We strive to meet the public safety needs of the citizens of Steuben County in the most effective, efficient manner possible
It is my great pleasure to introduce you to the men and women of the Steuben County Sheriff’s Office and the duties they performed throughout the year. All are united to provide excellent service to the citizens of Steuben County and further the public safety mission.

It is my utmost honor to publicly represent this team of heroes as they work to protect what is best in Steuben County.

My thanks to all of the men and women who make our mission possible providing professionalism, integrity, leadership and service to all who ask for our help or aid.
ADMINISTRATION
UNDERSHERIFF JOHN McNELIS

It is an honor and a privilege to be a part of the Steuben County Sheriff’s Office team. It is a humbling experience to work with people who embody the core values adopted by Sheriff Allard: Professionalism, Integrity, Leadership, and Service.

The men and women of this office are a part of the community they serve, and they strengthen that bond every day by the example they set for this community. Thank you for the privilege of allowing me to serve with you.
PATROL DIVISION

1941   Patrol Division   2019

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
The Patrol Division consists of one Lieutenant, three Sergeants, one Corporal and 26 deputies. Two deputies are assigned full time to school resource duties at the Wildwood and Coopers BOCES campus. Two deputies are assigned full time to the County Office Building for security services. One deputy is assigned full time to animal cruelty investigations and two are assigned full time to STOP DWI patrol. The remaining 19 deputies patrol the 1400 square miles of Steuben County, assigned among three shifts. Each deputy patrols a zone of approximately 500 square miles, consisting of approximately ten townships.

In 2019, Deputies responded to 18,649 calls for service. Deputies and Investigators completed 758 criminal case investigations resulting in 675 custodial arrests.

**PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE**
Pistol Permits:
In 2019, 337 pistol permit investigations were completed by the Sheriff’s Office. Approximately 3,033 hours were spent by personnel on pistol permit investigations. Sheriff’s Office personnel conducted 6 Pistol Permit Safety Classes, certifying 131 Steuben County residents. There were 64 retired police/peace officers that completed qualification courses. Classes are continuing in 2020.

Animal Cruelty:
In 2019, we investigated 213 total reports of domestic animal cruelty or neglect, occurring throughout the county. This was a 61% increase in complaints over 2018. Eight arrests occurred in 2019 resulting from these investigations consisting in 3 felony charges, 24 misdemeanor charges and 4 violations.
Evidence Team:

Evidence is currently maintained by three Evidence Room Custodians. Most evidence is disposed of through the Bath Landfill or destruction at the Sheriff’s Office impound yard. Dangerous drugs are also destroyed at the Sheriff’s Office in the newly acquired incinerator. Drug investigation cases from 2015-2016 that were closed during the 2019 calendar year are scheduled for destruction in early 2020.

The Sheriff’s Office maintains two Drug Drop boxes located at the County Office Building and the Public Safety Building, resulting in 320.6 pounds of drugs being collected. An additional 136 pounds were collected at various Prescription Drug Drop events throughout Steuben County. All collected medications are turned over to the DEA in Rochester for destruction at Covanta Energy in Niagara Falls.

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
Comprehensive Opioid Prevention and Education Plan:

To combat the rise in opioid overdose deaths, the Sheriff’s Office and the District Attorney’s Office created a comprehensive plan of enforcement, education, treatment and referral.

To enhance enforcement, a highway interdiction team was formed with two highly trained deputies resulting in several interdiction arrests. The interdiction team coordinates and supports the undercover narcotic trafficking investigations provided by our investigators along with members of the District Attorney’s Drug Initiative.

The education component included public presentations and a Community Impact Panel which educates low level offenders on the dangers and consequences of addiction. Treatment is provided by Steuben County Mental Health as referrals which are given to exiting inmates or identified addicts seeking recovery through a partnership with Catholic Charities.

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
Warrant Squad:

January 2020 the Steuben County Sheriff’s Office held 222 active warrants. The Sheriff’s Office Warrant Squad, made up of nine members, is deployed monthly to execute active warrants. Three active Arrest Warrants are aired on WETM’s “Most Wanted” segment twice a month.

Child Safety Seat Program:

Under the Child Safety Seat grant through the Governor’s Traffic Safety Committee, the Sheriff’s Office has three trained car seat technicians. The Sheriff’s Office is also paired with the Steuben County Public Health and Healthy Family Steuben. During 2019, three car seat events were held throughout the county. A total of 180 car seats were distributed in 2019.

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
Arson Investigation Team:

Currently three deputies and an investigator comprise the Arson Investigation Team. At least one member of this team responded to every fire investigation in Steuben County. Over 80 fires were investigated, resulting in three arson arrests in 2019. The team works in conjunction with the Office of Emergency Management and various fire chiefs in Steuben County.

School Events:

The Sheriff’s Office participated in four prom safety events, three DWI mock crash events, four bicycle safety training events and six K9 demonstrations and searches in the 12 school districts within Steuben County.
First Sergeant Daimon and handler Sergeant Shawn Shutt have been providing K9 services to the citizens of Steuben County since 2012. Daimon is certified in narcotics, tracking and patrol. Sergeant Shutt is in charge of the K9 program for the Steuben County Sheriff’s Office and is a vital member of the Finger Lakes K9 training group as a maintenance trainer.

In 2019, Corporal K9 Devin retired from active service. There were two new K9 teams added in 2019: Twiggy and Deputy Nybeck along with Knapp and Deputy Butler join the K9 Division.
Sheriff Allard is the Steuben County STOP-DWI Coordinator. In 2019, the Sheriff’s Office was recognized at the New York State Stop DWI Banquet as a top enforcement agency in New York. The Sheriff’s Office more than doubled DWI arrests from 2018 to 2019, in large part due to the creation of a dedicated DWI enforcement unit. The Sheriff’s Office currently has two certified Drug Recognition Experts (DRE), Deputy Butler and Deputy VanSkiver.
The mission of the Steuben County Sheriff’s Office Critical Incident Response Team (CIRT) is to provide specialized tactical police services throughout Steuben County and the surrounding areas. The team receives specific training in the areas of perimeter security, scene management and tactical responses utilizing conventional and specialized equipment. There are currently 15 members assigned to the CIRT which is scheduled to train once a month. They also cross-trained with surrounding agencies: Allegany County Tactical Team, Chemung County Tactical Team and Ithaca Police Department Swat. CIRT also conducted a full training exercise of a simulated hostage scenario using FBI members as evaluators. The CIRT team was activated eight times in 2019 by Sheriff Allard.
The Steuben County Bicycle Patrol currently consists of eight members. The mountain bikes are provided through the Wine Glass Marathon. During the 2019 year, the Bike Patrol was deployed to seven events throughout the county. Some events were the Prattsburgh Gravel Classic, Dairy Festival, Erwin Valley Hike and Bike, Steuben County Fair, Cohocton Fall Foliage Festival and the Wine Glass Marathon.
The Sheriff’s Office CIU currently has one Lieutenant, four Investigators and one DSS Fraud Investigator. The Investigators handle all felony, serious misdemeanors, death cases, motor vehicle fatalities and serious physical injury investigations. The CIU assist other law enforcement agencies in related crimes and incidents of illegal drug trafficking and possession throughout the county.

The narcotics investigations include the manufacture, sale and possession of all types of illegal substances. In 2019, the CIU continued to work with the Steuben County District Attorney’s Office Drug Initiative, the New York State Police and local law enforcement agencies resulting in:

<table>
<thead>
<tr>
<th>Crimes Against Property</th>
<th>16</th>
<th>Arson Responses</th>
<th>43</th>
</tr>
</thead>
<tbody>
<tr>
<td>Death Investigations</td>
<td>25</td>
<td>Crimes against Persons</td>
<td>6</td>
</tr>
<tr>
<td>Sex Crimes</td>
<td>13</td>
<td>Drug Investigations</td>
<td>99</td>
</tr>
<tr>
<td>Monetary Crimes</td>
<td>8</td>
<td>Other Investigations</td>
<td>57</td>
</tr>
<tr>
<td>Forensic Recovery for other Agencies</td>
<td>6</td>
<td>Drone Deployments</td>
<td>20</td>
</tr>
</tbody>
</table>

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
The Civil Division is accredited by the NYS Sheriff’s Association. Reaccreditation was achieved during 2019. The Civil Division is staffed by Sergeant Sorge and two civilian clerks, Ms. George and Ms. Matejka.

2019 Civil Papers Served: 2,682 (Summons, Evictions, Family Court, Income/Property Executions)

The Sex Offender Registry in 2019 was administered by Sergeant Sorge and Investigator Lewis. On average 250 sex offenders are currently registered and monitored by the Sheriff’s Office. The Sheriff’s Office utilizes the program “Offender Watch” to digitally update the SORA records and gain more home visits per year, increasing public safety. The Sheriff’s Office coordinated with the U.S. Marshall’s Service for a compliance check which resulted in five arrests.

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
CORRECTIONS DIVISION
MAJOR MATT WHITMORE

It is my privilege to serve as the Major and Jail Superintendent and be a part of the team we have here at the Steuben County Sheriff’s Office. The people that serve under Sheriff Allard’s leadership are motivated and dedicated to make this office not only the best law enforcement agency in the County, but also in the State.

I look forward to working along side these people to accomplish the many new initiatives that the Sheriff has implemented.

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
The Steuben County Jail has a maximum capacity of 260 inmates. The Jail is designed as a Direct Supervision Facility. All inmate housing is designed around a central day area, with easy access to inmate program areas.

The Steuben County Jail was accredited by the New York State Sheriff’s Association in 2004 and was reaccredited in 2019. The Jail has been authorized by New York State Commission of Correction to house inmates from outside agencies such as the U.S. Marshall’s, I.C.E. and other county facilities.
## CORRECTIONS DIVISION

<table>
<thead>
<tr>
<th>Facility Statistics</th>
<th>Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inmate Admissions: 1,476</td>
<td>US Marshalls: $620,065</td>
</tr>
<tr>
<td>Inmate Discharges: 1,552</td>
<td>Federal Transports: $53,260</td>
</tr>
<tr>
<td>Inmate Visitations: 7,077</td>
<td>Phone Commission: $63,618</td>
</tr>
<tr>
<td>Meals Served: 225,800</td>
<td>Other Counties: $3,910</td>
</tr>
<tr>
<td>Average Meal Cost: $1.52</td>
<td>Hearing Sanctions: $2,890</td>
</tr>
</tbody>
</table>

**PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE**
In 2019, there were 1,476 inmates transported on 1,638 transports throughout the County and State. These transports took 5,769 hours to perform. The average daily population was 165 (135 males and 30 females).

Inmate workers perform tasks within the facility ranging from cleaning to repairing inmate uniforms to serving meals, and many others. They performed 34,000 hours of work in the facility this past year. This is the equivalent of 16 full-time employees.
The Jail is required to provide medical and mental health care for the inmate population. The facility retained the services of PrimeCare Medical Inc. in 2019. PrimeCare Medical provides all services for medical to include a Doctor, Dentist, Physician Assistant, Registered Nurses and LPNs.

Mental Health services are provided by Steuben County Mental Health. They provide coverage five days a week. Steuben County Public Health provides coverage twice a month, or more if needed, to perform STD testing and communicable disease testing and treatment.
The inmate garden provides food that is utilized by the kitchen for the entire population. The garden produced a total of 1,357 pounds of produce in 2019; 200 pounds were donated to the Food Bank of the Southern Tier and the remainder was used to feed inmates.
CORRECTIONS DIVISION

Work Program
The facility provided 48 hours of inmate labor through the community work program. These hours were dedicated to the American Legion and Hornell Humane Society.

Education Program
The education program was utilized by 89 inmates. There were three Test Assessing Secondary Completion (TASC) exams given in 2019. Fifteen inmates took the TASC and fourteen passed. The one student that failed only failed the reading portion. There were 85 inmates who received certificates of training through BOCES. The certification courses were for classes such as Blueprint Reading, Shop Math, Flagger Certification, Introduction to CNC Machining and Basic Carpentry Skills. In addition to educational programs, the Steuben County Jail also provided life skills classes and drug and alcohol counseling. Bible Study was attended by 238 inmates; 236 attended church services, 15 attended AA and 26 attended communion.
CORRECTIONS DIVISION

Spirit Program

The Jail took in eight dogs from the Finger Lakes SPCA and the Hornell Humane Society for the SPIRIT K9 Program. The dogs are cared for and trained by inmate dog handlers. The inmate dog handlers receive 12 hours of training from an IAABS Certified Animal Behavior Consultant before they receive a dog. Once they have a dog to care for, they receive an additional four days of training over a four week period. The program graduated six dogs in 2019.

PROFESSIONALISM  INTEGRITY  LEADERSHIP  SERVICE
The purpose of the Steuben County Sheriff’s Corrections Emergency Response Team (CERT) is to uphold and maintain the good order and security of the Steuben County Jail, to prevent attacks and injuries to staff or other persons, and to prevent escapes. CERT has nine members and they train once a month. CERT trained with other county CERT teams in the area.
The Office of the Sheriff administers security services to the buildings within the county which house various courts under the jurisdiction of the Office of Court Administration. The buildings which are currently serviced include the County Office Building, Surrogate Court/County Clerk Building, the Old County Court House and the Balcolm House all in the village of Bath, City of Corning Court, Hornell City Court and Erwin Town Court. One Sergeant oversees the team, consisting of 8 full time and 14 part-time officers.
SPECIAL SERVICES DIVISION: COURT SECURITY

Weapons/Contraband Seized: 4,356 (scissors, guns, knives, spray, razors and drug paraphernalia)

Partial List: 2,216 knives, 74 pepper spray, 233 razors, 442 other weapons, 836 other contraband. Examples of other contraband are ammunition, stun guns, plastic knuckles, nails, bottles, handcuff keys, bayonets, imitation guns, pointed nail files, drugs and cameras.

<table>
<thead>
<tr>
<th>Calls for Service</th>
<th>4,343</th>
<th>Panic Alarms</th>
<th>33</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrests</td>
<td>70</td>
<td>Medical Calls</td>
<td>17</td>
</tr>
<tr>
<td>Officer Stand by in D.S.S.</td>
<td>161</td>
<td>Personal Safety Escorts</td>
<td>78</td>
</tr>
<tr>
<td>Bank Escorts</td>
<td>247</td>
<td>Extra Court Coverage</td>
<td>29</td>
</tr>
<tr>
<td>No Show jury letters mailed</td>
<td>34</td>
<td>Wanted Persons Check</td>
<td>72</td>
</tr>
</tbody>
</table>
Navigation utilizes Seasonal Deputy Sheriffs to patrol the lakes and waterways. These deputies are overseen by a Lieutenant and a designated Officer in Charge. Deputies conduct vessel inspections, assist boaters and enforce all NYS laws and Navigation Laws. Navigation works hand in hand with the NYS DEC in enforcement and public education regarding safety. Navigation conducted three NYS Boater Safety Courses, certifying over 60 new water-craft operators. Navigation currently utilizes two patrol boats, two personal watercraft and a four-wheel drive marked patrol pick-up.
# SPECIAL SERVICES DIVISION: NAVIGATION

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Vessel Hours</td>
<td>281</td>
</tr>
<tr>
<td>Hours of Patrol</td>
<td>883</td>
</tr>
<tr>
<td>Training Hours</td>
<td>265</td>
</tr>
<tr>
<td>Accidents Investigated</td>
<td>1</td>
</tr>
<tr>
<td>Search and Rescues</td>
<td>0</td>
</tr>
<tr>
<td>Vessel/Person Assists</td>
<td>34</td>
</tr>
<tr>
<td>Vessel Reported Stolen</td>
<td>0</td>
</tr>
<tr>
<td>Water Inspections</td>
<td>61</td>
</tr>
<tr>
<td>Launch Site Inspections</td>
<td>1</td>
</tr>
<tr>
<td>Arrests</td>
<td>1</td>
</tr>
<tr>
<td>Warnings Issued</td>
<td>36</td>
</tr>
</tbody>
</table>

PROFESSIONALISM  INTEGRITY  LEADERSHIP  SERVICE
We currently serve the Arkport, Avoca, Bath-Haverling, Campbell-Savona, Corning-Painted Post, Hammondsport, Jasper-Troupsburg, Prattsburgh and Wayland-Cohocton School Districts. The School Resource Officers provide education, training and counseling to students and staff. All School Resource Officers’ salary, equipment and benefits are reimbursed by the district in which they are serving.
## SPECIAL SERVICES DIVISION: SCHOOL RESOURCE OFFICERS

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criminal Calls</td>
<td>148</td>
</tr>
<tr>
<td>Parent/Adult Counseling</td>
<td>202</td>
</tr>
<tr>
<td>Non-Criminal Calls</td>
<td>2,592</td>
</tr>
<tr>
<td>Classroom Presentations</td>
<td>158</td>
</tr>
<tr>
<td>Student Counseling</td>
<td>763</td>
</tr>
<tr>
<td>Special Events Attended</td>
<td>173</td>
</tr>
<tr>
<td>Staff Counseling</td>
<td>179</td>
</tr>
<tr>
<td>Arrests/Investigations</td>
<td>85</td>
</tr>
</tbody>
</table>

**PROFESSIONALISM  INTEGRITY  LEADERSHIP  SERVICE**
Project Lifesaver is the premier search and rescue program operated internationally by public safety agencies and is strategically designed for “at risk” individuals who are prone to life threatening behavior of wandering. The primary mission of Project Lifesaver is to provide timely response to save lives and reduce potential injury for adults and children with the propensity to wander due to a cognitive condition.

The program is overseen by a Lieutenant and has two Sergeants and three Deputies that are involved in the search and rescue parts when it’s activated. Currently, there are six clients in the program throughout Steuben County and one of these clients is just across the county line into Chemung County, who currently does not have such a program. The program had a dramatic increase of clients in 2019.
Sheriff Allard gives away two bikes during the Annual Steuben County Fair. The Steuben County Fair is the oldest continually running fair in the United States, celebrating its 200th year in 2019. Originated in 1819 there were 9 categories for judging with prizes given to exhibitors of cattle, sheep and produce. Horse racing was also an attraction.

A wonderful example of time gone by, the Steuben County Fair has a grand history of agricultural life from our region.

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
EMERGENCY MEDICAL TECHNICIAN PROGRAM

In 2019, the Steuben County Sheriff’s Office held the first EMT class for employees. Fifteen deputies and corrections officers completed the course with 100% passing both the practical and written exams. A second class began in October 2019 with another 13 students. They are scheduled to complete the examinations in February 2020.

All deputy EMT’s are outfitted with emergency medical equipment including examination kits, trauma bags, oxygen delivery systems, epinephrine and albuterol. The mission of our members is to keep the patient alive until an ambulance can arrive.

In 2019 the Steuben County Sheriff’s Office responded to 81 medical calls, administering 5 AED and 5 Narcan deployments.

PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE
Centralized Arraignment Part transports occur when either the Hornell or Corning Police Department have arrested a subject who requires an off-hour arraignment in the Centralized Arraignment Court at the Steuben County Public Safety Building. Deputies respond, typically within the hour, to transport the defendant to the Steuben County Jail for pre-arraignment detention.

From March 14 through December 31, 2019 the Steuben County Sheriff’s Office conducted 229 CAP transports, at an average of 1.6 hours per transport. The majority, 135, were from the Corning Police Department, with 73 from the Hornell Police Department. Twelve transports were from the Bath Police Department for defendants that were arrested in Bath for warrants issued by either Corning or Hornell City Courts. Nine resulted from Corning or Hornell warrants that were housed in other county jails pending release.
CAP court occurs in the visitation area of the Steuben County Jail. CAP occurs twice daily averaging from 2 – 3 hours per session. The Steuben County Sheriff’s Office provides security for these court sessions. Three Correction Officers are assigned to each court session, one for courtroom security, one for visitor screening and lobby security and one to transport detainees to the court.

These security assignments cost the county an additional 12 – 18 hours per day of correctional time, conservatively equating to approximately $250 per day, or approximately $100,000 per year in un-reimbursed court security.
Each year the Sheriff’s Office celebrates the holiday season by hosting a gathering of staff and their family for our annual awards ceremony and to celebrate the holidays. A Sheriff’s deputy escorts Santa to meet the children. A great time is had by all as we celebrate the season while Santa gives every employee’s child a present.
Coopers BOCES Criminal Justice class donated a paver for the Law Enforcement Memorial Park in memory of Nicholas Clark.

Firehouse Subs donated $21,765 to purchase 15 Automated External Defibrillators (AED) and 15 pediatric pads.

PROFESSIONALISM  INTEGRITY  LEADERSHIP  SERVICE
The memorial park is a place to honor all fallen police and peace officers who made the ultimate sacrifice in the line of duty. This is a place of reflection where all can come to remember those who have fallen and honor those who provide public safety.

In May, in conjunction with National Police week, a service is held where the names of the fallen are read and remembered. Pavers can be purchased, donations accepted and an annual golf tournament is held to help support this amazing endeavor.

PROFESSIONALISM  INTEGRITY  LEADERSHIP  SERVICE
PROFESSIONALISM INTEGRITY LEADERSHIP SERVICE

“We strive to meet the public safety needs of the citizens of Steuben County in the most effective, efficient manner possible”