I. **CALL TO ORDER**

Mr. Swackhamer called the meeting to order at 11:00 a.m.

II. **BUDGET SUMMARY**

Mr. Wheeler stated everything is better than 2021 and that is a credit to Mrs. Hurd-Harvey, Mr. Alger, Mr. Brewer and our department heads. They did a great job. Overall this budget is much more manageable as we have the ability to appropriate additional sales tax and utilize ARPA for major capital projects.

**2022 Major Adjustments**

**Retirement**

Mr. Wheeler stated we have been notified that the Comptroller has lowered the estimated average employer contribution rate for ERS from 16.2 percent to 11.6 percent of payroll. You will see pretty significant decreases in each cost center relative to this. The contribution rates have been flat for the past couple of years. We are hopeful this will stabilize and this decrease has provided us with much needed flex.

**Health Insurance**

Mr. Wheeler stated 2020 and 2021 were not good years for our self-funded insurance, and high cost claims are driving up the costs. High cost claims are those that are in excess of $50,000, and we have had more high cost claims this past year. In working with Mrs. Hurd-Harvey and Gallagher, we decided that we needed to raise the rates in order to replenish the insurance reserve. We are increasing the premium by 10 percent for both the County and the employee share. We know that we will get pushback from staff on that as we have been doing a zero or 1 – 2 percent increase for a number of years now. Unfortunately, the private insurers are seeing 10 percent increases per year.

**MILOR (Maintenance in Lieu of Rent)**

Mr. Wheeler commented we have recalculated the MILOR for each department and you will see swings in that line item. He explained MILOR is based on square footage. In the case of Community Services, there was a slight increase in their overall budget, but with the MILOR adjustment it looks like they are adding significantly to the bottom line. A lot of the increase in their budget is due to MILOR.
Sheriff
Mr. Wheeler stated this is one of the largest cost center increases that we have had to address. The Sheriff, in his requested budget, has proposed funding the Deputy Sheriff and Part-Time Criminal Investigator positions that we zero-based last year, and those remain zero-based in your draft budget. The Sheriff also requested a purchase consisting of leasing five patrol vehicles and purchasing three unmarked vehicles. In your draft budget we have reduced that to three leases and one purchase.

Jail
Mr. Wheeler stated the largest cost increase in the Jail is PrimeCare. I did not touch that. Personally, I believe there is room in there to cut. PrimeCare is costing us more based on the medical services provided and a lot of that is dependent upon what the specifics are for the inmates; if they require hospitalization, etc. This also includes the anticipated cost of Medication Assisted Treatment (MAT) for substance use disorders. An increase of $500,000 is heavy and we don’t know what MAT will cost. It could be $80,000, but my thought is if you are looking for some areas to shave a little bit, I think we may be able to shave a little off PrimeCare. If things do go bad, you also would have the Contingent Fund to fall back on.

Highway
Mr. Wheeler stated by and large there are two departments where we have added staff back into from where we reduced last year; Public Works and Social Services. For Social Services largely there were a couple that we did because of cases skyrocketing. You will see there are five Raise the Age positions in there and those have revenue associated with them. That is not adding to the cost. Where it is adding to the cost where we added positions back in in your draft budget is Public Works. We added eight positions back into the budget; namely four for the Bridge Crew and four MEO’s. The other thing you will see in the budget is the standard $1.2 million that we carry for capital; for major equipment. If you add the bridge and engineering in there they are essentially asking for over $2 million. When we get to your review, I think there are ways that we would like to put in front of you to consider to fund them. He stated Mr. Spagnoletti’s comment to me was to cut roads, not equipment; he put that in his comments in his budget.

Undistributed Fringe Benefits
Mr. Wheeler commented we have placed a significant amount in this line.

Sales Tax Distribution to Towns
Mr. Wheeler explained the revenue and expenditure for the cash distribution of sales taxes to the towns have been increased from $16 million to $20 million to accommodate the increased sales taxes being distributed. This has no bottom line impact, but does significantly increase both revenues and expenditures by $4 million.

Mr. Swackhamer stated I would like to thank the Finance Committee for the time you put into reviewing the budget. If you looked at it, it took many hours and thank you for doing that. There are a lot of pages and information to go through.

Mr. Malter stated based on Mr. Wheeler’s comments and the increase in medical care, is there a number associated with the increase or decrease in retirement? Is there a number associated with those? I’m just trying to figure out what the increase is. My major concern has always been the retirement and the fluctuations over the years. It seems that we are saving some money this year. Maybe we should set up a capital project; that way we can stabilize whatever savings we have this year and put it into a project for future years. Mr. Wheeler stated that would have to be a reserve of some sort. This Comptroller is not as cavalier in the swings. At one point it was zero. Through NYSAC we have provided a lot of feedback to not allow it to drop to zero. They are doing a better job of this on the State level. Mr. Malter stated I would like us to look at that and see what we can do to help stabilize the budget in the future.

Ms. Fitzpatrick asked are we paying unemployment? Mr. Wheeler replied yes. Ms. Fitzpatrick asked do we pay it back to the State and if so, should there be a reserve for that? Mrs. Hurd-Harvey replied we do and that is a direct charge. The State is way behind and they have not paid in 2021. We have not received any information on
who they have paid. We do pay and it is a direct charge and we have a reserve, I believe, of $300,000. Mr. Wheeler stated we can get you the exact totals.

Secretary’s Note: The reserve for unemployment has been $335,038 since at least 2007.

Mr. Malter asked if we have not paid unemployment, have we increased that reserve? Should we increase it? Mrs. Hurd-Harvey replied we will not get that as we have not laid-off employees. We would only need that if we laid off a bunch of people. Our yearly bill is about $10,000.

Outside Agencies
Mr. Wheeler stated the Steuben Prevention Coalition has requested $37,724 and CASA is requesting $40,000 for one more year.

Mr. Malter stated for the libraries, the funding is set at $99,000 and we had cut that back a year ago. My problem with this is that a lot of these are included in the school districts library tax so we are sitting out there and funding them twice. There are a lot of libraries that don’t do this and there is not a way to separate that out. Mr. Wheeler explained the Southern Tier Library System as an organization does their allocations based on a per capita/per user basis and it would be challenging to separate that out. Mr. Van Etten stated too bad they don’t recognize that some of the districts are independent and that they don’t change their practice. The Corning School District is now up to $1.2 million. Ms. Fitzpatrick commented the school districts also do a property tax cap calculation. It is frustrating that we are trying to maintain and not go above the tax cap, but yet there is no discussion regarding this by the libraries. Mr. Malter commented there is no oversight board to keep them within the lines. Mrs. Lando stated none of us are on any of the library boards. If you really are upset, then get on their boards and do something.

Mr. Swackhamer suggested we could leave the appropriation at $79,000, level from 2021. Ms. Fitzpatrick stated I would like to get a report to see how many of the library districts get other taxpayer funding. We could reduce the allocations over the next few years until it is out. Mrs. Lando stated the libraries have done a major job and helped everyone out during COVID. Ms. Fitzpatrick stated I don’t think anyone is unhappy with the service and they have changed their model. The concern is they are getting the taxpayers twice for the same service.

MOTION: SETTING THE SOUTHERN TIER LIBRARY SYSTEM 2022 ALLOCATION AT $79,000 MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING THE OUTSIDE AGENCY 2022 ALLOCATIONS AS PRESENTED, WITH THE EXCEPTION OF THE SOUTHERN TIER LIBRARY SYSTEM MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Minor Equipment
Public Works - Landfill
• What is a vehicle scanner?

Secretary’s Note: It is a scanner/code reader for the mechanic to troubleshoot warning lights in vehicles.

Sheriff’s Office
• What is the difference between the tasers that are used by the Road Patrol and the Jail?

Secretary’s’ Note: Road patrol is transitioning to X-7 models, which have dual cartridges, sync with the body cameras and come with a rechargeable battery. Whenever an X-7 is activated, all body cameras within 30 feet of that taser begin to record, capturing the previous 5 seconds before activation. The current X-2s used by the road patrol are at end of life and beyond their service contract. The current model, the X-2, is actually slightly more expensive and does not recharge, necessitating battery purchases. Approximately 15 of these are planned to be repurposed for the jail until they no longer function. The jail currently is still using X-2’s and will utilize the ten new X-2’s and any road X-2’s still serviceable when replaced by the X-7’s.
• Why is there a difference in price between the 60 T7 taser cartridges/training and the 4 “regular” taser cartridges/training?

Secretary’s Note: The four regular are X-2 cartridges, and are different in price from the X-7 cartridges.

Major Equipment
Mr. Malter asked what is the total equipment compared to last year? Mr. Wheeler replied last year the total cost for Major Equipment was $1.87 million compared to this year at $2.7 million. The total adopted last year was $1.11 million and this year the total recommended is $2.0 million.

Public Works – Highway
• Error was noticed in the cost for one 4wd ½ ton pickup truck – listed at $115,000 with the County cost being $30,000
• Mr. Wheeler stated Mr. Spagnoletti has requested $1.9 million in Major Equipment and with the $500,000 in Bridge and Engineering that would bring his request to $2.5 million. We only carried over $1.2 million. He is suggesting taking $700,000 or more from CHIPS road projects as equipment is an allowable expense under CHIPS. Mr. Malter commented we are ahead in road projects and I would not have a problem with that.
• Mr. Van Etten stated it would be helpful if we could get a list to prioritize. Mr. Wheeler stated we can ask him for a list. Plow trucks are a top priority.

Mr. Wheeler asked what would you like to set for the limit? Mr. Van Etten suggested $2 million total. Ms. Fitzpatrick stated the new Commissioner may have a different approach. I value Mr. Spagnoletti’s opinion, but we don’t want to tie the hands of the new Commissioner.

MOTION: SETTING THE TOTAL PUBLIC WORKS HIGHWAY MAJOR EQUIPMENT AT $2 MILLION AND REDUCING THE ROAD IMPROVEMENTS LINE ITEM BY $800,000 MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Sheriff’s Office
• What is Lexipol Software?

Secretary’s Note: Lexipol Software is a policy service which supplies police model policies in accordance with NYS Law Enforcement Accreditation Program standards. It is endorsed by PERMA and is eligible for discount through PERMA. This program provides guaranteed model policies in accordance with NYS police accreditation standards and also guarantees policy updates with changes in law and case law. Lexipol partners with our other software provider, PowerDMS which oversees training records, policy issuance and on-line accreditation assessments.

Capital Projects
Mr. Wheeler stated one of the thoughts I had to close the budget gap is you could reduce the IT Computer Replacement project by $400,000 if you chose to use ARPA funding for that. In looking at the EDP project, we have built up a pretty good balance of $3.7 million. He noted $1 million of that is for Munis. The other thought is to appropriate some fund balance from the capital project.

Mr. Van Etten asked with the ARPA funds, would it be restricted or unrestricted? Mr. Wheeler replied for the laptops, you could make the argument for restricted funds as it would be responding to the pandemic to outfit staff to work remotely if necessary.

MOTION: REDUCING THE IT EDP EQUIPMENT CAPITAL PROJECT BY $405,000 AND USING $405,000 IN ARPA RESTRICTED FUNDS FOR THE PURCHASE OF 150 LAPTOPS, 150 DOCKING STATIONS AND KEYBOARD/MOUSE, 150 MONITORS AND 150 MICROSOFT ENTERPRISE OPERATING SYSTEM SOFTWARE MADE BY MR. MALTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
Outside Agencies

Cornell Cooperative Extension

Mr. Van Etten commented Cornell Cooperative Extension has notified all of the local extension agencies that they want to reduce the number of local government representatives on the boards and they want to go to one per board. For the annual appropriation of $409,000, we are invested and our participation is important. Mrs. Lando stated she and Mr. Potter are Steuben County representatives and we will be sending an email challenging that. Mr. Wheeler stated this became a concern for them with counties with more legislator representatives as they were becoming the dominant voice. This is a system-wide edict and they set their own by-laws. Mr. Van Etten commented we fund Cooperative Extension with a lot of money and they also have premium facilities. He suggested if they were going to cut our representation in half that we should consider cutting their appropriation in half. Mr. Nichols stated I like the suggestion of cutting their funding in half if they are cutting our representatives. I’m not opposed to letting them know that is a definite possibility.

Mr. Swackhamer adjourned the meeting for lunch at 12:15 p.m.

Mr. Swackhamer reconvened the meeting at 12:45 p.m.

Budget Review

Ms. Fitzpatrick commented in many of the department budgets the 800 lines are not all adding up, particularly with Social Security. Mrs. Hurd-Harvey stated she will go back and double check those.

Secretary’s Note: The fringe on all OT and Temporary hire wages has been budgeted in account 5880000 rather than separately in Social Security & Retirement. The rate used was 15% which represents an estimate of those two costs for an “average” employee. There are a handful of departments where the amount in the 588000 fringe line is slightly over 15% because the dollar amount of OT and temporary hire has decreased since the amounts in that fringe account were calculated. The differences are not material.

Ms. Fitzpatrick asked how close are we to the property tax cap? Mr. Wheeler replied we are fairly close depending on how much you allow. We have up to 2.5 percent with the carryover. He noted that he is not advocating for the 2.5 percent. Right now the budget is at 5 percent. That is not what we are proposing and that is without allocating the sales tax.

What is the motor pool mileage rate?

Secretary’s Note: The mileage rate used for calculating motor pool charges is $.25/mile.

District Attorney

Contracts for Services line for 2022 is $9,900 and in the Modified 2021 Budget it was $66,387.35. What was that spent on?

Secretary’s Note: The modified budget reflects the grant-funded part-time Advocate positions to support the CAC (Child Advocacy Center). The grant is likely to be awarded again next year, so we should see a similar modification.

Information Technology

Why did the Consultants-Professionals line increase from $30,000 in 2021 to $50,000 for 2022?

Secretary’s Note: Additional Cisco support is anticipated, plus budgeting for HIPAA or other security audits.

Community College Tuition

MOTION: REDUCING THE COMMUNITY COLLEGE EXPENSE LINE ITEM $100,000 FOR A TOTAL OF $800,000 FOR 2022 MADE BY MR. HORTON. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
SCS – Education
Discussion regarding reducing the County cost $250,000 from $1.75 million to $1.5 million. This will be an option for further discussion at the October 25, 2021, Budget Workshop.

Sheriff
The Sheriff has 19 spare vehicles. What are we doing with them? Does he need all those vehicles and if not, what are our options for what we can do with them? Are each of those vehicles outfitted with radio equipment and MDT’s?

Secretary’s Note: The average mileage for our spare vehicles is 135,000 miles ranging from 2008 to 2016 models. Typically we attempt to maintain six marked serviceable spare vehicles (two per shift) for patrol duties which are used when the primary vehicle is being serviced, repaired or not able to be used. Two additional marked vehicles are dedicated as K9 spares due to dedicated kennels and prisoner containment areas for the same uses but by K9 Patrol. One marked Tahoe spare is specifically for deputies’ use that have special physical needs (back issues, extremely tall, etc). Two unmarked spares are used by CIU (investigators) when the primary vehicle is being serviced, repaired or not able to be used. One unmarked spare is assigned to the County Office Building for court security purposes. Two unmarked spare vehicles are used for training transports; one assigned for jail use and one for patrol use. Two spare vehicles are DA forfeiture vehicles used for undercover investigations. One spare is the recently received Brinks Truck for the SWAT team, and two spares are being used as “parts vehicles” until they no longer have use and will then go to auction.

No spare vehicle has an MDT, the deputy’s MDT travels with them from car to car. Almost all spare vehicles have radios, which are removed prior to auction and reused when serviceable and compatible.

Sheriff – Navigation
Why are we increasing the Temporary Hire line item $4,500 from $25,500 in 2021 to $30,000 in 2022?

Secretary’s Note: The $4,500 increase was requested by the Sheriff’s Office.

Why has the Fringe Benefits line doubled?

Secretary’s Note: In 2021, only Social Security and Medicare costs were budgeted, however employees paid from this cost center have been eligible for retirement as well. A flat 15% was budgeted for 2022 (as was calculated for other departments’ fringe on OT and temporary hire). This rate more accurately reflects the costs within the cost center.

MOTION: REDUCING THE TEMPORARY HIRE LINE $4,500 TO $25,500 MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Jail

MOTION: REDUCING THE MEDICAL SERVICES LINE ITEM $200,000 MADE BY MS. FITZPATRICK. SECONDED BY MR. SCHU. MOTION CARRIES 4-0. (MR. MALTER ABSENT FOR VOTE)

Does the State pay for any medical costs?

Secretary’s Note: They do not, they pay a daily rate for housing only for a state ready inmate. They pay nothing for a parole violator; neither housing or medical.

What drives overtime? Is it because of the 8 vacancies? What is mandated?

Secretary’s Note: Overtime in the jail is driven by three primary causes; staffing vacancies, inmates in constant watch (one-on-one officer to inmate due to suicide risk) and inmates outside the facility in a hospital which requires 24/7 coverage. Both constant watch and hospital coverage is outside the normal staffed shift coverage. Minimum staffing is set by the NYS Commission of Corrections, based on their calculations of mandated posts per shift, per day, including housing unit officers, rovers, control officers, booking officers, medical security, kitchen security, transports and...
visitation. All officers have yearly required training, the majority of which we attempt to conduct on-line, however many mandated areas must be done in person. We operate at minimum staffing almost consistently.

In the nine years I have been with the Sheriff’s Office, we have averaged a 10% turnover rate per year for full-time correction officer positions. Pre-COVID we created a system in which we hired part-time competitive correction officers for basic and field training, evaluated them for six months and then, if appropriate, we would then re-classify them to a full-time position. We zero-based those positions in the 2021 budget and now we are facing a recruitment and staffing crisis that will probably take years to recover from. Luckily during much of 2021 we were able to conduct virtual arraignments and court appearances in the jail, saving considerable costs on also having to staff prisoner transports. We also suspended visitation through 2021, which also created a savings in staffing visitation hours. We have no indication from the Commission of Corrections when we will have to resume visitations, and we no longer are able to conduct virtual appearances, thus our transport costs will resume for both staffing and vehicle maintenance costs. Our inmate population numbers reached a low in the first quarter of 2020 of 92 inmates, but beginning in the fourth quarter of 2020 to current we have averaged approximately 155 inmates per day, at one point in the first quarter of 2021, reaching a high inmate population count of 180 inmates. This swing in population contributed to all three causes for overtime as we continue to receive inmates in poorer mental and physical health.

MOTION: INCREASING THE OVERTIME LINE ITEM $100,000; FROM $130,000 TO $230,000 MADE BY MR. HORTON. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

STOP DWI
Total revenue in 2021 was $130,500 and is projected at $55,100. What caused the increase and why the decrease?

Secretary’s Note: The 2021 revenue has not yet been distributed to the other cost centers that receive a portion of the DWI fines (Probation, Community Services and District Attorney). These are typically recorded as part of the year-end close process. As was done for the 2021 DWI budgets, the DWI 2022 budgeted expenses and revenue were derived directly from the DWI plan as submitted.

Emergency Management
Why does the Haz-Mat Clean Up line item show a negative $4,500 under Actual YTD Expenses/Revenue for 2021?

Secretary’s Note: This was an entry error. A reimbursement was recorded against this account when “billed” and again when the payment was received. This has been corrected.

Alcohol Clinic – Corning
The Contracts for Services line item increased from $200,200 in 2021 to $247,000 for 2022. What caused the increase?

Secretary’s Note: We have started to provide Medication Assisted Treatment (MAT) at those locations and increased Medical Doctor and Nurse contracted providers hours to provide that service.

Mental Health Clinic
The Contracts for Services line item increased $500,000 from $1,975,000 in 2021 to $2,455,000 in 2022. What caused the increase?

Secretary’s Note: There are three new FTEs contracted for services in that cost center in 2021. A new MH crisis counselor and two additional MH clinic staff. In addition, we increased the hours of four prescribers in 2022 to cover the new MAT services we will be providing in 2022. The PROS psychiatric costs were moved to this cost center. There is also a two percent COLA on all contractors included.

PROS Services
Why did the Contracts for Services line item decrease from $148,000 in 2021 to $95,000 for 2022?
Secretary’s Note: We removed the physiatrist time from PROS in 2022 and we are providing those clinical services in the Adult clinic in 2022.

Social Services Admin

MOTION: REMOVING AND ZERO-BASING 10 FUNDED VACANCIES MADE BY MS. FITZPATRICK. MOTION FAILS DUE TO LACK OF A SECOND.

What is the Process Server Expense? Does the $212,990.72 include investigator expenses? Should a line item be added for Investigator Expense?

Secretary’s Note: This line item includes both process server and DSS Investigator costs, with Investigators representing the vast majority of the cost center. We are working to separate this out to make it more clear.

Why has nothing been spent year-to-date out of the Micrographic Expense line?

Secretary’s Note: DSS has delayed records scanning so far this year, but will be conducting scanning projects at the end of the year and throughout 2022.

For 2021 only $7,000 has been spent out of the Training and Conferences line item, but $57,087 has been budgeted for 2022?

Secretary’s Note: COVID has delayed much of the training sessions that OCFS provides, but we expect that to return to normal in 2022. In previous years, we’ve spent approximately $50K on this expense.

Detention Center

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7 § SECTION 105.1. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. HORTON. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HORTON. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Services for Recipients

Why is there a negative balance for State and Federal Aid? Mrs. Hurd-Harvey stated she will check.

Secretary’s Note: Historically, since the Medicaid Cap, the Department’s revenue line has shown a negative. Although the Medicaid program is 100% funded with Federal and State dollars under the cap, the Department continues to receive recoveries from other areas including child support, fraud, estates, etc. These recoveries must be returned due to the provisions of the cap. The negative value in the 2022 budget is the estimate of the recoveries that will be returned in 2022.

General Repairs – D 511000

Why has the Fire Suppression Services line item increased from $15,000 in 2021 to $25,000 for 2022?

Secretary’s Note: In speaking with DPW, we can leave this at $15K.

Why have we only spent $4,549.19 year to date out of the Lease/Rent of Equipment line item, but budgeted $65,000 for 2022?
Secretary’s Note: There have been additional rentals in 2021, which aren’t reflected yet in the YTD cost. DPW anticipates renting more equipment in 2022, so this line item should be close.

Why has the Striping Pavement line item increased from $265,198.12 for 2021 to $424,000 for 2022?

Secretary’s Note: Striping paint has increased by approximately 30% and we did not stripe with white this season due to a national shortage. We anticipate the need for 2022.

Permanent Improvements – D 511200

Why has the total equipment and capital outlay decreased from $8,433,687.83 in 2021 to $4,429,818 for 2022?

Secretary’s Note: NYS provided the County with CHIPS funds they withheld in 2020, along with extra allocations during the state budget in 2021. In 2022, we return to normal allocations in CHIPS.

Mr. Swackhamer stated he had asked Mr. Wheeler to try to bring the budget in at 1 percent which represents a $500,000 increase.

**MOTION:** TO ADJOURN MADE BY MR. HORTON. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. SCHU ABSENT FOR VOTE)

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature