STEUBEN COUNTY ADMINISTRATION COMMITTEE
Tuesday, March 12, 2019
9:00 a.m.
Legislative Chambers
Steuben County Office Building
Bath, New York

**AGENDA**

I. CALL TO ORDER

II. APPROVAL OF MINUTES – February 13, 2019

III. GRIEVANCES

IV. DEPARTMENT REQUESTS
A. Risk Manager (Scott Sprague)
   1. Authorization to Renew Existing Drug/Alcohol Testing Program with Occustar/Occustar Workplace Compliance
   2. Waiving Insurance Requirements – Hornell Area Chamber of Commerce

B. Purchasing (Andy Morse)
   1. Authorization to Bid Polyethylene Bags
   2. Authorization to Bid Custodial Paper Products
   3. Contract Renewal - BOCES

C. Information Technology (Rob Wolverton)
   1. Approval to Issue RFP for Internet Services for the County Office Building

D. Personnel (Nate Alderman/Jennifer DeMonstoy)
   1. Emergency Management Office – Reclassification and Transfer
      a. One (1) Zero-Based Landfill Recycling Manager Position, Grade XIII ($38,005 - $53,653) from the Public Works Department to a Radio Technician Position, Grade XII ($36,294 - $51,240) in the Emergency Management Office.

   2. Public Defender – Reclassification
      a. One (1) Part-Time Assistant Conflict Defender Position, Management Grade E ($36,388) to One (1) Full-Time Assistant Conflict Defender Position, Management Grade E ($52,677 - $68,104)

   3. Office of Community Services – Reclassification
      a. One (1) Zero-Based Staff Social Worker Position, Grade XV ($41,005 - $57,888) to an Alcohol & Substance Abuse Counselor, Grade XIII ($38,005 - $53,653)

E. County Manager (Jack Wheeler)
   1. Memorializing the Governor and State Legislature in Opposition to the Proposed and Amended 2020 Executive State Budget Impacting AIM Funding

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.