I. **CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Baroody to lead the Pledge of Allegiance.

II. **APPROVAL OF MINUTES**

**MOTION:** APPROVING THE MINUTES OF THE DECEMBER 4, 2019, MEETING MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. **DEPARTMENTAL REQUESTS**

A. Office for the Aging

   1. **Award Home Care Quote** – Mrs. Baroody stated we currently have one vendor who provides EISEP Level I care. A second request for quotes for EISEP Home Care Services was issued as the first one did not result in an award. We revised it so that providers could submit quotes for Level I (housekeeper/chore) and/or Level II (personal care). After the revision we received one quote from Comfort Keepers for Level I care. Mrs. Baroody explained most of the people on our waiting list are Level I and this award will help us provide services. She requested authorization to contract with Comfort Keepers for $10,000 for the year.

**MOTION:** AWARDS THE QUOTE FOR EISEP HOME CARE SERVICES TO COMFORT KEEPERS FOR LEVEL I CARE FOR AN ANNUAL AMOUNT OF $10,000 MADE BY MRS. LANDO. SECONDED BY MR. HANNA FOR DISCUSSION.

Mrs. Lando asked do you get a report back on how the vendors are doing? Mrs. Baroody replied our office provides monitoring and we know in real time if there are any issues. She commented that the hourly rate for Comfort Keepers is $30.00 per hour; however, they did agree to allow us to deduct $0.36 per hour from the rate for our administrative work.
Mr. Maio asked is there a waiting list for Level II care? Mrs. Baroody replied we currently do have a waiting list for Level II care and Home Health Care has been able to answer that need. We know that Level II is a growing need. There is a workforce issue to attract people to that type of work and one of the biggest issues is pay. This is hard work and it is isolated work in the home. There are statewide initiatives being put into place to figure out a solution, but we do not have any answers.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Full Circle America – Mrs. Baroody introduced Linda Tetor who is here to answer any questions about the Full Circle America Program. Mrs. Ferratella asked are there scholarships or are individuals responsible for paying the full amount? Mrs. Tetor replied individuals received a six-month free services trial and then we look at their income and payment is based on a sliding fee scale. Some individuals do pay the entire $250 per month. We also have a couple of individuals whose monthly income is $600 - $700 and they do not pay a fee.

Mrs. Tetor explained the Steuben Senior Services Fund is a not-for-profit agency that works in partnership with the Office for the Aging. The Full Circle America program allows individuals to stay at home with the use of a computer, the internet and cameras. We also have a case manager who reviews referrals of individuals interested in the program. We have a contract with Dr. Alan Teel, who is located in Maine. He monitors each case and will call 911 if there is an issue. Dr. Teel talks with clients fairly regularly about wellness issues. We have local nurses that go into the homes as needed. Currently there are 13 individuals on the program and we have serviced 30 to-date. People are hesitant to do the program because of the internet, but we are gaining traction. Our board has raised $137,000 to invest into this program. The average age of participants is 90.

B. Public Health

1. 2020 Contracts – Mrs. Smith presented the 2020 contracts for review and approval. There have been no changes since last year.

MOTION: APPROVING THE FOLLOWING 2020 CONTRACTS FOR PUBLIC HEALTH: COMMON GROUND HEALTH (REGIONAL HEALTH PLANNING SERVICES) - $1,000; ARNOT MEDICAL SERVICES (TB SERVICES) – MEDICAID RATE; NOYES HOSPITAL – QUANTIFERON TB TEST (TB SERVICES) - $50.00; FINGER LAKES MIGRANT HEALTH CARE PROJECT (STD TESTING) – MEDICAID RATE; PLANNED PARENTHOOD OF GREATER NEW YORK, INC. (STD TESTING) – MEDICAID RATE; JAMES MCGUINNESS & ASSOCIATES (SOFTWARE SUPPORT) - $625.00/MONTH FOR PRESCHOOL BILLING PROGRAM, $167.00/MONTH FOR MEDICAID SERVICE BUREAU AND $125.00/HOUR FOR ADDITIONAL SUPPORT; S2AY RURAL HEALTH NETWORK (CONSULTANT) - $18,500; S2AY RURAL HEALTH NETWORK (CONSULTANT – REGIONAL EMERGENCY PLANNING COOPERATIVE) - $2,000; BIOSERVE, INC. (MEDICAL WASTE DISPOSAL) - $75.00/BOX; JAN & BEV’S HOME CARE (CONTRACT STAFF – NURSES) – PAYROLL + 15%; PATHWAYS (CONTRACT STAFF – NURSES AND ADMINISTRATIVE SUPPORT) – PAYROLL + 15%; WELLNESS PROGRAMS WITH VALUE (BIOMETRIC COLLECTION & REPORTING) - $3.00/FORM AND $200.00 FOR REPORTS; NEW YORK BLOOD PRESSURE, INC. (BLOOD PRESSURE MACHINE) - $99.00/MONTH; LEAD SCREENING GRANT - $41,994; IMMUNIZATION GRANT - $48,470; RABIES GRANT - $20,210; EMERGENCY PREPAREDNESS GRANT - $82,371; CHILDREN SPECIAL HEALTH CARE NEEDS GRANT - $21,888; EARLY INTERVENTION GRANT - $39,884; STUDENT FIELD EXPERIENCE CONTRACTS AT NO COST TO THE COUNTY WITH SUNY ALFRED, ELMIRA COLLEGE, SUNY BROCKPORT, KEUKA COLLEGE, PLATTSBURG, SUNY EMPIRE, CORNING COMMUNITY COLLEGE, SUNY BINGHAMTON, ROBERTS WESLEYAN COLLEGE, ST. JOHN FISHER AND CORNELL UNIVERSITY MADE BY MRS. LANDO, SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Preschool Provider Contracts – Mrs. Smith requested authorization to enter into a contract for preschool related services with Whitesville Central School District for $70.00 per session and with Campbell-Savona Central School District for a preschool 1 to 1 aide for $18.00 per hour.
MOTION: AUTHORIZING THE PUBLIC HEALTH DIRECTOR TO ENTER INTO THE FOLLOWING CONTRACTS FOR PRESCHOOL SERVICES: WHITESVILLE CENTRAL SCHOOL DISTRICT (RELATED SERVICES) AT A RATE OF $70.00 PER SESSION AND CAMPBELL-SAVONA CENTRAL SCHOOL DISTRICT (1:1 AIDE) AT A RATE OF $18.00 PER HOUR MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Lead Grant** – Mrs. Smith requested authorization to accept a Lead Grant from the United Way of the Southern Tier in the amount of $3,000. This is unrestricted funding and our intent is to use some of these funds to purchase supplies to assist families in the remediation of lead in their homes.

MOTION: AUTHORIZING THE PUBLIC HEALTH DIRECTOR TO ACCEPT A LEAD GRANT IN THE AMOUNT OF $3,000 FROM THE UNITED WAY OF THE SOUTHERN TIER MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

**C. Office of Community Services**

1. **CASA-Trinity Contract** – Dr. Chapman stated several months ago Ann Domingos of CASA-Trinity came before the committee to request $80,000 in County funds to help cover the cost of the former Loyola inpatient detox unit. During the course of the budget process, $40,000 was budgeted for this purpose. He requested authorization to enter into a contract with CASA-Trinity for $40,000 to cover some of the overhead and start-up costs for the detox unit in Hornell.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ENTER INTO A CONTRACT WITH CASA-TRINITY FOR $40,000 TO COVER SOME OF THE OVERHEAD AND START-UP COSTS FOR THE DETOX UNIT IN HORNELL MADE BY MRS. LANDO. SECONDED BY MR. MAIO FOR DISCUSSION.

Mrs. Lando asked so what is the status of this? Dr. Chapman replied he is not aware that a decision about the future location has been made. They are currently housed in the old St. James Hospital and Ms. Domingos was working to secure space in the new hospital. As a backup plan she was also looking at an alternative location.

Mr. Van Etten commented Ms. Domingos had stated that she was going to seek additional funding from surrounding counties; was she able to do that? Dr. Chapman replied she did contact Chemung, Livingston and Allegany counties. Chemung and Livingston already have programs in their counties and declined. Allegany also did not contribute.

Mrs. Lando asked will Ms. Domingos be able to operate with $40,000? Dr. Chapman replied this amount was based on Ms. Domingos’ best estimates. His suggestion would be to, at the very least, get information from Ms. Domingos on a quarterly basis to see where things are at. Mrs. Lando commented it would be nice to have her come back to one of our meetings to give an update.

Mr. Van Etten asked is this going to be a 27-bed unit? Dr. Chapman replied yes and she recently was approved for 30 beds. Mr. Van Etten stated this is a good thing for our area and Ms. Domingos is a very good operator. Mr. Wheeler stated there were additional beds at the Bath VA and those were closed, so if Ms. Domingos did not take over the Loyola unit in Hornell, we would have no beds available in Steuben County.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Prevention Coalition Presentation** – Dr. Chapman stated he would like to welcome Colleen Banik and Jim Bassage from the Steuben Prevention Coalition. They are here to provide the committee a presentation on what they can offer with regard to opioid prevention.

Ms. Banik stated back in September we had come to the committee to request funding in case we did not receive our Federal drug free initiative grant (DFC). This is a five-year grant of $125,000 per year. We did not receive
the grant in 2018. This year, for 2020, we did receive the grant. In the meantime, we did start our Opioid Prevention Program which is not covered under DFC funds. She explained in 2019 we established the Opioid Committee and our goals were to raise awareness, data collection and overall support for the reduction of opioid abuse. This committee is made up of 19 members. During 2019 we participated in the Regional Opioid Task Force and the Regional Vaping Task Force. We continued our data collection which included the 2019 adult perception survey, the formulated community perception survey and the 2019 prevention needs assessment survey. Additionally we have installed six drug free zone signs and now have 13 medication drop box locations.

Ms. Banik stated for 2020 the Opioid Committee will continue to meet on the 1st Wednesday of each month at 2:00 p.m. We will continue with our annual school and community events which include the PSA contest and media events projects, youth and community led café conversation and school policy recommendations and assistance. She stated they will continue to increase the community partnerships and collaborations. They will also be doing the Opioid & Vaping Crisis Educational Awareness training, DITEP (Drug Impairment Training for Educational Professionals) and community trainings on Opioid abuse and Vaping.

Ms. Banik stated the 2020 Opioid Community budget proposal is $62,724. She stated Catholic Charities has already committed $25,000 for a dedicated staff person. We are requesting a County appropriation of $37,724 for our portion. Additionally, we will be doing fundraising and outreach for an additional $9,300. Ms. Banik stated our request for $37,724 will be used for the operation of the Opioid Committee. Mr. Van Etten asked with your five-year grant, are there performance reporting requirements? Ms. Banik replied yes, we do quarterly reporting and we also have to reapply for the funding each year.

Mr. Malter asked did we put this request in the budget? Mr. Wheeler replied we did with the specification that Ms. Banik and Mr. Bassage would come and do a presentation to the committee on what these funds would be used for.

MOTION: AUTHORIZING A CONTRACT WITH THE STEUBEN PREVENTION COALITION FOR FUNDING OF THE OPIOID PREVENTION COMMITTEE IN THE AMOUNT OF $37,724 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.H. THE PROPOSED, ACQUISITION, SALE OR LEASE OF REAL PROPERTY MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, February 5, 2020
Legislative Committee Room
9:00 a.m.
Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, January 29, 2020
I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Ms. Towner to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 8, 2020, MEETING MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. OFFICE OF COMMUNITY SERVICES

A. Psychiatric Nurse Practitioner Contract – Dr. Chapman explained with the resignation of Dr. Touchstone, we are in need of another prescriber. He stated Sonya Sariego is a Psychiatric Nurse Practitioner who works with both adults and children. He requested authorization to contract with her at a rate of $125.00 per hour, not to exceed $104,000 annually.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO CONTRACT WITH SONYA SORREGA FOR PSYCHIATRIC NURSE PRACTITIONER SERVICES AT A RATE OF $125.00 PER HOUR, NOT TO EXCEED $104,000 ANNUALLY MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Budget Adjustment – Dr. Chapman requested authorization to transfer a total of $220,000 from 2019 contracted services lines into the 2019 line item for the Mental Hygiene Law to cover 2019 expenses. He explained when an individual is arrested on felony charges and is deemed incompetent to stand trial, they are sent to the Rochester Psychiatric Center (RPC) for treatment. The cost for that is $20,000 per month. At this point in time we have an individual who has been on that unit the entirety of 2019 and continues to be there. We also had an adolescent that needed to be evaluated at the Elmira Psychiatric Center (EPC). The total bill for 2019 was $270,000, and we typically only budget $20,000 in this line item.
Mr. Maio asked what is the outlook for 2020? Dr. Chapman replied we continue to keep in contact with RPC and at this point it appears that the individual will continue to need treatment services. Mr. Maio asked if there were no criminal charges, would this still be a County expense? Ms. Prossick replied no. She stated in these two cases due to the magnitude of the charges, we were unable to attempt to reduce the charges down. We have been working diligently to manage these types of cases.

Mr. Malter asked what did you budget for this line item for 2020? Dr. Chapman replied typically we only budget $20,000. Historically, we have been lucky that we have not had many of these instances. Mr. Maio commented you are already over budget right now for 2020. Dr. Chapman replied that is correct.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO TRANSFER $160,000 FROM THE CONTRACTS FOR SERVICES LINE ITEM IN THE MENTAL HEALTH CLINIC COST CENTER AND $60,000 FROM THE CONTRACTS FOR SERVICES LINE ITEM IN THE EMERGENCY OUTREACH COST CENTER IN THE 2019 BUDGET AND APPROPRIATING $220,000 INTO THE MENTAL HYGIENE LAW LINE ITEM WITHIN THE MENTAL HEALTH ADMINISTRATION COST CENTER IN THE 2019 BUDGET TO COVER THE 2019 MENTAL HYGIENE BILL COSTS MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**B. Office for the Aging**

1. **Accept and Appropriate Additional EISEP Funds** – Ms. Towner requested authorization to accept $102,000 in additional EISEP funds and appropriate it into various line items and contracts in the 2019 and 2020 budgets.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AN ADDITIONAL $102,000 IN EISEP FUNDS INTO THE 2019 AND 2020 BUDGETS AND APPROPRIATE TO VARIOUS EQUIPMENT AND CONTRACT LINE ITEMS WITHIN THE 2019 AND 2020 BUDGETS MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**C. Department of Social Services**

1. **Budget Appropriation** – Ms. Muller stated they had appropriated $438,000 in the 2019 Foster Care budget in anticipation of the Raise the Age expenditures. We have anticipated that the 2019 expenditures will be close to $800,000. The State has indicated that they will provide 100 percent reimbursement to counties under the tax cap, which we are, for the incremental costs associated with implementing Raise the Age. She requested authorization to accept $347,081 in State revenue and appropriate the same to the 2019 Foster Care budget.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ACCEPT AND APPROPRIATE STATE REVENUE IN THE AMOUNT OF $347,081 INTO THE 2019 BUDGET REVENUE LINE AND APPROPRIATING $347,081 INTO THE 2019 BUDGET FOSTER CARE EXPENSE LINE ITEM MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**D. Public Health**

1. **Diabetes Coalition** – Mrs. Smith informed the committee that the Diabetes Coalition had been formed on October 15, 2010 and this coalition served Steuben, Chemung and Schuyler counties. This coalition was later disbanded on July 17, 2019. Over the years the coalition had raised $4,559.29 and the group decided to set these funds aside for children, in the three-county area, with a diabetes diagnosis to be able to attend the American Diabetes Association’s Camp Aspire. She requested authorization to transfer these funds from the Diabetes Coalition to the S2AY Rural Health Network, who has agreed to accept and distribute these scholarships for Camp Aspire.
MOTION: **AUTHORIZING THE TRANSFER OF $4,559.29 FROM THE DIABETES COALITION TO THE S2AY RURAL HEALTH NETWORK FOR THE PURPOSE OF DISTRIBUTING SCHOLARSHIPS FOR CAMP ASPIRE MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.** Resolution Required.

2. **Coronavirus Update** – Mrs. Smith stated the Coronavirus continues to be a very large problem internationally and that is expected to continue. Over the weekend we were informed by the CDC to expect 10,000 passengers per day to be flying back to the United States. It looks as though that number was inflated, but nevertheless, citizens are returning. Those individuals that are returning will be quarantined for 14 days at two military bases located in California. Mrs. Smith stated she had been concerned for Steuben County because of the companies within the county who have plants in China and thousands of employees. Corning, Inc. has locked down travel to China and that is really good news for us. Having said that, if this goes on for months, there will be occasions where they will need to allow employees to travel back and forth to China to work. We have met with various county officials to review our isolation/quarantine plan. Mr. Wheeler stated Mrs. Smith and her team has done a great job.

3. **Accreditation** – Mrs. Ferratella asked have you received any updates? Mrs. Smith stated we, and the other counties, will be submitting all of our documents this month. These are all of the outstanding documents that needed to be revised and that were worked on in 2019. Sometime in March is when PHAB will have their board meeting where they will review all of the documents. She expects that they will know in about eight weeks.

E. **Personnel**

1. **Reclassification – Office of Community Services** – Mr. Alderman stated Dr. Chapman is requesting the reclassification of one vacant Recreation Therapist position, Grade XII to a Social Work Assistant position, Grade XII. Dr. Chapman explained about twenty years ago the Recreation Therapist position was created. That individual has recently left employment and we really do not have a need for that position. However, we do have a need for case management services and a Social Work Assistant position would be able to provide that. The cost is the same and we have money in our 2020 budget to cover this. Mr. Maio asked how long has this position been vacant? Dr. Chapman replied since November.

MOTION: **AUTHORIZING THE RECLASSIFICATION OF ONE (1) VACANT RECREATION THERAPIST POSITION, GRADE XII TO A SOCIAL WORK ASSISTANT POSITION, GRADE XII IN THE OFFICE OF COMMUNITY SERVICES MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Reclassification – Office of Community Services** – Mr. Alderman stated Dr. Chapman is requesting authorization to reclassify one (1) zero-based Staff Psychologist position, Grade XIX to an Assistant Director of Community Services position, Management Grade I. Dr. Chapman explained for the past eight years he has been working without a deputy and prior to him taking this position there had always been one. With managed care and the different projects the department is involved with now, he needs to have a person to help him oversee the programs and make decisions. This would really be in our best interest to start a succession plan. The salary is similar and there would be a bit of a savings.

Mr. Wheeler stated you do have an individual that you are considering; what is the plan for that position? Dr. Chapman replied the plan with that individual is to modify her current responsibilities and carve out some time to be able to do some deputy responsibilities. He is not replacing that position 100 percent of the time at this time. The plan is to delegate some of her current duties to other staff. Mr. Wheeler stated he is not backfilling the position at this time.
MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE (1) ZERO-BASED STAFF PSYCHOLOGIST POSITION, GRADE XIX TO AN ASSISTANT DIRECTOR OF COMMUNITY SERVICES POSITION, MANAGEMENT GRADE I MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE FOR DISCUSSION.

Mr. Van Etten asked is it worthwhile to you to do it this way? Dr. Chapman replied in an ideal world it would be best to have the position focused 100 percent on deputy responsibilities. He is trying to keep the budget in mind and keep expenses contained. Mr. Wheeler stated if it looks like the workload is going to be too much, we could authorize filling the position so that we have flexibility. We will leave it vacant for a little bit and see how it all transitions. Mr. Maio commented he is not seeing this position being vacant for a long period of time.

VOTE ON PREVIOUS MOTION. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

F. County Manager

1. United Way Contract – Mr. Wheeler stated the United Way had requested $20,000 to help support the implementation of their COMET Program. This is the tracking software for the Kids On Track Program. We have included this in the 2020 budget. He requested authorization to enter into a contract with the United Way to provide this funding.

MOTION: AUTHORIZING THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH THE UNITED WAY TO PROVIDE FUNDING IN THE AMOUNT OF $20,000 FOR THE COMET SOFTWARE PROGRAM MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, March 4, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, February 26, 2020
**MINUTES**

**COMMITTEE:** Carol A. Ferratella, Chair  
Steven P. Maio  
Paul E. Van Caeseele

**STAFF:**  
Jack K. Wheeler  
Christopher Brewer  
Hank Chapman  
Christine Towner  
Jennifer Prossick  
Craig Patrick  
Kathy Muller  
Lise Reynolds  
Jack K. Wheeler  
Christopher Brewer  
Hank Chapman  
Christine Towner  
Jennifer Prossick  
Craig Patrick  
Kathy Muller  
Lise Reynolds

**LEGISLATORS:**  
Scott J. Van Etten  
Kelly H. Fitzpatrick  
Jeffrey P. Horton  
Robin K. Lattimer  
John V. Malter  
Aaron I. Mullen  
Frederick G. Potter  
Thomas J. Ryan

**ABSENT:**  
Hilda T. Lando, Vice Chair  
K. Michael Hanna

**OTHERS:**  
Mary Perham

I. **CALL TO ORDER**

Mrs. Ferratella called the meeting to order and asked Ms. Prossick to lead the Pledge of Allegiance.

II. **APPROVAL OF MINUTES**

**MOTION:** APPROVING THE MINUTES OF THE FEBRUARY 5, 2020, MEETING MADE BY MR. VAN CAESEELE. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. **DEPARTMENTAL REQUESTS**

A. Office of Community Services

1. **Psychiatric Contract** – Dr. Chapman requested authorization to amend the contract with Dr. Neerukonda to provide additional hours to cover the Jail and for the PROS Program. The contract would be amended from $111,000 annually to $150,000 annually to cover these additional services.

**MOTION:** AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO AMEND THE CONTRACT WITH DR. SAMPATH NEERUKONDA, DBA WESTERN NY PSYCH-MED, FOR INCREASED HOURS TO COVER THE JAIL AND THE PROS PROGRAM AND INCREASING THE CONSIDERATION FROM $111,000 ANNUALLY TO $150,000 ANNUALLY MADE BY MR. MAIO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Budget Adjustment** – Dr. Chapman requested authorization to accept $682,485 in one-time start-up funding from the New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) and to appropriate these pass-thru dollars to CASA-Trinity. He announced CASA-Trinity will be moving into their new space in the plaza next to the new hospital within the next two weeks.

**MOTION:** AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT $682,485 IN ONE-TIME START-UP FUNDING FROM THE NEW YORK STATE OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES (NYS OASAS) AND TO APPROPRIATE TO CASA-TRINITY MADE BY MR. VAN CAESEELE. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.
B. Department of Social Services
   1. Resolution Urging Preservation of Zero Percent Medicaid Growth Cap – Ms. Muller informed the committee the Governor’s budget contains severe cuts to the local districts on the Medicaid Cap. If we are facing new growth above 3 percent savings based on our cap, we will have to pay back the difference. We will lose additional FMAP (Federal Medical Assistance Percentages) which average $1.6 million per year.

Mr. Wheeler stated we will be doing a lot of press releases in the next couple of days. He stated FMAP is a big deal as that is the enhanced funding through the Affordable Care Act as New York State provided a higher level of services. The other piece is if you go over in any year, then that becomes your new global cap. The interpretation of NYSAC (New York State Association of Counties) was your last year is compounding every year. We are talking millions of dollars.

Mr. Malter asked how do you determine the savings? Ms. Muller replied it is based on the gross cost, the local share of that and the local share compared to the cap. Anything above a 3 percent savings would need to be paid back to the State. Mr. Wheeler stated it basically is the growth of the program. In addition, if we have to override the cap, the 3 percent does not matter at that point. If you exceed the cap, you are exceeding it because of the Medicaid cost.

Mr. Horton asked can you cut services? Mr. Wheeler replied no. Ms. Muller explained the other thing is the State is saying that counties are increasing costs because the counties are enrolling everyone that comes through. We are bound by the State’s requirements as to who gets on Medicaid. In 2012 the State took over the administration of Medicaid, but we are only processing 20 percent of the applications at this point in time. In addition, they are including the percentage of applications that include SSD and SSI which are not processed locally. The State is exaggerating the numbers.

Mr. Wheeler stated there is a good article regarding this that he will send out to the Legislature. This article shows that on average the counties are processing 40 percent of the applications and the State is processing 60 percent of the applications. To say we are responsible for the increased enrollment is a lie.

Mr. Malter asked when you do the applications, how do you verify eligibility? Ms. Muller replied applicants have to provide proof of their income and we also have a contract with Bonadio who does a Medicaid audit and verifies eligibility. We also make referrals to HMS to do fraud investigations. Mr. Wheeler commented long-term care is another huge issue. Maximus is a for-profit company that manages long-term care on behalf of the State, with no input from the counties.

Mr. Maio commented that he does not think we need to oversell how much is generated by fraud. Mr. Wheeler stated this is just another aspect that we do not control. The Governor made a point that counties are not doing that and that would be a bullet we would present in a press release. Mr. Maio commented Medicaid fraud is a national problem.

Mr. Malter stated between 2014 – 2019 there was a $56 million increase in Medicaid. Ms. Muller stated approximately 25 percent of the population in the County is on Medicaid. Hospitals and behavioral health systems have been hit negatively. Mr. Maio asked has the eligibility been expanded? Ms. Muller replied yes and that was part of FMAP. The State signed on to get additional federal money to make more people eligible.

Mr. Malter stated they have cut reimbursement but the costs are increasing. We must have more people based on eligibility? Ms. Muller replied yes. Mr. Wheeler stated yes, and that was the State’s goal and now the State is saying it is the counties fault.

Ms. Fitzpatrick asked where is the money going? A lot of doctors do not have it because the amount they get for the services they provide is a pittance. Mr. Wheeler replied it is long-term care. Ms. Muller stated it also goes to transportation and prescription costs. Mr. Wheeler commented it is a shell game. For the past two years the State has kicked one Medicaid payment into the next year, a deferred cost of $1.2 billion each time. Ms. Muller stated
long-term care has increased $21 million since 2012 and skilled nursing has increased $17.2 million since 2012. Mr. Potter stated New York State also offers more of the Medicaid benefits than the other states. Mr. Wheeler replied yes.

Ms. Muller commented we pay for the actual health care and New York State pays a portion of that cost. The other states only pay for the cost of administration. Mr. Wheeler stated it really is long-term care that is exploding the program. Ms. Muller stated that, along with transportation and prescription costs.

Mr. Malter asked what will be the total additional cost? Ms. Muller replied we anticipate $2.6 to $3 million. Mr. Wheeler stated that is the estimated additional cost in the first year and then it will compound every year after that.

Ms. Lattimer asked what is NYSAC’s perspective? Mr. Wheeler replied both houses hate this. We are hand-in-glove with New York City on this issue. The Governor has proposed that the Medicaid Redesign Team work on this and we, NYSAC, are saying let them do their work to find the savings on the State level.

Mr. Malter asked what is the federal administration looking at? Mr. Wheeler replied it is very likely there would be a suit that we would probably look at. NYSAC has said from a legal perspective, the language is murky, but we could challenge it. Senator Schumer agrees and is very concerned if the State takes that FMAP funding from the counties.

MOTION: URGING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE TO PRESERVE THE ZERO PERCENT MEDICAID GROWTH CAP FOR ALL COUNTIES AND NEW YORK CITY MADE BY MR. MAIO. SECONDED BY MR. VAN CAESEELE FOR DISCUSSION.

Mr. Malter asked if this legislation passes, when would it take effect? Mr. Wheeler replied April 1st is the start of the State budget. The 3 percent would start being calculated mid-year at a minimum, but we would see the impact in the next budget year.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 3-0, Resolution Required.

2. Foster Parent Mileage – Ms. Muller requested an increase in mileage for foster parents from $0.28 per mile to $0.50 per mile.

MOTION: AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF SOCIAL SERVICES TO INCREASE THE MILEAGE REIMBURSEMENT FOR FOSTER PARENTS FROM $0.28 PER MILE TO $0.50 PER MILE MADE BY MR. MAIO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

3. Statistical Information – Ms. Muller stated she wanted to give the committee an update on their housing numbers. For the months of January and February 2020, our gross cost has been $290,000. We spent $140,000 during 2019. She stated Bath Police Department is doing our room checks. For Code Blue, we spent $38,000 during 2019 and already for 2020 we have spent $95,000. With the Code Blue, it is all 100 percent reimbursable, but it is very taxing on the system. The threshold for Code Blue is 32 degrees and

Mr. Van Etten stated going back to the Medicaid discussion, are the Baby Boomers part of the increase? Ms. Muller replied yes and the other part is the long-term care that is managed by Maximus. Mr. Wheeler commented the interesting part is that the last renewal of the Maximus contract was not subject to Comptroller approval. Mr. Horton commented as the Boomer population declines, we should have less long-term care costs. Mr. Wheeler stated that cost may stabilize at some point.
C. County Manager
   1. **Coronavirus** – Mr. Wheeler stated the Governor has allocated $40 million for the Coronavirus. Additionally, the Legislature has expanded the authority of the Governor to declare states of emergency at the local level as well as the ability to issue quarantines. This takes away all of the local authority. Ms. Lattimer commented if the virus does not explode the way the Governor expects, he will find a way to shift those funds into a slush fund and then they will be gone; we wonder why there is a $6 billion deficit.

   **MOTION: TO ADJOURN MADE BY MR. MAIO, SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR, MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, April 1, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, March 25, 2020
**MINUTES**

COMMITTEE: Carol A. Ferratella, Chair  
Hilda T. Lando, Vice Chair  
K. Michael Hanna

Steven P. Maio  
Paul E. Van Caeseele

STAFF: Jack K. Wheeler  
Christopher Brewer  
Brenda Mori

Jennifer Prossick  
Hank Chapman  
Patty Baroody

Tammy Hurd-Harvey  
Eric Rose  
Darlene Smith

Kathryn Muller

LEGISLATORS: Scott J. Van Etten  
Kelly H. Fitzpatrick  
Jeffrey P. Horton

John V. Malter  
Robert V. Nichols  
Frederick G. Potter

Gary B. Roush  
Thomas J. Ryan  
Gary D. Swackhamer

Robin Lattimer  
Aaron I. Mullen

OTHERS: James Johnson  
Executive Director, Steuben County Industrial Development Agency

Mary Perham

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m.

II. DEPARTMENT REQUESTS

A. Office of Community Services

1. Psychiatric Nurse Practitioner Contract – Dr. Chapman stated he would like to table this until a later time.

2. Canisteo Valley Lease Agreement – Dr. Chapman stated as many of you know, we have been leasing office space and providing mental health services from Dr. MacKellar’s Canisteo Valley Family Practice, for the past three years. Recently Dr. MacKellar’s practice was purchased by WNY Medical Practice. Therefore, I’m asking your permission to enter into a lease agreement with WNY Medical Practice that is being transferred from Dr. MacKellar. Mrs. Ferratella asked any other questions? Mrs. Lando stated I have a question; nothing has changed? Dr. Chapman replied nothing has changed; it is $1,000 per month, internet and phone service included, front office support, shared waiting area and furniture. That all remains the same. Mrs. Ferratella stated all right. Do we have a motion?

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ENTER INTO A LEASE AGREEMENT WITH THE NEW OWNERS OF THE CANISTEO VALLEY FAMILY PRACTICE, WNY MEDICAL PRACTICE UNDER THE SAME TERMS AND CONDITIONS AS THE LEASE UNDER CANISTEO VALLEY FAMILY PRACTICE MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mrs. Ferratella asked, Dr. Chapman are you going to address the psychiatric nurse practitioner contracts? Dr. Chapman replied no I am going to table that to a later date. Mrs. Ferratella stated okay, do you think that would be our next meeting? Dr. Chapman replied most likely next meeting, yes. Mrs. Ferratella stated all right, thank you.
B. Public Health
1. **Accept Covid-19 Response Grant** – Mrs. Smith requested authorization to accept and appropriate the Covid-19 Response Grant from the NYS Department of Health; they are administering the funds. The amount of the grant is $112,025. This will cover things like overtime, supplies, mileage; things like that.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ACCEPT A COVID-19 RESPONSE GRANT FROM THE NYS DEPARTMENT OF HEALTH IN THE AMOUNT OF $112,025 MADE BY MRS. LANDO. SECONDED BY MR. MAIO FOR DISCUSSION.**

Mrs. Lando stated so now I have a question. Will this even touch what we have spent so far? Mrs. Smith replied yes. This is a big shot in the arm for us. The last two weeks we have certainly had a significant amount of overtime from the nurses and anticipate more in the coming weeks because of the numbers increasing exponentially. Mrs. Lando asked so Darlene, what are those volunteers doing? Mrs. Smith replied well they are, Civil Defense is their home base right now (Secretary’s Note: Audio cut out) they are helping in a variety of ways. They are helping to answer the million phone calls coming in every day from the community; questions, concerns. They are helping with that. They are helping with going to the homes of those who are positive and are under mandatory isolation. Those individuals need a daily, in-home check to make sure they are still in isolation and managing their symptoms. There is office and clerical work out at the Civil Defense and even starting with today, I have a couple of retired nurses coming back to help with some of our regular public health work that we really haven’t gotten to, much, you know like Lead, Rabies, STD’s, things like that.

Mrs. Ferratella stated all right, thank you. Any other questions?

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Contract** – Mrs. Smith stated the last item for me is authorization to enter into a contract with the Hornell City School District to provide preschool evaluations and related services. Same price point as always; $70.00 per session and $35.00 per group session. Mrs. Ferratella asked are there any questions?

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH THE HORNELL CITY SCHOOL DISTRICT FOR PRESCHOOL EVALUATIONS AND RELATED SERVICES AT A RATE OF $70.00 PER SESSION AND $35.00 PER GROUP SESSION FOR RELATED SERVICES AND THE STATE RATE FOR EVALUATIONS MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Preschool Transportation Bids** – Mrs. Smith stated the last item for me is this is the time of the year when I always come to ask for approval to request bids for our preschool transportation services.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR PRESCHOOL TRANSPORTATION MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mrs. Lando stated so I have a question; are we going to get an update from Jack or from you, Darlene, about what is going on? Mrs. Smith replied I can give you a little update this morning. Now these numbers that I’m going to give you are effective last night. Each morning when we come in, we start adding up new numbers from overnight, so I don’t have the overnight numbers for you. As of last night when we all went home, we have 36 confirmed, positive Covid cases. We have a total of 152 individuals in both isolation and quarantine. Throughout the County approximately 283 tests for Covid have been performed and approximately 214 of those have come back negative so there are still some outstanding pending. We currently have 11 that are hospitalized. We do expect all of the numbers to increase today and in the coming days. It’s at a pretty fast pace right now with the numbers that are coming in.

Mrs. Ferratella asked are there any other questions?
Mr. Van Caeseele stated I have a quick question. How much of a problem do you think it is with people who are suspicious that they have it and then how much room are they going to take up when they go to the emergency room for testing; is that causing a big backflow in the hospitals? Mrs. Smith stated I don’t think it is causing a backflow. I think a number of those, quite simply, are getting turned away. They may think they have it, but if the medical provider or the hospital feels that they really don’t meet the criteria, they are trying to protect the number of testing kits they have available and they are often not testing them. They are just sending them on their way. So I don’t think it is really causing a capacity issue in terms of the number of people at the ER, it’s more the number that are being turned away.

Mr. Wheeler stated (Secretary’s Note: Audio cut out)...it is more of an issue with people coming into the ER.....more likely to be positive. Before we were seeing about a 25 percent positive tested rate and that number we are seeing is going up because the providers are getting tight with how they are testing. So we have asked the hospitals about capacity and issues they are experiencing and for the past week, week and a half they haven’t mentioned it to me. Mr. Van Caeseele stated okay, thank you.

Mr. Maio asked, Darlene how are we set in the County for test kits, masks, etc.? Are we having any issues there yet? Mrs. Smith stated the hospitals have a supply...(Secretary’s Note: Audio cut out) We, I mean in conjunction with Tim at OEM (Office of Emergency Management) placed a testing kit supply order about two and a half weeks ago now and we still do not have all of the components of that that we would need to perform testing. It’s a problem for everybody. With PPE, we still have PPE and we are distributing it based on need and acuity and you know hospitals first and then down the line chain of health care providers and health care institutions. We did have a conversation yesterday with the hospitals on our morning call, that they really need to preserve and ration their PPE, specifically gowns. Sometimes you can’t and at this point they you just can’t change a gown every time they walk in a room and come back out.

Mr. Wheeler stated so we have a daily call with the State Office of Emergency Services and they are the organization that Tim and Ken and Matthew work with for supplying. We received a shipment, pretty significant shipment, of about 1,000 N95 masks, 1,000 surgical masks, gowns and gloves last week. We are expecting a small shipment again today. But like Darlene said, and you see it downstate; the CDC does have guidelines for the rationing and provisioning of the N95’s and gowns. We know their burn rates, so every day they tell us how many they have gone through and it is getting concerning. They are taking the measures and all of the hospitals are already instituting the measures to preserve. Specifically in the Hornell area because you currently have 5 positive individuals that we know of as of last night, that are hospitalized with Covid. That’s where we are seeing the highest burn rate right now.

Mrs. Ferratella asked are we seeing mostly the elderly or is there a mixture of ages? Mrs. Smith replied there is a mixture. We even have a fairly young individual who is positive and is hospitalized, so it is a mixture at this point in time.

Mr. Hanna asked how do they determine if a person needs to go to the hospital versus just going home and being in quarantine? Mrs. Smith replied you know certainly it is a medical condition. We have had it both ways where the individual went to the hospital to get tested and their symptoms, condition was severe enough that they were immediately hospitalized. Then we have had it the other way that they got tested, sent home but their condition worsened and then they ended up going back and getting hospitalized at that point in time. It’s certainly how they present and I think a big part of it, whether they need hospitalization, a big part of it is related to their breathing. How difficult, because we had one individual who tested positive quite some time ago, they went home and were home for probably a week and then it ended up her O2 rates were just too low and ended up getting hospitalized a week later after testing positive.

Mrs. Ferratella asked are there any other questions?

Mr. Mullen stated I have a couple of questions. One of them is, have we talked; I had seen an article about blood testing for people who may have already had it. I have talked to different people who have said I think I may
have had this a few months ago. Have we talked about doing anything like that to try and see what is going on with that in the County? Mrs. Smith replied the last I heard about that was I would say last week I think when Governor Cuomo said plans were being put into place for that testing, but we haven’t received any direct communication that we are ready to roll with that. Mr. Wheeler commented we don’t have the supplies, so that would be coordinated by the State, but we will keep asking that question when we are on the phone with our State reps.

Mrs. Lando stated I have a question. So if I’m not mistaken, when I am looking at the reports, a lot, several of the cases are centered around Hornell, Hornellsville. Is there a reason, has anybody figured that out? Mrs. Smith replied we have noticed that as well and we are not sure. You know it only takes a small number of people to increase the spread. (Secretary’s Note: Audio cut out) Mr. Wheeler stated we haven’t noticed a, so some of the cases are related, so it definitely is community spread. We haven’t seen any, you know where one person is responsible for, or the origin of another infection. We haven’t seen that yet.

Mr. Van Etten stated one question I asked Jack this morning is as I am driving from Corning, I am following a pick-up truck with six, well five Amish contract workers and a driver. I had said has there been any issue as far as the Amish community, in Woodhull or wherever, because they certainly self-isolate on their own until they ride to a work site and then they are all huddled in a truck. Mr. Wheeler stated yeah to your point, I have talked with the Governor’s Office yesterday because it came up again. (Chris) Mr. Brewer did a great job as he has connections with an individual who is close to the community and spoke with their Bishops to urge them to take the proper precautions. I asked yesterday for State guidance on dealing with this and they said they have been asked by other communities up in the North Country for that and they said they were working on it.

Mr. Mullen stated hey Jack, I have a suggestion on that. One of the wind proceedings that went through, it was suggested by some of the people that one of the best ways to inform Amish is that there are several Amish newspaper publications that are specific to their community that most of the people in the communities get that and it may be good to try to look into those and just getting a notice into some of those newspapers and I’ve got names for like three of them that I can email to you. Mr. Wheeler stated that would be fantastic. Lorelei, Darlene and her staff have done an awesome job with messaging so there are pretty simple and easily communicated messaging that would be applicable for all communities that we could get out, so yeah, if you could send it to us, that would be awesome. Mr. Mullen stated he will get that contact information to Mr. Wheeler today.

Mrs. Ferratella asked any more questions?

Mr. Van Caeseele stated just one more concern. The messaging to the average citizen about the PPE, (Secretary’s Note: Audio cut out)….should we be, should, does it help healthy people stay healthy by wearing it because I am concerned that, assuming that it is limiting supply to the hospitals. Does that make sense? Mrs. Smith stated I know we are trying to get the message out that the PPE is not necessary or required for healthy people and that we should be preserving that for those that are ill and certainly the health care workers. They are the most important individuals who should be utilizing it. So where some of those people that I see in the grocery store where they are wearing a mask; where they are getting it from I’m not sure, but it’s out there and I do see healthy individuals wearing masks. I’m not sure, but we can certainly continue to message around that. Mr. Van Caeseele stated all right, that was my concern.

Mr. Swackhamer stated on the TV they are warning, saying that everybody leaving their house should be wearing a mask now. That was on this morning, earlier. Mr. Wheeler stated yeah I saw the CDC…..(Secretary’s Note: Audio cut out)….Mrs. Ferratella stated Jack, Gary said this morning that on TV it said that everyone should be wearing a mask. Mr. Wheeler stated CDC was talking about that yesterday, but we will keep our eye out and do some messaging on that. You know some folks in the community in the knitting community and others are doing an awesome job making the homemade masks and certainly that, some of them being distributed to hospitals and others and that is more appropriate, and in my uneducated opinion a better use for the public than the N95 and surgical masks. The N95 and surgical masks need to really be reserved for the hospital systems and quite frankly, if a citizen wanted to buy N95’s on Amazon, they are not going to be able to right now. It’s not a concern at the
moment, but yep we will do some more messaging and look at what CDC says. Mr. Swackhamer stated okay, thank you.

Mrs. Lando stated Gary they also are saying you can use a bandana, or a scarf around your head, it does not have to be a real mask.

Ms. Fitzpatrick asked Mrs. Ferratella if she could make a comment. Mrs. Ferratella stated sure. Mr. Swackhamer stated they said anything that can protect the virus from coming in; anything, a scarf, bandannas, anything of that nature. Mrs. Ferratella asked Ms. Fitzpatrick if she wanted to say something.

Ms. Fitzpatrick stated I wondered how many calls was Public Health taking regarding businesses that have not been deemed essential and also regarding the post on our Facebook page for the Attorney General’s phone number to call regarding businesses that are still open. Is that post still up? Mrs. Smith replied yes….(Secretary’s Note: Audio cut out)…I can tell you that we got a lot more calls about those types of questions before we put some messaging out there about, you know, who to call in relation to all sorts of specifics of people who didn’t agree or didn’t know who was essential service. We got a lot more calls before our messaging than after.

Mr. Wheeler stated we also, I mean Lorelei monitors the social media activity. You know we get a couple questions about those a day and they are very focused on the larger businesses that have been deemed essential that remain open, not the (Secretary’s Note: Audio garbled). We have gotten really one question that I can recall us discussing, a small business.

Mr. Mullen stated I have a comment. I looked at the posts there. I think it is good to have information on the website about who is an essential business. I thought and I know you guys were in the middle of a lot of things and this is a small issue, relative to that, it may be better to say this is, is it Empire State Development Jamie? The website that if you still have a question whether you are an essential business, this is the link where to find that. Mr. Johnson stated so can I jump in here Jack? So how we are directing things; Empire State Development, in the last couple of days, has taken a much more hands off approach, designating whether you are essential or not. They basically are saying to go to the guidelines and they are not making special designations at this point, they are just directing everyone to the guidelines. If a business really wants to push the issue then they can request a legal opinion through the State of New York. We are telling people that it is better to be safe and to just take a conservative approach because if they request a legal opinion, it’s going to take them forever to get one anyways. The State is actively investigating, through the Attorney General’s Office, those complaints that they get, which is the information that has been posted and referenced a few minutes ago. I can tell you that the AG’s Office is actively investigating those types of complaint as they come in because we have gotten several calls from businesses related to that and continue to field those calls. Right now the State is not making any designations as essential as they got inundated and they are just directing people right to the guidance that is on their website. Mr. Mullen stated yeah that was what I was talking about, the guidance on their website. Mr. Wheeler stated if you would like, we can do more messaging and…(Secretary’s Note: Audio cut out)

Mrs. Ferratella stated all right, any more questions? Jack, do you have anything additional? Mr. Wheeler stated no, thank you.

Mr. Hanna stated thank you to Darlene and staff for all they are doing. Mrs. Smith stated thank you we appreciate it very much.
MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, May 6, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, April 29, 2020
I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE APRIL 1, 2020, MEETING MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Community Services

1. Authorizing Acceptance of NYS Office of Addiction Services and Supports COLA – Dr. Chapman informed the committee they have received $14,643 in COLA (Cost of Living Allocation) funding from the NYS Office of Addiction Services and Supports. He requested authorization to accept this funding. This funding is to be used to support salary and fringe benefits increases.

MOTION: AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF COMMUNITY SERVICES TO ACCEPT $14,643 IN COST OF LIVING ALLOCATION FUNDING FROM THE NEW YORK STATE OFFICE OF ADDICTION SERVICES AND SUPPORTS MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. Psychiatric Nurse Practitioner Contracts – Mrs. Lando asked did you postpone the Psychiatric Nurse Practitioner contracts from last month to this month? Dr. Chapman replied, yes, that was taken off the agenda last month and is not being presented at this time.

B. Office for the Aging

1. Increase IHS Balanced Incentive Payment Program Contract – Mrs. Baroody informed the committee that early in June she anticipates two vacancies in our contracted workers; one through the Steuben Senior Services Fund and one through Institute for Human Services. She would like to blend the roles of those two positions to make one full-time position. This will allow us to more completely cover the two programs. The NYCONNECTS health insurance counseling program is very complex and it is difficult to find someone with that
type of expertise. We will also use this position to conduct the assessments on the home-delivered meals and that will allow for more comprehensive coverage. The contract with the Institute for Human Services is already in place and she is requesting authorization to increase that contract by $20,637 for this full-time contract position. There is money available in the budget.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO INCREASE THE CONTRACT WITH THE INSTITUTE FOR HUMAN SERVICES FOR THE BALANCED INCENTIVE PAYMENT PROGRAM BY $20,637 FOR ONE FULL-TIME CONTRACT POSITION TO PERFORM HOME-DELIVERED MEALS ASSESSMENTS AND THE NYCONNECTS HEALTH INSURANCE COUNSELING SERVICES MADE BY MR. HANNA. SECONDED BY MRS. LANDO FOR DISCUSSION.

Mrs. Lando asked do you think you will be able to find an individual to do both? Mrs. Baroody replied I do. We typically like them to have some experience in human services, but we will train them in whatever they need. This position would be located in the Corning area, but would cover the county as needed. Their role with the health insurance will be secondary; the primary goal is to stay compliant on the home-delivered meals assessments.

Mrs. Lando asked will you be saving money? Mrs. Baroody replied in terms of efficiencies we would be. We will not be paying someone from the other part of the county to do the assessments. In terms of one full-time versus two part-time positions, there will be an increase in the benefits package, but by being able to retain workers we actually save money and it will be in a more stable position.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Amend Steuben Senior Services Fund Contract – Mrs. Baroody requested authorization to amend the Steuben Senior Services Fund contract to eliminate the scope of work relative to the home-delivered meals assessor.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF THE AGING TO AMEND THE STEUBEN SENIOR SERVICES FUND CONTRACT TO REMOVE THE SCOPE OF WORK RELATIVE TO THE HOME-DELIVERED MEALS ASSESSOR MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Accept and Appropriate Families First Covid Response Act Funds – Mrs. Baroody stated she was notified that they are getting Covid relief funds. This is Federal funding that is passed through the State. We are scheduled to receive $70,275. These are funds that can be used in any way to bring relief for efforts that have taken place since Covid started. She stated she has contacted the agencies to determine what extra work they have been doing as a result of Covid. Mrs. Baroody stated that she would like to reserve $8,000 of this funding for her office to cover anything that we have not already anticipated. With the remaining funds, she would like to increase the contracts with Institute for Human Services for transportation, with Faith in Action, ProAction, Steuben Senior Services Fund and Corning Meals on Wheels. The reason for increasing the transportation contract with the Institute for Human Services is that transportation is the number one need and the volunteers that the transportation program utilizes are seniors and they have not been able to go out because of the stay at home order. We have authorized taxi tokens to get people to urgent medical appointments. For ProAction she would like to allocate $40,000 to go toward their effort of putting more meals into their pantries. They are doing this because if anyone at the ProAction kitchen gets Covid, that operation will likely shut down and they are working to shore up food for their clients. These funds can be used through September 2021.

Mrs. Baroody stated she is asking the contractors to attest that any funds given are not being duplicated by other funds they are receiving. She stated Corning Meals on Wheels does not get a lot of support from the County, but they too have worked to fill their pantries in case of a shut down and she is recommending appropriating $5,000 to them. The appropriation for the Steuben Senior Services Fund is for the home-delivered meals assessor and to help with the extra time that individual had to use for the uptick during Covid.
Mr. Hanna asked will you lose a lot of your volunteers when things recover? Mrs. Baroody replied I like to think that the dedication of the volunteers will prompt them to resume. I suspect that people are going stir-crazy and have been hearing that they are anxious to help in any way they can.

**MOTION:** AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AND APPROPRIATE A TOTAL OF $70,275 IN FAMILIES FIRST COVID RESPONSE ACT FUNDS AS FOLLOWS: OFFICE FOR THE AGING - $8,000; INSTITUTE FOR HUMAN SERVICES – TRANSPORTATION - $11,000; FAITH IN ACTION - $5,000; PROACTION - $40,000; CORNING MALS ON WHEELS - $5,000 AND STEUBEN SENIOR SERVICES FUND - $1,275 MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE FOR DISCUSSION.

Mrs. Lando asked do these agencies know that this money is coming? Mrs. Baroody replied I put an email out to the executive directors of the agencies asking them what they need and what that would look like. I have gotten good feedback and that is how I made the decisions on how to allocate the funding. She stated she has been having discussions with these agencies over the last ten days or so. A lot of the agencies have really mobilized and scrambled to find emergency funding. It took time to figure out what would not duplicate what they had already been funded.

Ms. Prossick stated there should be two motions; the first to accept and appropriate the funding and the second to amend the contracts to reflect the increase in funding.

**VOTE ON PREVIOUS MOTION:** ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

**MOTION:** AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO AMEND THE FOLLOWING CONTRACTS TO REFLECT APPROPRIATION OF FAMILIES FIRST COVID RESPONSE ACT FUNDS: INSTITUTE FOR HUMAN SERVICES – TRANSPORTATION - $11,000; FAITH IN ACTION - $5,000; PROACTION - $40,000; CORNING MALS ON WHEELS - $5,000; AND STEUBEN SENIOR SERVICES FUND - $1,275 MADE BY MR. VAN CAESEELE. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Public Health

1. **Preschool Contract Renewals** – Mrs. Smith presented the list of preschool contracts for renewal. Mrs. Lando asked what happens if schools don’t open in the fall? Mrs. Smith replied we will only pay for services that are rendered. Mrs. Lando asked if there is summer school, will these contracts kick in when school starts? Mrs. Smith replied there will be no lapse in the contracts.

Ms. Prossick explained we have looked at the school contracts and these terms run from July 1st through June 30th. We included additional language with regard to the pandemic that the County will only pay for when services are provided.

Mrs. Ferratella stated she would like to thank Mrs. Smith for all of her hard work. Mrs. Smith stated thank you. We have a great team out here at the EOC and there has been so much going on.

**MOTION:** AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH AND NURSING SERVICES TO RENEW ALL EXISTING PRESCHOOL CONTRACTS AS PRESENTED MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Testing for Covid** – Mr. Maio asked where do we stand on testing now and what are our prospects on meeting the testing goals? Mrs. Smith stated I feel we are in pretty good shape on that. We participated on a call with Guthrie and others. Guthrie has a very large capacity to test and meet the requirement of the Governor for reopening. We still have Arnot and U of R that will contribute to that. We need to work out the process, but we do have the capacity. In addition we received a call over the weekend from the Department of Health, and they realize it might be a good idea to do universal swabs at nursing homes across the state. We have
three more nursing homes that we haven’t already done. If all goes well, by the end of next week, all of the nursing homes in the county will have been swabbed. This will result in 750 – 800 samples which will include both staff and residents.

Mr. Maio asked when do you expect to have things worked out on general testing? Mr. Wheeler replied it appears that County Executive Chris Moss is the lead for our economic development region. All of the county managers and executives in our economic development region will be on a call this morning at 11:30 a.m. to discuss twelve points that we need to meet in order to reopen. Logistically, what is the expectation for testing? Is it testing capacity or do we actually have to test 700 people daily in our region? It will not be easy logistically, but we are actively working on it. I think we have a good plan.

Mrs. Lando asked how many nursing homes do we have and who will do the testing? Mrs. Smith replied we have six nursing homes within the county, not counting the VA. On the three more that we have to complete, we will model that testing after the way we did the other facilities. We have a team of six nurses; five are school nurses and one is a retired nurse who helps us out with our biometric screenings in the fall. That team will go in and go through the entire facility and do the swabbing and then the samples will go to URMC (University of Rochester Medical Center).

Mr. Hanna asked is this just to determine whether or not they have the virus? Mrs. Smith replied this is not the antibody test. This is the Covid test to determine if they have it. Thankfully we have a significantly decreased positive rate in the community. A lot of the positives you are seeing are nursing home related. We need to find out which residents and staff have the virus and keep them isolated so they don’t continue spreading the virus.

Mrs. Lando stated former Governor George Pataki talked about a lawsuit against the State; do we have any responsibility with this or are we caught up in that? Mr. Wheeler replied I don’t believe we have any liability. I think especially for any rural counties, we have been more aggressive than just about any other county. Ms. Prossick stated I would agree. Mr. Wheeler, Mrs. Smith and the team have been working on the nursing homes well before the State was. We pushed the Department of Health through the entire process.

Mr. Potter asked how frequently will you have to do the testing? You could do the testing now and next week someone could test positive. Mrs. Smith replied you are right. Someone could be negative this week and next week they could be positive. Universal swabbing now gives us a baseline and then a week or two from now if someone tests positive, they get isolated as well as their contacts. If a cluster develops, then it would be appropriate to do the testing all over again. Mr. Wheeler stated it has been three weeks since we have tested the other facilities and the numbers have stabilized. There might be an issue that pops up, but we are in pretty good shape.

Mr. Van Etten stated more of this will be covered at tomorrow’s ad hoc meeting and they will also be on a call today regarding the testing requirements. We will know more tomorrow.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

Wednesday, June 3, 2020

Please send agenda items to the Clerk of the Legislature’s Office

NO LATER THAN NOON

Wednesday, May 27, 2020
I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 6, 2020, MEETING MADE BY MRS. LANDO, SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Office for the Aging

1. Contract – Mrs. Baroody requested authorization to reassign the contract with St. James for the personal emergency response system to Doyle Security. St. James is no longer offering this service and they have requested that we transfer the contract to Doyle Security. Doyle has actually been providing the services in the homes and this reassignment will essentially eliminate the middle man. Doyle thinks they can do the installations a little quicker. This reassignment would go through the end of 2020 and then we would have to put the contract out to bid.

MOTION: AUTHORIZING THE REASSIGNMENT OF THE PERSONAL EMERGENCY RESPONSE SYSTEM CONTRACT FROM ST. JAMES TO DOYLE SECURITY THROUGH DECEMBER 31, 2020 MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Community Services

1. Distance Learning Grant Proposal – Dr. Chapman stated he has been working with Mr. Caudill on a grant proposal to provide distance substance abuse counseling. This would also include medical treatment via telemedicine. We are looking at three PCP (primary care physician) providers in Hornell (Canisteo Valley), Woodhull and Addison. This service would also be available at all three of our office locations in Bath, Corning and Hornell. Dr. Chapman stated we are pursuing this grant and he is looking for authorization to continue that process as there will be a 15 percent County match if awarded. Right now it looks like we will be requesting $150,000. This will cover the cost of new computers for my department and the technology for the PCP offices.
If we receive the $150,000, the County share would be $22,500. Since we already partner with Canisteo Valley and pay $12,000 annually, that would count toward the match and would leave $10,500. The deadline for the submission of the grant is mid-July.

**MOTION:** AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF COMMUNITY SERVICES TO SUBMIT AN APPLICATION FOR A $150,000 DISTANCE LEARNING GRANT TO PROVIDE SUBSTANCE ABUSE COUNSELING AND MEDICAL TREATMENT VIA TELEMEDICINE MADE BY MR. MAIO, SECONDED BY MRS. LANDO FOR DISCUSSION.

Mrs. Lando asked if you receive this grant, what will it do? Dr. Chapman replied we will be able to offer off-site counseling. Staff will not physically be in the PCP office, but will be able to meet with clients through video conferencing. The $150,000 would allow us to update the computers in my department as the majority of them are eight to nine years old and need to be replaced. The whole premise behind this grant is to provide telemedicine to more rural areas where there is not easy access. Our public transportation has significantly improved, but there are still many areas where individuals cannot access public transportation.

Mrs. Ferratella asked under the list of eligible applicants there are a multitude of entities that can apply. What are your chances of getting this? Dr. Chapman replied he would like to think that since we are highlighting the need for medication assistance with opioid addiction that it will help, along with the rural nature of the County in general. Mr. Caudill explained the scoring of the evaluation is broken down into a few areas. One is how rural and in that category we scored 30 out of 40 points. Another area is economically depressed and in that area we did not score as well; 10 out of 30 points. One of the emphases is opioids and we got an extra 10 points if we focus on opioids and other substance abuse areas. Mr. Caudill stated I think we will be competitive. With regard to the match, there is a possibility that we can work with Mr. Wheeler and Mr. Brewer about funds for the broadband. We can also use ARA funds for a match. The actual cost to the County may end up being zero.

Mrs. Ferratella asked when will the grant be awarded? Mr. Caudill replied he doesn’t know the timeframe off the top of his head, but he would anticipate by fall for sure.

Mr. Maio asked is this an addition to our services or in addition to what we already offer? What do we know about the efficacy of remote sessions? Dr. Chapman replied this will be in addition to what we provide. With regard to efficacy, tele-psychiatry has been around for many years and research shows that patients benefit from it. Studies support it. Covid-19 has forced all of us to change what we do and from service delivery, we are doing that by phone and video conferencing. For some folks, depending on their location, they seem to prefer this as it saves them travel time and the expense of getting to an appointment. This is a way to offer psychiatric services to folks that would not normally get them. This will not require our prescribers to travel and they will be more efficient as well. Dr. Chapman stated we have been fortunate, in my opinion, that we have had prescribers local with us out of our office. So many others don’t have that and they have to contract for agencies to provide telemedicine. This would be our first go around with this to continue with telemedicine after things reopen. This is a positive thing to add to our community.

Mrs. Lando stated I agree this is a positive step, but what about people without a computer or internet access? Dr. Chapman replied if it is closer for an individual to go to their PCP, they could do that and those three PCP offices will have the technology installed to enable them to do a telemedicine visit with our office. We will also have the same thing available at all three of our office locations. Many folks don’t get reception or have the equipment. If we receive this grant, those individuals will be able to come to our office and sit in front of a computer and have sessions with one of our prescribers.

Mrs. Ferratella stated telemedicine is the wave of the future. Will you ever do one-on-one visits occasionally to have better communication with people? Dr. Chapman replied yes. We are not discontinuing one-on-one sessions. This would be in addition or a supplement to those one-on-one visits.
Mrs. Lando asked if we receive the grant in October, when would this be implemented? Dr. Chapman replied I think with the purchasing and installation of the equipment, hopefully we would be able to start prior to the first of next year; December or January at the latest.

**VOTE ON PREVIOUS MOTION:** ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. **Social Services**
   1. **Summer Learning Experience** – Ms. Muller stated we have operated the summer learning experience program and historically have contracted with BOCES to facilitate it. We have been operating the program for 18 years now and this year, because of Covid, they are unable to facilitate it. Our sites are in Corning-Painted Post, Woodhull, Bath, Avoca and Hornell. These are onsite programs with activities and are targeted to high risk kids. This has been a very successful program over the years and there is a food component built-in. She requested authorization to change the contract for this year to ProAction for a total cost of $225,000. We are currently working on modifications. The program would be off-site and I think what we want to do is go out to the kids with the counselors and do activities with them. She stated she would like to coordinate with ProAction and share the administrative burden.

Mrs. Lando asked will ProAction be able to handle this? Ms. Muller replied yes. Many of the counselors contracted with BOCES and are very interested in coming on board. The biggest challenge is how we will execute things. This program is a huge benefit. Our office is anticipating a high volume of child protective calls at some point and this is a way to prevent some of that activity because we will already be out there.

Mr. Swackhamer asked what age group does this serve? Ms. Muller replied this is for kids age 8 to 17. Over the previous years we have served 180 – 200 kids.

Mr. Mullen stated I was a summer learning experience counselor and noticed that this program was a big help to kids and was very beneficial. You could see that it was very helpful. This is a great program.

Mr. Maio asked are we looking at this as hopefully just for this year and then going back to how it was before? Ms. Muller replied yes. I think the group experience is very beneficial to the youth. This is a way to get our eyes on these kids and engage them in positive activities.

Mr. Maio stated it was announced that summer camps open on June 29th. Will there be a problem with transportation? Ms. Muller stated transportation will be a problem as well as social distancing rules.

Mr. Wheeler stated we were surprised about the summer camp announcement. GST BOCES was under the assumption that summer programs would not be permitted. This contract with ProAction is a measure to fill the gap.

Mr. Maio asked do you think BOCES will change their minds? Ms. Muller replied no. We will do this for this year and resume our contract with BOCES next year.

**MOTION:** AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH PROACTION FOR THE ADMINISTRATION OF THE SUMMER LEARNING EXPERIENCE PROGRAM FOR A TOTAL COST OF $225,000 MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. **Public Health**
   1. **Mutual Aid Agreement** – Mrs. Smith requested authorization to renew the Finger Lakes’ Counties Mutual Aid Agreement. This is done every five years. During times of crisis, we can utilize other counties within the S2AY network to assist and support one another.
2. **Preschool Transportation Bid** – Mrs. Smith informed the committee they received two bids from Durham and Birnie. She recommended awarding the three contracts based on the low bid.

**MOTION:** **AWARDING THE PRESCHOOL TRANSPORTATION BID AS FOLLOWS:** CONTRACT B – BIRNIE FOR $99.99 PER CHILD PER DAY FOR 10-MONTH PROGRAM; CONTRACT C – DURHAM FOR $135.00 PER CHILD PER DAY FOR 10-MONTH PROGRAM AND CONTRACT D – DURHAM FOR $149.86 PER CHILD PER DAY FOR 10-MONTH AND SUMMER PROGRAM MADE BY MR. VAN CAESEELE. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. **OTHER BUSINESS**

A. **Corning City Manager** – Mrs. Lando stated she forwarded a letter from the Corning City Manager thanking the County for all of their help; especially thanking Mr. Wheeler, Mrs. Smith, Mr. Marshall, Sheriff Allard and Mr. Baker. They could not say enough about Mrs. Smith and Mr. Marshall. Thank you so much for all your help.

B. **ProAction** - Mrs. Lando stated ProAction had been approved for a $750,000 PPP loan. They will not need all of it, but these funds will help carry them forward with their payroll. The board approved and received it and this will be a big help.

C. **Hunger Coalition** – Mrs. Lando stated the Hunger Coalition had a meeting a couple of weeks ago and Steuben County is more than 20 percent higher for food distribution. The Food Bank of the Southern Tier is 50 percent higher for food distribution to households. She stated they now have our RSVP volunteers and Public Works for big distributions. Teachers are also volunteering and Corning Inc. employees are as well. They are working to get food out to people that need it.

D. **Prevention Coalition** – Mrs. Lando stated she recently spoke on Frankly Speaking to talk about the Prevention Coalition. They recently did a survey of kids and parents and marijuana use by 8th graders ranked higher than the national average while seniors reported less use of alcohol, marijuana and opioids. However, binge drinking increased among sophomores. Vaping is still a huge issue. Another issue is energy drinks. Kids are using energy drinks and there has been a huge increase. These are scary things.

Mr. Van Etten asked why would ProAction qualify for the PPP loan? Mrs. Lando replied they qualify because of the nature of their business. She stated she was also surprised when they applied. Mr. Wheeler commented CSS Workforce Development also applied for those funds and received it. Being a non-profit agency was not prohibitive. Mrs. Lando stated they probably won’t use it all and what they don’t guess they will give back. This will help them.

**MOTION:** **TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**Wednesday, July 1, 2020**

9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office

NO LATER THAN NOON

**Wednesday, June 24, 2020**
I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Wheeler to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 3, 2020, MEETING MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Office for the Aging

1. Accept and Appropriate New CARES Act Funding – Mrs. Baroody informed the committee that they are receiving new CARES Act funding in four separate “buckets”. This will help get us through these difficult fiscal times. This funding is retroactive to January 1, 2020 and we have until September 2021 to spend these funds. She stated her preference is to use some of the funds in 2020 to help some of our contractors, with the remaining to be spent during 2021.

Mrs. Baroody requested authorization to accept a total of $10,000 in CARES Act funding under FCC3 (Title III E) and appropriate $6,000 to the contract with Faith-In-Action and appropriate $4,000 to the contract with ProAction for program services and to amend both contracts to reflect this increase in funding. She requested authorization to accept a total of $46,000 in CARES Act funding under HDC3 (C1 and C2) and appropriate $6,000 to the contract with Corning Meals on Wheels and $40,000 to the contract with ProAction for C1 and C2 and to amend both contracts to reflect this increase in funding. Additionally, she requested authorization to accept $8,314 in CARES Act funding under SSC3 (Title III B) and appropriate to the contract with Steuben Senior Services Fund and amend the contract to reflect the increase. Mrs. Baroody commented telemedicine has become even more important with COVID and this increase in the Steuben Senior Services Fund contract is an effort to bolster their services for technology needs.

Mrs. Baroody requested authorization to accept and carry over into 2021, CARES Act funding under ADRC (Aging and Disability Resource Center) in the amount of $21,612. She explained this is the NYCONNECTS program.
MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AND APPROPRIATE ADDITIONAL CARES ACT FUNDING AS FOLLOWS: $10,000 UNDER FCCE (TITLE IIIE) - $6,000 TO FAITH-IN-ACTION AND $4,000 TO PROACTION FOR PROGRAM SERVICES; $46,000 UNDER HDC3 (C1 AND C2) - $6,000 TO CORNING MEALS ON WHEELS AND $40,000 TO PROACTION FOR C1 AND C2; $8,314 UNDER SSC3 (TITLE IIIB) TO STEUBEN SENIOR SERVICES FUND AND AMENDING THE CONTRACTS TO REFLECT THE INCREASE IN FUNDING; AND $21,612 UNDER ADRC (AGING AND DISABILITY RESOURCE CENTER) TO BE CARRIED OVER INTO 2021 MADE BY MRS. LANDO. SECONDED BY MR. MAIO FOR DISCUSSION.

Mr. Maio asked is the appropriation to ProAction and Corning Meals on Wheels in proportion to what their meals are? Mrs. Baroody replied we started them with $380,000 and we added $40,000 to their contracts with the previous stimulus money as they were under funded for what they were doing. Mrs. Lando commented she attended a senior nutrition meeting a couple of weeks ago and they talked about funding. They are moving to charge those who can afford it, $4.00 per meal instead of $3.50 per meals and that will help them as well.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mrs. Lando asked do you have a plan for the funds you will use in 2021? Mrs. Baroody replied we have had some discussions, but we still need to sit down and work that out.

B. Public Health
   1. New Contracts – Mrs. Smith requested authorization to enter into new contracts for preschool related services with Jessica Dgien, Speech Language Pathologist; Whitesville Central School; and Abigail Long, Speech Language Pathologist. The rates are $70.00 per session and $35.00 for group sessions.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH AND NURSING SERVICES TO ENTER INTO NEW CONTRACTS FOR PRESCHOOL RELATED SERVICES WITH JESSICA DGIEEN, SPEECH LANGUAGE PATHOLOGIST; WHITESVILLE CENTRAL SCHOOL; AND ABIGAIL LONG, SPEECH LANGUAGE PATHOLOGIST AT A RATE OF $70.00 PER SESSION AND $35.00 PER GROUP SESSION MADE BY MR. MAIO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

   2. Contract Renewal – Mrs. Smith requested authorization to renew the contract with Workplace Vitality, Inc. for biometric data collection and reporting. The rate is $3.00 per employee and $200.00 for reports.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH AND NURSING SERVICES TO RENEW THE CONTRACT WITH WORKPLACE VITALITY, INC. FOR BIOMETRIC DATA COLLECTION AND REPORTING AT A RATE OF $3.00 PER EMPLOYEE AND $200.00 FOR REPORTS MADE BY MR. VAN CAESEELE. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. OTHER BUSINESS
   A. Senior Nutrition – Mrs. Lando stated at last week’s meeting they had discussed the need for a new vehicle and will be looking at that next year. They have been working with RSVP and the Girl Scouts to help deliver meals.

   B. Opioid Committee – Mrs. Lando informed the committee that the Prevention Coalition is coming in August to make a presentation. They have been working on their elevator speech for different initiatives and have been working with the pharmacies. They are also looking to check the need for lock boxes for medications. We are also hoping to work with the realtors and are also talking with daycare centers. The Prevention Coalition is applying for a Wal-Mart grant to purchase more DisposeRX.

   C. OFA Monthly Report – Mrs. Ferratella commented you had a backlog for the homecare waiting list. Is that going down? Mrs. Baroody replied we have 41 on the list right now and the number fluctuates. During the COVID crisis, seniors were really hesitant to have people in their homes. Part of the increase in the waiting list is the workforce.
We do have Comfort Keepers that does Level I housekeeping and we think that will help ease the burden. Things are starting to open up and seniors are feeling a little more confident having people in their homes.

**MOTION:** TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**  
Wednesday, August 5, 2020  
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON  
Wednesday, July 29, 2020