**MINUTES**

COMMITTEE: Gary B. Roush, Vice Chair  
John V. Malter  
Robert V. Nichols  
Frederick G. Potter

STAFF: Jack K. Wheeler  
Christopher Brewer  
Vince Spagnoletti  
Jennifer Prossick  
Craig Patrick  
Steve Orcutt  
Jerry Miller  
Lisa Tracy

LEGISLATORS: Scott J. Van Etten  
Robin K. Lattimer  
Kelly H. Fitzpatrick K.  
Jeffrey P. Horton  
Hilda T. Lando

ABSENT: Gary D. Swackhamer, Chair

OTHERS: Mary Perham

I. CALL TO ORDER

Mr. Roush called the meeting to order at 10:00 a.m. and asked Mr. Nichols to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 2, 2019, MINUTES MADE BY MR. NICHOLS. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. BIDS

A. Prestressed Concrete Bridge Beams – Hurlburt Street Over Marsh Ditch, Town of Hornellsville

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS – HURLBURT STREET OVER MARSH DITCH, TOWN OF HORNELLSVILLE, TO THE LOW BIDDER, L.C. WHITFORD FOR A TOTAL PRICE OF $50,300 MADE BY MR. MALTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Lubricants

MOTION: AWARDING THE BID FOR LUBRICANTS TO THE LOW BIDDER, BWE, LLC FOR A TOTAL PRICE OF $192,439.26 MADE BY MR. MALTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Heavy Duty Ten Wheel Trucks – Mr. Spagnoletti recommended this bid be awarded for both automatic and standard transmission. His department will be purchasing three automatic transmission trucks, but this is also open to towns that would like to purchase. Mr. Spagnoletti recommended declaring Fleet (1), Fleet (2), and Fleet (3) an unresponsive bidder as they did not meet the bid specifications; they bid a steel cab instead of an aluminum cab.
MOTION: DECLARING FLEET (1), FLEET (2) AND FLEET (3) AS AN UNRESPONSIVE BIDDER FOR BOTH THE AUTOMATIC AND STANDARD TRANSMISSION AND AWARDING THE BID FOR HEAVY DUTY TEN WHEEL TRUCKS AUTOMATIC TRANSMISSION TO THE LOW BIDDER, UTICA GENERAL FOR $228,906 PER UNIT AND FOR STANDARD TRANSMISSION TO THE LOW BIDDER UTICA GENERAL FOR $217,841 PER UNIT MADE BY MR. MALTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS LAW, ARTICLE 7§ 105.1.D. DISCUSSIONS REGARDING PROPOSED, PENDING OR CURRENT LITIGATION MADE BY MR. MALTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. POTTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Monday, February 3, 2020
10:00 a.m.

PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, January 27, 2020
CALL TO ORDER

Mr. Nichols called the meeting to order at 10:20 a.m. and asked Mr. Horton to lead the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 6, 2019, MEETING MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

LANDFILLS

A. City of Hornell Request to Waive Tip Fee for Preston Avenue Fire Debris – Mr. Spagnoletti informed the committee they have received an application from the City of Hornell to waive the tip fee for the Preston Avenue fire debris, which consists of five houses. This would be approximately 900 tons of material. The normal rate is $125 per ton. We estimate the cost would be between $60,000 - $120,000 that we would not be charging them.

Mr. Brewer stated we would like to have two contingencies with this. First, prior to any hauling, the deeds need to be filed in the County Clerk’s Office. Second, all taxes must be paid and current. Mr. Nichols asked are the deeds to the City of Hornell? Mr. Brewer replied yes; they have not been filed yet. Mr. Wheeler explained the concern is that if the deeds are not filed then the question is who are the properties insured under.

Mr. Potter asked our only obligation is for trucking? Mr. Spagnoletti replied yes. The demo and loading will be done by someone else. Mr. Brewer stated there were five parcels. Each parcel by itself is not a buildable lot. However, when combined, they will become two buildable lots and the Mayor plans to have BOCES building two homes.

Mr. Potter asked our only obligation is for trucking? Mr. Spagnoletti replied yes. The demo and loading will be done by someone else. Mr. Brewer stated there were five parcels. Each parcel by itself is not a buildable lot. However, when combined, they will become two buildable lots and the Mayor plans to have BOCES building two homes.

Mrs. Ferratella asked what about insurance? Mr. Brewer replied the insurance is through the existing homeowner. Three of the five buildings were owned by one owner and they have been paid out by their insurance. The contractor is already paid for and is being held in escrow. Everything has been settled with all insurance companies. Mr. Potter asked with the insurance money that was paid, was any money specified in those policies to cover disposal of debris? Mr. Brewer replied we do not know specifically. Three of the homes are owned by one owner and everything is above board and is
fine. One home had a lien and was indigent and the contractor is doing that for free. The final home had a limited insurance policy. After everything is done, all of the costs will be paid. Mr. Wheeler stated the contract is between the City of Hornell and the contractor.

Mr. Nichols asked is there any money after the demolition that the City is getting to use toward this? Mr. Brewer replied the City is not receiving any funds. The landfill will track what comes in and we will report back with the actual tonnage.

Mr. Maio stated we should have a cap on the waiver. Mr. Nichols stated normally, this would have been the five for the year. Mr. Maio stated it is about how much revenue you are giving up. Mr. Wheeler stated it is, but without the waiver there is no guarantee of what debris would have gone to our landfill. This really is a space cost. Mr. Spagnoletti commented our cost is about $18,000. Mr. Wheeler stated you can view the trucking as a shared service. On the high side, our cost is $30,000.

Mr. Potter asked can the City of Hornell contribute trucks? Mr. Brewer replied no, they do not have the 10-wheel trucks that we have. Mr. Malter commented they are going to have two lots, will put in new housing and that will increase the assessment. Eventually, you will get the money back on the taxes. Mr. Potter asked are there contaminated soils that will need to be removed? Mr. Spagnoletti replied we do not know that yet.

MOTION:  APPROVING THE CITY OF HORNELL’S REQUEST TO WAIVE THE TIP FEE FOR THE PRESTON AVENUE FIRE DEBRIS WHICH CONSISTS OF FIVE HOUSES CONTINGENT UPON THE FIVE DEEDS BEING FILED IN THE COUNTY CLERK’S OFFICE AND ALL TAXES BEING PAID AND CURRENT MADE BY MR. POTTER.  SECONDED BY MR. RYAN.  ALL BEING IN FAVOR.  MOTION CARRIES 4-0.

B.  Sludge Tip Fee – Mr. Spagnoletti requested authorization to raise the fees we charge for stabilized and unstabilized sludge. Currently the fee for stabilized sludge is $36 per ton and he would recommend raising that to $37 per ton. The fee for unstabilized sludge is $36 per ton and he would recommend raising that to $50 per ton. Mr. Spagnoletti stated we receive about 4,000 – 5,000 of each type of sludge each year. The market rate is up to around $55 per ton. For the stabilized sludge, we are matching Bath Electric Gas & Water’s rate in our agreement. Ms. Prossick stated the rate for unstabilized sludge is higher as it is more costly for us to process.

MOTION:  AUTHORIZING A TIP FEE INCREASE FOR STABILIZED SLUDGE FROM $36 PER TON TO $37 PER TON AND FOR UNSTABILIZED SLUDGE FROM $36 PER TON TO $50 PER TON MADE BY MR. HORTON.  SECONDED BY MR. POTTER.  ALL BEING IN FAVOR.  MOTION CARRIES 4-0.  Resolution Required.

C.  Carbon Credits – Mr. Malter asked what is the status of our carbon credit? Mr. Spagnoletti replied we received $101,000 for 2018. We are currently in the process of verifying the savings for 2019 and then we will turn that into Google. He anticipates it will probably be another $100,000.

D.  Gas to Energy Plant – Mr. Van Etten asked did we close on SREC? Ms. Prossick replied yes, a couple of weeks ago. Mr. Spagnoletti stated we are working on the RFP.

IV.  HIGHWAYS
A.  Maintenance Agreement with NYS DOT – CR 60 – Mr. Spagnoletti requested authorization to enter into a maintenance agreement with NYS DOT for the County to maintain .016 miles of CR 60 upon completion of the NY 248 bridge replacement project over Bennett’s Creek in Greenwood.

MOTION:  AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A MAINTENANCE AGREEMENT WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE COUNTY TO MAINTAIN .016 MILES OF CR 60 UPON COMPLETION OF THE NY 248 BRIDGE REPLACEMENT PROJECT OVER BENNETT’S CREEK IN GREENWOOD MADE BY MR. POTTER.  SECONDED BY MR. RYAN.  ALL BEING IN FAVOR.  MOTION CARRIES 4-0.  Resolution Required.
B. Approval to Bid New Stone Chip Spreader Machine – Mr. Spagnoletti requested authorization to bid for a new stone chip spreader machine. We chip seal 40 – 100 miles of County roads per year and use this to do a number of town roads. Last year a car hit our machine, which was 26 years old. The cost to repair would be between $75,000 - $100,000. The cost to purchase new would be $300,000. He stated they received $50,000 for the damage to their machine which they can put toward the cost of the new machine.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR A NEW STONE CHIP SPREADER MACHINE MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. PARKS
A. Authorization to Bid Timber Sale at Hornby Park – Mr. Spagnoletti informed the committee that last year a forester came in and looked at all of our land for timber. He stated that Mr. Barbato has been working very closely on this. There is a good Ash stand on the back side of Hornby Park. He requested authorization to solicit bids to log that section of the park. Mr. Barbato explained this section is hardwoods and the logger would be taking the Ash along with lower quality trees which will improve the health of the hardwoods. Once the bid is awarded, they will have a 16-month window and once they start, the logging will take two to three weeks.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR LOGGING OF A SECTION OF HORNBY PARK MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. No Charge to Finger Lakes Trail Volunteer Workers at Kanakadea Park – Mr. Spagnoletti informed the committee that the Finger Lakes Trail connects into Kanakadea Park. There is a lean-to and an outhouse on our land on the trail. A crew of Finger Lakes Trail volunteers will be coming in May to rebuild the lean-to and outhouse. They have asked to be able to stay for four nights, using two cabins and one electric and one non-electric site. The normal charge would be $700, but he is requesting authorization to waive the site fee for the volunteer workers.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO WAIVE THE SITE FEES FOR THE FINGER LAKES TRAIL VOLUNTEER WORKS FOR FOUR NIGHTS DURING THE MONTH OF MAY FOR TWO CABINS, PLUS ONE ELECTRIC AND ONE NON-ELECTRIC SITE MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

VI. BIDS
A. Pothole Machine Rental

MOTION: AWARDING THE BID FOR POTHOLE MACHINE RENTAL TO THE LOW BIDDER, MONROE TRACTOR FOR A TOTAL COST OF $39,250 MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Roller Rental

MOTION: AWARDING THE ROLLER RENTAL BID AS FOLLOWS: 84” DOUBLE DRUM ROLLERS TO THE LOW BIDDER, GEORGE & SWEDE FOR A TOTAL COST OF $46,200; SINGLE DRUM PADFOOT ROLLERS TO THE LOW BIDDER, ADMAR SUPPLY CO., INC. FOR A TOTAL COST OF $11,500; AND RUBBER TIRE ROLLER TO THE LOW BIDDER, STEPHENSON EQUIPMENT, INC. FOR A TOTAL COST OF $15,000 MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Prestressed Concrete Bridge Beams; Macadam Road Over Rice Glen Creek, Town of Howard
MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; MACADAM ROAD OVER RICE GLEN CREEK, TOWN OF HOWARD, TO THE LOW BIDDER, L. C. WHITFORD MATERIALS, CO., INC. FOR A TOTAL PRICE OF $50,000 MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. Prestressed Concrete Bridge Beams; Merring Road Over North Branch Tuscarora Creek, Town of Rathbone

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; MERRING ROAD OVER NORTH BRANCH TUSCARORA CREEK, TOWN OF RATHBONE, TO THE LOW BIDDER, JEFFERSON CONCRETE CORP. FOR A TOTAL PRICE OF $76,185 MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. Ready Mix Concrete

MOTION: AWARDING THE BID FOR READY MIX CONCRETE TO THE FOLLOWING: QUADRANT 1 TO CUSTOM-MIX CONCRETE AT A RATE OF $142.00/CUBIC YARD FOR CLASS A, $144.00/CUBIC YARD FOR CLASS H AND $120.00/CUBIC YARD FOR CLSM; QUADRANT 2 TO CUSTOM-MIX CONCRETE AT A RATE OF $144.00/CUBIC YARD FOR CLASS A, $146.00/CUBIC YARD FOR CLASS H AND $122.00/CUBIC YARD FOR CLSM; QUADRANT 3 TO SPALLINA MATERIALS, INC. AT A RATE OF $136.00/CUBIC YARD FOR CLASS A, $140.00/CUBIC YARD FOR CLASS H AND $110.00/CUBIC YARD FOR CLSM; AND QUADRANT 4 TO SPALLINA MATERIALS, INC. AT A RATE OF $141.00/CUBIC YARD FOR CLASS A, $145.00/CUBIC YARD FOR CLASS H AND $121.00/CUBIC YARD FOR CLSM MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. Concrete Blocks

MOTION: AWARDING THE BID FOR CONCRETE BLOCKS TO THE SOLE BIDDER, CUSTOM-MIX CONCRETE, INC. MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

G. Industrial Mechanical Services

MOTION: AWARDING THE BID FOR INDUSTRIAL MECHANICAL SERVICES TO THE LOW BIDDER, JOHN W. DANFORTH COMPANY AT AN HOURLY RATE OF $91.49 MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

H. Dresser Motor Grader Transmission Parts

MOTION: AWARDING THE BID FOR DRESSER MOTOR GRADER TRANSMISSION PARTS TO THE LOW BIDDER, MONROE TRACTOR & IMPLEMENT CO., INC. FOR A TOTAL COST OF $10,188.38 MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VII. OTHER BUSINESS

A. Budget Transfer – Mr. Spagnoletti requested authorization to transfer $24,000 from the 2019 Major Equipment line to the 2019 contractual line to pay for year-end invoices.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER $24,000 FROM THE 2019 MAJOR EQUIPMENT LINE TO THE 2019 CONTRACTUAL LINE TO PAY FOR YEAR-END INVOICES MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
B. **New York State Solid Waste Association** – Mr. Spagnoletti informed the committee that Rich Bills is the President of the New York State Solid Waste Association and he recently gave a presentation at the January NYSAC Conference.

C. **Caton Shop** – Mr. Van Etten asked are we still not in the Caton Shop? The bid was awarded on March 4, 2019. Mr. Spagnoletti stated the shop is substantially completed. We are taking our time to get it done right. The final walk through is scheduled for tomorrow morning. Mr. Van Etten asked did we expect that it would take a year? Mr. Spagnoletti replied when we bid it, we expected that it would take all of 2019. By rejecting the bid and rebidding, we changed the scope of work and saved $250,000. We knew it would take longer and the contractor is doing a good job.

**MOTION:** TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7 § 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. HORTON. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION:** AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE 1.6 ACRES ADJACENT TO THE CEMETERY BRIDGE ON CR 119 IN THE TOWN OF CAMERON FOR A PURCHASE PRICE NOT TO EXCEED $5,000 MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

**MOTION:** TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Monday, March 2, 2020
Legislative Committee Room
10:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
**MINUTES**

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| OTHERS:             |                                  |                    |
| Jeff Parker, District Manager, Steuben County Soil & Water Conservation District | Mary Perham |

I. **CALL TO ORDER**

Mr. Nichols called the meeting to order at 10:00 a.m. and asked Mr. Ryan to lead the Pledge of Allegiance.

II. **APPROVAL OF MINUTES**

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 3, 2020, MEETING MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. **OTHER BUSINESS**

A. **Soil & Water Conservation District** – Mr. Parker stated the County has already done the aggregate bid pricing and we work off those prices for our projects and projects for the municipalities. The issue we have run into is that Seneca Stone is the low bid, however, we are having a tough time getting enough trucks to get the stone from Seneca Stone. This is an 80-mile round trip and we can do four loads in a day which is about 90 tons of rock. The other issue is that he and the bridge crew have small, tight spots that we cannot get the tractor trailer loads dumped into. We were thinking that because we have the FOB price at the quarry that it may be possible to put out our own truck bid to be able to acquire additional trucks when needed. Mr. Potter asked are there are other suppliers that would be closer? Mr. Parker replied not at this point. Mr. Rapalee stated the next closest would be Hanson. Mr. Spagnoletti commented the other issue is that Blades is running out of stone. This would be a simple bid to put out. Mr. Wheeler asked would we be doing this for the County instead of Soil & Water? Mr. Spagnoletti replied the County would put out the bid and Soil & Water would use it. He requested authorization to issue the bid.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A BID FOR TRUCK HAULING MADE BY MR. RYAN. SECONDED BY MR. HORTON FOR DISCUSSION.

Mr. Van Etten asked would the bid require a set amount per day? Mr. Parker stated no, he thinks it would be per ton. Mr. Rapalee commented Seneca Stone only has one hauler.
VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS
   A. Authorize Tip Fee Waiver for Town of Erwin House Demolition – Mr. Spagnoletti informed the committee they received a request from the Town of Erwin for a tip fee waiver for a house demolition. This demolition is about 130 tons and the fee would be $3,900. He requested authorization to waive the tip fee.

   MOTION: AUTHORIZING A TIP FEE WAIVER FOR THE TOWN OF ERWIN FOR A HOUSE DEMOLITION MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

   B. Authorize Tip Fee Waiver for Town Roadside Cleanup Week – Mr. Spagnoletti requested authorization to hold the annual Town Roadside Cleanup Week and to waive the tip fee. Last year, the total cost for the two cities, one village and nine towns that participated was $3,000.

   MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO HOLD THE ANNUAL TOWN ROADSIDE CLEANUP WEEK AND TO WAIVE THE TIP FEES FOR THIS EVENT MADE BY MR. HORTON. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

   C. Authorize Tip Fee Change for Tire Dollar Days – Mr. Spagnoletti stated last year the Legislature authorized Tire Dollar Days and changed the tip fee for that event to $1 per tire. Last year we brought in 22,300 tires. He requested authorization to hold this event again this year and they will hold it at the Bath Landfill and either the Hornell or Wayland transfer station.

   MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO HOLD TIRE DOLLAR DAYS AND CHANGING THE TIP FEE FOR THAT EVENT TO $1.00 PER TIRE MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Nichols asked will you be holding an electronics day event? Mr. Spagnoletti replied we take electronics all the time and charge $15 for televisions.

   D. Boom Mower for Landfill – Mr. Spagnoletti informed the committee that the Woodhull and Cohocton highway shops currently do not have a boom mower and we could use one more. The Town of Hornellsville has a 2018 boom mower that they would like to sell for $130,000. He requested authorization to purchase the boom mower from the Town of Hornellsville and add this purchase to the Landfill Major Equipment list. Additionally, he would like to remove the $160,000 Tractor with Boom Mower from the Highway Major Equipment list.

   MOTION: AUTHORIZING AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF HORNELLSVILLE FOR THE PURCHASE OF A 2018 TRACTOR WITH BOOM MOWER FOR A TOTAL COST OF $130,000; ADDING THE TRACTOR WITH BOOM MOWER TO THE LANDFILL MAJOR EQUIPMENT LIST ($130,000) AND REMOVING THE TRACTOR WITH BOOM MOWER FROM THE HIGHWAY MAJOR EQUIPMENT LIST ($160,000) MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. HIGHWAYS
   A. 2020 Road and Bridge Program – Mr. Spagnoletti reviewed the 2020 Road and Bridge programs with the Committee.

V. BIDS
   A. RFP – Collection and Disposal of Household Hazardous Waste
MOTION: AWARDING THE RFP FOR THE COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO MXI ENVIRONMENTAL SERVICES FOR A TOTAL PRICE OF $24,050.00 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Guide Rail Materials

MOTION: AWARDING THE BID FOR GUIDE RAIL MATERIALS TO THE LOW BIDDER, SHIRLEY’S OF BATH FOR A TOTAL PRICE OF $167,070.20 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Concrete Pumping Services

MOTION: AWARDING THE BID FOR CONCRETE PUMPING SERVICES TO THE SOLE BIDDER, CANANDAIGUA CONCRETE PUMPING, INC. MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. Reinforced Steel Bars

MOTION: AWARDING THE BID FOR REINFORCED STEEL BARS TO THE LOW BIDDER, SHIRLEY’S OF BATH FOR A TOTAL PRICE OF $35,690 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. Prestressed Concrete Bridge Beams; Steuben County Bridge #26-6-1, Bunker Hill Road Over Mine Creek, Town of Tuscarora

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE #26-6-1, BUNKER HILL ROAD OVER MINE CREEK, TOWN OF TUSCARORA TO THE LOW BIDDER, L.C. WHITEFORD FOR A TOTAL PRICE OF $59,000 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. Chip Spreader – Mr. Spagnoletti recommended rejecting this bid and rebidding. Mr. Van Etten asked what is the basis for rejecting? Ms. Prossick replied legally speaking, you do not have to have a reason. Mr. Spagnoletti stated he would like to rebid to get more choices and he thinks the pricing will be better.

MOTION: REJECTING THE BIDS FOR THE CHIP SPREADER AND AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO REBID MADE BY MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

G. Sale of Forest Products – Hornby County Park – Mr. Spagnoletti recommended awarding to the sole bidder, Double Aught Lumber for $27,539. Mr. Ryan commented he feels like you should still sell the tops. Mr. Barbato replied we did not think it would be worth it; you might get a couple thousand dollars and it makes a mess. The tree tops have a lot of nutrients and they will also protect the seedlings that are coming from deer browsing.

Mr. Spagnoletti stated we can talk to the forester and look at the tops. Mr. Potter commented any restoration work will be destroyed if someone else is coming in and taking the tops.

Mr. Malter asked what about the rest of our properties? Mr. Spagnoletti replied we will do those at a later date.

MOTION: AWARDING THE BID FOR SALE OF FOREST PRODUCTS – HORNBY COUNTY PARK TO THE SOLE BIDDER, DOUBLE AUGHT LUMBER FOR A TOTAL PRICE OF $27,539 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
H. Liquid Bituminous Materials

MOTION: AWARDING THE BID FOR LIQUID BITUMINOUS MATERIAL(S) FOB PLANT SITE TO MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORPORATION; AND VESTAL ASPHALT, INC.; AWARDING THE BID FOR EMULSION WITH DISTRIBUTOR TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORPORATION; AND VESTAL ASPHALT, INC.; AWARDING THE BID FOR EMULSION FOR COLD MIX TO THE LOW BIDDER, SUIT-KOTE CORPORATION; AWARDING THE BID FOR LIQUID BITUMINOUS MATERIAL(S); AEPM TO THE LOW BIDDER, VESTAL ASPHALT, INC.; AND AWARDING THE BID FOR RENTAL EQUIPMENT TO THE SUIT-KOTE CORPORATION AND VESTAL ASPHALT, INC. MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

I. Uniform Rental & Cleaning Service - Extension

MOTION: EXTENDING THE BID AWARD FOR UNIFORM RENTAL & CLEANING SERVICE TO CINTAS CORPORATION FOR A TOTAL WEEKLY PRICE OF $29.46 THROUGH APRIL 1, 2021 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

J. Portable Toilet Rental and Services and Septic Tank Pumping – Extension

MOTION: EXTENDING THE BID AWARD FOR PORTABLE TOILET RENTAL AND SERVICES AND SEPTIC TANK PUMPING WITH O’BRIEN’S SEPTIC FOR A TOTAL PRICE OF $13,710 THROUGH MARCH 31, 2021 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

K. Heavy Steel Pipe & Boiler Shells – Extension

MOTION: EXTENDING THE BID AWARD FOR HEAVY STEEL PIPE & BOILER SHELLS WITH ALLEGANY PIPE & TUBULAR PRODUCTS AND CHEMUNG SUPPLY CORPORATION ON A LINE ITEM BASIS THROUGH DECEMBER 31, 2020 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

L. Removal and Lawful Disposal of Deer Carcass(es) – Extension

MOTION: EXTENDING THE BID AWARD FOR THE REMOVAL AND LAWFUL DISPOSAL OF DEER CARCASS(ES) WITH SIMONSEN ENTERPRISES FOR A TOTAL PRICE OF $30.00 PER CARCASS THROUGH MARCH 1, 2021 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. PERSONNEL

A. Reclassify One (1) Vacant Motor Equipment Operator Position, Grade VIII to an Automotive Mechanic Position, Grade X – Mr. Alderman stated the Commissioner of Public Works is requesting the reclassification of one vacant Motor Equipment Operator position, Grade VIII to an Automotive Mechanic position, Grade X which would be specific to the Landfill. Mr. Spagnoletti explained we have one mechanic; our equipment at the Landfill is breaking down and it is too much for one person to handle. In 1992 the Landfill took in 70,000 tons of garbage and in 2019 we took in 159,000 tons. Mr. Potter asked can this position be used at other locations as needed? Mr. Spagnoletti replied yes, although as a practical matter, it will not happen. Mr. Malter asked is there a problem with moving people back and forth within divisions? Mr. Wheeler replied no, we are just reclassifying within the same budget.

MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE VACANT MOTOR EQUIPMENT OPERATOR POSITION, GRADE VIII TO AN AUTOMOTIVE MECHANIC POSITION, GRADE X IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0, Resolution Required.

Public Works Committee
Monday, March 2, 2020
B. **Reclassify One (1) Vacant Motor Equipment Operator Position, Grade VIII to a District Supervisor, Grade XV** – Mr. Alderman stated the Commissioner of Public Works is requesting the reclassification of one vacant Motor Equipment Operator position, Grade VIII to a District Supervisor, Grade XV. Mr. Spagnoletti explained we started out with thirteen shops and reduced down to eight shops with five District Supervisors. Now we have one District Supervisor. To really oversee properly and coordinate people with the shops, he believes they need one District Supervisor in the northern part of the County overseeing four shops and one District Supervisor in the southern part of the County overseeing the other four shops. The other component is the safety officer. We have agreed that the District Supervisor will absorb the safety officer duties.

Mr. Mullen asked should each shop have a safety officer? Mr. Wheeler stated Mr. Brewer has worked a lot on this; we have talked about having someone here in the chain of command that has the authority over safety. Incorporating that duty into the District Supervisor position is a good happy medium.

**MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE VACANT MOTOR EQUIPMENT OPERATOR POSITION, GRADE VIII TO A DISTRICT SUPERVISOR, GRADE XV POSITION IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. HORTON FOR DISCUSSION.**

Mr. Malter asked what is the added cost effect for these positions? Mr. Spagnoletti replied for the reclassification to an Automotive Mechanic, the additional cost is $4,000. For the reclassification to a District Supervisor, the additional cost is $15,400. Mr. Wheeler commented that will also depend upon who takes those positions. Mr. Malter stated you already had an idea that you wanted to do this so why not bring this up during the budget process? Mr. Spagnoletti stated this is something we have been talking about for quite a while. Mr. Wheeler replied he did not plan for it in the budget as he was not sold on it at that time. Mr. Malter stated this really messes up the budget process. Mr. Wheeler stated for the District Supervisor position specifically, he was trying to define in his head what we were gaining and what was not being performed.

Mr. Mullen stated sometimes during the budget process it gets less scrutiny. It is good to have these come through committee. Mr. Malter stated that’s fine, but we just need to do it before budget time. Mr. Potter asked will you end up with a vacant position? Mr. Spagnoletti replied yes, this will open up a Shop Supervisor position.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

C. **Reclassify One (1) Typist Position, Grade IV to an Account Clerk-Typist Position, Grade VI** – Mr. Alderman stated the Commissioner of Public Works is requesting that a Typist position, Grade IV be reclassified to an Account Clerk-Typist, Grade VI. This position has morphed into having higher level duties as well as more financial duties. It would be more appropriate to retitle to an Account Clerk-Typist and would result in an increase of $2,800.

**MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE TYPIST POSITION, GRADE IV TO AN ACCOUNT CLERK-TYPIST, GRADE VI IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

VI. **OTHER BUSINESS (Cont.)**

A. **Request for Special Meeting** – Mr. Spagnoletti requested a special Public Works meeting prior to the March 23rd Legislative Meeting for the purpose of awarding the bids for the CR 119 bridge project.

B. **Equipment Repair** – Mr. Orcutt stated they had to request a sole source approval from Mr. Wheeler, the County Attorney and the Purchasing Director relative to the vendor Care on Wheels. One of the compactors needs to have the tips replaced and be recapped and there are 160 tips per wheel. The cost to replace a set is $320,000. We can repair for $73,000 and we will get a 10,000 hour warranty. We have had the sole source with Care on Wheels since 2009. Mr. Wheeler stated this is just informational as per the *Administrative Code*, it requires approval by myself, the County Attorney and the Purchasing Director along with an update to the standing committee.
MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPETY OR THE PROPOSED ACQUISITION OF SECURITIES, OR OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HORTON. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING PROCEEDING WITH THE EMINENT DOMAIN PROCESS RELATIVE TO TWO PARCELS WITH UNKNOWN OWNERS AND AUTHORIZING PURCHASE OF SAID PARCELS FOR THE CR 119 BRIDGE PROJECT MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: AUTHORIZING THE COUNTY MANAGER TO ENTER INTO AN EASEMENT AGREEMENT WITH THE FEDERAL RAILROAD FOR THE CR 119 BRIDGE PROJECT MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: AUTHORIZING THE PURCHASE, BY THE COUNTY MANAGER, OF 28 ACRES ADJACENT TO THE LANDFILL FOR A PRICE OF $2,000 PER ACRE PLUS ANY SUBDIVISION AND RECORDING COSTS MADE BY MR. RYAN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
April 6, 2020
Legislative Committee Room
10:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, March 25, 2020