**MINUTES**

I. CALL TO ORDER

Mr. Malter called the meeting to order at 9:35 a.m.

II. GENERAL BUSINESS

A. Emergency Management / E-911

1. TXRX Radio Frequency Change – Mr. Marshall stated with respect to the VHF Fire Simulcast, TXRX is the vendor that did the combiner and put the equipment at the Perkinsville tower site. They have been monitoring the frequency that will work for the EMS receiving channel. We are doing the design now and for next week’s committee meeting we should have the price for the change. We are moving forward and have found a frequency that will work. Mr. Malter stated that no action is needed today and the committee will discuss at next week’s regular meeting.

Mr. Malter asked what is the process for getting the new frequency? Mr. Malter explained we already have the licenses for the frequency that we will be using. A relicensing process would have taken some time. This channel was already approved and we are already licensed.

2. EMS Study – Mrs. Ferratella asked for an update on the EMS study. Mr. Marshall stated we are finalizing the report now. The biggest problem was some of the data and time stamps on calls. There were specific issues with the data time cards for MVA’s, psychiatric and overdose calls with regard to Law Enforcement and a delay before EMS was dispatched and that skewed the data extensively, and for several hundred calls. They are reworking the data from the EMS dispatch time instead of LE for those categories. Mr. Wheeler stated our goal is to get the study to you by the end of this week so that you can review it prior to your meeting next week.

MOTION: TO ADJOURN MADE BY MR. HORTON. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature