I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 6, 2021, MEETING MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Department of Community Services

1. Integrity Partners Participating Provider Agreement – Dr. Chapman requested permission to enter into a participating provider agreement with Integrity Partners for Behavioral Health. Integrity Partners is a 14-county collaborative that was created for managed care contracting purposes. By entering into this agreement we agree to be a network service provider and also agree to pay an annual fee of $10,000 to help with Integrity Partners’ operating expenses. State regulations mandate that service providers such as us belong to a BHCC (Behavioral Health Care Collaborative). He stated that he has money in the budget to cover this expense.

MOTION: AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF COMMUNITY SERVICES TO ENTER INTO A PARTICIPATING PROVIDER AGREEMENT WITH INTEGRITY PARTNERS FOR BEHAVIORAL HEALTH AND PAY AN ANNUAL FEE OF $10,000 MADE BY MR. ROUSH. SECONDED BY MR. VAN CAESEELE FOR DISCUSSION.

Mr. Hanna asked for an explanation of the $10,000 fee. Dr. Chapman stated Integrity Partners has four staff that works on data management, contract negotiation and outcome performance evaluations for all providers as a whole. The fee covers 37 percent of their operating expenses and the remainder is up to Integrity Partners staff to cover other expenses through grants, etc.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.
B. Department of Social Services

1. **Mobility Project** – Ms. Muller requested authorization to transfer the remaining 2020 budget appropriation for computer equipment into the capital project for Mobility Management. This capital project supports our caseworkers having iPads in the field along with providing support for remote printing, scanning and faxing. Additionally, it will add layers of security as well as an audit trail. She requested authorization to transfer $52,204.91 from the 2020 Computer Equipment line item, along with associated State funding in the amount of $32,367 and $19,837.91 local share into the Mobility Management Capital Project.

**MOTION:** AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF SOCIAL SERVICES TO TRANSFER $52,204.91 FROM THE 2020 COMPUTER LINE ITEM, ALONG WITH ASSOCIATED STATE REVENUE OF $32,367 AND $19,837.91 LOCAL SHARE INTO THE MOBILITY MANAGEMENT CAPITAL PROJECT MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE FOR DISCUSSION.

Mrs. Ferratella asked have we started this project yet? Ms. Muller replied yes and we have been working with the company Dionna on this, however, the progress has been slowed due to COVID. Mrs. Ferratella asked how far along are you? Ms. Muller replied the caseworkers have the iPads. Ms. Reynolds explained staff have been trained and are training other staff. We should be live fairly soon. Ms. Muller stated caseworkers have been using the iPads for most of the year. They are able to take pictures and do documentation in the field. The rest of the mechanics will be expedited by this project.

**VOTE ON PREVIOUS MOTION:** ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. **Buildings and Grounds Projects** – Ms. Muller requested authorization to transfer the remaining 2020 budget appropriation in the amount of $145,536.67 for repairs and maintenance in the Department of Social Services into the following Buildings & Grounds capital projects: Elevator Modernization - $45,536.67, COB Flooring - $50,000 and COB Bathroom Renovations - $50,000; along with the associated State revenue in the amount of $72,768 and local share in the amount of $72,768.67. Mr. Hanna asked are these just projects for your department? Ms. Muller replied no, the elevator, flooring and bathroom renovations are all common areas.

**MOTION:** AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF SOCIAL SERVICES TO TRANSFER THE REMAINING 2020 BUDGET APPROPRIATION FOR REPAIRS AND MAINTENANCE IN THE DEPARTMENT OF SOCIAL SERVICES TOTALING $145,536.67, ALONG WITH ASSOCIATED STATE REVENUE IN THE AMOUNT OF $72,768 AND LOCAL SHARE IN THE AMOUNT OF $72,768.67 TO THE FOLLOWING BUILDINGS AND GROUNDS CAPITAL PROJECTS: ELEVATOR MODERNIZATION - $45,536.67, COB FLOORING - $50,000 AND COB BATHROOM RENOVATIONS - $50,000 MADE BY MR. VAN CAESEELE, SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

3. **Contract for Psychological Services** – Ms. Muller stated historically we have contracted with Dr. Michael Morrongiello out of Corning for psychological services, which includes evaluations and court appearances. Dr. Morrongiello is retiring at the end of March. She requested authorization to enter into a contract with Dr. Scott Anderson for these services at a rate of $150.00 per hour. There will be no interruption in services.

Mr. Hanna asked who is Dr. Anderson? Ms. Muller replied Dr. Scott Anderson has a practice in Bath and is the son of Dr. Robert Anderson. Mr. Van Caeseele asked is there an increase in the contract? Ms. Muller replied yes, we are going from $130.00 per hour with Dr. Morrongiello to $150.00 per hour with Dr. Anderson. Mr. Van Caeseele asked will this increase your budget? Ms. Muller replied no, these charges will apply to each case.

**MOTION:** AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH DR. SCOTT ANDERSON FOR PSYCHOLOGICAL SERVICES AT A RATE OF $150.00 PER HOUR MADE BY MR. NICHOLS. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
C. Youth Bureau

1. Youth Development Program Funding – Mr. Caudill explained each year we receive Youth Development Program Funding from the NYS Office of Children & Family Services. He noted the State had not approved the 2020 allocation until November. On January 6, 2021, the State gave us an additional allocation of $8,445 which we were not expecting. Mr. Caudill recommended allocating $2,500 to Family Service Society, Inc., $4,445 to Hornell Concern for Youth and $1,500 to The Friends of the Addison Youth Center.


IV. OTHER BUSINESS

A. Goals – Mrs. Ferratella stated she sent an email to the committee looking for feedback on the three ideas for goals that she had sent. Mr. Van Caeseele commented he thought they were all good goals to work toward and he is in favor of moving forward with those. Mrs. Ferratella stated we only need one or two and she is asking for feedback on prioritizing. The goals were to leverage the public relations function to focus on one department each month to highlight the work of the department and what they do for our constituents; utilize employees from other departments to assist those departments who do not have personnel or are in need of additional support; and networking and collaborating with other counties to seek assistance in writing policies and procedures to keep current. She asked the committee which two they would like to pick, or does anyone have other ideas?

Mr. Hanna asked if Mr. Wheeler had any comments? Mr. Wheeler replied no, I think you have good goals, a lot of which we do sort of in practice, but we can formalize. The other thing is we will be collecting department goals and we have asked the departments to keep their goals short and to prioritize them. You will receive these prior to your March meeting. All of the goals you have presented are good goals. Mrs. Ferratella stated we will postpone further discussion until the March meeting.

B. COVID – Mr. Van Caeseele stated I was reviewing the information that was sent regarding COVID cases and deaths from November through now. That was interesting information and thank you for that. What I would like to know is if flu cases are any different compared to last year. I am wondering if COVID is taking the place of cases of flu in terms of cases and deaths. I don’t know if we would be interested in looking at that. Mr. Wheeler replied we would not have the cumulative numbers of incidences of flu and deaths for a while as that is reported through death certificates. Anecdotally, from the research that we have seen and calls with Department of Health, the southern hemisphere saw a lower incidence of flu. With decreased travel and an increase in mask wearing we are certainly seeing a lower incidence of flu. In terms of county numbers, it will be a while before we would know that as that data comes from the hospitals and Department of Health and with the reporting of deaths, there will be a lag based on when Public Health receives the death certificates.

Mr. Roush asked are there any statistics or tracking of numbers of who dies from COVID versus who dies with COVID? Mr. Wheeler replied the determining factor is the death certificate. With the way we report, we rely on the hospitals or nursing homes; they indicate whether it was a COVID death. We have had a couple of incidences where we have had to wait for the death certificate because someone had contracted COVID and then died. In some cases the death certificate states that it was undetermined. For others, we have records from the hospitals or nursing homes stating that it was a COVID death.
MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, March 3, 2021
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, February 24, 2021