STEUBEN COUNTY FINANCE COMMITTEE
Tuesday, January 14, 2020
9:50 a.m.
Legislative Committee Room
Steuben County Office Building
Bath, NY 14810

**MINUTES**

COMMITTEE: Kelly H. Fitzpatrick, Vice Chair John V. Malter Robert V. Nichols
Gary B. Roush

STAFF: Jack K. Wheeler Christopher Brewer Vicki Olin
Jennifer Prossick Craig Patrick Rob Wolverton
Andy Morse Darlene Smith Patty Baroody
Tammy Hurd-Harvey Noel Terwilliger James Allard

LEGISLATORS: Scott J. Van Etten Carol A. Ferratella K. Michael Hanna
Jeffrey P. Horton Frederick G. Potter

ABSENT: Gary D. Swackhamer, Chair

OTHERS: Mary Perham, The Leader

I. CALL TO ORDER

Ms. Fitzpatrick called the meeting to order at 9:50 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 10, 2019, AND DECEMBER 16, 2019, MEETINGS MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. MOTION CARRIES 3-0-1. (MR. MALTER ABSTAINED AS HE WAS NOT A MEMBER OF THE COMMITTEE AT THAT TIME)

III. DEPARTMENT REQUESTS

A. Elections

1. Budget Transfer – Mrs. Olin requested authorization to transfer a total of $109,000 from various 2019 budget line items into the Voting Machines Capital Project for the future purchase of voting machines. She explained they did not have a full primary last year so there was some extra money.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO TRANSFER A TOTAL OF $109,000 FROM VARIOUS 2019 BOARD OF ELECTIONS OPERATING ACCOUNTS INTO THE VOTING MACHINES CAPITAL PROJECT MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH FOR DISCUSSION.

Mr. Nichols asked when will the machines be purchased? Mrs. Olin replied they will begin purchasing in 2021, but not later than 2022. Mr. Nichols asked will they be the same style of machine? Mrs. Olin replied there is one machine that is from the same company they currently are using that has some revisions, but we are not thrilled with it. The company did not change the software and it is very cumbersome. There is another machine that is a touchscreen and it is very large and we think it will be better because voters will not have to fill in the ovals. This machine also comes with a curtain and has a paper printout and shows on the screen your votes before you cast your ballot. The problem is when the ballot is printed, it prints with a bar code and you cannot read the bar code.
Mrs. Olin stated when they went to their State conference they saw another new machine, but that has not yet been certified.

Mr. Nichols asked are there any concerns with the touchscreen that the votes will not get counted? Mrs. Olin replied if the machine has been certified it has gone through rigorous testing and we do our own testing on each machine prior to the election. Mr. Horton asked when you purchase the machines, will the entire County get new machines? Mrs. Olin replied last time we did a replacement, it was across the board. She stated she would rather do it all at once for training purposes.

VOTE ON PREVIOUS MOTION. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

B. District Attorney

1. Re-appropriate 2019 Equipment Funding to Purchase Surveillance Equipment – Mr. Terwilliger requested authorization to re-appropriate $16,000 in unexpended funds from the 2019 Major Equipment line to the 2020 Major Equipment line and amend the Major Equipment List to include the purchase of covert surveillance equipment. He stated this was approved by the Public Safety & Corrections Committee. Since that meeting, things have come to light with regard to Discovery. Now the criminal histories are being provided to defense counsel and that will require more data entry. He stated that at this time, the District Attorney does not want to spend this money on equipment as he may need to go to committee to request additional staff.

Mr. Wheeler suggested the committee re-appropriate the funding to the 2020 Major Equipment line and if the District Attorney wants to do something different, he will need to come back to the committee for authorization.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO RE-APPRPIORATE $16,000 OF UNEXPENDED MAJOR EQUIPMENT LINE FUNDS FROM THE DISTRICT ATTORNEY’S 2019 BUDGET INTO THE 2020 BUDGET, AND AMENDING THE MAJOR EQUIPMENT LIST TO INCLUDE COVERT SURVEILLANCE EQUIPMENT MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Sheriff’s Office

1. Accept 2020 Police Traffic Services Grant – Sheriff Allard requested authorization to accept the 2020 Police Traffic Services Grant from the Governor’s Traffic Safety Committee in the amount of $8,010. This funding will pay for overtime costs for seatbelt details, specialized enforcement and car seat details.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT THE 2020 POLICE TRAFFIC SERVICES GRANT FROM THE GOVERNOR’S TRAFFIC SAFETY COMMITTEE IN THE AMOUNT OF $8,010 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. Re-Appropriate Funds for UPS with Bypass Switch - Sheriff Allard informed the committee they were unable to get the bids done in 2019 for the replacement of the UPS with Bypass Switch. He requested authorization to re-appropriate $7,700 from the 2019 Major Equipment line item into the 2020 Major Equipment line item to purchase and install the UPS with Bypass Switch.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO RE-APPRPIORATE $7,700 FROM THE JAIL’S 2019 MAJOR EQUIPMENT LINE ITEM TO THE 2020 MAJOR EQUIPMENT LINE ITEM FOR THE PURCHASE AND INSTALLATION OF A UPS WITH BYPSS SWITCH FOR THE CONTROL ROOM IN THE STEUBEN COUNTY JAIL AND AMENDING THE JAIL’S 2020 MAJOR EQUIPMENT LIST TO REFLECT THE SAME MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0

3. Re-appropriate Funds for Water Line Capital Project - Sheriff Allard explained they had previously budgeted $37,500 to purchase a dishwasher for the Jail. After some analysis, they determined it would be better to lease the dishwasher for $4,800 per year. That leaves us with $32,700. Sheriff Allard explained they
are currently on year three of the water line replacement project and the prices have increased from the original bid. He requested authorization to re-appropriate the $32,700 from the 2019 Major Equipment line into the capital project entitled “Replace Water Lines in the Jail”.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO RE-APPROPRIATE $32,700 FROM THE JAIL’S 2019 MAJOR EQUIPMENT LINE TO THE CAPITAL PROJECT ENTITLED “REPLACE WATER LINES IN THE JAIL” MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

D. Public Health
   1. **Lead Grant** – Mrs. Smith requested authorization to accept a Lead Grant from the United Way of the Southern Tier in the amount of $3,000. This is unrestricted funding and our intent is to use some of these funds to purchase supplies to assist families in the remediation of lead in their homes.

**MOTION: AUTHORIZING THE PUBLIC HEALTH DIRECTOR TO ACCEPT A LEAD GRANT IN THE AMOUNT OF $3,000 FROM THE UNITED WAY OF THE SOUTHERN TIER MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

E. Office for the Aging
   1. **Approving New Contract with Comfort Keepers** – Mrs. Baroody requested authorization to enter into a new contract with Comfort Keepers for Level I EISEP Home Care Services for $10,000 annually. This is new home care funding that was not budgeted for. Mr. Nichols asked is this to help keep seniors in their homes? Mrs. Baroody replied this service is for anyone over the age of 60 that meets the qualifications for home care.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ENTER INTO A NEW CONTRACT WITH COMFORT KEEPS FOR LEVEL I EISEP HOME CARE SERVICES FOR $10,000 ANNUALLY MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS FOR DISCUSSION.**

Mr. Roush asked are there income requirements? Mrs. Baroody replied we have a sliding scale. The rate is $30.00 per hour and we are allowed to reduce that by $0.36 per hour because we do the assessment for the cases. Ms. Fitzpatrick asked how many hours of coverage will you get for this? Mrs. Baroody replied our advocacy efforts have paid off and the funding is coming from the EISEP Program. There is never enough and this funding will not go far. This is a new vendor and is just to get them started. Mr. Nichols asked is this for cleaning and laundry? Mrs. Baroody replied yes, the only thing that is excluded is hands-on care and that would be Level II.

**VOTE ON PREVIOUS MOTION. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

F. Commissioner of Finance
   1. **Monthly Reports** – Mr. Malter asked with regard to the budget transfers for the Jail, if we are reducing the population at the Jail, why are we making transfers into the food and kitchen accounts? Mr. Wheeler replied these transfers are to pay the bills prior to when we saw the population reduction.

Ms. Fitzpatrick asked on page four of the Budget Transfers, what are the transfers into and out of Social Services Admin accounts for overtime? Mrs. Hurd-Harvey replied there are multiple over time lines by program or by grant and they needed to move the overtime money around. Ms. Fitzpatrick stated that with budget transfers into and out of the same accounts, is there any way to combine those into one entry? Mrs. Hurd-Harvey replied it is difficult as much are initiated by the departments.

G. County Manager
   1. **Mortgage Tax Extension** - Mr. Wheeler informed the committee that we are required to request an extension of our Mortgage Tax. He is requesting approval to request the legislation.
2. **Broadband Expansion Study** – Mr. Wheeler requested authorization to spend up to $75,000 on the Broadband Expansion Study out of the Southern Tier Fiber Capital Project. The estimated cost of the study is $55,000. Mr. Malter asked how many studies are ongoing at this point? Mr. Wheeler replied we have this one and the EMS study.

**MOTION:** AUTHORIZING THE COUNTY MANAGER TO SPEND UP TO $75,000 ON THE BROADBAND EXPANSION STUDY, THE COST TO BE PAID OUT OF THE SOUTHERN TIER FIBER CAPITAL PROJECT MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

Mr. Nichols asked how many other areas in the County are bad with respect to internet access? Mr. Wheeler replied we have areas in Bath, Bradford, Avoca, Howard, Town of Dansville, Urbana and Wayne. Mrs. Ferratella commented Hornby and Caton are also bad.

**MOTION:** TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR CORPORATION AND SECTION 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION:** AUTHORIZING THE COMMISSIONER OF FINANCE TO PUT PARCEL #283.00-01-044.110, SITUATE IN THE TOWN OF CORNING, BACK INTO THE 2020 TAX FORECLOSURE SALE MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION:** TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION:** REQUESTING LEGISLATION FOR AN EXTENSION AUTHORIZING AN ADDITIONAL ONE PERCENT SALES TAX FOR STEUBEN COUNTY AND RECOMMENDING THAT $820,000 BE PAID TO THE CITY OF CORNING; $820,000 BE PAID TO THE CITY OF HORNELL; AND THE SUM OF $790,000 BE PAID TO THE TOWNS AND VILLAGES BASED UPON THEIR RESPECTIVE EQUALIZED FULL VALUE MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

**MOTION:** TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, February 11, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, February 5, 2020
**MINUTES**

FINANCE COMMITTEE: Kelly Fitzpatrick, Vice Chair  John Malter  Gary Roush  Robert Nichols

OFFICE SPACE COMMITTEE: Brian C. Schu  John V. Malter  K. Michael Hanna

STAFF: Jack K. Wheeler  Christopher Brewer  Jennifer Prossick
       Brenda Mori  Tammy Hurd-Harvey  Cheryl Crocker

LEGISLATORS: Scott J. Van Etten  Frederick G. Potter  Aaron I. Mullen
              Hilda T. Lando  Paul Van Caeseele  Jeffrey Horton

ABSENT: Robin K. Lattimer, OSC Chair  Carol A. Ferratella, OSC Vice Chair  Gary D. Swackhamer

I. CALL TO ORDER

The Special Joint meeting of the Ad Hoc Office Space Committee and Finance Committee was called to order by Finance Vice Chair, Ms. Fitzpatrick.

MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 7-0 (Van Etten serving as voting member of Ad Hoc Office Space Committee)

MOTION: AUTHORIZING THE PREVIOUSLY APPROVED AMOUNT OF $450,000 FOR THE PURCHASE OF REAL PROPERTY TO BE PAID FOR FROM THE UNRESTRICTED FUND BALANCE MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 6-1 (Fitzpatrick opposed; Van Etten serving as a voting member of the Ad Hoc Office Space Committee)

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. SCHU. SECONDED BY MR. VAN ETSEN. ALL BEING IN FAVOR. MOTION CARRIES 7-0.

MOTION TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 7-0.

Respectfully submitted by,
Brenda K. Mori
Clerk of the Legislature
I. CALL TO ORDER

Ms. Fitzpatrick called the meeting to order at 10:15 a.m. and asked Mr. Roush to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 14, 2020, AND JANUARY 27, 2020, MEETINGS MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENT REQUESTS

A. Sheriff’s Office

   1. State Criminal Alien Assistance Program Grant – Sheriff Allard requested authorization to accept a 2019 State Criminal Alien Assistance Program Grant in the amount of $2,987. This is a reimbursement for housing non-documented individuals at the Jail.

      MOTION: AUTHORIZING THE SHERIFF TO ACCEPT THE 2019 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT IN THE AMOUNT OF $2,987 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

         2. Accept Trinity/Swanson Grant – Sheriff Allard informed the committee that he had applied for the Trinity/Swanson Grant to purchase safety and security equipment for the Jail, specifically Tasers for the Supervisors in the Jail. He was awarded $13,380 and he requested authorization to accept the non-matching grant.
MOTION: AUTHORIZING THE SHERIFF TO ACCEPT THE TRINITY/SWANSON GRANT IN THE AMOUNT OF $13,380 FOR THE PURCHASE OF TASERS FOR THE SUPERVISORS AT THE JAIL MADE BY MR. MALTER. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Mr. Van Etten asked are we good as far as the concerns that Ms. Mori had about it? Ms. Prossick replied she believes the question on the table is that we have a contract with an entity and they are a vendor. There were concerns about the grant process. Mr. Van Etten asked does this vendor handle the commissary? Sheriff Allard replied yes. They provide services to the inmates and the inmates pay for those services. He stated Trinity/Swanson came up with a grant specifically for this purpose and we applied and were awarded.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Office for the Aging
   1. Mrs. Baroody requested authorization to accept $102,000 in additional EISEP funds and appropriate it into various line items and contracts in the 2019 and 2020 budgets.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AN ADDITIONAL $102,000 IN EISEP FUNDS INTO THE 2019 AND 2020 BUDGETS AND APPROPRIATE TO VARIOUS EQUIPMENT AND CONTRACT LINE ITEMS WITHIN THE 2019 AND 2020 BUDGETS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Department of Social Services
   1. Budget Appropriation – Ms. Muller stated they had appropriated $438,000 in the 2019 Foster Care budget in anticipation of the Raise the Age expenditures. We have anticipated that the 2019 expenditures will be close to $800,000. The State has indicated that they will provide 100 percent reimbursement to counties under the tax cap, which we are, for the incremental costs associated with implementing Raise the Age. She requested authorization to accept $347,081 in State revenue and appropriate the same to the 2019 Foster Care budget.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ACCEPT AND APPROPRIATE STATE REVENUE IN THE AMOUNT OF $347,081 INTO THE 2019 BUDGET REVENUE LINE AND APPROPRIATING $347,081 INTO THE 2019 BUDGET FOSTER CARE EXPENSE LINE ITEM MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. Office of Community Services
   1. Budget Adjustment - Dr. Chapman requested authorization to transfer a total of $220,000 from 2019 contracted services lines into the 2019 line item for the Mental Hygiene Law to cover 2019 expenses. He explained when an individual is arrested on felony charges and is deemed incompetent to stand trial, they are sent to the Rochester Psychiatric Center (RPC) for treatment. The cost for that is $20,000 per month. At this point in time we have an individual who has been on that unit the entirety of 2019 and continues to be there. We also had an adolescent that needed to be evaluated at the Elmira Psychiatric Center (EPC). The total bill for 2019 was $270,000, and we typically only budget $20,000 in this line item.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO TRANSFER $160,000 FROM THE CONTRACTS FOR SERVICES LINE ITEM IN THE MENTAL HEALTH CLINIC COST CENTER AND $60,000 FROM THE CONTRACTS FOR SERVICES LINE ITEM IN THE EMERGENCY OUTREACH COST CENTER IN THE 2019 BUDGET AND APPROPRIATING $220,000 INTO THE MENTAL HYGIENE LAW LINE ITEM WITHIN THE MENTAL HEALTH ADMINISTRATION COST CENTER IN THE 2019 BUDGET TO COVER THE 2019 MENTAL HYGIENE BILL COSTS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
E. Public Health
   1. Diabetes Coalition – Mrs. Smith informed the committee that the Diabetes Coalition had been formed on October 15, 2010 and this coalition served Steuben, Chemung and Schuyler counties. This coalition was later disbanded on July 17, 2019. Over the years the coalition had raised $4,559.29 and the group decided to set these funds aside for children, in the three-county area, with a diabetes diagnosis to be able to attend the American Diabetes Association’s Camp Aspire. She requested authorization to transfer these funds from the Diabetes Coalition to the S2AY Rural Health Network, who has agreed to accept and distribute these scholarships for Camp Aspire.

   MOTION: AUTHORIZING THE TRANSFER OF $4,559.29 FROM THE DIABETES COALITION TO THE S2AY RURAL HEALTH NETWORK FOR THE PURPOSE OF DISTRIBUTING SCHOLARSHIPS FOR CAMP ASPIRE MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. Public Works
   1. Budget Transfer – Mr. Spagnoletti requested authorization to transfer $2,400 from the 2019 Major Equipment line to the 2019 contractual line to pay for year-end invoices.

   MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER $2,400 FROM THE 2019 MAJOR EQUIPMENT LINE TO THE 2019 CONTRACTUAL LINE TO PAY FOR YEAR-END INVOICES MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

G. Emergency Management Office
   1. Acceptance of FY19 SICG Grant – Mr. Wheeler requested authorization to accept a FY19 Statewide Interoperable Communications Grant in the amount of $796,257. These funds will be used for radio maintenance and ongoing radio projects.

   MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ACCEPT A FY19 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT IN THE AMOUNT OF $796,257 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

H. District Attorney
   1. Budget Transfer - Mr. Terwilliger requested authorization to transfer $6,000 from the 2019 Fringe line into the 2019 contractual lines to cover expenses, specifically for witness fees and travel reimbursements. He explained they had more grand juries and they also had an extradition to California.

   MOTION: AUTHORIZING THE DISTRICT ATTORNEY TO TRANSFER $6,000 FROM THE 2019 FRINGE LINE ITEM INTO THE 2019 CONTRACTUAL LINE ITEMS TO COVER EXPENSES, SPECIFICALLY FOR WITNESS FEES AND TRAVEL REIMBURSEMENT MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

I. Commissioner of Finance
   1. Monthly Reports – Ms. Fitzpatrick asked there was a budget transfer in the Jail Budget between other expenses and minor sales – other. What is that? Mrs. Hurd-Harvey replied that is an annual transfer that we use to set up the Commissary budget.

   2. Year-End Budget Transfers and Adjustment – Mrs. Hurd-Harvey presented the year-end budget transfer for approval. These include adjusting the actual sales tax payments to municipalities; fund the General Fund Salary and Fringe Items; fund the Landfill Salary and Fringe lines; fund the County Road Salary and Fringe lines; a 2019 end of year Records budget adjustment; fund the end of year IT chargebacks; 2019 Workers’ Comp Reserve end of year transfers; transfer out of Machine Fund to Diesel and Unleaded Fuel lines
and appropriating a total of $1.5 million of additional Landfill revenue and appropriating $300,000 into OPEB, $10,000 into Workers’ Compensation Reserve, $15,000 into IT Chargeback, $700,000 into post closure expenses, $186,000 into leave accruals and $100,000 into miscellaneous accounts.

**MOTION:** APPROVING THE 2019 YEAR- END BUDGET TRANSFERS AS PRESENTED BY THE COMMISSIONER OF FINANCE MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mrs. Hurd-Harvey presented 2020 budget transfers for approval. The first is setting up the budget line for the forfeiture accounts for the State Police, District Attorney and Sheriff; $16,760 for the State Police, $24,329 for the District Attorney and $12,353 for the Sheriff. The second transfer is rolling forward the Suicide Prevention donation for the Office of Community Services in the amount of $4,486.

**MOTION:** APPROVING THE 2020 BUDGET TRANSFERS TO SET UP THE FORFEITURE ACCOUNTS AND ROLLING FORWARD THE SUICIDE PREVENTION DONATION AS PRESENTED BY THE COMMISSIONER OF FINANCE MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Contingent Fund Transfer** – Mrs. Hurd-Harvey requested authorization to transfer $35,000 from the 2019 Contingent Fund to the Nichol Inn Capital project to pay for engineering costs related to the environmental monitoring of the Nichol Inn property. Mr. Orcutt explained we are still doing the well monitoring and there are costs associated with the sampling of the wells.

**MOTION:** AUTHORIZING A TRANSFER OF $35,000 FROM THE 2019 CONTINGENT FUND INTO THE NICOL INN CAPITAL PROJECT TO PAY FOR ENGINEERING COSTS RELATED TO THE ENVIRONMENTAL MONITORING OF SAID PROPERTY MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

Mr. Malter asked what is the plan for this property? Mrs. Hurd-Harvey replied they have had several people who have expressed interest. Ms. Prossick stated they have actively been working to come up with a plan.

**MOTION:** TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION:** AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL TAXES AND ISSUE A CERTIFICATE OF PROSPECTIVE CANCELLATION RELATIVE TO PARCEL #151.80-01-041.000 SITUATE IN THE CITY OF HORNELL MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION:** AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL TAXES AND CHARGE TAXES BACK TO THE SCHOOL DISTRICT AND TOWN RELATIVE TO PARCEL #563.00-06-004.000 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION:** TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, March 10, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, March 4, 2020
**MINUTES**

COMMITTEE: Gary D. Swackhamer, Chair  Kelly H. Fitzpatrick, Vice Chair  John V. Malter  
Robert V. Nichols  Gary B. Roush  

STAFF: Jack K. Wheeler  Christopher Brewer  Hank Chapman  
David Hopkins  James Allard  Tammy Hurd-Harvey  
Pat Donnelly  Craig Patrick  Doug Rapalee  

LEGISLATORS: Scott J. Van Etten  Carol A. Ferratella  Jeffrey P. Horton  
Frederick G. Potter  

OTHERS: Mary Perham  

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:50 a.m.  

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 11, 2020, MEETING MADE BY MR. MALTER, SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.  

III. DEPARTMENT REQUESTS

A. Office of Community Services  
1. **Budget Adjustment** - Dr. Chapman requested authorization to accept $682,485 in one-time start-up funding from the New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) and to appropriate these pass-thru dollars to CASA-Trinity. He announced CASA-Trinity will be moving into their new space in the plaza next to the new hospital within the next two weeks.  

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT $682,485 IN ONE-TIME START-UP FUNDING FROM THE NEW YORK STATE OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES (NYS OASAS) AND TO APPROPRIATE TO CASA-TRINITY MADE BY MS. FITZPATRICK, SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.  

B. Public Works  
1. **Amend Major Equipment Lists** – Mr. Rapalee informed the committee they would like to purchase a Tractor with Boom Mower for the Landfill and this was approved by the Public Works Committee. They will be purchasing this from the Town of Hornellsville. He requested authorization to remove the Tractor with Boom Mower from the Highway Major Equipment List ($160,000) and add a Tractor with Boom Mower to the Landfill Major Equipment List ($130,000). Mr. Swackhamer asked how many hours does the machine you are purchasing have? Mr. Rapalee replied it has 161 hours.
MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO REMOVE THE TRACTOR WITH BOOM MOWER FROM THE HIGHWAY MAJOR EQUIPMENT LIST FOR $160,000 AND ADDING A TRACTOR WITH BOOM MOWER TO THE LANDFILL MAJOR EQUIPMENT LIST FOR $130,000 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Purchase of 28 +/- Acres of Buffer Land Adjacent to Bath Landfill – Mr. Rapalee requested authorization to purchase 28 acres of buffer land at the Landfill. Ms. Prossick stated the County will be purchasing this land for $2,000 per acre plus the subdivision and recording/filing fees.

MOTION: AUTHORIZING THE PURCHASE BY THE COUNTY MANAGER, OF 28 ACRES OF LAND ADJACENT TO THE BATH LANDFILL FOR A TOTAL COST OF $2,000 PER ACRE PLUS SUBDIVISION AND RECORDING/FILING FEES MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. 911
   1. Public Safety Answering Point (PSAP) Grant Acceptance – Mr. Hopkins requested authorization to accept a total of $187,468 from the Public Safety Answering Points (PSAP) Operations Grant. This represents our portion of the cellular surcharges that the State collects annually. This funding is distributed across the State and is based on the number of calls received and CAD records. Mr. Wheeler stated they would like to encumber this funding into the capital project for future upgrades.

MOTION: AUTHORIZING THE 911 DIRECTOR TO ACCEPT A PUBLIC SAFETY ANSWERING POINTS (PSAP) OPERATIONS GRANT IN THE AMOUNT OF $187,468 AND APPROPRIATE TO THE 911 COMMUNICATIONS SYSTEM CAPITAL PROJECT TO BE USED FOR FUTURE UPGRADES MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

D. Commissioner of Finance
   1. Monthly Reports – Mrs. Hurd-Harvey asked if there were any questions on the monthly reports. Ms. Fitzpatrick asked about the negative purchase orders. Mrs. Hurd-Harvey explained we typically have numerous purchase order balances. Specific to her department, they had to transfer $1,000 into the Legal Services line item to cover bankruptcy procedures.

   2. Year-End Budget Transfers & Adjustments – Mrs. Hurd-Harvey presented year-end budget transfers and adjustments for approval. These include a total of $3,800 from various lines to fund Sheriff vehicle repairs completed at the DPW shop; $29,500 from Corning Community college to fund the Judgments & Claims for end-of-year tort costs; roll-over of Homeland Security Grant from 2019 into 2020 for Emergency Management Office; roll-over of Homeland Security Grant from 2019 into 2020 for Sheriff’s Office. She also did a roll-over of 2019 STOP-DWI, Bicycle Safety, and Traffic Safety Grants into 2020 and removed negative balances of $1,200 from the District Attorney’s budget and $778 from Personnel’s budget.

MOTION: APPROVING THE YEAR-END BUDGET TRANSFERS & ADJUSTMENTS AS PRESENTED BY THE COMMISSIONER OF FINANCE MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. 2020 Tax Sale – Mr. Donnelly requested authorization to set the date, time and location of the 2020 Tax Sale for Friday, July 10, 2020, at 10:00 a.m. at the Bath Haverling High School Auditorium. He noted that to-date they have 181 unredeemed parcels.

MOTION: SETTING THE DATE, TIME AND LOCATION OF THE 2020 TAX SALE FOR FRIDAY, JULY 10, 2020, AT 10:00 A.M. AT THE BATH HAVERLING HIGH SCHOOL AUDITORIUM MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

12

Finance Committee
Tuesday, March 10, 2020
E. County Manager

1. Requesting Adoption of Senate and Assembly Bills Relative Sales and Compensating Use Taxes – Mr. Wheeler requested a resolution urging the State Legislature adopt the Senate and Assembly bills authorizing Steuben County to impose an additional one percent sales and compensating use taxes until November 30, 2023.

MOTION: AUTHORIZING A RESOLUTION URGING THE STATE LEGISLATURE ADOPT THE SENATE AND ASSEMBLY BILLS AUTHORIZING STEUBEN COUNTY TO IMPOSE AN ADDITIONAL ONE PERCENT SALES AND COMPENSATING USE TAXES UNTIL NOVEMBER 30, 2023 MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, §105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.13-03-046.000, SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #162.00-01-010.200, SITUATE IN THE TOWN OF BRADFORD, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #162.00-01-011.000, SITUATE IN THE TOWN OF BRADFORD, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #151.15-01-007.000, SITUATE IN THE CITY OF HORNEll, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #182.19-01-029.000, SITUATE IN THE VILLAGE OF CANISTEO, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #369.08-02-014.000, SITUATE IN THE TOWN OF LINDLEY, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #425.00-01-010.100, SITUATE IN THE TOWN OF LINDLEY, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #166.26-01-044.000, SITUATE IN THE CITY OF HORNEll, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #317.07-01-068.000, SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #257.00-03.003.200, SITUATE IN THE TOWN OF THURSTON, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #319.11-01-024.000, SITUATE IN THE TOWN OF CORNING, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #015.05-02.015.000, SITUATE IN THE VILLAGE OF WAYLAND, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.13-04-002.000, SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #299.11-02-020.000, SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #208.00-03-030.000, SITUATE IN THE TOWN OF CAMPBELL, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #151.63-01-030.000, SITUATE IN THE CITY OF HORNELL, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO OFFER FOR PRIVATE SALE, PARCEL #166.09-01-063.000, SITUATE IN THE CITY OF HORNELL, TO RICHARD CRANDALL FOR CONSIDERATION OF $1.00 MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL THE 2018, 2019 AND 2020 TOWN AND COUNTY TAXES RELATIVE TO PARCEL #114.00-01-038.000, SITUATE IN THE TOWN OF AVOCA MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AMENDING RESOLUTION NO. 135-19 TO REFLECT THE PERIOD OF CANCELLATION OF TOWN AND COUNTY TAXES TO BE FROM 2014 THROUGH 2018 RELATIVE TO PARCEL #151.80-01-041.000, SITUATE IN THE CITY OF HORNELL MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: AMENDING RESOLUTION NO. 040-20 TO REFLECT THE CANCELLATION OF TOWN AND COUNTY TAXES FOR THE YEAR 2017 RELATIVE TO PARCEL #563.00-06-004.000, SITUATE IN THE TOWN OF CORNING MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, April 14, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, April 1, 2020
I. CALL TO ORDER

Mr. Nichols called the meeting to order at 10:00 a.m.

II. DEPARTMENT REQUESTS

A. Public Works

1. **CR 119 Bridge Project** - Mr. Spagnoletti stated all three agenda items are for the CR 119 Bridge to be built this summer in Cameron. The first item is for both the Finance Committee and the Public Works Committee. It is to fund our $300,000 increase in estimated project cost by appropriating $285,000 in funding from the Federal and State governments and by appropriating $15,000 in funding from our County’s future bridge projects account.

**MOTION:** **AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE A TOTAL OF $285,000 IN FEDERAL AND STATE FUNDING AND APPROPRIATE $15,000 FROM THE COUNTY’S FUTURE BRIDGE PROJECTS ACCOUNT INTO THE CR 119 BRIDGE PROJECT MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0 PUBLIC WORKS (MULLEN UNABLE TO VOTE) AND 4-0 FINANCE.**

Mr. Spagnoletti stated the second item for the Public Works Committee is for approval to enter into an agreement with the New York State Department of Transportation for them to fund 95 percent of the $4,940,000 estimated project cost.

**MOTION:** **AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE STATE TO FUND 95 PERCENT OF THE $4,940,000 ESTIMATED PROJECT COST FOR THE CR 119 BRIDGE PROJECT MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**
Mr. Spagnoletti stated the third item is to award the bid, by the Public Works committee, to Twin Tier Constructors, Inc. of Scottsville, NY for $3,994,662.00.

**MOTION:** AWARDING THE BID FOR CONSTRUCTION OF THE CR 119 BRIDGE IN CAMERON TO THE LOW BIDDER, TWIN TIER CONSTRUCTORS, INC. FOR A TOTAL PRICE OF $3,994,662.00 MADE BY MR. RYAN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0 PUBLIC WORKS AND 4-0 FINANCE.

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature
I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 9:41 a.m.

II APPROVAL OF MINUTES

MOTION:  APPROVING THE MINUTES OF THE MARCH 10, 2020, AND MARCH 23, 2020, MEETINGS MADE BY MR. NICHOLS.  SECONDED BY MR. ROUSH.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Emergency Management Office

1. Motorola Change Order – Mr. Marshall explained we had a UPS power supply at the Whitesville Tower site that we had brought down to the 911 Center during their power outage to serve as a secondary UPS. We need to replace that for the Whitesville Tower site. This change order for $15,770 will allow us to purchase a new UPS for the Whitesville Tower.

MOTION:  APPROVING THE MOTOROLA CHANGE ORDER IN THE AMOUNT OF $15,770 TO PURCHASE A UPS FOR THE WHITESVILLE TOWER SITE MADE BY MR. ROUSH.  SECONDED BY MR. NICHOLS.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.

2. FY17 SHSP Budget Adjustment – Mr. Marshall stated in order to close out the FY17 program, they need to move money from software to major equipment. We will be using these funds to replace the duplex printer for the ID system and the GIS plotter which is no longer covered under maintenance. Additionally we will also be purchasing equipment for the fire investigators. The total amount of the transfer is $14,574.95

MOTION:  AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO TRANSFER $14,574.95 IN FY17 SHSP FUNDS FROM THE SOFTWARE TO THE MAJOR EQUIPMENT LINE ITEM TO PURCHASE A REPLACEMENT DUPLEX PRINTER FOR THE ID SYSTEM, A GIS PLOTTER AND EQUIPMENT FOR THE FIRE INVESTIGATORS AND AMENDING THE MAJOR
EQUIPMENT LIST TO REFLECT THESE PURCHASES MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Emergency Purchases – Mr. Marshall informed the committee a number of items have been purchased as part of our response and action relative to COVID-19 and he has provided a detailed list. He requested ratification of those emergency purchases which total $20,606.15.

MOTION: RATIFYING THE EMERGENCY PURCHASES MADE BY THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE IN RESPONSE TO COVID-19 TO-DATE, TOTALLING $20,606.15 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Ms. Fitzpatrick asked can we expect that kind of expenditure for the next couple of months? Mr. Marshall replied it is hard to say. A lot of that was in response to the initial response. He doesn’t know if we will have a lot in the future. Mr. Wheeler stated we have been working with Purchasing, Public Health and Emergency Management to locally source PPE. He stated I think we are okay because we are getting another shipment of N-95’s from the State stockpile. We are looking to find additional testing kits moving forward. He commented with regard to the meals and other incidental expenses, he expects that to continue as we are providing meals for the staff that are working out of the EOC as well as the nurses and MRC. Ms. Fitzpatrick stated that’s understood and makes perfect sense. With the FEMA funding, do we see any issues and how are we funding in the meantime? Mr. Marshall replied the Commissioner of Finance has a plan on how to fund this going forward.

B Sheriff’s Office

1 State Farm Grant – Sheriff Allard requested authorization to accept $24,750 from State Farm to purchase an educational trailer relative to intoxicated driving.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A $24,750 GRANT FROM STATE FARM TO PURCHASE AN EDUCATIONAL TRAILER RELATIVE TO INTOXICATED DRIVING MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.

Ms. Fitzpatrick asked are we doing the purchasing, or are they buying? Sheriff Allard replied we will be doing the purchasing through Mr. Morse. We expect the trailer will cost $8,000 and the remainder will be used for outfitting it. Ms. Fitzpatrick asked do you expect to spend all of this funding, and what happens if you do not? Sheriff Allard replied if we do not spend all of this funding, then he will come back to the committee with what we would like to spend. He is pretty sure that this will take all of the funding.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2 Livescan Grant – Sheriff Allard explained this is the computer, software and hardware to do our fingerprinting at the Jail and County Office Building. This is a one-time, matching grant from the State. They have offered $30,000. We can delay the matching until next year’s budget. He requested approval to receive the grant and to budget the matching funds in next year’s budget.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT THE LIVESCAN MATCHING GRANT IN THE AMOUNT OF $30,000 AND BUDGETING THE MATCHING FUNDS IN NEXT YEAR’S BUDGET MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Ms. Fitzpatrick asked what do you think your odds are of getting this funding given the State budget? Sheriff Allard replied this funding is initiated by the Federal Government and appropriated by the State. Ms. Fitzpatrick stated we have to plan on budgeting another $30,000 for you for next year? Sheriff Allard replied yes.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.
Sheriff Allard stated he would just like to say what a remarkable job Mrs. Smith and the crew at the EOC are doing; they are doing a phenomenal job.

C. Public Health

Mrs. Smith thanked the Sheriff for his comments. We really appreciate the partnership that he has extended to us with assisting the nurses; that has been a huge, huge help to us.

1. **COVID-19 Response Grant** – Mrs. Smith requested authorization to accept the COVID-19 Response Grant in the amount of $158,307. These funds will be used to cover various expenses under the COVID response, including overtime, medical supplies, mileage and administration.

**MOTION:** AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ACCEPT A COVID-19 RESPONSE GRANT IN THE AMOUNT OF $158,307 MADE BY MR. ROUSH, SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. **Update** – Ms. Fitzpatrick asked if Mrs. Smith could provide a brief update. Mrs. Smith stated as of this morning we have 156 positive cases, however, she knows of at least one more that is coming in today. We are up to 14 deaths, but I can tell you all but one or two are nursing home related. It’s very tragic and very unfortunate, but not really unexpected. We have about 300 people in isolation or quarantine. It is a monumental task to follow up on those individuals. As of yesterday we have 38 individuals who have fully recovered and that number is going to grow. By the time this is over, you will have many people that fall into the category of recovered and for that, we are very grateful.

Ms. Fitzpatrick asked how many patients in the nursing homes had DNR’s? Mrs. Smith replied I don’t have that data to know. Just from experience, I will speculate the majority had, but I cannot verify that as I don’t have the data. I would also speculate that they had chronic underlying health conditions. Ms. Fitzpatrick stated her concern is some of the processes the nursing homes have in place apparently are not working. Mrs. Smith stated that is one reason we asked the Department of Health to come down and partner with us to look at the infection control policies and do all the swabbing. We have three nursing homes in the County who do have clusters of the virus. A lot of things play into that and it is safe to assume because visitors have not been allowed in nursing homes in over a month, that any transmissions, it is safe to assume that staff are bringing it in.

Ms. Fitzpatrick asked has there been any talk of antibody testing? Mrs. Smith stated she is hearing more about that every day. She has not received notification that the testing is available in our area. There are communications in that area going around almost daily. Hopefully that will be getting off the ground in this area. Ms. Fitzpatrick stated thank you. I’m not picking on you; I’m just concerned about many things and worry about the parks being closed; mainly the state of everything being tipped the wrong way. I think the government needs to open things back up. A lot of businesses are not going to open and I have a lot of concerns economically and mentally.

Mrs. Smith stated I can’t disagree with you. Worry about the mental health aspect of this is part of the whole pandemic that no one has had time to think about. Public Health has sent messaging around that; how to identify some of the feelings that a lot of us are feeling such as grief, sense of loss and the disconnect, are certainly normal. Part of our messaging includes phone numbers and resources of who to call if you are feeling overwhelmed. The long-term as this goes on, it will not only take a physical toll, but certainly the mental toll needs to be paid attention to.

Mr. Van Etten stated that he talked with Mr. Wheeler and we will be reissuing the County Building closure to the public through April 29th as we are trying to follow the State’s calendar. Having the County parks open would be nice, but we have had reports and complaints of kids playing basketball and we can’t have those types of gatherings.
Mr. Wheeler stated every time we talk with the media, with regard to enforcement, we encourage people to get out with their wife, husband and kids; that is not what we are looking at. We are looking at large gathering. No one is being ticketed or arrested, so far so good on that front.

Mr. Mullen stated one thing that he doesn’t understand with looking at Public Health Law is how we have the authority to turn this into a criminal act and he will be requesting an analysis on this. It is not unreasonable to want people to act this way, but he has concerns that this is overreaching. I don’t think people should be in groups and I don’t think it should be a crime. Ms. Prossick stated Mr. Mullen, I can get you some information. Mr. Baker and I looked through it. There are many pieces, but when you put them together, the criminal penalties and sanctions are attached. I can get you that information.

D. Public Works

1. **Transferring $128,000 into CR 119 Bridge Project** – Mr. Spagnoletti stated in order to move the railroad crossing where the CR 119 Bridge is, the total cost is $768,000. Mr. Catherman and the NYS DOT found $640,000 in funding to do this. That leaves a balance of $128,000. He requested authorization to transfer $80,000 out of the completed CR 22 Bridge Project and $48,000 from the Future Bridge Projects account to cover this funding.

**MOTION:** AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER $80,000 FROM THE COMPLETED CR 22 BRIDGE PROJECT AND $48,000 FROM THE FUTURE BRIDGE PROJECTS ACCOUNTS INTO THE CR 119 BRIDGE PROJECT MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Nichols asked will we get reimbursed for some or most of it? Mr. Spagnoletti replied this project is 95 percent Federal and State funding but the railroad crossing does not come in under that. However, the State was able to find $640,000 and we will have to come up with the additional $128,000.

E. Commissioner of Finance

1. **Monthly Reports** – Mrs. Hurd-Harvey asked if there were any questions on the monthly reports. Ms. Fitzpatrick asked when we transfer money from the Homeland Security grants, are we just putting that in on the expenditure side? Mrs. Hurd-Harvey replied we are putting in the revenues, but the E-Finance system automatically rolls that into the next year department number and line item. The system had already done a piece of it. We only have to physically move the balance of the expenses and revenue to cover those costs.

2. **2019 End of Year Transfers** – Mrs. Hurd-Harvey presented what she hopes are the final 2019 budget transfers. She stated that Mr. Spagnoletti wanted to make a comment regarding the Landfill. Mr. Spagnoletti stated that normally at year-end we would have $2 million - $2.5 million and this year it normally would have been $2.2 million. However, there have been changes in the DEC regulations that require us to transfer another $1.9 million to fund something. In the past, DEC has required private business and government entities that own landfills to set aside money to care for that landfill for 30 years after it is closed, and we have done that. Recently DEC has recommended that it be moved out to 40 years. To do that for another 10 years requires an additional $1.9 million. They also want additional testing for PFOA’s. This is a one-time $1.9 million addition to our yearly adjustment.

Mr. Malter asked as of the end of the year, what has been the net overall surplus for the Landfill? Mr. Spagnoletti replied in the Landfill division we have $15 million. In 2019, we would have had an operating surplus of $2.2 million, but this additional $1.9 million will eat that up. The Landfill division is in good shape. Our net cash is $14 million and our net worth, book worth, is $16 million. On the market place it would be much more than that.

**MOTION:** APPROVING THE 2019 END OF YEAR TRANSFERS AS PRESENTED BY THE COMMISSIONER OF FINANCE MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
3. **Value Payment Services – Waiving Convenience Fees** – Mrs. Hurd-Harvey stated the next two topics go hand in hand. With regard to the Value Payment Services we had talked about giving taxpayers some relief by waiving convenience fees on credit card fees. We started working on that and pulled data and determined that the fees people were paying were so miniscule that she does not believe it is worth our time to modify the contract and then go back. She stated 73 percent for the month of last April paid less than $10 in fees. Mr. Malter stated he thinks we should just leave it. Ms. Fitzpatrick and Mr. Nichols stated they agreed.

4. **Waiving Interest Fees** – Mrs. Hurd-Harvey stated we spent a lot of time looking at this and figuring out how much it would cost. If you waive the interest on Town and County taxes for a period of time, April, May and June; for anyone who paid in April, May or June, our cost would be $50,000. If you waived just three months of interest, even if they were paid in September, our cost would be $120,000 - $150,000. My worst case estimate was $255,000, but we would never get there.

Ms. Fitzpatrick stated my personal opinion is Town and County taxes are technically due January 31st, which is before most of the problem hit the fan. She stated she is not in favor. Mr. Roush stated he agrees. Mr. Malter stated he agrees also. You are giving some people a break, but when you raise taxes next year, that is being spread across everyone and that is not fair. Mr. Swackhamer stated I agree. Mr. Van Etten commented I agree. The point is you are giving breaks to people who have not paid on time and giving those that paid, not any benefit.

5. **Waiving Late Payment Fees on Contracts** - Ms. Fitzpatrick asked what is this? Mrs. Hurd-Harvey replied those are the installment contracts to pay delinquent taxes over a period of time. A lot of folks take out a contract every year. Again, the point is well taken that these are delinquent taxes. She stated she was just thinking of a way they could provide relief. Mr. Swackhamer stated it is good that you present these and we appreciate it. Mr. Swackhamer asked if there was any interest in waiving the late payment fees on contracts? The committee was in agreement that no action would be taken.

6. **Waiving Late Payment Fees on Room Tax Collections** – Mrs. Hurd-Harvey stated we have never been good about enforcing the late payment fees on room tax collections and I couldn’t tell you how much that would amount to as I don’t have a good estimate. We will probably not collect much for the June payment because everything is closed.

Ms. Fitzpatrick stated I would be in favor of removing the late payment fee simply because small businesses are being hard hit by the closures. Mr. Nichols stated he agrees.

Mr. Malter stated he is not in favor of reducing anything at this point. We have 15 percent of lost revenue from the State that potentially could happen and we are looking at $4.1 million and he is not in favor of any reductions. Ms. Fitzpatrick stated the room tax will probably be zero anyway. Mr. Malter asked then why waive it? Mrs. Hurd-Harvey stated it would have been March and theoretically some would be coming in March.

**MOTION:** WAIVING THE LATE PAYMENT FEES ON ROOM TAX COLLECTIONS MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. MOTION CARRIES 3-2. (MR. MALTER AND MR. ROUSH OPPOSED.)

7. **Extending the Deadline on Contract Defaults** – Mrs. Hurd-Harvey suggested for anyone in a current contract, or entering into a contract, that the default date would be extended until May 29, 2020. Normally they default after they are late 15 days and then we give them 30 days to cure the default. She would recommend delaying the default for March, April and May until May 29, 2020 and then they would still have 30 days to cure before they would be considered in true default.

Mr. Malter asked what contract? Mrs. Hurd-Harvey replied these are the installment contracts for delinquent taxes. She is proposing to allow them to not make any payments until May 29, 2020 if they choose. Many are still making payments although some are not.
Ms. Fitzpatrick asked has there been any increase in defaults? Mrs. Hurd-Harvey replied we will know tomorrow and then I can compare the numbers to last year’s default list. Mr. Swackhamer asked would you just put them under a hardship? Mrs. Hurd-Harvey replied no, we would just not run the default process until May 29, 2020.

MOTION: EXTENDING THE CONTRACT DEFAULT DATE TO MAY 29, 2020 MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Malter asked what segment of the population are we talking about; mostly the elderly? Mrs. Hurd-Harvey stated she has never done a demographic. There are several elderly that do a contract every year and renew every year. We also have people who are financially stressed, some own a house they cannot afford, etc. There are many people who make monthly payments on delinquent taxes.

Mr. Mullen asked do we plan to have people show that they had any hardships or are we just going to do a blanket extension? Mrs. Hurd-Harvey stated she would recommend a blanket extension as it would administratively be difficult to determine who is worthy.

Mrs. Ferratella stated I feel like you are deferring the problem and compounding it when you are moving things out. It may make more of a hardship later on. Mr. Roush stated I agree with that.

Mr. Maio stated they can still pay it if they want to. The only break agreed to so far is waiving the late payment fees for public accommodation as opposed to property taxes. This is a financial plan for a lot of people. We are not taking money away from them; this is an extraordinary situation and we need to be more accommodating. Ms. Fitzpatrick stated we only waived the late payment fee, not the room tax. Mr. Maio stated it is based on income, not non-liquid assets.

Mr. Nichols stated for agriculture, we have many farms in the County dumping milk. Prices of milk for May have dropped $5.00 per hundred weight and we are talking thousands of dollars that agriculture is taking a beating on. A lot of farms have already paid their taxes and we don’t know how many this is affecting. This is a real crisis for the farming community. He stated he has not dumped any milk, but some farms have. This is very discouraging and very disheartening. He stated he doesn’t know if we have any farms in this category, but he is not opposed to delaying the default date. We are not losing money, we are just extending the payments.

Mr. Malter stated at one time we had a discussion about the new milk insurance. Does that insurance cover any of this dumping, or is it only when the price goes down? Mr. Nichols replied no, it only covers when the price goes down. Mr. Malter stated there must be some reimbursement because when the price goes down $5.00 per hundred weight, there is going to be some reimbursement for the people that took out the insurance. Is that correct? Mr. Nichols replied that is correct, but the problem is that the prices were forecast as good and only about half of the farms in the County bought insurance this year. If the Federal government does not reopen the insurance, the farmers will get nothing from the program. Everyone had a choice at that time.

Mr. Van Etten stated that he agrees with Mr. Maio on this. These are just deadlines and this could help someone in a tight spot. In the long-term we will be talking about these next year when the economic impacts roll through.

VOTE ON PREVIOUS MOTION: MOTION CarrIES 3-0. (MR. MALTER AND MR. ROUSH OPPOSED)

8. Extending the Deadline on Lien Searches – Mrs. Hurd-Harvey proposed extending the deadline for lien searches for the 2019 taxes. We normally apply that at the beginning of April. Do you want to approve this for the delinquent 2019 taxes? Ms. Fitzpatrick stated that for the 2019 taxes she would not defer. Mr. Swackhamer and Mr. Nichols stated they agree.

9. Extending the Deadline for Payment of Hardship and Non-Refundable Undertakings – Mrs. Hurd-Harvey explained the hardships and non-refundable undertakings that were approved last year were due March 31, 2020. We have 17 that have not paid and one individual that was already on a non-refundable
undertaking that has not paid. Do you want to extend or not? She stated 2 of the 17 hardships are pursuing non-refundable undertakings that would come due next March. We are talking about 15 hoping for an extension through the end of April.

Ms. Fitzpatrick asked do you think the building closure has had anything to do with people missing the deadline? Mrs. Hurd-Harvey replied her gut would tell her no. Ms. Mehlenbacher did take two calls from individuals who were looking for an extension. I don’t know if those calls were related to the building closure, but I would suspect not. They still have the option of doing a non-refundable undertaking.

Ms. Prossick stated there are 2 that she is aware of that have been affected due to the court being closed.

Mr. Malter asked what date are you looking at? Mrs. Hurd-Harvey replied she would recommend extending to May 29, 2020.

**MOTION: EXTENDING THE DEADLINE FOR PAYMENT OF HARDSHIPS AND NON-REFUNDABLE UNDERTAKINGS TO MAY 29, 2020** MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

10. **Extending the Deadline for Hardship Requests** – Mrs. Hurd-Harvey stated normally if we have not received a request by now, then we would not entertain approving a hardship request and the only recourse would be an order to show cause or bankruptcy. Again, we were thinking of just extending the deadline and it would be more informal; we would not send out letters. We would just extend it if people approach us.

**MOTION: EXTENDING THE DEADLINE FOR 2020 HARDSHIP APPLICATION REQUESTS** MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

11. **Tax Sale Auction** – Mr. Horton asked with the probability of the tax sale auction possibly not happening, has anyone looked at making it an online auction? Mrs. Hurd-Harvey replied the reason we are most likely delaying the tax sale auction is not so much because of mass gatherings as it is because the courts are closed and we cannot get judgments. This would not be a top priority item for them. This is certainly something we can think about.

12. **Contingent Fund Transfer** – Mrs. Hurd-Harvey stated earlier, Mr. Marshall requested ratification of emergency purchases relative to COVID-19. The list of items he presented is just shy of $21,000. She requested authorization to do a Contingent Fund transfer in the amount of $50,000 to the cost center for the COVID-19 Public Health Grant. She stated that Ms. Congdon will know where to claim the costs; the PH grant or FEMA. Hopefully the $50,000 will be enough.

**MOTION: AUTHORIZING A CONTINGENT FUND TRANSFER TO THE PUBLIC HEALTH COVID-19 RESPONSE GRANT COST CENTER IN THE AMOUNT OF $50,000** MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required

F. **County Manager**

1. **Sales Tax Extender** – Mr. Wheeler informed the committee that in the NYS Budget the Assembly and Senate grouped all of the sales tax and mortgage tax extenders into one omnibus bill utilizing the old numbers. What you passed and what was in the initial bills were different and we tried to get them to change. Both the cities and the towns under this extension are not getting the $40,000 we discussed; not by our action, but by the State. He requested ratification of the extender bill, but we know unfortunately that there are issues. Unfortunately we really don’t have a choice.

**MOTION: ADOPTING THE SALES TAX EXTENDER BILL AS APPROVED IN THE NYS BUDGET MADE BY MR. MALTER. SECONDED BY MR. NICHOLS FOR DISCUSSION,**
Mr. Maio asked what is the extra $40,000? Mr. Wheeler replied that’s for the one percent we talked to the cities about and on behalf of the towns and villages because they used to pre-empt every time, every two years. Now for the past couple of years they like to get a little additional in that one percent. The Finance Committee and the Legislature had included increases for both the cities and collectively the towns and villages, but those did not make it into the final version that was passed as one omnibus bill.

Mr. Swackhamer asked what was the ratio? Mr. Wheeler replied $40,000 to each city and another $40,000 to the towns and villages. You could always take a local option to allocate more money. If you wanted to allocate, we would have to do that in some other way. You really don’t have a choice with this.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0, Resolution Required.**

Mr. Swackhamer asked if everyone received Mrs. Hurd-Harvey’s email regarding sales tax? Mr. Wheeler stated the good news is we did pretty well in the first quarter.

2. **Steuben County Emergency Relief Loan Program** – Mr. Brewer stated this is a collaborative effort to pool resources to bring together the Steuben County Emergency Relief Loan Program for small businesses. We have had a long-standing relationship with REDEC and it has been a good partnership. This new program will help businesses to stay open and keep employing employees. He stated that Mr. Johnson is also on the call if he wants to add anything. Mr. Brewer requested authorization to amend the contract with the Steuben County IDA for this purpose. Because of loan regulations, we will need to amend our contract so that the IDA will invest the money on the County’s behalf, into the new loan program.

Mr. Johnson explained the structure of this program has changed. Originally we were looking at six months in and out. In talking with our partner REDEC, it made more sense to have a 30-month loan with the first six months no interest and then the remaining term of 24 months at 1 percent interest. We wanted to give businesses every opportunity to be successful and be able to pay this money back. You may ask why we need this with the Federal stimulus. I personally feel that the Federal stimulus money will run out very quickly. One local bank has already processed $20 million in applications over four days; then multiply that by the number of banks across the country. There is a nuance in the Federal stimulus program that sole proprietors do not qualify and those are the small businesses that we are targeting. Mr. Johnson stated the IDA Board has approved $250,000 to come out of our restricted account. Corning Enterprises is granting us additional resources. Between the three entities; Steuben County, Steuben County IDA and Corning Enterprises, we hope to have a $500,000 pool.

Mr. Malter asked what will be the upper and lower limits for each loan? Mr. Johnson replied the minimum will be $5,000 and the maximum will be $20,000. There will be no interest for the first six months and then it will be 1 percent per month for the remainder of the term.

Mr. Mullen stated in terms of feedback, he believes it would be better to have the lower limit set at $8,000. I just hope that as part of the approval process that we make sure the loans are going to the businesses that we believe have a chance of pulling out of this. Mr. Johnson replied with respect to the lower limit of $5,000, we talked to REDEC about this and they felt that was a good floor and would make sense administratively. The $5,000 selected is based on REDEC’s years of experience. He stated with the application process, there will be a loan committee made up of Steuben County representatives, including Mr. Brewer and myself. We are very concerned that we want to get this cash back and that it revolves for future uses.

**MOTION: APPROVING AN AMENDMENT TO THE CONTRACT WITH THE STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY TO INCLUDE AN INVESTMENT OF AN ADDITIONAL $150,000 TO BE USED FOR THE DEVELOPMENT AND CREATION OF THE STEUBEN COUNTY EMERGENCY RELIEF LOAN PROGRAM AND AUTHORIZING THE TRANSFER OF $150,000 OUT OF THE ECONOMIC DEVELOPMENT FUND FOR THIS PURPOSE MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.**

Finance Committee
Tuesday, April 14, 2020
Ms. Fitzpatrick stated she agrees with Mr. Johnson that the Federal stimulus funds will be burned through very quickly. We have to hope to God that you are not right that we will be closed for another six months. She stated that she actually would like to propose a memorializing resolution to get the State reopened in May.

Mr. Malter stated I believe the stimulus bill will pass this week and it includes funding for PPP (Payroll Protection Program). He asked when will REDEC start taking applications? Mr. Johnson replied REDEC is ready to start accepting applications as soon as we announce the program. Ms. Fitzpatrick asked will businesses that are currently closed be able to apply for that? Mr. Brewer replied the original intent of this was to be a stop-gap. We see now that the Federal money will not be available in the five to ten days they were indicating. Our concern is more on the Federal side and not having the funds available. Within the last week it became very restrictive and we thought this was the best way to get cash to businesses now.

Mrs. Fitzpatrick asked if a business does not have a PPP or major disaster loan, can they still apply for this funding? Mr. Johnson replied the Federal stimulus bill was making it a requirement that they had to apply for those and still need additional resources. For example, sole proprietors are not eligible for the PPP funding. We wanted to make sure that our program was targeted to the individuals that needed it most. There is a limit and we did not mean for this to be an easy way out.

Mr. Malter asked how does this application compare to the Federal application? Mr. Johnson replied it is very similar. We have an intake form to screen the applicants and the full application is 7 pages, and 3 of those are the certifications. We are looking at the applicant’s personal financial status, interim income statement and most recent tax return. Mr. Brewer stated with the PPP grant, the applicants have to detail a lot of payroll information and we are not requiring those forms.

Mr. Van Etten stated I think it is a good program and allows us to help. This funding will come out of the Economic Development Fund which currently has a balance of $500,000. We don’t often use it and this is the perfect opportunity. There will be a $20,000 administrative cost for this entire $500,000 loan program and that will be allocated across the three entities that are lending; that will account for approximately $7,000 in cost. This is a very worthwhile program. Mr. Johnson stated the administrative cost will be spread out over the original 30-month note. Mr. Malter asked so are we allocating $157,000? Mr. Johnson replied no, $150,000.

Mrs. Lando asked how will you get the message out? Mr. Johnson replied I have a press release that is ready to be sent pending your approval. We will also use social media and our daily email blast.

Ms. Fitzpatrick stated I think this program is a great idea, but I don’t like that the businesses have to apply for an SBA first, but I understand why they are doing it. Mrs. Lando stated this is a great idea.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required**

**IV. OTHER**

**A. Memorializing Resolution** – Ms. Fitzpatrick stated she would like to entertain a resolution to the Governor that we need to get businesses reopened. We really need to get things back moving in New York and the country.

**MOTION: URGING GOVERNOR CUOMO TO REOPEN BUSINESSES IN NEW YORK STATE BY MAY 2020 MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER FOR DISCUSSION.**

Mr. Maio asked how can you vote on something that you don’t even know what it is going to say. You don’t even know what you are voting on. Ms. Fitzpatrick stated we vote on a lot of motions that we don’t see until the main meeting. Mr. Roush suggested amending the motion to state the writing of a memorializing resolution for presentation at the April Legislative Meeting.
MOTION: AMENDING THE PREVIOUS MOTION TO AUTHORIZE THE WRITING OF A MEMORIALIZING RESOLUTION URGING GOVERNOR CUOMO TO REOPEN BUSINESSES IN NEW YORK STATE BY MAY 2020, TO BE PRESENTED TO THE STEUBEN COUNTY LEGISLATURE FOR CONSIDERATION AT THE APRIL 27, 2020 MEETING MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7 §105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR THE SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #175.00-01-011.200 SITUATE IN THE TOWN OF BATH, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #175.00-01-013.200 SITUATE IN THE TOWN OF BATH, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #158.12-02-059.000 SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #197.16-01-019.000 SITUATE IN THE TOWN OF CANISTEEO, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #151.80-01-082.000 SITUATE IN THE CITY OF HORNELL, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #099.20-01-018.000 SITUATE IN THE VILLAGE OF AVOCA, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #107.00-01-007.400 SITUATE IN THE TOWN OF HORNELLSVILLE, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #107.00-01-036.000 SITUATE IN THE TOWN OF HORNELLSVILLE, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #109.13-01-013.000 SITUATE IN THE TOWN OF FREMONT, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #224.42-01-010.000 SITUATE IN THE TOWN OF CAMPBELL, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #224.42-01-011.000 SITUATE IN THE TOWN OF CAMPBELL, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #224.42-01-012.000 SITUATE IN THE TOWN OF CAMPBELL, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #160.00-01-045.000 SITUATE IN THE TOWN OF BATH, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #115.00-01-038.130 SITUATE IN THE TOWN OF WHEELER, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #400.00-01-020.111 SITUATE IN THE TOWN OF WOODHULL, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #299.19-03-072.000 SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #306.00-01-027.400 SITUATE IN THE TOWN OF GREENWOOD, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #292.00-01-008.124 SITUATE IN THE TOWN OF CAMERON, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING IN THE AMOUNT OF $2,500.00, SUBJECT TO A 25 PERCENT PENALTY, RELATIVE TO PARCEL #054.06-01-030.000, SITUATE IN THE TOWN OF WAYLAND, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN THIRTY DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING IN THE AMOUNT OF $6,500.00, SUBJECT TO A 25 PERCENT PENALTY, RELATIVE TO PARCEL #318.18-02-043.000, SITUATE IN THE VILLAGE OF SOUTH CORNING, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN THIRTY DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION:  AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING IN THE AMOUNT OF $600.00, SUBJECT TO A 25 PERCENT PENALTY, RELATIVE TO PARCEL #318.18-02-036.000, SITUATE IN THE VILLAGE OF SOUTH CORNING, TO DEFER THE
ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN THIRTY DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING IN THE AMOUNT OF $600.00, SUBJECT TO A 25 PERCENT PENALTY, RELATIVE TO PARCEL #318.18-02-044.100, SITUATE IN THE VILLAGE OF SOUTH CORNING, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN THIRTY DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL THE 2019 AND 2020 TOWN AND COUNTY TAXES RELATIVE TO PARCEL #158.07-01-036.000, SITUATE IN THE VILLAGE OF BATH, ISSUING A CERTIFICATE OF PROSPECTIVE CANCELLATION AND REMOVING SAID PARCEL FROM THE TAX ROLL MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL AND 2015, 2016, 2017, 2018, 2019 AND 2020 TOWN AND COUNTY TAXES RELATIVE TO PARCEL #099.19-01-008.000, SITUATE IN THE VILLAGE OF AVOCA, ISSUING A CERTIFICATE OF PROSPECTIVE CANCELLATION AND REMOVING SAID PARCEL FROM THE TAX ROLL MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, May 12, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, May 6, 2020

Finance Committee
Tuesday, April 14, 2020
**MINUTES**

COMMITTEE:  Gary D. Swackhamer, Chair  Kelly H. Fitzpatrick, Vice Chair  John V. Malter  
Robert V. Nichols  Gary B. Roush  

STAFF:  Jack K. Wheeler  Christopher Brewer  Tammy Hurd-Harvey  
Brenda Mori  Hank Chapman  Patty Baroody  
Wendy Jordan  Vicky Olin  Kelly Penziul  
Amy Dlugos  Rob Wolverton  Sue Cranmer  
Jen Prossick  Cody Ryan  Vince Spagnoletti  

LEGISLATORS:  Scott J. Van Etten  Robin K. Lattimer  Jeffrey P. Horton  
Hilda T. Lando  Steven P. Maio  Aaron I. Mullen  
Frederick G. Potter  Brian C. Schu  Carol Ferratella  
Mike Hanna  

OTHERS:  James C. Johnson, Executive Director, Steuben County Industrial Development Agency  
Mary Perham  

I.  CALL TO ORDER  
Mr. Swackhamer called the meeting to order at 9:58 a.m.  

II.  APPROVAL OF MINUTES  

MOTION:  APPROVING THE MINUTES OF THE APRIL 14, 2020, MEETING MADE BY MR. MALTER.  SECONDED BY MS. FITZPATRICK.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.  

III.  DEPARTMENT REQUESTS  
A.  Sheriff’s Office  
1.  Accept Additional STOP-DWI Grant – The Sheriff was not available for the meeting. Ms. Mori confirmed this is additional funding for $3,600 for the STOP-DWI Crackdown Grant.  

MOTION:  AUTHORIZING THE SHERIFF TO ACCEPT $3,600 IN ADDITIONAL STOP DWI CRACKDOWN FUNDS MADE BY MR. MALTER.  SECONDED BY MS. FITZPATRICK.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.  

B.  Community Services  
1.  Authorizing Acceptance of NYS Office of Addiction Services and Supports COLA – Dr. Chapman informed the committee they have received $14,643 in COLA (Cost of Living Allocation) funding from the NYS Office of Addiction Services and Supports. He requested authorization to accept this funding. This funding is to be used to support salary and fringe benefits increases.  

MOTION:  AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF COMMUNITY SERVICES TO ACCEPT $14,643 IN COST OF LIVING ALLOCATION FUNDING FROM THE NEW YORK STATE OFFICE OF ADDICTION SERVICES AND SUPPORTS MADE BY MR. ROUSH.  SECONDED BY MR. NICHOLS.  ALL BEING IN FAVOR.  MOTION CARRIES 5-0.  Resolution Required.
C. Office for the Aging
  1. Accept and Appropriate Families First Covid Response Act Funds – Mrs. Baroody stated she was notified that they are getting Covid relief funds. This is Federal funding that is passed through the State. We are scheduled to receive $70,275. These are funds that can be used in any way to bring relief for efforts that have taken place since Covid started. She stated she has contacted the agencies to determine what extra work they have been doing as a result of Covid. Mrs. Baroody stated that she would like to reserve $8,000 of this funding for her office to cover anything that we have not already anticipated. With the remaining funds, she would like to increase the contracts with Institute for Human Services for transportation, with Faith in Action, ProAction, Steuben Senior Services Fund and Corning Meals on Wheels. The reason for increasing the transportation contract with the Institute for Human Services is that transportation is the number one need and the volunteers that the transportation program utilizes are seniors and they have not been able to go out because of the stay at home order. We have authorized taxi tokens to get people to urgent medical appointments. For ProAction she would like to allocate $40,000 to go toward their effort of putting more meals into their pantries. They are doing this because if anyone at the ProAction kitchen gets Covid, that operation will likely shut down and they are working to shore up food for their clients. These funds can be used through September 2021.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AND APPROPRIATE A TOTAL OF $70,275 IN FAMILIES FIRST COVID RESPONSE ACT FUNDS AS FOLLOWS: OFFICE FOR THE AGING - $8,000; INSTITUTE FOR HUMAN SERVICES – TRANSPORTATION - $11,000; FAITH IN ACTION - $5,000; PROACTION - $40,000; CORNING MEALS ON WHEELS - $5,000 AND STEUBEN SENIOR SERVICES FUND - $1,275 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

D. Information Technology
  1. Video Conference Software – Mr. Wolverton requested authorization to purchase Zoom video conference software for an annual cost of $23,667 for 150 licenses. We do have money budgeted for this in the EDP Equipment Capital Project. Mr. Wheeler commented you will also be authorizing adding this to the Major Equipment list.

MOTION: AUTHORIZING THE DIRECTOR OF THE INFORMATION TECHNOLOGY DEPARTMENT TO PURCHASE 150 ZOOM VIDEO CONFERENCE LICENSES FOR AN ANNUAL COST OF $23,667, SAID AMOUNT TO BE PAID FOR OUT OF THE EDP EQUIPMENT CAPITAL PROJECT, AND AUTHORIZING THE ADDITION OF THE ZOOM VIDEO CONFERENCING SOFTWARE TO THE MAJOR EQUIPMENT LIST MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

E. County Clerk

MOTION: APPROVING AND ACCEPTING THE SEMI-ANNUAL MORTGAGE TAX DISTRIBUTION AS PRESENTED MADE MR. NICHOLS. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Swackhamer asked any idea what will happen in the future? Is any property being sold? Mrs. Cranmer replied yes, we have consistently been recording and property is being sold during this time.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

F. Elections
  1. CARES Covid-19 Grant – Mrs. Olin requested authorization to accept the CARES Covid-19 Grant in the amount of $116,778. The State is going to cover the 20 percent match on this. This grant will be used to cover any expenses required because of the pandemic and only for the federal Presidential election. This
funding is available for seven months and it is use it or lose it. They are telling us to make sure we send in our request for payment as soon as we incur the eligible costs to make sure we get our money.

**MOTION: AUTHORIZING THE COMMISSIONERS OF THE BOARD OF ELECTIONS TO ACCEPT THE CARES COVID-19 GRANT IN THE AMOUNT OF $116,778 MADE BY MR. MALTER. SECONDED BY MR. ROUSH FOR DISCUSSION.**

Ms. Fitzpatrick asked you will be mailing out absentee ballots, but the voters have a choice to fill out and return rather than go in line at the voting location, is that correct? Mrs. Olin replied yes. We are mailing out the application that voters would have to fill out to receive an absentee ballot. If we receive an application back then we will mail out the ballot. We are required to have nine days of early voting and be open for a full day on Election Day.

Ms. Fitzpatrick asked are you concerned about any fraud? Mrs. Olin replied we are always concerned about fraud. A lot of time is spent matching up signatures to applications that we have on file. That will be a process.

Mr. Van Etten asked the ballots that are being mailed, are these the same piece of paper that you slide into the machine if you go in person? Mrs. Olin replied no. Our hope is that we have the ballot on demand printer. We have the ballots that were already purchased for the April election, but we can do printing in house to some extent. If we get a mass volume of requests, then we will have to reach out to the printer to get additional ballots. Mr. Van Etten asked if you get 15,000 ballots back, I assume your staff would not be able to handle that. Would you have to bring in additional staff? Mrs. Olin replied we will have to look at that. Right now our inspectors are here doing testing and maintenance on the machines.

Mr. Nichols asked does this funding include both State and Federal? Mrs. Olin replied yes it does.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

Mrs. Olin commented an email was sent out regarding village and school elections. We have been communicating with the villages and school and there is a lot of confusion. We will keep you apprised.

G. Public Works

1. **Appropriate Insurance Proceeds for New Stone Chipper Purchase** – Mr. Spagnoletti informed the committee that Mr. Sprague, Mr. Rapalee and Mr. Miller were able to secure $59,250 in insurance proceeds as a result of the car collision with our 1994 chip spreader. A new machine will cost us $317,000. He requested authorization to appropriate the $59,250 in insurance proceeds to the major equipment line to help pay for the purchase of the new chip spreader.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE $59,250 IN INSURANCE PROCEEDS TO THE MAJOR EQUIPMENT LINE TO HELP PAY FOR THE PURCHASE OF A NEW STONE CHIPPER MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Appropriate State Funding for Permanent Improvement D 511200, Capital Projects 5 250 000** – Mr. Spagnoletti stated we have received verbal indication that we will be getting Extreme Winter Recovery Funding and Pave NY funding totaling $1,653,718.95. He was told by an individual at the State this morning that the money is there and safe, but we will not get the letter until the State offices open. First, I want to receive written notice of this funding and after I receive that I will get it approved by Mr. Wheeler to proceed with spending. The Governor reserves the right to cut the budget or change the budget as we move forward. He requested authorization to appropriate this funding into the permanent improvements capital project.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE $642,568.88 IN EXTREME WINTER RECOVERY FUNDING AND $1,011,150.07 IN PAVE NY FUNDING INTO THE**
PERMANENT IMPROVEMENTS D 511200, CAPITAL PROJECTS 5 250 000 CONTINGENT UPON RECEIPT OF WRITTEN NOTIFICATION FROM THE STATE MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Add Road Projects – Mr. Spagnoletti requested authorization to add five road projects to the Permanent Improvements D 511200 line. The projects are CR 5 in Tuscarora, 1.4 miles; CR 15 in Bath, 3.3 miles; CR 21 in Canisteo, 1.5 miles; CR 70 in Howard, 2.9 miles and CR 100 in Woodhull, 3.1 miles.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ADD CR 5, CR 15, CR 21, CR 70 AND CR 100 TO THE PERMANENT IMPROVEMENTS D 511200 LINE MADE BY MR. NICHOLS SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

4. Transfer from Permanent Improvements to Individual Road Projects – Mr. Spagnoletti requested authorization to transfer funds from the Permanent Improvements line into each of the road projects, including the five new projects the committee just approved.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER FUNDING FROM THE PERMANENT IMPROVEMENTS LINE INTO INDIVIDUAL ROAD PROJECTS AS FOLLOWS: CR 4 - $10,000; CR 27 - $75,000; CR 32 - $56,000; CR 74 - $8,000; CR 66 - $83,000; CR 109 - $41,000; CR 10 - $56,000; CR 64 - $40,000; CR 28 - $110,000; CR 57 - $132,000; CR 15 - $143,000; CR 5 - $105,000; CR 21 - $226,000; CR 100 - $339,000 AND CR 70 - $422,000 MADE BY MR. MALTER. SECONDED BY MR. ROUSH FOR DISCUSSION.

Ms. Fitzpatrick asked are the total projects more than the State funding we are accepting? Mr. Spagnoletti replied that State funding is in addition to what was already in the budget. The $1.8 million includes the $1.6 million of new funding, but there are also transfers within the permanent improvements accounts. That allows us to make adjustments as the bids come in and we see more specifically what the costs will be.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Malter stated when I am looking at the printout for the Landfill we are receiving $1 million less than one year ago? Mr. Spagnoletti replied when I look at the financial summary that Mrs. Hurd-Harvey will go over, the revenues have not all been booked. Right now we have $2,572,000 in revenue and last year at this time we had $2,615,000. It is approximately the same, just a very small difference and the reason is that all of the revenues haven’t been booked. Mr. Malter stated you are still down $400,000 from a year ago. This is based on the financial summary for select departments as of April 2020. In 2019 you had revenues of $2.9 million. In 2020 you have revenues of $1.7 million and you are telling me that $700,000 hasn’t been booked yet? Mr. Spagnoletti stated we are actually at $2,572,000 and there is $800,000 that has not been booked yet. Mr. Malter stated you are still down from a year ago. Mr. Spagnoletti stated we are a little bit and I can only assume that is because of less business activity.

H. Real Property Tax Service Agency
   1. Tax Certiorari – Mrs. Jordan stated they received a request to participate in a review of the appraisal documents the City of Corning received from the petitioner. This is just a review of the appraisal submitted. The total cost of the appraisal was $800 and the County share would be $340.64.

MOTION: AUTHORIZING THE COUNTY TO PARTICIPATE IN TAX CERTIORARI PROCEEDINGS IN THE CITY OF CORNING MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

I. Planning
   1. Transportation Funding for Mobility Management Services Provided by IHS – Mrs. Dlugos stated the Institute for Human Services provides important transportation coordination services for medical and
other essential needs. The Mobility Management Program is funded through 5311 Federal funding and State funding. We applied for additional funding at the end of February and have not received the award yet. We anticipate an early summer announcement and then the contract. She stated DOT often lags in getting awards and contracts. We anticipate getting the award and funds and we are not in any danger. These funds will be returned to the Contingent Fund when they are received from DOT. Mr. Swackhamer asked what is the amount? Mrs. Dlugos replied it is $170,788.

MOTION: APPROPRIATING $170,788.13 FROM THE CONTINGENT FUND TO THE MOBILITY MANAGEMENT CAPITAL PROJECT AND DISBURSING THE SAME TO THE INSTITUTE FOR HUMAN SERVICES FOR THE MOBILITY MANAGEMENT PROGRAM MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

J. Commissioner of Finance
1. Monthly Reports – Mrs. Hurd-Harvey asked if there were any questions on the monthly reports. Ms. Fitzpatrick stated on the Purchase Orders, under Permanent Improvements it shows we are purchasing something from Wilkins Dairy. What is that? Mr. Spagnoletti explained Wilkins Dairy bought the gravel pit in Bath, so we are now buying gravel from Wilkins Dairy for road projects and the Landfill.

Ms. Fitzpatrick asked for an explanation for the Foster Care expenses? Mrs. Hurd-Harvey replied the Department of Social Services received funds from an anonymous donor to be used for parents and foster children to stay connected during the stay at home order.

Ms. Fitzpatrick asked about $15,000 that was moved for the purchase of shoes. Mrs. Hurd-Harvey stated she is not familiar with that. Those funds were put into uniforms, but I do not know the specifics. Mr. Wheeler stated from our last labor relations contract, we provide funds for work boots for staff in Buildings and Grounds, Public Works and Probation. As far as uniforms and clothing, there was no budget line item and now we are creating one. He stated boot purchases for Buildings and Grounds and Probation were included in the last bargaining agreement.

Mr. Malter stated we transfer a lot of money into new line items and it looks like they are eliminated from the budget process. This is just a point of observation. Mrs. Hurd-Harvey stated point taken. Are there any questions on the other reports? She stated she provided a new format for the department one. We usually only look at a couple of departments and it makes sense to look at all of them. Ms. Fitzpatrick asked if the committee could get a prior year summary of the same thing? Mrs. Hurd-Harvey stated she can do that. For the August report she will add some of the other departments. It will be interesting to look at the revenue numbers often.

Mr. Van Etten stated I like this new format. The revenue is a timing issue and we have an $11 million gap. We expended $7 million and that is below what we thought we would be. Mrs. Hurd-Harvey stated there is always a delay with the Department of Social Services numbers as everything is done by contract and it takes months to get those in place. We do budget for the what if’s within the Department of Social Services, so we are often below what is anticipated. She stated she did reach out to the Department of Social Services about their revenues and they confirmed they have billed basically nothing at this point.

Ms. Fitzpatrick asked are the revenues and expenses booked through April 30th? Mrs. Hurd-Harvey replied yes.

2. Budget Transfer – Mrs. Hurd-Harvey stated the District Attorney would like to make a transfer out of an R account. She explained with the R account, the system creates an account for an open PO (Purchase Order) at the end of the year. We typically do not allow departments to move money out of those. The District Attorney wrote a PO for some computer equipment for $143,498 to Dell and the vendor was not able to provide the equipment needed. The District Attorney had to go to a new vendor, CDW and he would like to transfer those funds out of the R account into his regular equipment line.
MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO TRANSFER $143,498 FROM THE R ACCOUNT TO THE DISTRICT ATTORNEY’S EQUIPMENT LINE ITEM MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Malter asked this was the amount at the end of the year? Mrs. Hurd-Harvey replied yes. Mr. Malter asked so he is changing the vendor? Mrs. Hurd-Harvey replied yes. The cost will be slightly more than the original PO, but you cannot write a PO against an R account.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Bond Anticipation Note Five Mile Creek Watershed – Mrs. Hurd-Harvey stated we received two bids for 2 percent and Steuben Trust submitted a bid for 1.5 percent for one year for the $30,000 bond note. Steuben Trust has had the bond for the entire time. She requested approval to use Steuben Trust for the final year of the Five Mile Creek Watershed Bond Anticipation Note.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO USE STEUBEN TRUST FOR THE FINAL YEAR OF THE BOND ANTICIPATION NOTE FOR THE FIVE MILE CREEK WATERSHED FOR AN ANNUAL AMOUNT OF $30,000 AT 1.5 PERCENT MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. Contract Approval – Mr. Donnelly stated we use an environmental attorney, Gary Bowitch from Albany for our contaminated properties. We had four contaminated properties that we sold in the auction last year. Mr. Bowitch's hourly rate in 2017 was $190.00 per hour. He is requesting a rate increase to $210.00 per hour. We have paid out $13,000 over the past three years.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ENTER INTO A CONTRACT WITH GARY BOWITCH, ESQ., ENVIRONMENTAL ATTORNEY FOR A RATE OF $210.00 PER HOUR MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Ms. Prossick stated for anything DEC related, Mr. Bowitch takes our calls and many times has not charged us. He is fantastic.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

J. County Manager

1. Modifying Existing REDEC Contract – Mr. Brewer requested authorization to increase the contract with REDEC to assist them with operating expenses. We would be providing funding to help them cover costs for their day-to-day operations. This additional funding of $150,000 would come from the Economic Development Fund.

MOTION: AUTHORIZING THE COUNTY MANAGER TO AMEND THE EXISTING CONTRACT WITH REDEC TO INCLUDE AN ADDITIONAL $150,000 TO BE PAID FROM THE ECONOMIC DEVELOPMENT FUND, TO HELP WITH DAY-TO-DAY OPERATIONAL COSTS MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. OTHER BUSINESS

A. PILOT Consent for Canisteo Wind Energy – Mr. Johnson stated first he would like to make a quick comment on the discussion at Administration. Mr. Wheeler and his team have been doing a phenomenal job. It is not necessarily getting out to the public, but I want to let you know that Mr. Wheeler is doing a great job and working very closely with us. The business community receives daily updates and the County efforts on social media have been the best avenue of communication. Just know that the message is getting out to the business community.
Mr. Johnson stated with regard to the PILOT consent. We are proposing a consent resolution identical to the one for Baron Wind. We are requesting the County adopt, along with the other municipalities in the project area, to lock in the distribution rate. This is developing a fixed rate PILOT and will lock in the rate for 20 years. This is primarily to protect the municipalities so they can adjust their tax rate according to the revenues they will be getting in. The County makes up 20 percent of the tax rate and the adjusted percent of the tax rate is of the total. He is asking for authorization to lock in the rate based on today’s rate.

Mr. Swackhamer asked how long is the PILOT? Mr. Johnson replied it is the standard 20 year PILOT. Based on our projects, the entities will receive $8.3 million over the 20 year period. That will be $340,000 for year one and will increase by 2 percent per year until year 20 when you would be getting $500,000.

**MOTION: APPROVING THE PILOT CONSENT FOR CANISTEO WIND ENERGY MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.**

Mr. Swackhamer commented this is the best way to go for the towns, villages and schools as it evens everything out.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7 § 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL # 143.00-01-001.000 SITUATE IN THE TOWN OF BATH, EXPIRING MARCH 31, 2021 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL # 046.00-01-041.310 SITUATE IN THE TOWN OF PRATTSBURGH, EXPIRING MARCH 31, 2021 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL # 078.16-02-028.000 SITUATE IN THE TOWN OF WAYNE, EXPIRING MARCH 31, 2021 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SEONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING A THREE MONTH EXTENSION OF A NON-REFUNDABLE UNDERTAKING RELATIVE TO PARCEL #318.45-02-060.000, SITUATE IN THE CITY OF CORNING, EXPIRING AUGUST 31, 2020 MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL TAXES AND ISSUE A CERTIFICATE OF PROSPECTIVE CANCELLATION RELATIVE TO PARCEL #136.00-02-062.000, SITUATE IN THE TOWN OF HORNELLSVILLE MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**
MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, June 9, 2020
Legislative Committee Room
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, June 3, 2020
I. **CALL TO ORDER**

Mr. Swackhamer called the meeting to order at 9:45 a.m.

II. **GENERAL BUSINESS**

A. **County Manager**

1. **Extending the Additional One Percent (1%) Sales Tax for Steuben County** – Mr. Wheeler stated in January you authorized requesting legislation to the Assembly and the Senate increasing the 1 percent sales tax sharing $40,000 for each of the two cities and $40,000 to be shared with the towns and villages. When the New York State Legislature met at the end of March they adopted an omnibus bill which kept all the old figures and the increase was not in the bill. He recently spoke to Assemblyman Palmesano and Senator O’Mara who indicated they are willing to introduce new legislation including the increase. Much is still up in the air. If you want to go to what you had originally requested, this would be the mechanism to do that, however, there is no guarantee that it will go through.

Mr. Malter asked if this goes through, are we then obligated to pay the extra money or will that be based on the sales tax we are collecting? Mr. Wheeler replied we are obligated to pay the one percent. The three percent is where that can be reduced based on the actual collections. Yes, we are required to make the one percent payments. Mr. Malter stated if the sales tax revenues are a lot less then we are hurting, money wise, the County. Mr. Wheeler stated it would come out of the County’s share and that could reduce the three percent allocation.

**MOTION:** REQUESTING THE ADOPTION OF SENATE BILL NO. S.8345 AND ASSEMBLY BILL NO. A.10416 EXTENDING THE ADDITIONAL ONE PERCENT (1%) SALES TAX FOR STEUBEN COUNTY MADE BY MS. FITZPATRICK, SECONDED BY MR. ROUSH, ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.
MOTION: TO ADJOURN MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature
CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:51 a.m.

GENERAL BUSINESS

A. Phase I Furniture – Mr. Wheeler stated we are getting very close to finishing Phase I. The Department of Public Works’ Space is nearly done and is looking great. We have trimmed the costs in the areas where we could; we did not do as many built-in’s which would have been custom mill work. These are different times, obviously, but we do have sufficient funds in the previous building capital project in the amount of $650,000; this is the 2017-2018 building project. Mr. Wheeler stated he would recommend this. We are trying to reuse as much as possible and a lot of the departments are operating with really old furniture

Mr. Wheeler stated for the Legislature’s furniture we have ordered 60 gallery chairs that will be similar to the chairs in the 2nd floor conference rooms and they cost $35.00 per chair. We did order nice chairs for the Legislators. Your desks are the largest item. They are tables that have laminate tops, sides and a privacy panel. These can then gang together to make a large conference table for committee meetings. He stated Mr. Morse and Mr. Brewer did a nice job putting everything together. The furniture, with the exception of the gallery chairs, will be ordered from Seating, Inc. out of Nunda. He requested authorization to not exceed $60,000 but he feels they will be right on the nose at $55,341.

MOTION: AUTHORIZING THE COUNTY MANAGER TO SPEND UP TO $60,000 OUT OF THE 2017-2018 BUILDING CAPITAL PROJECT TO PURCHASE FURNITURE FOR PHASE I OF THE COUNTY OFFICE BUILDING AND COURT RENOVATIONS PROJECT MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Van Etten asked did we talk about using this $650,000 balance from the other building project for things like this when we talked at the beginning of this project? Mr. Wheeler replied at the beginning of this project we didn’t know what the different phases would look like and we didn’t specifically budget for furniture. He would propose using this old
project to purchase furniture for Phase II. The District Attorney will be the biggest expense, but again, we will reuse everything we can. After that, we can roll the remaining funds into a different capital project.

Mr. Van Etten asked have the engineers and architects continued to work and are we ready to bid Phase II? Mr. Wheeler replied yes, the bid will be delayed one week, but we expect to put the bids out the second week of July. Mr. Rose and Mr. Brewer are running point on a lot of that. They have done web reviews on the documents. Nothing has changed and still includes the bid alternative for an additional courtroom in the South Conference Room. We continue to make progress and the bids will be going out the second week of July.

Mr. Swackhamer asked are the prices we are paying for the desks reasonable? Mr. Wheeler replied yes. We are not getting anything extravagant and the average price is $1,400.

Mrs. Lando asked what are we doing with the furniture that we are getting rid of? Mr. Wheeler replied we will reuse what we can. Mr. Rose has storage in the County Barn and sometimes departments will take things before they even get sent to storage. The furniture will stay in storage for a period of time and then it goes to auction. We try to reuse as much as possible.

Mr. Van Etten asked will you let other agencies know that furniture is available? Mr. Wheeler replied yes, but we will need to work with Mr. Morse and Ms. Prossick on that as they are County assets and we have to follow a certain process.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 6-0 OFFICE SPACE COMMITTEE AND 5-0 FINANCE COMMITTEE.**

Mrs. Ferratella asked will the audio visual equipment for the Chambers include televisions or a projector? Mr. Wheeler replied yes and I can show you a design for that. On the dais, which will be by the windows facing west, there will be a television in each corner. The podium will be off to the side so that the speaker will not have their back facing the gallery as it is now. There will be a wireless microphone system that, with Mr. Roush’s input, will be compliant for individuals with hearing impairments. Mrs. Ferratella stated my only comment is that the televisions in the second floor conference room are small, making it difficult if you are trying to read something; she would like to see bigger televisions in the Chambers. Mr. Wheeler stated he believes they will be 72”.

**MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 6-0 OFFICE SPACE COMMITTEE AND 5-0 FINANCE COMMITTEE.**

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature
I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 9:30 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 12, 2020, AND MAY 22, 2020, MEETINGS MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENT REQUESTS

A. Public Works

1. Transfer from Salt Account to Sand Account – Mr. Spagnoletti informed the committee that their sand supply has been running out before winter ends. To remedy that we would like to put up the sand this summer that will last the entire winter. Normally we would purchase the sand for the 2020-2021 season out of the 2021 budget, but he is requesting authorization to transfer $139,000 from the salt account to the sand account to purchase and pay for the sand in September 2020.

MOTION: AUTHORIZING THE TRANSFER OF $139,000 FROM THE DEPARTMENT OF PUBLIC WORKS SALT ACCOUNT TO THE SAND ACCOUNT TO PURCHASE AND PAY FOR THE 2020-2021 WINTER SAND SUPPLY IN SEPTEMBER 2020 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Mr. Swackhamer asked will there be enough money to purchase your salt early? Mr. Spagnoletti replied when it comes time for that we may need to take funds from elsewhere in our budget to pay for it. Mr. Van Etten stated I don’t understand that. Your budget for sand and salt is set in the annual budget and there is not a timing issue. Mr. Spagnoletti explained what happened here is when we put out the bid to put up our entire winter supply of sand, we included the first quarter of 2021. We are paying for that first quarter of 2021 out of the 2020 budget. Mr. Van Etten stated that makes sense. You are preparing for the next year supply. Mr. Spagnoletti stated Mr. Swackhamer is right on his question of being set because we are drawing from the salt account to pay for sand and we may need to find that money in another part of our budget.
B. Planning

1. Accepting CARES Act 2020 Funding – Mrs. Dlugos requested authorization to accept CARES Act 2020 funding for public transportation. There are two separate funding contracts. The first is for public transportation mobility management services in the amount of $249,017.00. The second funding contract is public operating assistance in the amount of $563,575.00.

**MOTION: AUTHORIZING THE DIRECTOR OF THE PLANNING DEPARTMENT TO ACCEPT CARES ACT 2020 FUNDING IN THE AMOUNT OF $249,017.00 FOR PUBLIC TRANSPORTATION MOBILITY MANAGEMENT SERVICES MADE BY MR. MALTER. SECONDED BY MR ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: AUTHORIZING THE DIRECTOR OF THE PLANNING DEPARTMENT TO ACCEPT CARES ACT FUNDING IN THE AMOUNT OF $563,575.00 FOR PUBLIC TRANSPORTATION OPERATION ASSISTANCE MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. Accepting Section 5311 Federal Transit Operating Assistance Funds – Mrs. Dlugos requested authorization to accept 5311 funds in the amount of $405,020.00. This covers the contract for 2018 funds and the 2019 funds that have not been paid yet. We get reimbursed for those expenses.

**MOTION: AUTHORIZING THE DIRECTOR OF THE PLANNING DEPARTMENT TO ACCEPT SECTION 5311 FEDERAL TRANSIT OPERATING FUNDS IN THE AMOUNT OF $405,020.00 MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH FOR DISCUSSION.**

Mr. Malter asked why such a large timing delay in receiving these funds? Mrs. Dlugos replied we submit an annual report in March for the previous year and then they send us the funding. For the 2018 funds we submitted an annual report and then there were some changes they needed us to make. We made those changes and then they had to put that money in another contract. We provided what we needed to them and then we had to wait for another contract. This is a reimbursement program and we received about $200,000 each year.

Ms. Fitzpatrick asked is it true that buses are not charging fares? Mrs. Dlugos replied yes. First Transit suspended fares to avoid having people touch the fare box and standing near the driver. I am not sure at what point they will reinstate them. Ms. Fitzpatrick asked does each company operator keep their fares? Mrs. Dlugos replied yes, that is counted as part of the matching funds and goes to their revenue and is reported to NYS Department of Transportation. That is included as part of the funding formula. Ms. Fitzpatrick asked will this pose a problem in the future? Mrs. Dlugos replied that is being addressed through the CARES Act. I will double check, but I’m pretty sure the fare issue is being addressed through the CARES Act.

Mr. Malter asked how much is the fare? Mrs. Dlugos replied the fare is $1.00 and in any given year First Transit collects about $56,000. Mr. Van Etten stated there was a question about this last week and who made the decision to not charge fares. That was not our decision. We receive this money and pass it through the operators and they made the decision to not charge fares based on the CARES Act. Mrs. Dlugos stated that is correct.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

C. Commissioner of Finance

1. Monthly Reports – Mrs. Hurd-Harvey asked if there were any questions on the monthly reports. Mr. Malter asked under on the budget transfers, there was a transfer of $11,568 in timber revenue. I’m assuming those are contracted expenses for the actual logging? Mrs. Hurd-Harvey replied no, those are the costs for the individual who is assessing and reporting. Mr. Swackhamer stated I think they were going in and marking the trees to get them ready for harvest. Mr. Spagnoletti stated this is for the continuation of marking trees and working on an overall plan on which parcel gets harvested in which year. We will pay for that out of the logging revenue.
2. **Bullet Proof Vest Budget Transfer** – Mrs. Hurd-Harvey requested authorization to transfer 2018-2019 and 2019-2020 unspent revenue and expenditures to establish the Bullet Proof Vest Grants in the 2020 budget. This will also help to roll over the funding year to year. She explained when the committee gets the June budget transfer reports this will show up being $24,000 - $25,000 out of balance. For this transfer we are picking up the County cost associated with this grant.

**MOTION:** AUTHORIZING THE COMMISSIONER OF FINANCE TO TRANSFER UNSPENT REVENUE AND EXPENDITURE FUNDS RELATIVE TO THE BULLET PROOF VEST GRANT TO ESTABLISH THE BULLET PROOF VEST GRANT IN THE 2020 BUDGET MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Tax Foreclosure Auction** – Mrs. Hurd-Harvey stated Mr. Donnelly has been talking with Bath Haverling School about the possibility of holding the auction there in the fall. Mr. Donnelly stated the Legislature had, back in March, authorized holding the tax sale auction on July 10, 2020. The schools are still closed to the public and the students. He requested the Legislature cancel the tax sale auction scheduled for July 10, 2020. He did talk with the Superintendent of the Bath School and they are not sure if in the fall there will be any outside groups using the facility. If they do allow outside groups to use their facility, they have two Saturdays in September open and he has also asked them to check the availability for October. Another possibility would be to use a banquet facility. We have not checked that yet, but the Radisson in Corning would be an option and there would likely be a pretty stiff sanitization fee. Another possibility is doing an on-line auction and Pirrung is able to allow on-line bids. That would be somewhat different than what we currently do. There are other tax auctions that are held on that site. He stated that Pirrung has the RFP to do the tax sale auction this year.

Mr. Swackhamer asked what about holding at the Fairgrounds with a big tent? Mr. Donnelly replied he hasn’t asked, but we could do that. I don’t know if they will be holding the fair this year or not. He will inquire about that. I suppose the grandstand at the fair might be available and that would be covered. Mr. Swackhamer stated it is just a suggestion. Mr. Roush suggested you could hold it at night and then there would be no projection issues. Mr. Van Etten stated you could just print off 200 books and people could just follow along. Is there any place on the County farm where we could set up? Most people who go to auctions are used to being outside. Mr. Donnelly stated wherever we go we have to have enough room to maintain the six foot circle around people. We usually get about 300 people at the auction.

Mr. Van Etten asked will the six foot distancing be a permanent requirement? Mr. Donnelly replied I don’t know, but we’ll probably have to stick with it for a while. Ms. Fitzpatrick asked can’t people opt to wear a mask if they are unable to maintain the six foot distance? Mr. Wheeler replied yes. The issue is we don’t know what it will look like in September. We should plan on the biggest practicable space possible. Mr. Donnelly stated he would not want to do it any later than October 15th.

Ms. Fitzpatrick asked what about the issue with the courts? Mr. Donnelly replied the courts are not receiving applications for defaults and that is how we get title. He is not sure how they will go through that. It could be a couple of weeks or maybe a month. Then there is 30 days to challenge. We really need about 60 days between the time we submit the application. Ms. Prossick stated we have no decision from the courts on when default judgements will open. She is thinking October because the rental deferment will end in August.

**MOTION:** CANCELING THE JULY 10, 2020 TAX FORECLOSURE AUCTION MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Malter asked will you put together a listing of those potential properties that are up for sale at this point? Mr. Donnelly replied yes. We have one where notice has been given and the hardships approved. We have a full list, but that doesn’t mean the properties will be in the auction. Mr. Malter asked is that list available at this point? Mr. Donnelly replied yes, it is a deed list.
Mr. Horton commented if you use the County farm or the fairgrounds, you would not have to do the auction on a Saturday. Mrs. Ferratella asked what about the vacant K-Mart building? Mr. Donnelly replied he did broach that in a conversation with Mrs. Hurd-Harvey. We would have a staging issue and the landlord would want something for rent and then there is the sanitization issue. Mrs. Ferratella stated if you hold it at the Radisson, parking would be an issue. That was just my thought.

Mrs. Hurd-Harvey stated to the point of the reference to the 60 days; once we are able to submit application, we would have that amount of time to set the date of the auction and determine a location. Hopefully the 60 days will be enough time to pull all of this off.

**VOTE ON PREVIOUS MOTION:** ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

**MOTION:** TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #280.19-01-080.000 SITUATE IN THE TOWN OF ERWIN, EXPIRING MARCH 31, 2021, AND WAIVING THE 25 PERCENT PENALTY MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MALTER NOT PRESENT FOR THE VOTE)

**MOTION:** APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #299.10-01-011.000 SITUATE IN THE TOWN OF CORNING, EXPIRING MARCH 31, 2021, AND WAIVING THE 25 PERCENT PENALTY MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.05-01-040.000 SITUATE IN THE TOWN OF BATH, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #036.00-01-031.200 SITUATE IN THE TOWN OF PULTENEY, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #328.00-01-005.100 SITUATE IN THE TOWN OF WOODHULL, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by
Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, July 14, 2020
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, July 8, 2020
**MINUTES**

COMMITTEE: Gary D. Swackhamer, Chair  
            Kelly H. Fitzpatrick, Vice Chair  
            Robert V. Nichols  
            Gary B. Roush  
            John V. Malter

STAFF: Jack K. Wheeler  
        Christopher Brewer  
        Vince Spagnoletti  
        Patty Baroody  
        Pat Donnelly  
        Jennifer Prossick  
        Brenda Scotchmer  
        Tammy Hurd-Harvey  
        Jack K. Wheeler  
        Christopher Brewer  
        Vince Spagnoletti  
        Patty Baroody  
        Pat Donnelly  
        Jennifer Prossick  
        Brenda Scotchmer  
        Tammy Hurd-Harvey

LEGISLATORS: Robin K. Lattimer  
              Carol A. Ferratella  
              Jeffery P. Horton  
              Hilda T. Lando  
              Frederick G. Potter  
              Scott J. Van Etten

OTHERS: Mary Perham

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 9, 2020, MEETING MADE BY MS. FITZPATRICK, SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENT REQUESTS

A. Office for the Aging
   1. Accept and Appropriate New CARES Act Funding - Mrs. Baroody informed the committee that they are receiving new CARES Act funding in four separate “buckets”. This will help get us through these difficult fiscal times. This funding is retroactive to January 1, 2020 and we have until September 2021 to spend these funds. She stated her preference is to use some of the funds in 2020 to help some of our contractors, with the remaining to be spent during 2021.

   Mrs. Baroody requested authorization to accept a total of $10,000 in CARES Act funding under FCC3 (Title IIIE) and appropriate $6,000 to the contract with Faith-In-Action and appropriate $4,000 to the contract with ProAction for program services and to amend both contracts to reflect this increase in funding. She requested authorization to accept a total of $46,000 in CARES Act funding under HDC3 (C1 and C2) and appropriate $6,000 to the contract with Corning Meals on Wheels and $40,000 to the contract with ProAction for C1 and C2 and to amend both contracts to reflect this increase in funding. Additionally, she requested authorization to accept $8,314 in CARES Act funding under SSC3 (Title IIIB) and appropriate to the contract with Steuben Senior Services Fund and amend the contract to reflect the increase. Mrs. Baroody commented telemedicine has become even more important with COVID and this increase in the Steuben Senior Services Fund contract is an effort to bolster their services for technology needs.

   Mrs. Baroody requested authorization to accept and carry over into 2021, CARES Act funding under ADRC (Aging and Disability Resource Center) in the amount of $21,612. She explained this is the NYCONNECTS program.
MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AND APPROPRIATE ADDITIONAL CARES ACT FUNDING AS FOLLOWS: $10,000 UNDER FCCE (TITLE IIIE) - $6,000 TO FAITH-IN-ACTION AND $4,000 TO PROACTION FOR PROGRAM SERVICES; $46,000 UNDER HDC3 (C1 AND C2) - $6,000 TO CORNING MEALS ON WHEELS AND $40,000 TO PROACTION FOR C1 AND C2; $8,314 UNDER SSC3 (TITLE IIIB) TO STEUBEN SENIOR SERVICES FUND AND AMENDING THE CONTRACTS TO REFLECT THE INCREASE IN FUNDING; AND $21,612 UNDER ADRC (AGING AND DISABILITY RESOURCE CENTER) TO BE CARRIED OVER INTO 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Malter asked do the contractors have the understanding that when this funding goes away, that their budgets may be cut? Mrs. Baroody replied yes.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. Sheriff’s Office
1. Accept Donation of K-9 and Supplies from the Sheriff’s Foundation – Mr. Wheeler stated this item has been pulled for further discussion at a future meeting. He noted the Sheriff does have another item for the committee’s consideration.

2. Contract Amendment – Sheriff Allard informed the committee that they had 2 nurses employed as County employees and one of those has left service. In order to shift that position to PrimeCare, it will require an amendment to the contract which would result in an increase of $8,492.95 per month. He requested approval to amend the contract to add one nurse position.

MOTION: AUTHORIZING THE SHERIFF TO AMEND THE CONTRACT WITH PRIMECARE FOR THE INCLUSION OF ONE NURSE AT A RATE OF $8,492.95 PER MONTH MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Public Works
1. Budget Transfer - Mr. Spagnoletti stated last month the committee approved transferring $139,000 from the salt account to pay for the new sand contract. Today I am requesting authorization to transfer $50,000 from the Crack Seal line item and $53,000 from the Slurry Seal line item into the Salt/Calcium line item. This will allow us to purchase more salt and this will fill our barns for the upcoming winter. We have been doing less crack seal as the bikers do not like it as it is slippery. Also, slurry seal has gotten very expensive.

MOTION: AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS TO TRANSFER $50,000 FROM THE CRACK SEAL LINE ITEM AND $53,000 FROM THE SLURRY SEAL LINE ITEM AND APPROPRIATING THE TOTAL OF $103,000 INTO THE SALT/CALCIUM LINE ITEM MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Budget Transfer to Create New Road Project – Mr. Spagnoletti requested authorization to transfer $85,000 from the patching line item to a new road project for CR 30 in Canisteo. He stated CR 30 is breaking up and we will be stabilizing 1.4 miles of road base with liquid asphalt. He stated he is pretty certain that he would like to do this with a salt injection instead of the liquid asphalt. If he does that, then the project will be reduced by $50,000, but he would like to transfer the $85,000.

MOTION: AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS TO TRANSFER $85,000 FROM THE PATCHING LINE ITEM, CREATE A NEW ROAD PROJECT ENTITLED CR 30, CANISTEO AND APPROPRIATE THE $85,000 INTO THE NEW PROJECT MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
D. Commissioner of Finance

1. Monthly Financial Reports – Mrs. Hurd-Harvey asked if there were any questions on the monthly financial reports. There were none.

2. RFP for Controlled Demolition – Mr. Donnelly requested authorization to issue an RFP for controlled demolition of certain tax acquired properties, specifically in Dansville and Greenwood.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR CONTROLLED DEMOLITION OF CERTAIN TAX ACQUIRED PROPERTIES MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Tax Sale Auction – Mr. Donnelly discussed the calendar for the tax sale auction. He explained we have to file judgements for the conveyance of title to the County and we need to have that happen at least 45 days before the tax sale. Assuming we filed the judgements today, we could meet the August deadline, however, the courts are not receiving those types of documents now. We also are under the assumption that the schools will not let us in. The Fairgrounds would suit our needs except that it is not enclosed. We are looking at the second week of October and the Fairgrounds are available for our use at no charge. He stated we would need to publish sale catalogs and arrange for security with the Sheriff. This is all assuming that we get the default judgements by the end of August. Ms. Prossick explained we have to allow for orders to show cause, which is 30 days. She stated she did email the chief clerk of the Supreme Court and asked if there was any word on this. She has not heard anything back. Mr. Donnelly stated September 1st would be the last date and then the sale would occur on or about Friday, October 16th. We currently have 150 parcels. Of those, 48 are single family residences and 64 are parcels of vacant land. Mr. Malter asked if this does not happen, would we have something the first of the year? Mrs. Hurd-Harvey replied we would just wait and do it next year. Mrs. Lando asked have you ruled out an online auction? Chemung County is doing an online auction next week. Mr. Donnelly commented they must have received title before the courts closed.

4. Sales Tax – Mr. Swackhamer asked do you have an update on the sales tax? Mr. Wheeler replied it is down $1.5 million. June was a surprisingly good month for all counties. We are seeing a lot of online sales and that has been well over $1 million. Ms. Fitzpatrick asked how much of that is related to the price of gas going down? Mr. Wheeler stated some is due to lower gas prices and a lot of our numbers are truck drivers with the Pilot in Kanona. I can’t even do a rough guess for you. Mrs. Hurd-Harvey stated I can get that information.

Mr. Malter asked what about car sales? Mr. Wheeler replied it is less than fuel. We saw a decent amount of activity and DMV is doing a lot of dealer transactions. Mr. Van Etten commented that he has heard that more people are buying cars now because of the extra stimulus funds.

Mr. Swackhamer asked what is going on with the property across from Pilot? Mr. Wheeler stated they are building it up. Ms. Lattimer commented it will be a Love’s Travel Center. Mr. Malter commented we will gain revenue with that.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #016.05-01-040.000, SITUATE IN THE VILLAGE OF WAYLAND, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING OF $5,000 RELATIVE TO PARCEL #017.08-01-065.000, SITUATE IN THE TOWN OF COHOCTON, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN 30 DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING OF $3,000 RELATIVE TO PARCEL #159.53-01-055.000, SITUATE IN THE VILLAGE OF BATH, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN 30 DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO EXTEND THE DEADLINE FOR RECEIPT OF A NON-REFUNDABLE UNDERTAKING OF $6,500 RELATIVE TO PARCEL #318.18-02-043.000, SITUATE IN THE VILLAGE OF SOUTH CORNING, TO AUGUST 31, 2020 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, August 11, 2020
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, August 5, 2020