**AGENDA**

I. CALL TO ORDER

II. APPROVAL OF MINUTES – January 12, 2021

III. GRIEVANCES

IV. DEPARTMENT REQUESTS
   A. Real Property Tax Service Agency (Wendy Jordan)
      1. Tax Certiorari – Corning Natural Gas Corp., Town of Caton
   B. Purchasing (Andy Morse)
      1. Quarterly Copy Paper Bid
   C. Commissioner of Finance (Tammy Hud-Harvey/Mitch Alger)
      1. Proposed Updates to Certain Sections of the Administrative Code
   D. Personnel (Nate Alderman/Jennifer DeMonstoy)
      1. Transfer and Fund – Personnel
         a. Transfer and Fund One (1) Zero-Based Senior Typist Position, Grade VI ($28,442 - $40,151) from the Personnel Department to the Risk Management Office
   E. Clerk of the Legislature (Brenda Scotchmer)
      1. Amending Resolution No. 013-21 – Designating the Departments Precluded from Participating in the Purchase of Real or Personal Property Owned by Steuben County
   F. County Manager (Jack Wheeler)
      1. ArchiveSocial Contract
      2. STN Study Update

V. OTHER BUSINESS
   A. Executive Session Pursuant to Public Officers’ Law, Article 7§ 105.1.E. – Collective Negotiations

VI. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.