR is motivated for them to do another application for CFA (Consolidated Funding Application) funding. Since we held a public hearing in March for the other CDBG grant, we are asking the legal team at OCR if we can use that public hearing for this new application. She hopes to know by July if we need to hold another public hearing and then will submit a resolution for the Legislature’s approval to make the application. If the application is approved, we would also need to enter into a cooperation agreement with Hornellsville and they would also need to hold a public hearing. Mrs. Dlugos stated OCR is also trying to forward funding without the need of another application and they reached out to us to be an applicant.

Mr. Mullen asked what would these funds be used for? Mrs. Dlugos replied they need to upgrade the electrical service as it is currently undersized. There are 96 homes and the coop is owned by the homeowners. She stated she will keep the committee posted on where this goes. The application is due July 26, 2019.

4. Recognition – Mrs. Lando stated she would like to take this opportunity to thank Mrs. Dlugos for all of her efforts for being the interim Deputy County Manager. Mrs. Dlugos replied she felt very honored that Mr. Wheeler and the Legislature had the trust in me.

IV. OUTSIDE AGENCIES
A. Steuben County Industrial Development Agency
   1. Activities Update – Mr. Johnson stated that he would like to congratulate the County on hiring Mr. Brewer. He has had the opportunity to work with Mr. Brewer on a number of projects through REDEC.
      a. Phillips – Mr. Johnson stated he has nothing to report at this time.
      b. Consolidated Funding Applications (CFA) – Mr. Johnson informed the committee this is their busy time of the year. They are working on three economic development projects. He noted this year applications are a little slower than typical, but this tends to be fairly cyclical. There are a couple of infrastructure projects that J.C. Smith is working on. In the Village of Hammondsport they continue to work on the sewer treatment project. An Economic Development Administration (EDA) application has been submitted for Prattsburgh to design a sewer treatment facility to support Empire Telephone. Additionally, the City of Hornell has submitted an application for a $10 million Downtown Revitalization Initiative.
      c. Manufacturing Automation Systems – Last year this company submitted a CFA (Consolidated Funding Application). This company started out four years ago; they moved into the Lindley-Presho School and have started manufacturing upgrades. They are now talking about expanding behind the
facility and are anticipating hiring 17 more people. They are up to 35 employees right now. This is a great success story all the way around.

d. Gunlocke – Mr. Johnson informed the committee that the company had significant layoffs at the beginning of the year. During their transition they have been in constant contact with us. Manufacturing is picking up again and they need to call people back. They are going to do that through a temp agency system and are trying to be cautious. There are two things that have impacted them. First with the tariffs with China, the wood prices have been all over the board. Second, most people do not want a wood finish anymore. The good news is they are committed to Wayland and are working through their issues. We will continue to meet with them.

e. Renewable Energy – Mr. Johnson stated renewable energy has been keeping us very busy. We have received the first application from the Baron Wind Project. This is a $400 million project and they are in the final phase of Article 10. In twenty years, it is anticipated they will generate $30 million in tax revenue, of which $6 million will come to the County over that period. The total region will benefit as they will generate $90 million over twenty years. There will be a need for over 200 construction jobs to build this. The first public hearing will be held on June 19, 2019 in Fremont. We only need to hold one public hearing, but we will hold two meetings; one at 2pm and one at 6pm at which time we will take public comments. Our role in this is to convey economic assistance. We expect they will start clearing in November with construction to start in the spring. Mr. Johnson stated we expect the Eight Point Wind application in July and the following spring the application for the Canisteo Wind Project.

Mr. Malter asked have names been submitted to the board and where are those boards? Mr. Johnson replied the State has not appointed the Article 10 Review Boards as of yet. The County has submitted names.

Mr. Mullen commented you can Google Matter Master and find all of the information about the wind project. He asked since approval for the projects comes from the siting board, is the public hearing to determine if a PILOT is appropriate? Mr. Johnson replied yes. General Municipal Law states that we have to take comments from the public on the project. We are actually doing a review of the Article 10 approval from a compliance standpoint, and we are going to do our own acceptance of these funds as if we were doing a SEQR. The siting board is the lead agency. He explained Eight Point Wind had to do an Article 10 and Article 7 as they are running transmission lines, so they are requesting a PILOT on the transmission lines and a PILOT on the turbines.

Mrs. Ferratella asked are they using prime agricultural lands for these projects? Mr. Johnson replied not much. Wind projects are much different then solar projects. For the Baron Hill Wind Project, most of the turbines will be 599 feet and will generate 4 megawatts of power.

f. PARIS Reporting – Mr. Johnson informed the committee they have completed their PARIS reporting and he will be presenting to his board their project performance. In 2018, the IDA had 42 active projects that supported 3,641 jobs which represented an increase of 590 jobs. These active projects in 2018 also generated a payroll of $833 million and represented a capital investment of $206 million. During 2018 these active projects generated $9.4 million in PILOT revenues.

g. Legalization of Marijuana – Mr. Johnson stated we had gotten a huge influx of interest in hemp, and now that has dried up. Most of the hemp companies have cannabis marijuana businesses they support as well. His assumption is those companies looked at hemp as a way to get their foot in the door and that they would just skip the hemp and wait for marijuana to become legal. He stated he thinks there will be a big push to grow and there will likely be some processing that goes along with it. What that means is yet to be determined. We have taken the approach that it is Cornell Cooperative Extension’s role with regard to the growing of new produce. If it came to processing, then that’s where our role comes in. We will not take a stand either way, but if it goes and there is an opportunity to create jobs, then we will have to take a look at it.
Mr. Shirley commented Cornell Cooperative Extension has hired a hemp specialist. Mr. Ryan commented there are federal programs out there that assist farmers and if the federal government does not legalize marijuana, then those farms will not get any assistance.

h. **I-86 Innovation Corridor Project Update** – Mr. Johnson informed the committee that today at 3:30 p.m. at the Arnot Mall Event Center, there will be an update on the workforce development component of the I-86 Innovation Corridor Project. He commented Fred Arcuri has been working on a program with Fort Drum to attend their job fair, which would potentially provide job opportunities to servicemen/women and their families in our region.

i. **Appointment to IDA Board** – Mr. Johnson stated that James Frame needed to step down from the IDA Board. He is recommending the appointment of Dean Strobel. Mr. Strobel was born and raised in Cohocton and is currently working at Upstate Niagara in Campbell. Ms. Lattimer commented Mr. Strobel really has so much enthusiasm for his job and is excited to come back to Steuben County.

j. **Industrial Park** – Mr. Hauryski asked for an update on the land we have and what we have done to-date. Mr. Johnson stated we have a purchase agreement with Erie Development for the parcel of land North of Bath Dental. This property is the most undevelopable piece of property in the park. Erie Development is a subsidiary of EV Energy and they would like to put in a service center to sell fuel oil, propane, etc. They are not asking for any incentives and are purchasing for the appraised value. He stated they are also working with a regional not-for-profit organization on the potential of development the old Guthrie property that we took back.

Mr. Malter asked how much land do we have left in the park? Mr. Johnson replied we have about 60 acres of developable land between the drainage swale and the railroad. We would like to see a development of the railroad property.

B. **Cornell Cooperative Extension**

1. **Potato Specialist** – Mr. Shirley announced the new potato specialist, Margie Lund, started last Thursday.

2. **Executive Director Position** – Mr. Shirley stated the job announcement for Executive Director has been posted for weeks and the application deadline is July 8, 2019.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: PRESENTATION OF NAMES OF PERSONS SELECTED FOR INDUCTION INTO THE STEUBEN COUNTY HALL OF FAME AND CONFIRMATION BY THE STEUBEN COUNTY LEGISLATURE MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MULLEN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, July 3, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, June 26, 2019
I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 9:45 a.m.

II. GENERAL BUSINESS

A. County Manager

1. **Rename COB Parking Pave & Drainage Capital Project** - Mr. Wheeler informed the committee that Mr. Rose had submitted a proposal to the AIP Committee last month to pave the Veteran’s parking lot, along with the lot at the new records storage facility. The current capital project is specific only to the county office building. He requested authorization to rename the COB Parking Pave & Drainage capital project to the Paving, Sealing & Striping – All County Office Buildings capital project.

**MOTION: RENAMING THE COB PARKING PAVE & DRAINAGE CAPITAL PROJECT TO THE PAVING, SEALING & STRIPING – ALL COUNTY OFFICE BUILDINGS CAPITAL PROJECT MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0 FINANCE AND 4-0 AIP. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0 FINANCE AND 4-0 AIP.**

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature
I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:45 a.m. and asked Mrs. Lando to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 5, 2019, AND JUNE 24, 2019, MEETINGS MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REPORTS

A. Planning

1. Community Development Block Grant – Mrs. Dlugos informed the committee that the NYS Office of Community Renewal (OCR) has asked the County to be an applicant to finish the Woodlands project. This is a $1.5 million application which is outside of OCR’s usual funding. This is not CFA funds and is a non-competitive grant.

Ms. Lattimer asked is this for electrical upgrades? Mrs. Dlugos replied yes; this should also help with the lateral hookups for the water and sewer. The electrical needs to be completely redone and they also have some paving work. There are 96 homes in the community; mostly aged over 55 and most also meet the income guidelines for the grant money. Mr. Malter asked do the people in the park own their individual trailers? Mrs. Dlugos replied yes. Ms. Lattimer stated this is a homeowner owned park. It is a not-for-profit corporation of the residents.

MOTION: AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE OFFICE OF HOMES AND COMMUNITY RENEWAL FOR A COMMUNITY DEVELOPMENT BLOCK GRANT RELATIVE TO THE WOODLANDS COMMUNITY PROJECT MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Ms. Lattimer commented she is pleased we are taking this on and that it will be finished. Mrs. Dlugos commented it will have to go through the RFP process to hire a project manager.
IV. OTHER BUSINESS

A. Stream Sampling – Mr. Morris stated he is here today to request the second year funding in the amount of $2,600 for the stream sampling program. This is part of the 9-element plan and also part of the Governor’s HAB (Harmful Algae Bloom) Program. He explained the Keuka Lake Association, along with Seneca Lake, put together a request for CFA funding for the watershed plan. One of the important elements of this plan is the stream monitoring, which we started last year. Mr. Morris commented Yates County has been quite involved in the 9-element plan. He stated that Soil & Water has identified a grant which will support the program next year and beyond and we have been working on that application. Mr. Morris stated once the 9-element plan is put together, we will identify projects and then be asking the counties and other municipalities to get behind those.

Mr. Weaver asked do you have the results of last year’s testing? Mr. Morris replied we have received the sample results and he will get that information emailed to the committee.

Mr. Mullen asked have the towns discussed any special tax district to help take care of these issues? Mr. Morris replied KWIC (Keuka Watershed Improvement Cooperative) is taking the lead on putting together the plan. We have not specifically looked at how we will do it with a tax district. This is such a big project that every municipality will have to come to the table. KWIC has a very small budget.

MOTION: AUTHORIZING AN APPROPRIATION OF $2,600 FROM THE ECONOMIC DEVELOPMENT FUND TO THE KEUKA LAKE ASSOCIATION FOR THE STREAM MONITORING PROGRAM MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Morris announced they will be holding a water quality summit on August 12, 2019 at 6:00 p.m. This will be held at Keuka College and he encouraged the Legislators to attend.

B. Use of County-Owned Land – Mr. Ryan asked with regards to the use of woodlands, at our last meeting we left off just status quo for handling and no notifications to the public? Mr. Wheeler replied correct; the more you do, the more responsibility and liability we have. Mr. Ryan asked are there any future plans for those big plots? He cannot see why they cannot be put back on the tax rolls. Mr. Wheeler replied we talked about potential sale of land and identified one parcel that could be put up for sale. We could recycle that and take another look. We had looked at nine or so properties and there was not a lot of value. Mr. Ryan stated the NYS DEC is still interested in the one fishing access site. Ms. Lattimer stated she thought we were on a plan to timber the land? Mr. Wheeler replied we are. We had thought the DEC would do the marking for free and they are pushing it out, so we are talking about doing an RFP. Mr. Ryan commented if there are any ash borers, those will need to be culled out. Mr. Wheeler stated we can take a look again at those parcels that could be put up for sale. Mrs. Lando asked if we log, where does the money go? Mr. Wheeler replied it goes into the General Fund.

MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, August 13, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, August 7, 2019
I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:45 a.m. and asked Mr. Johnson to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JULY 3, 2019, MEETING MADE BY MRS. LANDO, SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Planning

1. Authorization to Bid Wi-Fi Units for Public Transit Buses – Mrs. Dlugos requested authorization to bid for Wi-Fi units for the public transit buses. We have State and Federal funding to put Wi-Fi routers on buses across the County. Once the Wi-Fi routers are installed, that will allow for the integrated fare boxes and bus tracking.

MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ISSUE BIDS FOR WIFI UNITS FOR PUBLIC TRANSIT BUSES MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. Authorizing Sub-Recipient Agreement for 2019 Well & Septic Grant – Mrs. Dlugos requested authorization to enter into a sub-recipient agreement with Arbor Housing and Development to manage the 2019 Well & Septic Grant. The amount of the grant is $198,000.
MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ENTER INTO A SUB-RECIPIENT AGREEMENT WITH ARBOR HOUSING AND DEVELOPMENT TO MANAGE THE 2019 WELL & SEPTIC GRANT MADE BY MRS. LANDO. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. Commencing the Review Period for Agricultural District No. 6 – Mrs. Dlugos requested authorization to commence the review period for Agricultural District No. 6. This district is located in the towns of Addison, Bath, Cameron, Campbell, Caton, Corning, Erwin, Hornby, Lindley, Rathbone, Thurston, Tuscarora and Woodhull.

MOTION: COMMENCING THE REVIEW PERIOD FOR AGRICULTURAL DISTRICT NO. 6 MADE BY MR. RYAN. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

4. Appointing a Certifying Officer and Commencing Environmental Review – Mrs. Dlugos stated with the Well and Septic Grant we are required to appoint a Certifying Officer. For Project No. 1115WS301-19 she requested the Legislature appoint a Certifying Officer and declare the project a Type II Action for the purposes of the NYS Environmental Quality Review Act.

MOTION: APPOINTING AMY DLUGOS AS CERTIFYING OFFICER FOR STEUBEN CDBG PROJECT NO. 1115WS301-19 AND DECLARING THE PROJECT A TYPE II ACTION FOR THE PURPOSES OF THE NYS ENVIRONMENTAL QUALITY REVIEW ACT MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

IV. OUTSIDE AGENCIES
A. Finger Lakes Tourism Alliance
   1. 2020 Budget Request – Ms. Kimble informed the committee that the Finger Lakes Tourism Alliance is the oldest regional designation market in the nation and we are celebrating our 100th anniversary. She presented a short video and PowerPoint presentation outlining activities, their 2020 outlook and how funding was used. In January 2019, they released the results of their research project. Some of the key points of interest include that during 2018 there were approximately 5.56 million visitors to the Finger Lakes; 81 percent of those were overnight visitors with an average stay in the area of 3.4 days and average daily spending of $430.00 per day. She stated that our website, fingerlakes.org is posting a 27.9 percent increase over the prior year and is the top Finger Lakes website for organic search. We produced 129,000 travel guides in January and as of the end of June, 79,189 have been distributed. Traffic at our thruway information centers is down, as is travel due to construction. Ms. Kimble stated looking toward 2020; we are developing our three-year strategic plan. Based on current sales tax revenue reports and other considerations, it appears that tourism will continue to grow for 2020. We are looking at the release of a one-hour documentary on the Finger Lakes which is being produced by WXXI and will be released on all NYS public television. Ms. Kimble stated she is requesting $19,500 which is a $1,000 increase from last year. However, this is the first increase since 2014.

Mr. Malter asked what is your total budget? Ms. Kimble replied $1.1 million. Mr. Mullen asked where do we compare with other counties in terms of our contribution? Ms. Kimble replied Yates and Monroe counties both have a significant investment. Out of the 14 counties, you are probably ranked number 9 in terms of investment.

B. Soil & Water Conservation District
   1. 2020 Budget Request – Mr. Parker stated his proposed 2020 budget is $901,260.07 with the County’s appropriation proposed at $164,676.00. He is asking for a $3,000 increase. The District Streambank Program is budgeted at $75,000 and those funds are spent on materials. They have had 45 streambank projects totaling $364,000.

Mr. Malter asked with the District Streambank Program, did we appropriate additional funds? Mr. Wheeler replied we did a one-time additional appropriation of $75,000 in 2018.
Mr. Parker stated the remainder of their budget is contracts, grant funds and State reimbursement. The State reimbursement has increased to a point where he can use some of that money for projects. He stated he will be doing a municipal training on streambanks using grant funds that they received. We will also be doing an emergency streambank intervention program this fall for the highway departments.

C. ARTS of the Southern Finger Lakes
   1. 2020 Budget Request – Ms. Sullivan-Blum thanked the committee for their support. She stated they currently receive an appropriation of $36,700 from the County and she is respectfully requesting the same appropriation for 2020. There are two important initiatives they are working on. The first is emergency preparedness for arts organizations. We received a Performing Arts Readiness grant to establish a community-based network of arts and culture organizations that can assist each other during times of emergency. In November we will be hosting a workshop in which artists will meet with professional fire fighters who will discuss ways to safeguard their studios. The second initiative is the Points of Inspiration, a driving trail of cultural heritage sites. This year we added a third trail highlighting innovation in science and technology in our region. There are 27 new sites on this trail, including 6 in Steuben County. The sites in Steuben County are Costa Flying Service, Glenn Curtiss Aviation Museum, Little Joe in Corning, the time capsule at Corning Incorporated building, the Rakow Research Library and the Spencer Crest Nature Center. Ms. Sullivan-Blum reviewed a PowerPoint presentation outlining their activities, 2020 outlook, and how funds were spent.

Mr. Malter asked for those organizations that you award grant funds to, is there an application form? Ms. Sullivan-Blum replied yes. The application is on our website and it is an online process.

D. Finger Lakes Wine Country
   1. 2020 Budget Request – Ms. Hale informed the committee that she is the Chair of Finger Lakes Wine Country Board of Directors. We are celebrating our 20th anniversary. During 2018 we did our strategic plan and as a result of that plan, our mission statement is to establish Finger Lakes Wine Country as the top-of-mind brand. Our vision statement is that the potential visitor will have a clear image of Finger Lakes Wine Country, what it offers and how to participate in its experiences.

Mrs. Ward stated there are three reasons people come to visit; nature, small-town charm and locally-crafted products. Our primary target groups are young travelers, age 22 – 34 without kids and affluent travelers with an annual household income over $100,000. We have found that the interest of young travelers age 22 – 34 without kids align with the variety of our offers. They are explorers who want a lit bit of everything. They specifically travel for outdoor, wine and culinary experiences and love visiting wineries and breweries or distilleries. This age group typically takes a small trip two to four times a year, tend to be single and most have undergrad or graduate degrees. Affluent travelers skew older, 55 – 66, are more established in life and don’t mind spending more on their trips. Similarly, most like to take a small trip two to four times a year. They enjoy the finer things in life and are excited to try new things. Mrs. Ward stated 82 percent of people who visit Finger Lakes Wine Country are repeat visitors and 54 percent of those visitors return five or more times. She reviewed the list of top ten things driving recent visitors to return, which include it is easy to get to, welcoming community, agricultural activities, artisanal products, home to quaint small towns, budget friendly, excellent vineyards, they feel safe, it is a versatile place they can go with anyone and there are a variety of activities to do and see.

Mrs. Ward stated they are requesting the same budget of $105,000. She noted Corning Enterprises matches public funding dollar for dollar. Ms. Hale stated on August 15th our five year annual report for all of our investors will be available.

Ms. Lattimer commented your report mentions that the total number of tourism employees is 2,200 and she would have expected that number to be a little higher. Mrs. Ward stated that is a reflection of how they quantify tourism employment. She does not believe they are counting every hotel staff or restaurant. Mr. Costello commented employment at wineries and farm businesses are classified as agriculture. Mrs. Ward stated they are mostly counting museums and direct tourism.

Ms. Lattimer thanked the agencies for holding the line on their budget requests.
V. OTHER BUSINESS

A. 1-86 Innovation Corridor Update – Mr. Arcuri provided copies of the quarterly report that was sent to investors. One of the statements he made the first time he came before the committee was that the County, the region and the nation has a labor force participation problem. The US Census Bureau does an annual time use survey; asking people how they spend their day. People are not participating in the workforce. With women, one of the main reasons they are not in the workforce is because they are taking care of a loved one. He stated that he has met with all of the major child providers. He has put together an application for the Southern Tier Child Care Now Grant for $3.6 million. The idea is to create more adaptable and accessible care for homes in rural areas. It needs to be center-based or it will not be viable. If successful, we will be providing assistance to center-based care and not duplicate effort. A lot of women are taking extended leave or family medical leave to care for loved ones.

Mr. Arcuri stated in terms of supply and demand, there are 32,000 school-aged children that need care. The supply is only 16,000. Home-based care is more affordable; our goal is to establish as many as possible, but we are creating a new business. These would be operated through a child care resource network and the network would do group purchasing and management. He stated his focus is to get this set up, set up rules, get it funded and reach out for matching funds and then let the child care professionals deal with it. Ms. Lattimer commented statistical data on the cost of child care, whether subsidized, in-home or corporate sponsored, is that the cost alone is more than college tuition. Mr. Arcuri commented the average cost of child care is $15,000 per year, per seat. He stated that ideally he would like to have this program set up and ready to be operational next spring. Mr. Arcuri stated there were many reasons why men are not working and he and Mr. Wheeler are working on some projects to address this. We are holding the funding the same as last year, with the understanding that if there are special projects, then we will come back to discuss those. Additionally, there are people on disability who would be employable. Our goal is to get down to the national average. Currently Steuben County has 11 percent of employable individuals on SSDI, Chemung has 14 percent and the national average is 7 percent.

Mr. Ryan asked how did the Fort Drum job fair go? Mr. Arcuri replied it was very successful. A lot of service people tend to swarm around the tables for public safety and the NYS Police. Ford had a full wall for mechanics and Corning and Siemens each had a tent. At some point we would like to bring the Fort Drum T.A.P. team down for a day to meet with local companies. We are really establishing a relationship and that is invaluable. Mr. Malter asked how many people signed up to go to the job fair? Mr. Arcuri replied we had four prospects. Fort Drum’s transition service provides a six-month, cost-free internship to any business interested in considering a serviceperson and we would only have to provide housing. It will take some time to develop that. Also in attendance were CDL schools, welding schools, etc.

Mr. Arcuri stated another initiative is developing a compliance based training program. The concept is to get to the bottom of what is meant by a title. We are working on that with the hospitality and tourism industries and then we will be looking at manufacturing. We need to look at the basic profile for job descriptions.

B. Call Hill – Mr. Ryan stated we have 300 acres on Call Hill and there is no access road and there is private property on either side. Mr. Wheeler stated we have an easement. Mr. Ryan stated there are 5 – 10 acres that already have been clear cut. Mr. Wheeler stated we knew that it was logged in the past; that was about 10 – 12 years ago. Mr. Ryan commented another piece was select cut. Do people in the County benefit from that asset? Mr. Wheeler replied if any money is made, it goes to the department or the general fund. Ms. Lattimer commented generally we were saying to investigate the marking of trees. Mrs. Lando asked is the only thing we have access to the tower? Mr. Mullen stated there is another piece that the County owns that is on the road. Mr. Malter asked will Public Works be putting out an RFP? Mr. Wheeler replied yes, for tree marking. Mr. Mullen stated that he knows that his dad and brother have ash trees on nearby property and this would be the last year to take them because of the ash borers.

C. IDA Summer Outing – Mr. Johnson stated tomorrow night, August 8th, is the annual Legislative outing. If you have not RSVP’d and would like to attend, please call the office.
MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, September 10, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, September 4, 2019
I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 10:20 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE AUGUST 7, 2019, MEETING MADE BY MR. MULLEN, SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. OUTSIDE AGENCIES

A. Southern Tier Library System
   1. 2020 Budget Request – Mr. Hildreth thanked the Legislature for their continued support. He has provided a 2018 overview of the 17 libraries across the county. Steuben County has the most public libraries out of the five counties we serve. He stated nationally, circulation decreased 3 – 5 percent, however, in Steuben County it only decreased 1 percent. We are doing a great job of engaging the public. Nationally, program attendance increased 6 percent while in Steuben County it increased 12 percent. We have also seen a 2 percent increase in the number of cardholders and a 5 percent increase in internet use.

Ms. Emery, Director of the Southeast Steuben County Library, stated we have recently completed our strategic plan. We polled the community and time again they have told us they want to be connected; they want to feel that they know their neighbors. People want a place and a space where they have community and a sense of belonging. Our library provides space for other organizations to come in and provide programs. Mr. Hildreth commented our libraries are parenting and collaborating with 28 agencies in the county.
Mr. Zeh, Director of the Avoca and Prattsburgh Libraries, stated that in Avoca we offer an after-school program on Tuesdays and Thursdays. This year we partnered with the school district for our summer program and we had 35 – 40 children in attendance. At the Prattsburgh Library we offer a summer program two days a week. The Prattsburgh School has summer school and when the kids are done, they come down to the library where we offer cooking classes. This summer we had 25 children for five weeks. Your funding really helped us to provide these programs.

Ms. Radigan, Director of the Pulteney Library, informed the committee they have a new library. We opened the new facility on June 29th. We had previously been located in the Town Hall and had 1,100 square feet. Now, the new facility has 6,000 square feet and a full basement. We have a children’s area, a teen area, a tween area and an adult area. She noted they did not have to raise taxes to fund this building; there was a lot of community funding and grant funding. There has been such a positive response and people are staying in the library longer because there is space to spread out. As part of the building project, we did purchase some new books. This is truly now a community center. Mr. Hildreth commented it is very exciting to see a new library built in Steuben County and it is important that we talk about our facilities.

Mr. Trautman, Director of the Cohocton Library, informed the committee that their library takes up three older store front buildings on Maple Avenue; previously known as the Carpet Rack. He has been with the library for five years and during that time we have expanded our usable footprint in the building. The second floor is still closed to the public and we are in the process of removing the physical wall barriers and installing new floor covering. Beginning in 2020 we will begin working on the renovations of the community room where we will be adding two ADA compliant restrooms.

Mr. Van Etten asked how do you justify a 25 percent increase in your budget request? Mr. Hildreth replied we have had stagnant funding for the past several years while library costs have continued to increase. Most of the increased costs are due to technology. Mr. Van Etten commented when the Corning Library went to a taxing district, they said they would never increase the cost to taxpayers and they increased the cost in the last school vote. There has been a significant increase in the library taxes in the southeast portion of the County.

Mr. Mullen asked are all of the libraries getting their funding approved through school budgets, and is this a long-term plan? Mr. Hildreth replied referendums are aligned with the libraries for funding which also provides more tax transparency. Mr. Malter commented there is a modest number of libraries requesting funding through school budgets. Mr. Mullen asked how many libraries are currently doing this? Mr. Hildreth replied there are about 14 out of 17 libraries that are getting funding approvals through school budgets. The majority of those have been doing this since the 1970’s.

B. Cornell Cooperative Extension

1. 2020 Budget Request – Mr. Shirley stated he is happy to announce the new Executive Director is Theresa “Tess” McKinley. She will start September 16th and will be introduced at the October AIP meeting. He provided a handout of his budget request and program impact statement. Mr. Shirley stated they are requesting an appropriation of $409,000 which is flat from 2019. When Steuben County invests in Cornell Cooperative Extension each year, the public return on investment is significant. For an investment of $409,000 in 2020, Steuben County receives a $1.3 million education program provided by a highly skilled staff of 14. These programs include one-on-one and group support for farmers across all sectors of agriculture, premier regional agricultural programs such as Finger Lakes Grape Program, Cornell Vegetable Program, Southwest New York Dairy, Livestock and Field Crops Program and Harvest NY. Additionally, we have a Cornell Vegetable Team Vegetable Specialist housed on-site and a SNYDLFCP Dairy Specialist housed on-site. We also promote agriculture through agritourism and youth education and hold weekly classes for DSS clients in the areas of financial literacy and nutrition.

Mr. Shirley introduced Joshua Putnam who is our Field Crop Specialist. Mr. Putnam stated our team is covering a five-county region with a particular specialty in each district. Dairy is Steuben County’s specialty. We want to know what the growers’ wants and needs are from our team. He distributed a brochure which includes an
assessment form to better target areas of interest. Ms. Lattimer commented that she is happy to see the expansion of program. Mr. Mullen commented that he would like to have a farmer come in at some point and do a presentation.

C. Steuben County Conference & Visitors’ Bureau

1. Designating Official Tourism Promotion Agency - Mr. Costello stated he would like to request the county to designate the Steuben County Conference and Visitors’ Bureau as their official Tourism Promotion Agency. They utilize this designation to apply for and receive matching funds.

MOTION: DESIGNATING THE STEUBEN COUNTY CONFERENCE & VISITORS’ BUREAU AS THE OFFICIAL TOURISM PROMOTION AGENCY MADE BY MR. MULLEN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. 2020 Budget Request – Mr. Costello presented a PowerPoint presentation outlining 2018 and 2019 activities as well as a breakdown of the 2019 budget. He also provided a six-year trend report on occupancy rates, room supply and demand and short-term rentals along with a monthly occupancy trend. Looking forward, they will be developing marketing strategies to develop shoulder season visitation, fill their vacant group tour/sales position and focus on increasing that market segment, develop a strategy for winter tourism, continue to create great content for the website and microsites and focus on new product development.

Mr. Costello stated he is requesting $765,000 for the 2020 budget. He is asking for an additional $20,000 which reflects the increase in room tax collections in 2018. Also, funds will be used to develop a new Route 36 program in partnership with Livingston County, which is a strategic plan priority. Additionally, he is asking for consideration to come back during the fiscal year for possible match funding from the reserve account in the amount of $50,000 for an ARC grant for water trail development; this is a main project for 2020 in our strategic plan priority. He stated that he did move around the funding for e-tourism, promotions and contracts to better reflect advertising expenses. Mr. Mullen asked was that not properly accounted for in the budget? Mr. Costello replied the bookkeeper had it in the budget, however, it was on the wrong budget line.

Mr. Malter asked with regard to the 2019 occupancy, is there an increase in room tax? Mr. Costello replied they are tracking travel fairly well. He commented next year there may not be as much travel, but Steuben County is a repeat destination.

Ms. Lattimer commented $50,000 is quite a big amount to take out of the reserve account. Mr. Costello replied we want to work closer at recreation. In order to do that we need a plan of action and would like to use ARC and CFA grant money. When he comes back next year, he would be looking to get a letter of support from Steuben County to match funds.

Mr. Mullen asked how much of your budget has been spent year to date? Mr. Costello indicated he does not have those numbers today, but can provide them. Ms. Lattimer asked Mr. Costello to email that information to Mrs. Chapman and she can email it out to the Legislators. Ms. Lattimer asked Mr. Costello to come back once he has all of his numbers and make a presentation to the Legislators in October or November at a Chairmen’s Meeting.

Mr. Hanna asked how much are we losing by not collecting the 4 percent room tax on short-term rentals? Mr. Costello replied he is not positive on the amount, but if he had to guess it would be around $30,000. That report can be compiled for a fee through AirDNA.com. Discussion followed.
MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MRS. LANDO ABSENT FOR VOTE)

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

Yvonne Erway
Confidential Secretary
Steuben County Manager’s Office

**NEXT MEETING SCHEDULED FOR**
Wednesday, October 2, 2019
Legislative Committee Room
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, September 25, 2019
**MINUTES**

COMMITTEE: Robin K. Lattimer, Chair  
K. Michael Hanna, Vice Chair  
Hilda T. Lando

Aaron I. Mullen  
Thomas J. Ryan

STAFF: Jack K. Wheeler  
Christopher Brewer  
Andy Morse

Amy Dlugos  
Eric Rose  
Jennifer DeMonstoy

Nate Alderman

LEGISLATORS: Joseph J. Hauryski  
Carol A. Ferratella  
Kelly H. Fitzpatrick

John V. Malter  
Frederick G. Potter  
Randolph J. Weaver

OTHERS: Robert Shirley, Cornell Cooperative Extension  
Theresa McKinley, Executive Director, Cornell Cooperative Extension  
James Johnson, Executive Director, Steuben County Industrial Development Agency  
J. C. Smith, Steuben County Industrial Development Agency  
James Post, The Leader  
Mary Perham

I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:55 a.m. and asked Mr. Mullen to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 4, 2019, MEETING MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Planning

1. RFP – Code Enforcement Officer – Mrs. Dlugos informed the committee that Marvin Rethmel who has been doing code enforcement for the Town of Addison and the County has indicated that he is retiring from the town, but will continue to provide code enforcement services for the County. She requested authorization to put out an RFP for a Code Enforcement Officer.

MOTION: AUTHORIZING THE PLANNING DIRECTOR, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO PUT OUT AN RFP FOR A CODE ENFORCEMENT OFFICER FOR THE TOWN OF ADDISON MADE BY MR. HANNA. SECONDED BY MR. MULLEN FOR DISCUSSION.

Mr. Mullen asked why do we do this? Mrs. Dlugos replied the Town of Addison chooses to do code enforcement and State law requires there be code enforcement. The permit fees cover the permit work and the County can and does charge other costs back to the Town. Mrs. Ferratella asked does the Village of Addison have code enforcement? Mrs. Dlugos replied yes.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.
B. Personnel
   1. Reclassification – Buildings & Grounds – Mr. Alderman requested authorization to reclassify a Building Maintenance Mechanic, Grade IX position to a Head Building Maintenance Mechanic, Grade X position in the Buildings and Grounds Department. This individual is doing a higher level of work and is leading crews.

MOTION: AUTHORIZING THE RECLASSIFICATION OF A BUILDING MAINTENANCE MECHANIC POSITION, GRADE IX TO A HEAD BUILDING MAINTENANCE MECHANIC POSITION, GRADE X IN THE BUILDINGS AND GROUNDS DEPARTMENT MADE BY MR. MULLEN, SECONDED BY MR. RYAN FOR DISCUSSION.

Mr. Malter asked when will this take effect? Mr. Wheeler replied it will go into effect at the end of the month following approval by the Legislature. Mr. Malter asked why don’t the upgrades come up at budget time to reflect the next year? Mr. Wheeler stated we can add the positions for the draft budget that you will be reviewing.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. OUTSIDE AGENCIES
A. Steuben County Industrial Development Agency
   1. Activities Update
      a. Philips – Mr. Johnson informed the committee that the online auction for the former Philips property is being held today from 12:30 p.m. to 1:30 p.m.
      
      b. Renewable Energy – Mr. Johnson stated they have been very active with renewable energy. Last week approval was received for Cohocton to undertake a $102 million upgrade project which will extend the windfarm for another 20 years. Baron and Eight Point both have received conditional approval through Article 10. We expect next year to be busy with the construction of those wind projects.

      c. Consolidated Funding Applications – Mr. Johnson stated the regional council ranking process is underway. We have three very highly ranked projects in Steuben County that are eligible for CFA funding.

      d. Manufacturing Day – Mr. Johnson stated today they are holding one of two Manufacturing Days in Steuben County. Last year we held the first event at Corning-Painted Post Middle School for 8th graders. This year we have expanded to Campbell-Savona and Bath Haverling. He stated today, at Campbell-Savona and Bath, and tomorrow at Corning-Painted Post, there will be 15 different manufacturers making presentations. National Manufacturing Day is Friday, October 4th and is sponsored by the Association of Manufacturers. We hope this event continues to expand to all of the school districts in the county.

      Mr. Malter asked why are they targeting 8th graders? Mr. Johnson replied research shows that 8th grade is the transformative year when students start to think about what they want to do and plan for high school. We also do junior achievement work at Corning-Painted Post and Wayland-Cohocton in the elementary school for business development and entrepreneurship.

      e. Redevelopment Projects – Mr. Johnson stated they are working on the redevelopment project in Corning and are still waiting on the State’s announcement of the DRI (Downtown Revitalization Initiative) in Hornell.

    2. Economic Development – Mr. Johnson stated that a year and a half ago the County worked with the IDA on a partnership to fill gaps in economic development and to focus more on water and sewer infrastructure. As a result, we hired J.C. Smith to fill a part-time position in our office. He has asked Mr. Smith to speak briefly on what has happened as a result of this partnership.
Mr. Smith stated this has been a good opportunity for him and he thanked the Legislature for that. His knowledge and skill set comes from his work with local government and water quality projects in general. Over the past year and a half, three basic things have been happening. He helps municipalities with information about the process including how long a project may take and information relative to the CFA (Consolidated Funding Application) process. He is a resource to the municipalities to answer their questions. Some counties hire a grant writer, but getting funding for these projects is about actual project development.

Mr. Smith stated he has been working with the Village of Hammondsport on their sewer project, which is something their business district needs. This is a $1.7 million project and we have received $200,000 in ARC grants and a little over $1 million from NYS DEC. Right now the bottleneck is in acquiring an actual site for the treatment. He stated they would like to be able to go to bid next spring.

Mr. Smith stated they have also been working on a project for Prattsburgh. Empire Telephone has stated they will be hiring 15 – 20 people for a new call center, but only if the village can improve the sewer and we have started on the funding for that.

Ms. Lattimer commented assisting the municipalities is what we have so badly needed and Mr. Smith has filled that void. You are keeping the municipalities on track and on schedule and that has been huge. Mr. Johnson stated the impact on these projects is tremendous and Mr. Smith has done a great job.

Mr. Hauryski stated when we were brainstorming a year ago we had talked about how we were going to pay for this; talk about getting the bang for your buck. Mr. Smith stated that he has had 36 years of public service paid for by town and county budgets. Here in Steuben County you get more done because you pay for the resources so that you have them. When you go to other counties where they just have a grant writer, the grant writer will not share their opinions. This is a great deal for the county and I think it is worth paying to have that capacity.

B. Cornell Cooperative Extension

1. Introduction of New Executive Director – Mr. Shirley stated he is very pleased to introduce Theresa “Tess” McKinley as the new Executive Director. Mrs. Lando commented Mr. Shirley has done a great job filling in as interim director. Ms. McKinley stated Mr. Shirley has been a huge asset to the corporation. She has worked for Cooperative Extension in many different capacities and she is looking forward to doing what she can to support Cornell Cooperative Extension.

V. OTHER BUSINESS

A. Mineral Rights – Mr. Ryan stated he received a letter from John Novinski regarding mineral rights of property owners. By the State not allowing development of natural resources, they are in essence taking away the mineral rights of property owners without any compensation. Mr. Novinski is asking that since property rights are one of the most important rights in the United States, that the Legislature look at a way to restore these rights, or to compensate every landowner who had a gas lease voided by the New York State fracking ban.

B. Algae Bloom – Mr. Hanna distributed a picture of an active algae bloom that is located 4.5 miles out of Hammondsport. This has been declared a toxic bloom.

C. Agriculture Education – Mrs. Lando stated during the NYSAC conference someone had brought up the topic of agriculture education in school districts. We only have three school districts, Jasper-Troupsburg, Avoca and Prattsburgh that teach agriculture and that is our major industry in the county. Ms. Lattimer commented these three districts historically have had programs for decades. Mr. Mullen stated the program in Avoca is new. The family farms are going away and that is where people learned about agriculture. He thinks with the family farms disappearing there will be more problems finding people who will be able to work with or fix equipment.
MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MRS. LANDO. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HANNA. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature
I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:40 a.m.

II. APPROVAL OF MINUTES

Mrs. Lando asked that a correction be made to last month’s meeting on page 3, last sentence it should read that Ms. McKinley has previously worked at Catholic Charities in many different capacities, not Cornell Cooperative Extension.

MOTION: APPROVING THE MINUTES OF THE OCTOBER 2, 2019, MEETING AS AMENDED MADE BY MR. RYAN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Planning

1. Submission of Application for Community Development Block Grant – Mrs. Dlugos requested authorization to submit an application for a Community Development Block Grant (CDBG) for well and septic replacements, however, this also has an added element for mobile home replacement. We have found a need for this over the years. People have an inadequate well or septic system but their mobile home is old or in such poor shape that we cannot justify the well/septic system investments. Sometimes Arbor has other funds to help in this situation, but she would like to apply for the additional funds that are integrated with the well and septic program. She explained they would replace pre-1978 mobile homes or dilapidated mobile homes with a new mobile home, a modular home or a stick built home that is up to 120 percent larger than their existing mobile home. Mrs. Dlugos stated we can apply for up to $780,000, but we are not doing that. She is thinking maybe they would schedule three to five homes with each costing $70,000 - $80,000.

Mr. Mullen asked if you do this, will this reduce the amount that we can use for well and septic replacement? Mrs. Dlugos replied this would be in addition to. Mr. Mullen asked would this grant award have a negative effective on the well and septic replacements? Mrs. Dlugos replied no; her primary concern is that the original
purpose for the funds is for well and septic replacements. This is a competitive grant and we need to be able to show a need for it.

Mr. Mullen asked who establishes the criteria for the grant? Mrs. Dlugos replied there are pretty strict guidelines that are set by New York State Homes and Community Renewal and we follow those guidelines. We also have a grant administration manual that outlines the criteria. We would need to modify the manual to include the mobile home replacements. We call it a grant, but it is really a deferred loan; the owners need to stay in the property for a certain number of years. With the well and septic replacement, it is five years.

Ms. Lattimer stated she is in favor of improving the housing stock, but she is worried with the mobile homes; what kind of onus are we placing on the family with regard to raised assessment, raised taxes and are we putting them in a position where they are unable to hang onto their home. Mrs. Dlugos stated applicants would need to show all of their assets, savings, income, etc. They will also be looking at whether the applicant will be able to afford the home going forward. There is a very narrow range. She stated she would like to apply for the funding and have it available. Ms. Lattimer commented it is worth a try.

Mr. Mullen asked could we look at the guidelines at the County level? His other concern is if the people selected are not taking care of their current property, he would not want to see us wasting money. Ms. Lattimer stated quite honestly that happens every day. We would only be applying for funds; it does not mean that you have to accept it.

Mrs. Dlugos stated she could let you know what the final application is looking like. She will bring it back to the committee in December with more details. Mr. Mullen stated he just wants to be able to have input, if possible, on the criteria.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT AN APPLICATION TO NEW YORK STATE HOMES AND COMMUNITY RENEWAL FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR WELL AND SEPTIC REPLACEMENTS, ALONG WITH MOBILE HOME REPLACEMENTS MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Award Bid for Public Transit Bus WIFI Equipment** – Mrs. Dlugos informed the committee that had put out a bid for WIFI equipment for the public transit buses. After talking with Mr. Morse, she is requesting the committee reject and rebid. There were a couple of issue in the bid package regarding the range of the number of items that we were bidding and that did not include the mobile data package. We need to specify that the routers have to be portable. Additionally, Mr. Morse wrote the bid for each item separately instead of a package, and it needs to be a package.

**MOTION: REJECTING THE BIDS FOR PUBLIC TRANSIT BUS WIFI EQUIPMENT AND AUTHORIZING THE PLANNING DIRECTOR, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO REBID MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. **County Manager**

1. **Coffee Cart** – Mr. Wheeler informed the committee that they do have a proposed resolution to the coffee cart. The equipment was sold from the current operator to Big D and Chef T. Big D and Chef T own the deli at the Lakeview Mini Mart and have already gone through the Department of Health process and certification. He explained in the past what we have done is assigned the contract to the new vendor with the authorization of the committee and Legislature. This vendor is just waiting for final Department of Health approval to provide services here. He would think they should be up and running by December.

**MOTION: AUTHORIZING THE ASSIGNMENT OF THE COFFEE CART LEASE TO BIG D AND CHEF T MADE BY MR. RYAN. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Resolution Required.
IV. OTHER BUSINESS

A. Bowling Alley – Mr. Wheeler informed the committee the bowling alley is down and Mr. Rose did a great job of keeping everything on track. The plan going forward is we need to have a design for tying in the drainage and lighting. We will put a little more gravel down and this will be the staging area for the work trailers for the first phase of the construction project. Mr. Malter asked how much debris was there? Mr. Brewer replied they took out 2,100 tons.

B. Property – Mr. Van Etten informed the committee that the Erwin Town Hall is closed and just sold for $64,000; it was a three-story building. The M&T Bank building next door sold for $121,000. The commercial real estate in Painted Post is not driving a lot of money right now. Mr. Wheeler stated there will be a discussion in Executive Session at next week’s Ad Hoc Office Space Committee meeting relative to real estate.

C. Veteran’s Memorial Recreation Area – Mr. Ryan stated there is a 152 acre of County property located on Call Hill that he wonders if that could be designated as a veteran’s memorial recreation area. The purpose is this property would be dedicated to veterans of Steuben County to hunt and recreate on and possibly build a pavilion. Everything would be handled by a board of different legions and they would insure the property. There are a couple of legions that are receptive to the idea. He stated that he would also like to see handicap-accessible shooting sheds. The County would still retain the mineral and timber rights, but the veterans would maintain the property.

Mr. Wheeler stated we will need to figure out who would be allowed to pass through the easement on that parcel. Ms. Prossick stated it took twenty years to get that easement and that is something that we will need to look into. Mr. Ryan stated there are other parcels on that road that the County owns.

Mrs. Lando asked would we get a written agreement from the legions for the use and maintenance of that property? Mr. Ryan replied he thinks there are enough legions, VFW’s and veterans clubs that it would not be a problem to maintain the property.

Mr. Mullen stated he is not interested in giving County land away. Can anyone use the property now? Mr. Wheeler replied we do not publicize it as the more you publicize it the more liability you incur. This is something that we can look at and we will also look at the other properties on Call Hill.

D. Cornell Cooperative Extension Update – Ms. McKinley stated everything is going really well. Everyone has been very welcoming and we have received some great press. She announced they have two events coming up; The Women’s Conference on November 16th and their Annual Meeting on December 5th. The annual meeting will be a trivia night featuring great food and a silent auction. The cost to attend is $25.00 per person. Ms. McKinley stated they have also welcomed their new dairy specialist who comes to us from California.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, December 4, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
**PLEASE NOTE CHANGE** Monday, November 25, 2019 **PLEASE NOTE CHANGE**
I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:50 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE NOVEMBER 6, 2019, MEETING MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS
A. Planning
   1. Authorizing Public Hearing on Eight-Year Review of Agricultural District No. 6 – Mrs. Dlugos requested authorization for a Public Hearing to be held on the eight-year review of Agricultural District No. 6.

MOTION: AUTHORIZING A PUBLIC HEARING ON THE EIGHT-YEAR REVIEW OF AGRICULTURAL DISTRICT NO. 6 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

   2. 2020 Contracts – Mrs. Dlugos presented her 2020 contracts for review. She noted there have been no changes from last year with the exception of the amounts for the Finger Lakes Tourism Alliance and Finger Lakes Wine Country. She noted Finger Lakes Tourism Alliance includes $7,000 for marketing. Additionally there will be no direct contracts with Finger Lakes Tourism Alliance or Finger Lakes Wine Country as their allocations will go through the Steuben County Conference & Visitors’ Bureau to help increase NYS matching funds. Mr. Wheeler commented that previously we had included the Hornell Arts Council allocation with the request for the Arts of the Southern Finger Lakes and those amounts have remained flat.
MOTION:  APPROVING THE FOLLOWING 2020 CONTRACTS TO BE PAID OUT OF THE ECONOMIC DEVELOPMENT FUND: STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY - $75,000; APPROVING THE FOLLOWING 2020 CONTRACTS TO BE PAID OUT OF THE GENERAL FUND: BATH SNO FLAKES - $17,000; FIRST TRANSIT - $24,233; MARVIN RETHMEL (CODE ENFORCEMENT OFFICER) - $20.00 PER HOUR; QUAD COUNTY SNOWMOBILE CLUB - $8,300; SOUTHERN TIER LIBRARY SYSTEM - $99,500; STEUBEN COUNTY FEDERATION OF CONSERVATION CLUBS - $4,000; TEN TOWNS SNOWMOBILE CLUB ASSOCIATION, INC. - $15,500; SOUTHERN TIER SNOW RIDERS, INC. - $5,000; ARC OF STEUBEN D/B/A STEUBEN AREA RIDES - $120,000; APPROVING THE FOLLOWING 2020 CONTRACTS TO BE PAID OUT OF ROOM TAX: ARTS OF THE SOUTHERN FINGER LAKES - $36,700; BATH CHAMBER OF COMMERCE, INC. - $5,000; FINGER LAKES TOURISM ALLIANCE - $19,500; FINGER LAKES WINE COUNTRY - $105,000; GREATER CORNING AREA CHAMBER OF COMMERCE, INC. - $20,000; GREATER HAMMONDSPORT CHAMBER OF COMMERCE, INC. - $15,000; HORNELL AREA ARTS COUNCIL - $7,500; HORNELL AREA CHAMBER OF COMMERCE - $5,000; STEUBEN COUNTY DAIRY FESTIVAL - $1,000; STEUBEN COUNTY CONFERENCE AND VISITORS’ BUREAU - $765,000 MADE BY MR. MULLEN.  SECONDED BY MRS. LANDO.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.

B. Buildings & Grounds

1. **2020 Maintenance Contracts** – Mr. Rose presented his 2020 contracts for approval. He noted that the contract with Davis-Ulmer did increase $1,800 due to an increase in the prevailing rate.

MOTION:  APPROVING THE FOLLOWING 2020 MAINTENANCE CONTRACTS FOR THE BUILDINGS & GROUNDS DEPARTMENT: AFP GROUP, INC. - $1,190; DAVIS-ULMER SPRINKLER - $9,715; EASTERN SECURITY - $1,919.40; EMERGENCY POWER SYSTEMS - $895 FOR 911, $595 FOR CIVIL DEFENSE AND $595 FOR THE COUNTY OFFICE BUILDING; FIRE ALARM SERVICE TECHNOLOGY - $3,762 FOR MAINTENANCE AND $300 FOR MONITORING; IMPERIAL DOOR CONTROLS - $540; JOHN W. DANFORTH COMPANY - $23,534; SDS OF NY - $871.80; SOUTHERN TIER FIRE EXTINGUISHER - $500 FOR BUILDINGS & GROUNDS, $70 FOR HORNELL MENTAL HEALTH, $70 FOR CORNING MENTAL HEALTH AND $300 FOR BATH MENTAL HEALTH; AND WEST FIRE SYSTEMS, INC. - $900 MADE BY MR. MULLEN.  SECONDED BY MR. HANNA.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.

2. **Chillers** – Mr. Rose informed the committee that the chillers have been installed and should be operational by Christmas.

C. County Manager

1. **2020 Inter-Municipal Agreement with Livingston County** – Mr. Wheeler requested authorization to enter into an inter-municipal agreement with Livingston County for Weights & Measures services. The annual amount remains the same at $60,000. He did note that last year they had increased it $5,000.

MOTION:  AUTHORIZING THE COUNTY MANAGER TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH LIVINGSTON COUNTY FOR WEIGHTS & MEASURES SERVICES FOR 2020 AT AN ANNUAL RATE OF $60,000 MADE BY MR. MULLEN.  SECONDED BY MR. HANNA.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.

IV. **OUTSIDE AGENCIES**

A. Steuben County Industrial Development Agency

1. **Activities Update** –

   a. **Live-Streaming of Meetings/Public Hearings** - Mr. Johnson informed the committee that they will start live-streaming meetings and public hearings effective January 1, 2020. We are a public authority and we have to post the live-streaming videos on our website and keep it on for five years.
Mr. Malter asked what did it cost you to put that in place? Mr. Johnson replied it was relatively inexpensive because we had a lot already. We purchased a new computer system for the board room and a conference camera. All in, we spent about $1,000. The biggest concern we have is with public hearings as they have to be held in the community where the project is; in some communities they will not have the internet or Wi-Fi to stream that amount of data. In those cases, we will record the public hearing on a laptop and then upload it to our website. Mr. Johnson stated they are going to use free software that will allow them to do that and stream through YouTube. He stated all of the IDA’s in the state have to do it the same way.

b. Overview of 2019 – Mr. Johnson stated 2019 was a good year for the IDA and the County in general. We will end the year with the unemployment rate near 4 percent and that is the lowest it has been in the past decade and 7 percent lower than in 2010. There are a number of factors that contribute, but there are more opportunities for residents now than in the past twenty years.

Direct Assistance Projects - Mr. Johnson stated we provided direct assistance to twelve projects during 2019. These projects ranged from the expansion of a manufacturing facility to downtown revitalization projects. We have had some blips in Bath, but overall we have had a very positive year countywide.

Renewable Energy - Mr. Johnson stated in 2019 we saw resurgence in renewable energy projects. We have begun reviews of both wind and solar projects which would mean $700 million in new investments in the County. We have a $100 million rebuild of the Cohocton wind project which will extend the life of that project by another 20 years. With the projects in the County, they are projected to generate over 300 megawatts of power that will feed 180,000 homes in New York State. There are two more wind projects scheduled for next year and several solar projects. We expect that we will have $1 billion in renewable energy generation in the County. This will provide millions in property tax revenue through PILOT agreements that some communities otherwise would not get.

Indirect Benefits Projects - Mr. Johnson informed the committee we have had a number of indirect benefits projects relative to infrastructure.
- Town Center Road, Erwin – This will connect to Chatfield Road and open up the property behind Walmart. This will provide the Town of Erwin with the potential for twelve additional development lots.
- Hammondsport – Mr. Johnson stated we were able to secure funding for all of the infrastructure work to put the sewer in downtown Hammondsport. They will be putting the project out to bid with construction to begin next year.
- Prattsburgh – Mr. Johnson stated we applied for EDA funding for the sewer project in Prattsburgh which will keep Empire Access in Prattsburgh.

CFA Applications – Mr. Johnson informed the committee that during 2019 they provided direct assistance to applications; Upstate Niagara and Tioga Container.

- Upstate Niagara – Mr. Johnson stated if they are successful in securing funding, it will mean millions of gallons of additional milk will be processed through their facility. Mr. Mullen asked will Upstate Niagara take more local milk? Mr. Johnson replied Upstate never made any claims; they are there to benefit the membership and owners, however, they trade milk a lot. A lot of the milk supply is being traded and this is a commodity-based market which is driven by demand. Ms. Lattimer commented this will be to the benefit of the farmers that this is happening. Mr. Johnson commented this plant is considered in the entire state to be the milk stabilization. They can use powdered milk to make cheese. It is extremely important to keep this plant open, not just locally, but in the State.

Mr. Mullen asked what will their expansion encompass? Mr. Johnson replied they are looking at equipment and upgrades to the environmental systems. They are also talk about another string cheese line. Additionally, they are looking at shredding equipment so they can shred their mozzarella.
- **Tioga Container** – Mr. Johnson stated if Tioga Container is successful in securing funding, they will look at redeveloping the former Dresser-Rand site in Painted Post. Mrs. Ferratella asked will this be an expansion? Mr. Johnson replied yes; they have a purchase contract and have applied for CFA funding. If their application is approved, it will be a great addition to the community.

**Downtown Revitalization** – Mr. Johnson stated he is very proud of the work they did with the City of Hornell on the Downtown Revitalization Award which was $10 million. We continue to serve in an advisory role with them to make sure projects get completed. The more public participation there is, the better the project will be. He asked the Legislators representing the City of Hornell to encourage their constituents to participate.

**Philips** - Mr. Johnson informed the committee they are inches away from the finish line with the sale of Philips. He hopes to have more information for the Legislature next year. If all goes as anticipated, this will be good for the community.

**Save the Lyon** – Mr. Johnson stated there will be a meeting of the Save the Lyon membership on December 20, 2019, to adopt a purchase and sale agreement for that building, which will result in a housing option. The discussion is around senior housing and artist space and will utilize the entire building. These two projects will be the prominent projects for Bath’s redevelopment.

**County Partnership** - Mr. Johnson stated he would like to thank the Legislature for your continued support, along with Mr. Wheeler and Chairman Haurski. This support has helped bring our success to fruition. We have set the stage for additional development in 2020. This is a great partnership and he truly appreciates it.

Ms. Lattimer stated we have gotten a good return and we appreciate that you come in and keep us updated.

Mr. Van Etten commented he has heard that NYSEG is looking at an 8 megawatt solar proposal on the Card Farm in Caton. Mr. Johnson commented that would not surprise him. We are getting different leases signed as they do not have to go through the Article 10 process because the projects are under 25 megawatts. Ms. Staats commented on average, it takes 5 – 7 acres for one megawatt. Mr. Johnson stated solar is an interesting animal as they need a lot of land. The other thing that makes him nervous about solar is that with most projects, when you look at the application, there is an energy storage facility that goes along with it, and while that may sound like a good thing, these storage facilities hold lithium batteries that are the size of tractor trailers. The issues associated with these are explosions, noise and leaks. We have encouraged communities to not just think about the solar panels, but also the energy storage. The communities need to be aware of what they are getting when they are getting an energy project. Mrs. Dlugos commented they have been holding NYSERDA trainings. Mr. Malter asked why are the solar companies coming to the IDA? Mr. Johnson replied they are coming for the PILOT and sales tax.

B. **Cornell Cooperative Extension**

1. **Staff Introductions** – Mr. Shirley introduced Margaret Lund, Vegetable Specialist, and Alycia Drwencke, Dairy Specialist.

2. **Annual Meeting** – Mr. Shirley announced they will be holding their annual meeting on December 5, 2019 in the Annex Building. We will be hosting a trivia night and $25.00 includes dinner and trivia.

V. **OTHER BUSINESS**

A. **Chairman Haurski** – Chairman Haurski stated that for the departments that are here; you have totally exceeded my expectations and he is very pleased. This committee has done a great job and he hopes they keep up their great work.

- **Cornell Cooperative Extension** – Mr. Haurski stated he is very pleased with the direction that Cornell Cooperative Extension is headed; it has changed immensely in the twelve years that he has been a Legislator. He is very excited for this agency and the services; please keep it up.
• **Weights & Measures** – Mr. Haurski stated in his years working with the USDA, he has worked closely with Livingston County and they are very pleased with the work that Mr. Holmes’ department is doing.

• **Planning** – Mr. Haurski stated Mrs. Dlugos is doing a remarkable job. He stated he does not like studies as they end up on shelves, but Mrs. Dlugos has turned that around. He has also seen remarkable changes with the Agricultural Protection Board. Mrs. Dlugos is very active on the Southern Tier Central Regional Planning & Development Board and is a great contributor. She has also done a great job working as Executive Director of the Steuben County Land Bank.

• **Buildings and Grounds** – Mr. Haurski stated he thinks every Legislator here has seen the difference in the facilities and the grounds keeping. He has seen the improvements from day one and there has been a major change. Mr. Rose and his staff have done a super job; keep it up.

• **Steuben County Industrial Development Agency** – Mr. Haurski stated he has had the pleasure of serving on the IDA Board. Mr. Johnson is our biggest asset in economic development and he cannot say enough about it. He hopes the AIP Committee and Mr. Johnson will continue their economic development efforts. You have done a great job.

B. **Setting the Date for the January Meeting** – Due to the New Year's holiday, Ms. Lattimer recommended setting the date for the January meeting on Wednesday, January 8, 2020, at 9:30 a.m. Mr. Mullen commented that he would like to see the time changed as the early meeting has been running over.

**MOTION: SETTING THE DATE FOR THE JANUARY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE FOR WEDNESDAY, JANUARY 8, 2020, AT 9:30 A.M. MADE BY MRS. LANDO. SECONDED BY MR. HANNA. MOTION CARRIES 4-1. (MR. MULLEN OPPOSED)**

C. **Other** – Mrs. Lando announced the Bridge Street Bridge is open. Additionally, the Corning City Council approved a resolution to enter into a private partnership to rehabilitate houses, which will fit in with what the Land Bank is doing.

**MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**PLEASE NOTE CHANGE** Wednesday, January 8, 2020**PLEASE NOTE CHANGE**  
Legislative Committee Room  
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON  
Monday, December 30, 2019