STEUBEN COUNTY ADMINISTRATION COMMITTEE

Tuesday, April 9, 2019
9:00 a.m.
Legislative Chambers
Steuben County Office Building
Bath, New York

**AGENDA**

I. CALL TO ORDER

II. APPROVAL OF MINUTES – March 12, 2019

III. GRIEVANCES

IV. DEPARTMENT REQUESTS
   A. Purchasing (Andy Morse)
      1. Award Polyethylene Bag Bid
      2. Award Custodial Paper Products Bid
      3. Contract Renewal – Auctioneering Services, J. Pirrung
   
   B. Commissioner of Finance (Pat Donnelly/Tammy Hurd-Harvey)
      1. Property Tax Foreclosure Abstractor RFP
   
   C. Real Property Tax Service Agency (Wendy Jordan)
      1. County Assessing - Recommendation from Ad Hoc Municipal Coordination Committee
   
   D. Personnel (Nate Alderman/Jennifer DeMonstoy)
      1. Sheriff’s Office – Reclassification
         a. Reclassify One (1) Vacant Deputy Sheriff Position, Grade XIII to One (1) Senior Criminal Investigator, Grade XIV Position

   E. County Manager (Jack Wheeler)

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.