I. CALL TO ORDER

Mr. Malter called the meeting to order at 9:00 a.m. and asked Ms. Fitzpatrick to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 2, 2019, MEETING MADE BY MS. FITZPATRICK, SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Probation

1. Justice for Families Grant – Mrs. Crocker requested authorization to sign an MOU (Memorandum of Understanding) with LawNY for the Justice for Families Program Grant. There will be numerous agencies involved with this. This award is between $25,000 - $30,000 for three years and will help the Probation Department to help with monitoring of domestic violence offenders as well as assistance with victims and training.

Ms. Fitzpatrick asked is this a new grant? Mrs. Crocker replied yes. This is a three-year grant. Mr. Ryan asked what would the training encompass? Mrs. Crocker replied the training would be specific to domestic violence; working with the victims and supervising the offenders. Mr. Malter asked is the $25,000 - $30,000 per year? Mrs. Crocker replied yes.

Mr. Maio stated the District Attorney has a contract for a victims advocate; is there any interrelationship between the two? Mr. Wheeler replied there may be a little. The District Attorneys contract goes back to the work with the CAC (Child Advocacy Center) and some other things that we are working on.

Mrs. Crocker explained this grant is something new that just came out. The other agencies involved include the court system to provide the training as well as the NET, Arbor Development and LawNY. Mr. Potter asked is this a State grant? Mrs. Crocker replied no, this is a Federal grant.
MOTION: AUTHORIZING THE DIRECTOR OF PROBATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH LAWNY FOR THE JUSTICE FOR FAMILIES PROGRAM GRANT IN THE AMOUNT UP TO $30,000 FOR EACH OF THREE YEARS MADE BY MS. FITZPATRICK. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. District Attorney

1. Approval of Contract for Second Victims’ Advocate – Mr. Terwilliger requested authorization to amend and extend the contract with the Institute of Human Services/Department of Social Services to include additional part-time victims’ advocate services. The grant does include funding for two part-time contracts. This second position will give us a few more hours per week. Mr. Wheeler clarified this would be contracting for additional services. Last month the victims’ advocate contract was presented by both the District Attorney and Department of Social Services and are funded with grant funds. We should have approved both positions at the same time.

Mr. Terwilliger explained this additional contract will help both our discovery unit and the CAC. The goal is for the District Attorney to have a full-time victims’ advocate in our office and our hope is they would work with all of the agencies. Mr. Wheeler stated this is a way to get the process started and is in addition to what was approved last month.

Mrs. Lando asked is this different than what the Department of Social Services has? Mr. Terwilliger replied we are not doing the counseling side of things. The job of the victims’ advocate is to make sure individuals are pointed in the right direction for the services they may need including counseling, probation, etc.

Ms. Fitzpatrick asked so this is a new service? Mr. Terwilliger replied yes. Ms. Fitzpatrick asked is this similar to what we agreed to for the Public Defender? Mr. Sauro replied it is the same services, but different side of the coin. Mr. Malter asked in the future, if we were to create the full-time position, would it be grant funded? Mr. Terwilliger replied we would hope so, yes.

MOTION: AUTHORIZING THE DISTRICT ATTORNEY TO AMEND AND EXTEND THE CONTRACT THROUGH THE DEPARTMENT OF SOCIAL SERVICES AND THE INSTITUTE FOR HUMAN SERVICES FOR ADDITIONAL PART-TIME VICTIMS’ ADVOCATE SERVICES TO BE PAID FOR WITH Voca Grant Funds Made by Ms. Fitzpatrick. Seconced by Mr. Potter. All being in favor. Motion carries 5-0.

2. Request to Roll Over 2019 Equipment Funding to Purchase Surveillance Equipment – Mr. Terwilliger explained they were in the process of purchasing covert video surveillance equipment and had three quotes at the end of the year, however, after speaking with Purchasing, it was determined that we needed to bid this because of the cost. He requested authorization to roll over $16,000 from the 2019 equipment line to the 2020 equipment line to purchase the covert surveillance equipment. This equipment is used in the drug enforcement unit as well as in homicide investigations.

Mr. Maio asked why would this equipment be purchased through your office and not the Sheriff? Mr. Terwilliger replied all of the police agencies within the County are able to use this equipment. Mr. Maio asked is the funding only available for the District Attorney? Mr. Wheeler replied this is equipment funding from 2019 that they did not use. Mr. Maio asked why isn’t the Sheriff’s Office doing this? Sheriff Allard replied the drug investigation unit is housed within the District Attorney’s Office.

Mr. Potter asked this was not included in the fund balance and is just rolling over? Mr. Wheeler explained excess equipment funding that is not rolled over would then go into the general fund.
MOTION: AUTHORIZING THE DISTRICT ATTORNEY, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR THE PURCHASE OF COVERT SURVEILLANCE EQUIPMENT AND AUTHORIZING THE COMMISSIONER OF FINANCE TO ROLL OVER $16,000 IN UNEXPENDED MAJOR EQUIPMENT FUNDING TO THE 2020 MAJOR EQUIPMENT LINE; AND AMENDING THE DISTRICT ATTORNEY’S 2020 MAJOR EQUIPMENT LIST TO INCLUDE COVERT SURVEILLANCE EQUIPMENT MADE BY MS. FITZPATRICK. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Emergency Management Office

1. Contract Renewals – Mr. Marshall presented contract renewals for 2020 for Motorola, Empire Access, Twin Tier Pathology, Environmental Emergency Services, Inc. and EMSTAR. Mr. Potter asked were there any increases over last year? Mr. Marshall replied the contracts have remained the same with the exception of Motorola, which increased due to the last equipment piece coming into the project.

MOTION: APPROVING THE FOLLOWING 2020 CONTRACTS FOR THE EMERGENCY MANAGEMENT OFFICE: MOTOROLA MAINTENANCE - $141,238.32; EMPIRE ACCESS - $2,400; ENVIRONMENTAL EMERGENCY SERVICES, INC. - $8,400; TWIN TIER PATHOLOGY - $900 PER CASE; AND EMSTAR - $5,625 MADE BY MR. MAIO. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. Sheriff’s Office

1. Accept 2020 Police Traffic Services Grant – Sheriff Allard requested authorization to accept the 2020 Police Traffic Services Grant from the Governor’s Traffic Safety Committee in the amount of $8,010. This funding will be used for additional traffic enforcement.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT THE 2020 POLICE TRAFFIC SERVICES GRANT FROM THE GOVERNOR’S TRAFFIC SAFETY COMMITTEE IN THE AMOUNT OF $8,010 MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. 2020 STOP DWI Law Enforcement Agreements – Sheriff Allard requested authorization to disburse STOP DWI funds to various local law enforcement agencies pursuant to the STOP DWI Plan. Mr. Potter asked what does the fringes line cover? Sheriff Allard replied that is for additional expenses; anything that is not covered in the payroll.

MOTION: AUTHORIZING THE SHERIFF TO ENTER INTO AGREEMENTS WITH LOCAL LAW ENFORCEMENT AGENCIES FOR THE DISBURSEMENT OF STOP DWI FUNDS MADE BY MS. FITZPATRICK. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Re-Appropriate Funds for UPS with Bypass Switch – Sheriff Allard informed the committee they were unable to get the bids done in 2019 for the replacement of the UPS with Bypass Switch. He requested authorization to re-appropriate $7,700 from the 2019 Major Equipment line item into the 2020 Major Equipment line item to purchase and install the UPS with Bypass Switch.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO RE-APPROPRIATE $7,700 FROM THE 2019 MAJOR EQUIPMENT LINE ITEM TO THE 2020 MAJOR EQUIPMENT LINE ITEM FOR THE PURCHASE AND INSTALLATION OF A UPS WITH BYPASS SWITCH FOR THE CONTROL ROOM IN THE STEUBEN COUNTY JAIL AND AMENDING THE JAIL’S 2020 MAJOR EQUIPMENT LIST TO REFLECT THE SAME MADE BY MS. FITZPATRICK. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. Re-Appropriate Funds for Water Line Capital Project – Sheriff Allard explained they had previously budgeted $37,500 to purchase a dishwasher for the Jail. After some analysis, they determined it would be better to lease the dishwasher for $4,800 per year. That leaves us with $32,700. Sheriff Allard explained they
are currently on year three of the water line replacement project and the prices have increased from the original bid. He requested authorization to re-appropriate the $32,700 from the 2019 Major Equipment line into the capital project entitled “Replace Water Lines in the Jail”.

Mr. Malter asked what is the usable life of the dishwasher? Sheriff Allard replied they have gotten 7 years out of the last two that they have had. Mr. Maio asked that the draft resolution presented be amended to reflect that amount has been increased rather than inflated.

**MOTION:** AUTHORIZING THE COMMISSIONER OF FINANCE TO RE-APPROPRIATE $32,700 FROM THE JAIL’S 2019 MAJOR EQUIPMENT LINE TO THE CAPITAL PROJECT ENTITLED “REPLACE WATER LINES IN THE JAIL” AND AMENDING THE DRAFT RESOLUTION TO CHANGE THE WORDING IN THE SECOND RESOLVED FROM “…AS THAT AMOUNT HAS BEEN INFLATED” TO “…AS THAT AMOUNT HAS BEEN INCREASED” MADE BY MR. MAIO. SECONDED BY MR. POTTER FOR DISCUSSION.

Mr. Van Etten asked if you are in year three of this project, how much longer do you anticipate it taking? Sheriff Allard replied he believes this will be the final year. The original water lines were galvanized and we started getting pinhole leaks and have been replacing with copper lines. He commented the increase is due to the fittings doubling in price.

**VOTE ON PREVIOUS MOTION:** ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

5. **Renew School Resource Deputy Agreements with BOCES** – Sheriff Allard requested authorization to renew the agreements with GST BOCES for two School Resource Officers, which BOCES fully funds. One officer is at the Coopers campus and the other is at the Wildwood campus.

**MOTION:** AUTHORIZING THE SHERIFF TO RENEW THE AGREEMENTS WITH GST BOCES FOR TWO SCHOOL RESOURCE OFFICERS MADE BY MR. POTTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

6. **Renew Other County Inmate Housing Agreements** – Sheriff Allard requested authorization to renew the other county inmate housing agreements in the amount of $100 per inmate per day. This is an increase from the previous amount of $87.00 per inmate per day.

**MOTION:** AUTHORIZING THE SHERIFF TO RENEW THE OTHER COUNTY INMATES AGREEMENTS AT A RATE OF $100.00 PER INMATE PER DAY MADE BY MS. FITZPATRICK. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

7. **Jail Report** – Mr. Malter asked what is the population at the Jail? Sheriff Allard reported it is 117 as of this morning. The lowest we reached was 109 last month. He did a quick scan of their warrant arrest report and we are up 30 from 20. The total number of warrants has increased 15 percent from last year. Sheriff Allard also announced that the head of the Majority of the Assembly is willing to re-examine the reform laws and there is a push to give more authority to the judges. Ms. Fitzpatrick asked how does that affect staffing at the Jail? Sheriff Allard replied last year we had 205 inmates. We are still full staffed as if we had full occupancy. We have two units that are temporarily not being used unless we have multiple disciplines. With that staff, we are avoiding overtime for trips and constant watch. We are also utilizing the inmate workers to paint and deep clean those units and then will move onto another. We are rotating through all of the units and doing a deep clean and rehabilitation of the entire facility. We have three vacant full-time positions and five vacant part-time positions. Mr. Wheeler commented we should also see some relief in the temporary hire line item. We should also see less pressure if things stay as they are right now. Sheriff Allard commented once the construction project is done, we can use some of these staff to do security at the new building and that cost would be on us as the State is not utilizing the new building. Mr. Malter asked how many pods do you have? Sheriff Allard replied 7.
E. County Manager
   1. Contract Renewal – Finger Lakes SPCA - Mr. Wheeler explained we have partnered with the Finger Lakes SPCA now that the Sheriff has taken over the animal cruelty responsibility. He expects an annual report in the next month or two. The contract amount is $10,000 annually and they work with the Sheriff and the New York State Police on equipment. This amount covers any vet bills and services for staff. Sheriff Allard commented the Finger Lakes SPCA has been fantastic to work with. Almost every arrest we do has the interaction of a veterinarian. They do a really good job.

   **MOTION:** AUTHORIZING THE COUNTY MANAGER TO RENEW THE CONTRACT WITH THE FINGER LAKES SPCA FOR ANIMAL CRUELTY IN THE AMOUNT OF $10,000 ANNUALLY MADE BY MR. MAIO. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

   2. RFP Request – Mr. Wheeler informed the committee that he and Mr. Hopkins had been approached back in December by a group that is looking to potentially use our tower sites to provide rural broadband services and that would require an RFP. There would be no cost to the County, potentially some revenue and additional services to residents.

   **MOTION:** AUTHORIZING THE COUNTY MANAGER, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT RFP’S FOR THE LEASE OF TOWER SITES FOR A WIRELESS COMMUNICATIONS PROVIDER MADE BY MS. FITZPATRICK. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. OTHER BUSINESS
A. COPE - Mrs. Lando asked are we going to get a report on the COPE project? Sheriff Allard replied yes. We did one back in June, but we can do that as part of our annual report. Mr. Wheeler stated we will also be getting a report about the CAP transports.

   **MOTION:** TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Monday, February 3, 2020
9:00 a.m.

PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, January 27, 2020
I. CALL TO ORDER

Mr. Malter called the meeting to order at 9:00 a.m. and asked Mr. Horton to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 6, 2020, MEETING MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Emergency Management Office

1. Graybar Contract Extension – Mr. Marshall requested authorization to extend the contract with Graybar through December 31, 2020. This is for the maintenance of the generator and UPS at the 911 Center.


2. Acceptance of FY19 SICG Grant – Mr. Marshall requested authorization to accept a FY19 Statewide Interoperable Communications Grant in the amount of $796,257. These funds will be used for radio maintenance and ongoing radio projects.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ACCEPT A FY19 STATEWIDE INTEROPERABLE COMMUNICATIONSGrant IN THE AMOUNT OF $796,257 MADE BY MR. MAIO. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
B. Sheriff’s Office

1. **Donation** – Sheriff Allard requested authorization to accept a $50.00 donation from the Hammondsport Women’s Club for the K-9 Fund.

**MOTION:** AUTHORIZING THE SHERIFF TO ACCEPT A $50.00 DONATION FROM THE HAMMONDSPORT WOMEN’S CLUB FOR THE K-9 FUND MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Sheriff Allard commented Mike McCartney’s family has indicated they would be interested in donating another K-9 to the K-9 Unit. We currently have three. Mr. Maio asked do we need more dogs? Sheriff Allard replied yes as we do not have a Nitrate dog and they would be able to perform bomb detection for the schools. Mr. Van Etten asked will this result in additional staff increases? Mr. Wheeler explained there will be some additional costs for training, but they will be using existing deputies.

2. **State Criminal Alien Assistance Program Grant** – Sheriff Allard requested authorization to accept a 2019 State Criminal Alien Assistance Program Grant in the amount of $2,987. This is a reimbursement for housing non-documented individuals at the Jail.

**MOTION:** AUTHORIZING THE SHERIFF TO ACCEPT THE 2019 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT IN THE AMOUNT OF $2,987 MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Accept Trinity/Swanson Grant** – Sheriff Allard informed the committee that he had applied for the Trinity/Swanson Grant to purchase safety and security equipment for the Jail, specifically Tasers for the Supervisors in the Jail. He was awarded $13,380 and he requested authorization to accept the non-matching grant.

**MOTION:** AUTHORIZING THE SHERIFF TO ACCEPT THE TRINITY/SWANSON GRANT IN THE AMOUNT OF $13,380 FOR THE PURCHASE OF TASERS FOR THE SUPERVISORS AT THE JAIL MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. **Bids** – Sheriff Allard requested authorization to go out to bid for milk products for the Jail and uniforms for the Sheriff’s Office and Jail.

**MOTION:** AUTHORIZING THE SHERIFF, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR MILK PRODUCTS FOR THE JAIL AND DEPARTMENT UNIFORMS MADE BY MR. MAIO. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

5. **CAP Court** – Mr. Maio asked the Sheriff if we are taking people to CAP Court for cases they cannot be held on? Sheriff Allard replied no. Anyone going to CAP Court has a valid reason within the constraints of bail reform where they can be arraigned.

C. Public Defender

1. **CAP Court** – Mr. Sauro commented in response to Mr. Maio’s question to the Sheriff, individuals are also brought to CAP Court for arraignments that cannot be completed within the twenty-day requirement. Mr. Maio asked are there some courts that are not doing the twice monthly CAP Court? Mr. Sauro replied yes and that is due to staffing. Mr. Wheeler stated there is some push for limited reform to address that.

Mr. Malter asked have you seen a reduction in the number going to CAP Court? Mr. Sauro replied no. Their average is two per shift for a total of four per day. The numbers are staying about the same. Sheriff Allard commented the population as of today at the Jail is 125 and we are seeing a steady increase due to warrants.
2. **Update on AmeriCorps Volunteer Program** – Mr. Sauro introduced McKenna Ryan who is their first AmeriCorps volunteer. This is her third week on the jail and she has already done a fantastic job with revamping our website and social media platforms. Ms. Ryan is planning three events for the office; one information session for the public, one session for teenagers and one volunteer opportunity to be held around the holidays. This is working out well and we still have one position open.

3. **Update on Current Staffing Losses** – Mr. Sauro informed the committee that he is currently down one part-time Public Defender and will lose another March 1, 2020. Due to these two vacancies, the western and southern portion of the County, including the City of Corning court, will not have coverage. He stated he does have potential candidates for both positions, but if those do not work out, he will be coming back to committee next month.

Mr. Malter asked why are you losing attorneys? Mr. Sauro replied they are getting other opportunities, better paying opportunities. Mr. Maio asked are full-time Public Defenders getting paid less than full-time Assistant District Attorneys? Mr. Sauro replied yes. Mr. Wheeler stated they are not supposed to and with the new salary grid, the goal is to not have people jumping from department to department as they should be hiring based on experience at the same levels. The Public Defender, District Attorney and Social Services are each facing recruitment issues for attorneys.

D. **District Attorney**

1. **Driver Diversion Status Update** – Mr. Baker stated Noel Terwilliger has been heading up the Driver Diversion Program. We had been trying to find a vendor to automate our system as much as possible. We had one vendor from California that had initially said they would be able to do that, but then they were including additional costs. We went back to Information Technology (IT) to see if they could automate our program. Our IT Department has indicated they can automate our process and that we can roll that out within the near future. Right now we have determined this is our best option.

Mr. Malter asked what about the plan to test this in a large and small court and have it up and running? Has that happened yet? Mr. Terwilliger replied we have had several conferences through December and January with the vendor and have been working with our IT and Finance departments. We will have more of a savings by going with the IT Department and they can get the program up and running within three to four weeks for the pilot for a small court. We still have some MOU issues to work out with the courts. Additionally, getting the RMS (Records Management System) up and running from the ground up is a lengthy process. We anticipate it to be up and running by the end of February.

Mr. Malter stated his concern is that we budgeted money for a program that was going to be up and running at the beginning of this year. Mr. Van Etten asked what was the cost for the California vendor? Mr. Terwilliger replied it was $12,000 for the first phase with the second, third and fourth phase at a cost of between $4,000 to $8,000 depending on number of hours and bells and whistles. Mr. Baker commented the vendor was also going to charge a monthly fee and that was not what they had talked about initially. Mr. Van Etten asked what are other counties using? Mr. Terwilliger replied there is not any RMS currently that is handling a DDP like ours. Broome County would probably be the closest.

Mr. Malter asked from the original program, what do we have to modify? Mr. Terwilliger replied we are working with IT on an online application and that is about 80 percent complete. We also need to make sure that marries to our RMS. After that, we will work with the Finance Office on the auto payment feature. He stated they already have the judge’s portal ready. Mr. Baker explained the on-line application is the critical piece to this. Mr. Malter suggested that the committee should get a report from IT on the status of the project.

Mr. Maio asked doing this internally will make the process quicker and less expensive than using an outside vendor? Mr. Baker replied yes. We will be using the same process as we had previously except it will be automated. Mr. Potter asked with the automated payment, will that create a hardship for some people? Mr. Baker replied those individuals will be able to go and pick up a prepaid VISA card and we will provide instructions for
Mr. Potter asked is there a surcharge that the individual will have to pay? Mr. Baker replied that will be included in the fee.

2. **Budget Transfer** – Mr. Terwilliger requested authorization to transfer $6,000 from the 2019 Fringe line into the 2019 contractual lines to cover expenses, specifically for witness fees and travel reimbursements. He explained they had more grand juries and they also had an extradition to California.

**MOTION: AUTHORIZING THE DISTRICT ATTORNEY TO TRANSFER $6,000 FROM THE 2019 FRINGE LINE ITEM INTO THE 2019 CONTRACTUAL LINE ITEMS TO COVER EXPENSES, SPECIFICALLY FOR WITNESS FEES AND TRAVEL REIMBURSEMENT MADE BY MR. RYAN. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. Terwilliger noted that with respect to last month’s request for video equipment, the actual cost came in at $13,000, not the $16,000 he had originally requested.

E. **Personnel**

1. **16B Waiver – District Attorney** – Mr. Alderman stated the District Attorney is requesting a 16B Waiver to create 1 part-time Assistant District Attorney position, Management Grade H. Mr. Baker explained he had a shared services contract with Schuyler County for a part-time ADA. Schuyler County can no longer fulfill this contract. He requested authorization to create one part-time ADA and the cost would be the same as what they were paying through the contract with Schuyler County.

**MOTION: WAIVING THE 16B PROCESS AND AUTHORIZING THE CREATION OF ONE PART-TIME ASSISTANT DISTRICT ATTORNEY POSITION, MANAGEMENT GRADE H, IN THE DISTRICT ATTORNEY’S OFFICE MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **16B Waiver – Conflict Defender** – Mr. Alderman stated the Conflict Defender is requesting a 16B Waiver to create 1 part-time Assistant Conflict Defender position, Management Grade H. Ms. Aston explained we have 2 full-time defenders. Our caseload is increasing and we are getting a lot of discovery materials and two people cannot cover 1,400 square miles.

Mr. Wheeler stated the Conflict Defender and Public Defender positions have been submitted under the Hurrell-Harring plan and will be offset by State revenues. The Public Defender positions were anticipated in the 2020 budget, however, the Conflict Defender position was not, but this saves us as it helps prevent cases from going to Assigned Counsel.

Mr. Maio asked has there been any attempt to get all the courts together to see if the courts could arrange their schedules so they were not all holding court at the same time? Mr. Baker replied each judge and clerk has a work schedule to work around and there are 52 courts. Ms. Prossick stated on Friday she attended a Regional 7th District meeting and there was discussion about how the court schedules are causing more stress on the Public Defenders and Assigned Counsel regionally. A status meeting is scheduled for June to see if the issue is getting worse and Judge Doran has stated that if necessary, they will adjust the schedules.

Ms. Aston commented they are barely making it and are constantly, unfortunately, late for court. We are reviewing voluminous packages of discovery materials. With this part-time position, they would be handling court in the Hornell area including Arkport and Fremont and would be handling the D and E level felonies to begin with.

**MOTION: WAIVING THE 16B PROCESS AND AUTHORIZING THE CREATION OF ONE PART-TIME ASSISTANT CONFLICT DEFENDER POSITION, MANAGEMENT GRADE H, IN THE CONFLICT DEFENDER’S OFFICE MADE BY MR. MAIO. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**
3. **16B Waiver – Public Defender** – Mr. Alderman stated the Public Defender is requesting, one Typist, Grade IV; 1 Senior Typist, Grade VI; 1 Paralegal Assistant, Grade XI and 1 Senior Assistant Public Defender, Management Grade I. Mr. Sauro explained these positions are all very important for different reasons. The Senior Typist will have the State mandated duties of Data Control Officer and under the ILS mandate, we need to get that position up and running as training for Data Control Officers is already occurring. This individual will be coordinating communications of data from all three indigent defense departments to ILS to ensure that we are in compliance. Mr. Malter asked is there an annual audit? Mr. Sauro replied yes and they will also be doing quarterly monitoring.

Mr. Sauro explained by 2023 there will be certain benchmarks that we will need to meet to ensure that the quality of services is as high as they can be. Additionally, the caseload caps will become effective and each attorney will be capped at 150 cases. If we hit our cap, then those additional cases go to the Conflict Defender, and when they hit their cap, then the cases go to Assigned Counsel.

Mr. Sauro explained with the Senior Assistant Public Defender position, he will have more flexibility in hiring and will be able to hire an individual with more experience. He explained with the Typist and Paralegal Assistant positions, as we add additional attorneys, support staff is required to assist them. A general rule of thumb is one support staff for every two attorneys. Right now the attorneys are preparing their own motions and doing their own typing.

Mr. Malter asked do you have people in mind for these positions? Mr. Sauro replied he has one potential individual for the Senior Assistant Public Defender positions, and he does not have anyone for the other positions. Mr. Alderman explained these remaining positions are open-competitive positions. Mr. Wheeler commented they are also working with CSS Workforce NY to get paralegals as a demand occupation. Mr. Sauro stated he is also working with the Steuben County Bar Association to put together something where they can begin advertising and recruiting on a perpetual basis. He would like to put some serious energy into that so we can all have a pool of attorney applicants.

**MOTION: WAIVING THE 16B PROCESS AND AUTHORIZING THE CREATION OF ONE TYPIST POSITION, GRADE IV; ONE SENIOR TYPIST POSITION, GRADE VI AND ONE PARALEGAL ASSISTANT POSITION, GRADE XI IN THE PUBLIC DEFENDER’S OFFICE MADE BY MR. MAIO. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

Mr. Potter commented he knows all of these positions are being mandated, but his concern is that no one is giving consideration to the victims in these situations and that is getting worse for them. He understands there is nothing we can do here and that is not right. Mr. Baker stated no, it is not right. Mr. Maio commented he saw that the Police Chief’s Association and State representatives were set to meet and there was some feeling that some things need to be switched up.

Sheriff Allard stated last week at his Sheriff’s Association conference in Albany, our association met with the Chief’s Association and the District Attorney’s Association and we sent a joint letter to the Senate and Assembly requesting a meeting to discuss this. Both the Senate Majority and Minority leaders met with us. The Assembly has refused to meet with us. He stated tomorrow he and Mr. Baker, along with a couple of the police chiefs, will be attending a rally in Albany.

Mr. Ryan asked if the State does reverse this, what will we do with all of these positions? Mr. Wheeler replied you have a few separate issues; bail reform and discovery. The positions we just discussed fall under Hurell-Harring and nothing will change with those. The other requirements we will have to wait and see. Mr. Baker commented no one is predicting that it will change back; it will continue to be what it is. Mr. Wheeler stated the hope is that they listen to the feedback from all of the stakeholders and do things that make sense.
IV. OTHER BUSINESS
A. District Courts – Mr. Maio stated four years ago when Dan Farrand was the head of this committee, one of the goals of the committee was to establish district courts in the County. We have been hearing about staffing for the past four years and about part-time judges who cannot meet as often as they should. What the Constitution of New York State says is that a County may request from the State, legislation and a resolution establishing a district court by referendum. Mr. Maio stated he thinks this committee needs to take a look at, either by a subcommittee or an ad hoc committee, whether that would be efficacious for this County to do and what the structure might look like, how many districts, the costs, cost savings, etc. We are a big county, but we are not the biggest.

Mr. Baker commented we have the most courts in the State. Mr. Maio stated we would be the test case for this and if any County is suited to this, it would be us. We should look at the process to move along and if there is an appetite among the Board, to move it along.

Mr. Malter stated we can look at this as a committee. We will need to get some information about the law. Mr. Wheeler commented OCA (Office of Court Administration) has to be involved. Ms. Prossick stated the regional meeting she attended Friday was the first time they admitted that district courts may be coming. It seems like OCA is setting things up to see if they can consolidate and make it smaller.

Mr. Potter stated he agrees this is something we should look at. With a referendum vote you are taking the vote of the local people away and voters do not like that. Mr. Maio replied the people would get a vote. The people of the district outside of the city have to vote in favor, and the people within the city have to vote in favor. If there is not a majority vote, then it does not happen. Ms. Prossick stated this would be similar to the assessor situation. You will lose judges and clerks that cannot be replaced. Mr. Potter commented it is more difficult to get people to run. Mr. Malter stated we experienced this when we went from a Board of Supervisors to a Legislature. That process has to happen.

Ms. Fitzpatrick stated as the local judges handle more and more CAP cases, they do not like it. You may have a handful of judges doing CAP and getting better at it. There may be judges that will no longer want to run.

Mr. Van Etten stated he thinks it is a good idea and we have talked about this for a number of years. His question is on the district courts and the judges; are they appointed or elected? Mr. Maio replied the judges would be elected by the people who live in the district. Mr. Wheeler stated it would be under OCA. Mr. Ryan asked how is it that OCA has the power to create so much havoc? Ms. Prossick replied they are elected judges. Mr. Wheeler stated under State Law they have this authority. Mr. Malter stated we will need a total overview of this and what the cost savings are at one end and the loss of revenue at the other end.

Mr. Van Etten asked with regard to CAP Court, he has heard that we do not always have a District Attorney present? Mr. Baker replied once we have the additional part-time attorney, we will be able to have attorneys present at CAP court. With our staffing issues, we were calling in to see if it was something that required staff to be present. He commented the Corning City Court is a pretty big lift by itself. Mr. Van Etten stated we changed from giving the attorneys a stipend to increasing the salary and making it permanent, and yet people are not showing up to do their job. Mr. Baker stated we will be able to be present in CAP court with this additional part-time ADA. Now that Mike McCartney’s position is filled, we have been in court more.

Mr. Sauro stated he wanted to mention that due to bail reform, a number of indigent clients who were victims of the system are now at liberty and he has seen positive changes. These are very grateful people and families have been made better. These individuals are able to more fully participate in their defense. Please do not lose sight of that.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OF A PARTICULAR PERSON MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
B. **Drug Court** – Mrs. Crocker stated she wanted to let the committee know that she is considering the possibility of withdrawing from the drug court team. Over the next few weeks, another judge will be filling in and will try to get the team on the same track that we were on before. She hopes they will be able to put a more concrete procedure in place so when the original judge returns, hopefully he will continue to follow that. Mrs. Crocker stated she will be participating on some subcommittees over the next few weeks to make changes that we will be more comfortable with pertaining to public safety. She explained one of the issues is that participants that are being allowed in felony drug court have violent offenses or are violent; additionally, if they commit another offense while in the program, some are not being discharged unsuccessfully from the program. The integrity of the program is at issue, as well as the current participants’ attitudes as it is becoming more difficult for her officers that are supervising them. It is slowly getting out of control.

Mr. Maio asked does the team make the decision of who participates? Mrs. Crocker replied not anymore; now it is only the judge. Mr. Maio asked when people are accepted into the program is it the judge or team’s decision? Mrs. Crocker replied if the judge agrees, it is the team. If the judge does not agree, then the judge makes the determination. Mr. Maio asked if you withdraw from the team, who will supervise the people in drug court? Mrs. Crocker replied we would have to supervise them, the difference would be how. Right now, we go by the drug court program and we see them once or twice per week. If we go by regular probation, we would do a risk assessment and supervise based on that; most likely less than weekly. Mr. Maio stated so if you do not participate in drug court, then these people are getting less supervision? Mrs. Crocker replied yes. Our voice is not being heard anyway. Mr. Maio stated so you are saying the public would be better served with less supervision.

Ms. Prossick stated Mrs. Crocker is voluntarily pursuing a program that is not required and it is putting violent people into the community and putting liability on her office. She is participating in the release of these people. What she is doing in drug court is not under State statute.

Ms. Fitzpatrick asked are you concerned about officer safety as well? Mrs. Crocker replied yes. Ms. Fitzpatrick asked if you continue to participate in drug court, does that put your officers at higher risk? Mrs. Crocker replied that is part of it. Mr. Wheeler stated our goal would be to participate, but there needs to be some changes and we cannot force those. With us withdrawing, hopefully it will self-correct.

Mr. Malter asked have we withdrawn at this point? Mrs. Crocker replied to some extent; she is still participating. Mr. Malter asked is it your decision to withdraw? Mrs. Crocker replied yes. Mr. Wheeler explained this is just informational for you. Our goal is to be a partner.

Mr. Baker commented there have been times when the District Attorney’s Office has pulled out in the past. This is not uncommon. Mr. Malter stated if that has worked in the past, why not do it again. Mr. Wheeler stated we hope that it does not come to that and we will see what happens over the next four weeks.

**MOTION: TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
March 2, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
I. CALL TO ORDER

Mr. Malter called the meeting to order at 9:00 a.m. and asked Mr. Baker to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 3, 2020, MEETING MADE BY MR. RYAN, SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Emergency Management Office

1. RFP for Electrical Engineering – Mr. Marshall stated he is requesting authorization to put out an RFP for electrical engineering. The County does not have any general A & E for engineering. We have been having issues that are causing problems at 911 and need to give an electrical engineer to come in and take a look. We are looking at the cost right now.

Mr. Ryan asked are you having the same issue as you had in previous years? Mr. Marshall replied yes; we have had ongoing issues for a while. Mr. Wheeler stated we did think we had some of those issues resolved. Previously there was a municipal power issue that was worked out. The recent issues are more of an internal nature. They have stop gap plans, but this needs to be done in a phased way as they will have to take the entire building off power. Mr. Malter asked did we have an electrical firm do the work originally? Mr. Marshall replied yes. Mr. Wheeler commented it has been so long and we would need to do the procurement anyway.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A REQUEST FOR PROPOSALS FOR ELECTRICAL ENGINEERING SERVICES MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
2. **Request to Bid Radio Communications Tower Lighting** – Mr. Marshall informed the committee they have had some lighting issues at a couple of the tower sites and they need to upgrade to LED lighting. The cost will be covered by Homeland Security Grant funds.

**MOTION:** AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A BID FOR RADIO COMMUNICATIONS TOWER LIGHTING MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Litigation** – Mr. Van Etten stated he received correspondence notifying him of a pending lawsuit. Ms. Prossick replied if the committee would like to discuss this in detail, that would be more appropriate in Executive Session.

B. **911**

1. **Public Safety Answering Points Operations Grant** – Mrs. Goodwin requested authorization to accept a total of $187,468 from the Public Safety Answering Points (PSAP) Operations Grant. This represents our portion of the cellular surcharges that the State collects annually. This funding is distributed across the State and is based on the number of calls received and CAD records. Mr. Wheeler stated they would like to encumber this funding into the capital project for future upgrades.

**MOTION:** AUTHORIZING THE 911 DIRECTOR TO ACCEPT A PUBLIC SAFETY ANSWERING POINTS (PSAP) OPERATIONS GRANT IN THE AMOUNT OF $187,468 AND APPROPRIATE TO THE 911 COMMUNICATIONS SYSTEM CAPITAL PROJECT TO BE USED FOR FUTURE UPGRADES MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. **Sheriff**

1. **Milk Bid Award** – Mr. Morse stated one bid was received from Upstate Niagara for $0.2585 per half pint. Last year the bid from Byrne Dairy was $0.194 per half pint. We did check to see why Byrne Dairy did not bid and they were sold to Upstate Niagara.

**MOTION:** AWARDING THE MILK BID FOR THE JAIL TO THE SOLE BIDDER, UPSTATE NIAGARA FOR $0.2585 PER HALF PINT MADE BY MR. RYAN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. **District Attorney**

1. **Traffic Diversion Program** – Mr. Baker provided an overview of where they are with the Traffic Diversion Program. They wanted to use a computer program and received quotes from vendors but that became cost and time prohibitive. We have been working with Information Technology on our existing program and the payment piece needs to be tested. There is a new vendor who is just getting into this field. They can do everything we want done including payment, notifications, scheduling, court notifications. They can also have their program up and running within 7 – 10 days of approval. The cost is 10 percent of the proceeds. We would not need to hire anyone and all of the cost and risk is on them. If at some point the State does not like this program, then we do not have an investment in hardware or staff. Mr. Baker stated Orleans County is using this vendor and have been very pleased with them. They have a help desk that is available Monday – Friday, 9am – 5pm and they can customize the program to fit our needs.

Mr. Malter asked what do we need to do? Mr. Baker replied we would have to evaluate every ticket to determine who would be eligible for the program. That is just an analysis piece. Mr. Malter asked with the staff that was utilized previously for this, what has happened with them? Mr. Baker replied we were just doubling up on functions. A lot has fallen to Mr. Terwilliger, particularly with record keeping. Mr. Malter commented from a cost standpoint this is much less expensive than hiring someone.
Mr. Terwilliger stated Orleans County had a demo and their program is exactly what we want. The help desk component will also alleviate pressure on our staff. Mr. Wheeler stated he would recommend issuing an RFP as they are not the only vendor that offers this type of service.

Mr. Malter stated in the budget for this year you anticipated revenue and the program was supposed to be up and running in the middle of December. What is the status of that? Mr. Terwilliger replied the IT portion was supposed to be turned on this week, but we are still working on the financial piece and that will not be ironed out for another four to six weeks.

**MOTION: AUTHORIZING THE DISTRICT ATTORNEY, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A REQUEST FOR PROPOSAL FOR A TRAFFIC DIVERSION MANAGEMENT PROGRAM MADE BY MR. HORTON. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

E. **Personnel**

1. **16B Waiver – District Attorney** – Mr. Alderman stated the District Attorney is requesting a 16B Waiver to create one part-time Assistant District Attorney position, Management Grade H. Mr. Malter asked for an explanation of what has transpired with this. This position was here but then a year ago we entered into a contract with Schuyler County and now you are asking to move the position back to the District Attorney’s Office. Mr. Baker explained he had a shared services contract with Schuyler County for a part-time ADA. Schuyler County can no longer fulfill this contract. He requested authorization to create one part-time ADA and the cost would be the same as what they were paying through the contract with Schuyler County. Mr. Malter stated this previously had been approved by Administration and Finance and you are not looking for any additional money or positions. Mr. Wheeler replied that is correct, this is coming back for your review.

Mr. Horton asked with regard to CAP Court, what everyone is saying is that the $5,000 stipend was to cover the attorneys to attend CAP Court, but they are not going to CAP Court? Mr. Baker replied we put a stipend in for the people who wanted to be involved. We are covering CAP and went to an on-call program for sessions that we could attend. Our people are prepared and ready to go. In cases where there is nothing for us to do except to monitor, we have not been going. We are down one part-time position and are going as frequently as we can with the staff that we have. His preference is to be at CAP and once we are at 100 percent staffing, we will be there.

Mr. Mullen stated some of the concerns he has is that he has heard from multiple people that you are not actually going to CAP. One of the reasons you gave for needing more people was Raise the Age, and that work has been light. Basically Mike McCartney’s position was offered at 80 – 90 percent. He thought that was a special scenario just for Mr. McCartney. Mr. Mullen stated he looked over the letter Mr. Baker sent out and he thought most of what was mentioned was what you normally do. One issue was the new discovery demands. I think I saw, and it is a good point, on the letter that you have a backlog of discovery from old cases. I don’t mind a temporary position to help with that, but I would like to see data on what is actually being done at CAP court. Mr. Mullen stated he would also like to see data on Raise the Age and if we give you a temporary position, then in one year he would like data to show what is going on with the new discovery demands. A lot of what you mentioned in the letter is what your job is generally. You mentioned 2,100 hours for CAP per year. Is that what you are doing now?

Mr. Baker replied CAP court takes up to three hours. We are demanding those three hours no matter what. He has the January numbers as that is what we have since bail reform. We are doing a couple of arraignments at a minimum for each and every CAP session. We are also doing orders of protection and bench warrants which are taking a lot of time. The Raise the Age compensation totaled $2,500 back in 2016.

Mr. Malter asked if there are arraignments where you need to be present, do you show up? Mr. Baker replied yes. If there is not an arraignment, we still cannot book anything else for those three hours. Once we get back to full time staff, then we will be covering CAP. He stated he has someone lined up to hire that has 7 – 8 years of experience. Mr. Horton asked after that individual is hired will you still be doing CAP on an on-call basis? Mr.
Baker replied no. We only went to the on-call when we lost Mr. McCartney and the part-time position at the same time. Mr. Potter asked have you filled Mr. McCartney’s position? Mr. Baker replied yes.

Mr. Van Etten stated you have to understand why we are asking these questions. We were told if we paid the stipend, it would cover CAP and then we hear that you are not attending. On the flip side, I do not want someone sitting out there with nothing to do for three hours. He stated he thinks we can arrive at a happy medium. Mr. Baker stated there will be someone there. We are seeing more warrant returns and orders of protection. Mr. Van Etten commented we should be at the one-year anniversary of CAP. Sheriff Allard replied he believes that will be in April. Mr. Van Etten asked if the Legislature could get a full summary of the past year and whether there have been any dramatic changes. Sheriff Allard commented CAP court takes longer now than it did before. Mr. Van Etten commented it will be interesting to see how it has changed. Mr. Malter stated he would like to see the breakdown before January and then January/February.

Mr. Horton commented some of the new judges feel more comfortable having the District Attorney present at CAP. Most of the new judges are on-call on the weekends and the Sheriff Deputies are helping guide them through the process. Mr. Potter stated your letter listed all of the local courts and travel times but you are not having someone at the local courts. Mr. Baker stated our DA nights are covered. We have 62 local courts that we cover every single month.

MOTION: WAIVING THE 16B PROCESS AND AUTHORIZING THE CREATION OF ONE PART-TIME ASSISTANT DISTRICT ATTORNEY POSITION, MANAGEMENT GRADE H, IN THE DISTRICT ATTORNEY’S OFFICE MADE BY MR. POTTER. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Mullen asked how does the Traffic Diversion Program account into this? Mr. Baker stated his hope is that the amount of work involved will reduce to some extent and will save some ADA time. The other piece is the discovery requirement on all traffic tickets.

Mr. Malter commented if we do not approve this request, the CAP situation will remain the same or get worse. We will be going from one situation to another.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

F. County Manager

1. Memorializing NYS to Pass S7280/A9107 – Mr. Wheeler stated last month Chairman Van Etten received a copy of a resolution that Fulton County did relative to putting emergency responders on the same footing as law enforcement in terms of what information is shared about them. Right now there is a provision that should the defense request, the prosecution may have to provide the home address for fire and EMS providers that show up on scene. This bill will fix that.

Mr. Baker stated our policy is doing exactly what the bill calls for; providing the name of the agency and the individuals that have responded on scene. This bill would alleviate the risk of us not doing enough.

MOTION: MEMORIALIZING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE TO PASS SENATE BILL S7280 AND ASSEMBLY BILL A9107 RELATIVE TO ENSURING PRIVACY PROTECTIONS FOR ALL EMERGENCY PERSONNEL PRESENT AT A CRIME SCENE MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

2. Bail Reform – Mr. Potter asked do we need to do a memorializing resolution regarding bail reform? Mr. Wheeler replied we did a resolution opposing the bail reform legislation last year. Mr. Malter commented at the last meeting we talked about District Courts and we will discuss that at the April meeting.
MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.D. DISCUSSIONS REGARDING PROPOSED, PENDING OR CURRENT LITIGATION MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. RYAN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
April 6, 2020
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office NO LATER THAN NOON Monday, March 30, 2020