STEUBEN COUNTY AD HOC OFFICE SPACE COMMITTEE
Tuesday, June 8, 2021
11:15 a.m.
Legislative Chambers, 3rd Floor, Annex Building
Bath, New York

**MINUTES**

COMMITTEE: Robin K. Lattimer, Chair Carol A. Ferratella, Vice Chair John V. Malter
Brian C. Schu Scott J. Van Etten

STAFF: Jack K. Wheeler Christopher Brewer Jennifer Prossick

LEGISLATORS: Kelly H. Fitzpatrick Frederick G. Potter

ABSENT: Gary D. Swackhamer

I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 11:15 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 11, 2021, MEETING MADE BY MR. SCHU. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. NEW BUSINESS

A. County Manager

1. NYSERDA Study and Funding – Mr. Wheeler explained LaBella applied on our behalf for a NYSERDA grant for the retro-commissioning of our HVAC system for the main County Office Building, which we had to do under the renovation project anyway. We were able to get a 50 percent match under the program which was $30,000. After we finished that, NYSERDA contacted LaBella and said that they wanted to see an additional study that was not in a municipal utility. We thought that the ServU Bank property would be good to look at for HVAC recommendations. LaBella is proposing a study of the ServU property in the amount of $5,328 with the County’s share being $2,664. He requested authorization for a change order for $2,664 to cover the County’s share of the study.

MOTION: AUTHORIZING A CHANGE ORDER TO LABELLA IN THE AMOUNT OF $2,664 TO COVER THE COUNTY’S SHARE OF A NYSERDA STUDY FOR THE RETRO-COMMISSIONING OF THE HVAC SYSTEM AT THE SERVU BANK PROPERTY MADE BY MRS. FERRATELLA. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Malter asked does this give us leverage down the line for grant funding? Mr. Wheeler replied it makes us eligible for additional NYSERDA funding if it is out there.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature