STEUBEN COUNTY ADMINISTRATION COMMITTEE
Tuesday, February 11, 2020
9:00 a.m.
Legislative Chambers
Steuben County Office Building
Bath, New York

**AMENDED AGENDA**

I. CALL TO ORDER

II. APPROVAL OF MINUTES – January 14, 2020

III. GRIEVANCES

IV. EXECUTIVE SESSION

V. DEPARTMENT REQUESTS
   A. Purchasing (Andy Morse)
      1. Quarterly Copy Paper Award
   B. Department of Social Services (Kathy Muller)
      1. Personnel
   C. Personnel (Nate Alderman/Jennifer DeMonstoy)
      1. 16B Waiver – Conflict Defender
         a. 1 Part-Time Assistant Conflict Defender, Management Grade H ($28,746 - $34,147)
      2. 16B Waiver – District Attorney
         a. 1 Part-Time Assistant District Attorney, Management Grade H ($28,746 - $34,147)
         b. Authorization to Hire an Assistant District Attorney Above Step 5
      3. 16B Waiver – Public Defender
         a. 1 Typist, Grade IV ($26,279 - $37,099)
         b. 1 Senior Typist, Grade VI ($28,442 - $40,151)
         c. 1 Paralegal Assistant, Grade XI ($35,279 - $49,804)
         d. 1 Senior Assistant Public Defender, Management Grade I ($63,232 - $75,116)
      4. Reclassification – Office of Community Services
         a. One (1) Vacant Recreation Therapist Position, Grade XII ($37,020 - $52,265) to a Social Work Assistant Position, Grade XII ($37,020 - $52,265)
      5. Reclassification – Office of Community Services
         a. One (1) Zero-Based Staff Psychologist Position, Grade XIX ($68,445 - $96,631) to an Assistant Director of Community Services Position, Management Grade I ($63,232 - $75,116)
   D. County Manager (Jack Wheeler)
      1. Renew Vehicle Lease Agreement (Enterprise Fleet Management, Inc.)
      2. Part-Time Court Security and 911 Dispatcher Pay

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.