I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 10:30 a.m. and asked Mr. Van Caeseele to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 5, 2021, MEETING MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. PRESENTATIONS

A. Youth Bureau

1. Youth-In-Government – Mr. Caudill thanked the committee for the opportunity. He introduced Margaret Cleary who is a Junior at Corning Painted-Post High School. She is currently undecided where she would like to attend college, but would like to pursue a career in the public health or the medical field. Margaret Cleary presented her resolution for building a bike path using inactive rail lines. Ms. Lattimer stated thank you. I would echo Mrs. Ferratella’s earlier comments that the Youth In Government Program is a wonderful program. I commend you for pursuing this presentation.

Mrs. Ferratella asked what would be the length of your proposed bike path? Ms. Cleary replied I could not find information on that, but it would go from Bath to Hammondsport; I’m not sure on the exact length. Ms. Lattimer commented it would be about six or seven miles. This had been discussed at the Bath Rotary Club to get other service organizations to develop a rails to trails. You are on the right path with your idea. Mrs. Lando commented in addition to exercise, this is something that could help us with transportation issues that we have in the County. Ms. Lattimer thanked Margaret for her presentation and stated she did a good job.

Mrs. Lando commented there were many years where Corning Painted-Post did not participate, but these past couple of years they have had a good turnout. Mr. Caudill stated these three students chose to participate without college credit and I appreciate the Legislature’s support and flexibility in allowing this to happen.
IV. DEPARTMENTAL REQUESTS

A. Planning

1. Approving the Addition of Agricultural Lands to Certified Agricultural Districts – Mr. Sousa requested approval of the addition of agricultural lands to certified agricultural districts during the thirty-day annual review period.

MOTION: APPROVING THE ADDITION OF AGRICULTURAL LANDS TO CERTIFIED AGRICULTURAL DISTRICTS MADE BY MR. VAN CAESEELE. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. Grant – Mr. Sousa explained in 2019 the City of Corning was awarded a Local Government Efficiency Grant to evaluate the potential consolidation of our Steuben County Transit System and the CEATS System that operates in Corning, operated jointly by First Transit. The City of Corning finally got the award letter and grant contract and would like to issue an RFP. At the recommendation of Mr. Morse and Ms. Prossick, they thought it best that the RFP come from the County, or at least meet the County specifications for issuing an RFP. He requested authorization to issue the RFP for that Local Government Efficiency Grant.

MOTION: AUTHORIZING THE PLANNING DIRECTOR, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR THE CITY OF CORNING LOCAL GOVERNMENT EFFICIENCY GRANT MADE BY MRS. FERRATELLA. SECONDED BY MR. VAN CAESEELE FOR DISCUSSION.

Ms. Fitzpatrick asked will this expand how the transportation system works? Mr. Sousa replied potentially. The grant provides for a study to be conducted to look at expanding service hours and cutting costs to improve efficiencies.

Mr. Malter asked this is a grant for the City of Corning? Mr. Sousa replied the City of Corning was awarded a $10,000 grant with a 10 percent local match, half of which is coming from the County. Ms. Prossick explained two years ago the Legislature passed a resolution approving the $5,000 in matching funds for this study. We want to follow our procurement rules as they are more stringent than the City of Corning’s.

Mrs. Lando commented there was a study done several years ago. Mr. Sousa stated that was a transportation study and the recommendation from that was to evaluate a potential consolidation of the CEATS and county transportation systems.

Mrs. Ferratella asked what will be the ratio for paying the ongoing maintenance? Mr. Sousa replied I don’t know. We get 5311 Federal transportation funding and the City of Corning also receives a smaller amount. Mr. Wheeler explained we have separate contracts right now and the purpose of the RFP is to see if we could bring it under one contract and identify some cost sharing.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. County Manager

1. Animal Holding RFP – Mr. Wheeler stated last week we received responses back from the animal holding RFP we had put out. We only received one proposal and that was for the housing of horses only. If you were to award this, it would give you another option. The proposal was from Wilkins Dairy Farm LLC for the housing of horses at a rate of $13.98 per horse, per day.

Mr. Hanna asked what about the bull? Mr. Wheeler replied we did not receive any proposals for the bull. Ms. Lattimer asked could we re-issue the RFP and take the horses off? I would want to do that. Mr. Wheeler stated they had the option of bidding one or all: horses, cows, pigs, sheep, goats or fowl. With the current situation with diseased animals, you don’t know what you will get. Ms. Lattimer stated I’m looking at the bigger picture; in the future we need to get alternatives so we can utilize them should the need arise. Mr. Wheeler stated this is a good
option and the SPCA has been good to work with. I would recommend awarding the horse housing to Wilkins Dairy Farm LLC and we would put this back out in a month or two.

MOTION: AWARDING THE RFP FOR ANIMAL HOLDING, SPECIFICALLY HORSES, TO WILKINS DAIRY FARM, LLC AT A RATE OF $13.98 PER HORSE, PER DAY MADE BY MR. VAN CAESEELE. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Ms. Lattimer stated in a month or two maybe we will get slightly more bidders for the other animals. Mr. Wheeler stated we can put it back out. Mr. Malter asked can we do a separate RFP for each animal? Mr. Wheeler replied we did bid it as one option or multiple. Ms. Lattimer commented I would leave it that way.

Ms. Lattimer stated we had discussed having the District Attorney attend one of our meetings. Mr. Wheeler stated the District Attorney will be providing an update next week at Public Safety & Corrections regarding the animal cruelty cases. My understanding is that one of the cases is set for disposition at the end of June.

V. OUTSIDE AGENCIES
A. Steuben County Conference and Visitors’ Bureau
   1. Designation of Tourism Promotion Agency – Mr. Costello requested the Legislature designate the Steuben County Conference and Visitors’ Bureau as the official tourism promotion agency. This designation is a requirement of the New York State Matching Funds Grant Program. The funds will be available in quarters three and four and we are in the process of submitting that application.

MOTION: DESIGNATING THE STEUBEN COUNTY CONFERENCE AND VISITORS’ BUREAU AS THE OFFICE TOURISM PROMOTION AGENCY OF STEUBEN COUNTY MADE BY MRS. LANDO. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. Cornell Cooperative Extension
   1. County Fair – Mrs. Lando asked are we having a County Fair this year? Ms. McKinley stated there will be a County and State Fair. However, at the State Fair no buildings will be open and there will be no 4-H. We will have 4-H at the County Fair.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. HANNA. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: PRESENTATION OF NAMES OF PERSONS SELECTED FOR INDUCTION INTO THE STEUBEN COUNTY HALL OF FAME AND CONFIRMATION BY THE STEUBEN COUNTY LEGISLATURE MADE BY MRS. LANDO. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. VAN CAESEELE. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: TO ADJOURN MADE BY MR. VAN CAESEELE. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, July 7, 2021
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, June 30, 2021