**MINUTES**

COMMITTEE: Frederick G. Potter, Vice Chair
Jeffrey P. Horton
Thomas J. Ryan
Aaron I. Mullen

STAFF: Jack K. Wheeler
Christopher Brewer
Vince Spagnoletti
Nate Alderman
Andy Barbado
Dan Olevnik
Lisa Tracy
Andy Morse
Steve Orcutt
Zach Conklin
Brenda Scotchmer
Jennifer Prossick
Jennifer Galvan

LEGISLATORS: Scott J. Van Etten
Robin K. Lattimer
Carol A. Ferratella
Kelly H. Fitzpatrick
K. Michael Hanna
Hilda T. Lando
Steven P. Maio
Gary B. Roush
Gary D. Swackhamer

ABSENT: Robert V. Nichols, Chair

OTHERS: Mary Perham

I. CALL TO ORDER

Mr. Potter called the meeting to order at 10:15 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE APRIL 5, 2021, MEETING MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. LANDFILLS

A. Approve Supplemental Final Environmental Impact Statement for Bath Landfill Eastern Expansion – Mr. Spagnoletti explained we have been working on the permit from the Department of Environmental Conservation (DEC) to build a new space at the Landfill as we anticipate our current space being filled in 2024 or 2025. Barton & Loguidice has been working with us to prepare the documents to list the concerns from the public and our responses. He requested the committee approve the Supplemental Final Environmental Impact Statement as written and for it to be published stating that there are not significant environmental impacts.

MOTION: APPROVING THE SUPPLEMENTAL FINAL ENVIRONMENTAL IMPACT STATEMENT FOR THE BATH LANDFILL EASTERN EXPANSION AS PRESENTED MADE BY MR. HORTON. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

IV. HIGHWAYS

A. Appropriate Additional State Funding – Mr. Spagnoletti explained for the 2021 budget we had estimated $3.5 million for State funding. We were notified a few weeks ago that we will be receiving an additional $5,375,040.71. Mr. Spagnoletti requested authorization to add 8 new road projects totaling $4,035,040.71. He explained these are road projects that we did not have enough money to blacktop previously and now we will be able to blacktop them. He also requested authorization to add $1,030,000 to 13 existing road projects that are already in the budget. The bids are based on the price per ton of liquid asphalt from last November. The prices are going up quickly and that is why we are adding

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funding. He noted with this additional funding, CR 5 and CR 94 will now be blacktopped instead of chip sealed. He would also like to add $310,000 for 34 miles of additional chip seal projects.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ACCEPT A TOTAL OF $5,375,040.71 IN STATE FUNDING AND APPROPRIATE AS FOLLOWS:** $4,035,040.71 TO PERMANENT IMPROVEMENTS D 511200 – CAPITAL PROJECTS 5 250 000 FOR NEW ROAD PROJECTS; $1,030,000.00 TO PERMANENT IMPROVEMENTS D 511200 – CAPITAL PROJECTS 5 250 000 FOR EXISTING ROAD PROJECTS AND $310,000.00 TO D 511000 5 460 100 FOR ADDED CHIP SEAL PROJECTS MADE BY MR. HORTON. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

Mr. Malter asked how will this affect your five-year plan? Mr. Spagnoletti replied there are a couple of roads we chip sealed after reconstruction from the past plan that we were not able to do and we have taken some of those projects and moved them up.

**V. BRIDGES AND ENGINEERING**

A. **Authorize RFP for Engineering Firm to Design 2022 Bridges Built by County Crews** – Mr. Spagnoletti informed the committee that they have advertised twice for a Bridge Engineer. We are in a position where we will need to design five bridges next year that we will build with county crews. Prior to us having Mr. Catherman, we used a system that many counties were using which was to contract out the design to engineering firms. We have 330 large bridges over 20 feet and he would like to put out an RFP just for next year.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A REQUEST FOR PROPOSAL FOR BRIDGE DESIGN WORK FOR 2022 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**VI. PERSONNEL**

A. **Reclassification of a CAD Specialist Position, Grade X to a Senior Engineering Aide Position, Grade XIV** - Mr. Alderman requested authorization to reclassify a CAD Specialist position, Grade X to a Senior Engineering Aide Position, Grade XIV. Due to retirements and the reorganization of the department, this seems to be a good plan. Mr. Spagnoletti explained this reclassification does not just involve a change from one position to another. In 1992 we had 200 people in the department and now, largely through retirements, we are down to 124. Our engineering division has reflected that decline in personnel and we are now down to three. We have a Quality Control position that was previously filled by Eric Prutsman. This position ensures that bridges are built according to specifications and we included in the utility and right-of-way work. Now that position has taken over direct supervision of the field crews. He stated that he would like to change that to a District Supervisor and he would like to take the CAD Specialist position and reclassify that to a Grade XIV. With that, the duties would include all of the CAD duties and they would also take over the Quality Control duties, part of the utility permitting duties and engineering duties.

**MOTION: AUTHORIZING THE RECLASSIFICATION OF A CAD SPECIALIST POSITION, GRADE X TO A SENIOR ENGINEERING AIDE POSITION, GRADE XIV IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. HORTON FOR DISCUSSION.**

Mr. Mullen commented this sounds like a great idea.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**VII. BIDS**

A. **Asphalt Concrete; Specified In-Place Project(s)**
MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; SPECIFIED IN-PLACE PROJECT(S) TO THE LOW BIDDER, DOLOMITE PRODUCTS, CO., INC. D/B/A A.L. BLADES FOR A TOTAL COST OF $2,155,591.50 MADE BY MR. HORTON. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MULLEN ABSENT FOR VOTE AND MR. VAN ETTEN VOTING AS MEMBER)

B. Cold In-Place Recycling Project(s)

MOTION: AWARDING THE BID FOR COLD IN-PLACE RECYCLING PROJECT(S) TO THE SOLE BIDDER, SUIT-KOTE CORPORATION FOR A TOTAL COST OF $449,771.50 MADE BY MR. HORTON. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MULLEN ABSENT FOR VOTE AND MR. VAN ETTEN VOTING AS MEMBER)

C. Asphalt Concrete; Miscellaneous In-Place Projects

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; MISCELLANEOUS IN-PLACE PROJECTS TO THE FOLLOWING BIDDERS FROM LOW TO HIGH BASED ON AVAILABILITY: BOTHAR CONSTRUCTION, LLC; DALRYMPLE GRAVEL AND CONTRACTING CO., INC.; DOLOMITE PRODUCTS CO., INC.; D/B/A A.L. BLADES; AND SPALLINA MATERIALS, INC. MADE BY MR. HORTON. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MULLEN ABSENT FOR VOTE AND MR. VAN ETTEN VOTING AS MEMBER)

D. Pavement Grinding

MOTION: AWARDING THE BID FOR PAVEMENT GRINDING TO THE SOLE BIDDER, SUIT-KOTE CORPORATION FOR A COST OF $5,800/DAY FOR ONE DAY, $5,700/DAY FOR TWO TO FOUR DAYS AND $5,600/DAY FOR FIVE OR MORE DAYS MADE BY MR. HORTON. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MULLEN ABSENT FOR VOTE AND MR. VAN ETTEN VOTING AS MEMBER)

E. Grinder Teeth, Tooth Holders & Hardware

MOTION: AWARDING THE BID FOR GRINDER TEETH, TOOTH HOLDERS & HARDWARE TO THE SOLE BIDDER, MONROE TRACTOR MADE BY MR. HORTON. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MULLEN ABSENT FOR VOTE AND MR. VAN ETTEN VOTING AS MEMBER)

F. Traffic Control Supplies

MOTION: AWARDING THE BID FOR TRAFFIC CONTROL SUPPLIES TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: S&S SIGNS & SAFETY EQUIPMENT AND SAFETY ZONE SPECIALISTS MADE BY MR. HORTON. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MULLEN ABSENT FOR VOTE AND MR. VAN ETTEN VOTING AS MEMBER)

G. Concrete Pumping Services

MOTION: AWARDING THE BID FOR CONCRETE PUMPING SERVICES TO THE SOLE BIDDER, CANANDAIGUA CONCRETE PUMPING, INC. MADE BY MR. HORTON. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MULLEN ABSENT FOR VOTE AND MR. VAN ETTEN VOTING AS MEMBER)

VIII. DPW BUILDING PLAN

Mr. Spagnoletti reviewed the proposed building plan with the committee.
• **Showers/Toilet Facility at Kanakadea Park - $220,000**
  o Design in 2021 and build in 2022 ((Prefab Building - $92,000, contractor septic system - $56,000 and engineering - $40,000))

• **Toilet at Hornby Park - $30,000**
  o Purchase a prefab toilet similar to what we have at Birdseye Hollow Park and install in 2021.

• **Wayland Transfer Station - $20,000**
  o Currently there is a single dumping pit and this is causing backups. A good use of money would be to remove the office and the breakroom and open it up so people can walk in and dump over the side. This will relieve the traffic congestion. Mr. Mullen asked do you have a need for a breakroom and office? Mr. Spagnoletti replied yes and I have Mr. Miller searching for an office trailer on the Federal surplus.

• **Cohocton Highway Shop - $400,000**
  o Mr. Spagnoletti stated we have enough funding now to build and he needs authorization to build the three bays that burned, plus an office. We will rebuild the three bays and change the office to a storage room and building this year. We will try to find another $100,000 someplace as a contingency.

• **Caton Office - $62,000**
  o We are designing now and our crew will building in 2021 and during the winter with existing capital project funds.

• **Mt. Washington Highway Shop - $220,000 and Prattsburgh Highway Shop - $310,000**
  o Both projects are rehabs and we will budget for 2022 for engineering design and build in 2022. These will both have new concrete floors and new doors.

• **Curtis Highway Shop - $1,530,000**
  o We will build six new bays. We will budget for 2022 to design and build in 2023.

Mr. Spagnoletti stated that he is looking for authorization to complete the design work on the Cohocton Highway Shop and go to bid.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO COMPLETE THE DESIGN WORK ON THE COHOCTON HIGHWAY SHOP AND ONCE COMPLETE, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, PUT THE PROJECT OUT TO BID MADE BY MR. HORTON. SECONDED BY MR. MULLEN FOR DISCUSSION.**

Mr. Mullen asked is this a project that we can use Federal funds on? Mr. Wheeler replied we have not received a definite answer, but our assumption is they qualify, but with guidelines. Any capital project or capital improvement project would qualify. Mr. Spagnoletti stated he is concerned about inflation and he may need an additional $100,000. Mr. Mullen stated I think we should go forward with the idea that if we can, we will use Federal funds.

Mr. Van Etten stated this shop burned three years ago. What was the delay for three years? Mr. Wheeler stated the insurance was a lengthy delay. Mr. Spagnoletti stated I made it known that the building had burned down and the budget would not allow me to build as there was no funding. Mr. Van Etten stated I don’t think anyone ever questioned that we were going to build or replace. Mr. Mullen asked is there a problem with doing it now? Mr. Spagnoletti replied no. Mr. Van Etten commented this should have been done a year ago. Mr. Spagnoletti replied last year you came to me for budget reductions and I reduced my budget $1.2 million and this year my budget was cut another $1.4 million. Mr. Wheeler clarified they didn’t cut you; we all collectively came to a consensus. You presented cuts as did other departments, and the Legislature accepted them.
Mr. Van Etten asked what about the other two years where you acted like you were tentative? We want that building replaced and reused. Mr. Spagnoletti stated I disagree with your characterization of this. I want to build it. It is my responsibility to look at it, and it looks like we have enough money, but possibly may need an additional $100,000. He stated $100,000 is one mile of paving and if it comes to that, we will stop the contractor one mile short on one of the roads. Mr. Van Etten stated you haven’t gone to bid yet and that is my point. Mr. Spagnoletti stated we thought we were in trouble financially and the right thing to do was to wait and keep the budget down. I wasn’t going to ask for a building in this budget. We are getting by and we have a cold storage building that is being heated and an office.

Mr. Potter commented there was a financial crunch for two years and now money is freed up and there are funds available to do it. Mr. Mullen stated I was just questioning if we could allocate Federal funds. Both of you have been very good with the budget and I appreciate that. We just need to move forward on getting the shop built. Mr. Wheeler stated hopefully we will have the Treasury’s guidelines before we start the project. He would also suggest having a discussion on the Contingent Fund rather than shorting a road on paving.

Mr. Potter asked once we get a response on the Federal funding, will we be able to get reimbursed for that? Mr. Wheeler replied my assumption is yes. We have to provide documentation to them. Our understanding is the funding for 2021, 2022, and 2023 has to be spent by 2024. We don’t know what the guidelines actually say.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. Horton asked when the Curtis Shop is designed, I don’t know if it would be possible or if it would save the Town or County money, but the Town of Campbell is looking to build a new town shop. If there were two buildings being built at the same time, I wonder if we could get a better deal. Mr. Spagnoletti stated I can talk with the town. We had proposed something similar for the Town of Caton but they were not interested. We can look into it. Mr. Horton clarified I’m not talking about sharing the building. The Town of Campbell is building a new shop and I’m asking if we can put both projects out to bid. We may get a better price if they know there are two building projects. Mr. Wheeler stated we could bid that as an alternate.

**IX. OTHER BUSINESS**  
A. *Shredding Event* – Mr. Spagnoletti stated we will be setting up a shredding event at the Wayland Transfer Station. Once we have a date we will send that information out.

B. *#1 and #2 Plastics Recycling* – Mr. Spagnoletti stated people are separating out the #1 and #2 plastics. However, we have not sent out separate loads to the vendor.

C. *Deputy Commissioner of Public Works* – Mr. Spagnoletti announced that he has hired Todd Housel as Deputy Commissioner of Public Works. He was previously the Town Highway Superintendent for the Town of Woodhull and last year he ran gravel operations at Dalrymple’s Coopers Plains site. Mr. Housel will start May 17, 2021.

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. HORTON. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HORTON. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**
MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Monday, June 7, 2021
Legislative Chambers
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Monday, May 31, 2021