**MINUTES**

COMMITTEE: Robert V. Nichols, Chair  
Aaron I. Mullen  
Frederick G. Potter, Vice Chair  
Jeffrey P. Horton

STAFF: Jack K. Wheeler  
Vince Spagnoletti  
Tim Leonard  
Christopher Brewer  
Jerry Miller  
Lisa Tracy  
Jennifer Prossick  
Andy Morse  
Jennifer Galvan

LEGISLATORS: Scott J. Van Etten  
Kelly H. Fitzpatrick  
Gary D. Swackhamer  
Robin K. Lattimer  
Steven P. Maio  
Carol A. Ferratella  
John V. Malter

ABSENT: Thomas J. Ryan

OTHERS: Mary Perham  
Chris Potter

I. CALL TO ORDER

Mr. Nichols called the meeting to order at 10:15 a.m. and asked Mr. Mullen to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MARCH 1, 2021, MEETING MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. LANDFILLS

A. Roadside Cleanup Weeks – Mr. Spagnoletti requested authorization to hold roadside cleanup weeks. There is no charge for this. This allows the towns to pick a two-week period in which to collect garbage and tires from the roadsides. Mr. Nichols asked are there designated weeks? Mr. Spagnoletti replied the towns are allowed two weeks and they need to call the Landfill to schedule.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO HOLD ROADSIDE CLEANUP WEEKS FOR THE TOWNS MADE BY MR. POTTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Add Pickup Truck to Major Equipment – Mr. Spagnoletti stated last year we were scheduled for a four-wheel drive pickup, but due to COVID and the supply chain disruption we were not able to purchase it. This year he is requesting authorization to add a four-wheel drive pickup truck to the Landfill’s Major Equipment for $32,000. This will replace a 2013 Dodge Durango with 125,000 miles.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO AMEND THE LANDFILL MAJOR EQUIPMENT LIST TO ADD A FOUR-WHEEL DRIVE PICKUP TRUCK FOR $32,000 MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
IV. **HIGHWAYS**

A. **Additions to Major Equipment List** – Mr. Spagnoletti commented he is still working on a study comparing equipment rental versus equipment purchase at Mr. Malter’s request. This year I have $727,500 in the budget for major equipment. He stated that he has already purchased a grader and loader for $500,000. There is $206,000 remaining in the account. There are four items that he would like to add. The first is a blacktop roller and trailer for $45,000. This is a compact vibratory roller that we can use for pipe jobs and in the past we have borrowed one from the Town of Erwin. The second is a pothole machine for $25,000. Currently we are spending $45,000 to rent the machine. The third item is two flail mower attachments for $25,000. We currently have a mowing contract and the vendor is doing a great job. That contract runs out this year. I would like to rig up our second mower with the flail attachments and that would allow us to do all the mowing ourselves if we cannot get this vendor in the future. The fourth item is a brush chipper for $40,000. We have five or six, however all but one are 20 years or older.

Mr. Potter asked what are you attaching the flail mowing attachments to? Mr. Miller replied we have a 100-horse Ford tractor with four-wheel drive that is currently not being used. Mr. Nichols asked how are they attached? Mr. Miller stated one attachment is an eight foot three-point mower and the other is a seven foot mower that tips down the side. This will not work where there are guiderails.

Mr. Malter asked with the pothole machine, what is the useful life if we purchase? Mr. Spagnoletti stated it is a 2011. Mr. Miller stated it has 29,000 miles on it. Mr. Nichols asked what about the maintenance? Mr. Miller replied you will never spend $45,000 per year to maintain it, which is what you spend to rent it.

**MOTION:** AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO AMEND THE HIGHWAY MAJOR EQUIPMENT LIST TO ADD THE FOLLOWING ITEMS: BLACKTOP ROLLER AND TRAILER - $45,000; POTHOLE MACHINE - $25,000; 2 FLAIL MOWER ATTACHMENTS - $25,000 AND BRUSH CHIPPER - $40,000 MADE BY MR. POTTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. **BIDS**

A. **Cold In-Place Recycling Project(s)**

**MOTION:** AWARDING THE BID FOR COLD IN-PLACE RECYCLING PROJECT(S) TO SUIT-KOTE CORPORATION FOR $678,095.14 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. **Asphalt Concrete; Specified In-Place Project(s)**

**MOTION:** AWARDING THE BID FOR ASPHALT CONCRETE; SPECIFIED IN-PLACE PROJECT(S) TO THE LOW BIDDER, DOLOMITE PRODUCTS CO., INC. D/B/A A. L. BLADES FOR $3,811,865.00 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. **Liquid Bituminous Material(s)**

**MOTION:** AWARDING THE BID FOR LIQUID BITUMINOUS MATERIAL(S) AS FOLLOWS: FOB – PLANT SITE TO THE FOLLOWING BIDDERS: MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORPORATION AND VESTAL ASPHALT, INC.; EMULSION WITH DISTRIBUTOR – SUIT-KOTE CORPORATION; EMULSION FOR COLD MIX – SUIT-KOTE CORPORATION; LIQUID BITUMINOUS MATERIAL(S); AEPM – SUIT-KOTE CORPORATION; RENTAL EQUIPMENT MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORPORATION AND VESTAL ASPHALT, INC. MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
D. Crushed Limestone

MOTION: AWARDING THE BID FOR CRUSHED LIMESTONE TO THE LOW BIDDER, SENECA STONE CORPORATION FOR $270,190.00 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. Asphalt Concrete; FOB Plant Site, Specified Purchase Quantity Ranges - Mr. Spagnoletti recommended awarding to all bidders based on location and availability.

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; FOB PLANT SITE, SPECIFIED PURCHASE QUANTITY RANGES TO THE FOLLOWING BIDDERS: DALRYMPLLE GRANITE & CONTRACTING CO., INC.; DOLOMITE PRODUCTS CO., INC. D/B/A A. L. BLADES; ELMIRA ROAD MATERIALS, LLC; AND SPALLINA MATERIALS, INC. MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Mullen commented that he has heard from municipalities that the responsiveness in shared services was pretty poor last year. Mr. Spagnoletti stated he has spoken with his supervisors and told them that they need to respond quickly, even if they are not able to participate in the request.

F. Asphalt Milling – Mr. Spagnoletti recommended awarding to all bidders based on lowest price and availability.

MOTION: AWARDING THE BID FOR ASPHALT MILLING TO THE FOLLOWING BIDDERS: BOTHAR CONSTRUCTION, LLC; DONEGAL CONSTRUCTION CORPORATION; KILLIAN CONSTRUCTION, LLC; AND SUIT-KOTE CORPORATION MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

G. Concrete Blocks – Mr. Spagnoletti informed the committee that no bids were received.

H. Cleaning, Washing and Sealing of Steuben County Bridges

MOTION: AWARDING THE BID FOR CLEANING, WASHING AND SEALING OF STEUBEN COUNTY BRIDGES TO THE LOW BIDDER, HUNTING VALLEY CONSTRUCTION FOR $225,739.00 FOR THE BASE BID AND $196,029.00 FOR THE ALTERNATE BID MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

I. Geotextile Materials and Waterproofing Membrane

MOTION: AWARDING THE BID FOR GEOTEXTILE MATERIALS AND WATERPROOFING MEMBRANE TO THE SOLE BIDDER, CHEMUNG SUPPLY CORP. MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

J. Crane Rental Services – General Bridge Services – Mr. Spagnoletti recommended awarding to all bidders based on low price and availability.

MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES – GENERAL BRIDGE SERVICES TO THE FOLLOWING BIDDERS: C.P. WARD, INC.; MANSFIELD CRANE SERVICE; SILVERLINE CONSTRUCTION, INC.; SWARTHOUT RECYCLING; AND WILCOX GRAVEL & EXCAVATING MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Malter asked will holding off on bridge projects for a year put us behind schedule? Mr. Spagnoletti replied we have to do five bridges each year to keep our poor bridge percentage from going up. We are currently doing one bridge with a
contractor on CR 115. We are in good shape and we will use this year to work on box culverts. With only one bridge crew we do not have a choice.

K. **Crane Rental Services – Precast Concrete Box Culverts** – Mr. Spagnoletti recommended awarding to all bidders based on low price and availability.

**MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES – PRECAST CONCRETE BOX CULVERTS TO THE FOLLOWING BIDDERS: C.P. WARD, INC.; MANSFIELD CRANE SERVICE; SILVERLINE CONSTRUCTION, INC.; SWARTHOUT RECYCLING; AND WILCOX GRAVEL & EXCAVATING MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

L. **RFP – Collection and Disposal of Household Hazardous Waste** – Mr. Spagnoletti recommended awarding to MXI for $24,050.00. He commented they will be holding household hazardous waste days at the Erwin Transfer Station on May 15th and at the Hornell Transfer Station on August 21st. We will also be holding shredding events at these locations in conjunction with household hazardous waste day. They are also planning to hold Dollar Tire Days at the Bath Landfill and Wayland Transfer Station but no dates have been set yet.

**MOTION: AWARDING THE RFP FOR COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO THE LOW BIDDER, MXI ENVIRONMENTAL SERVICES, LLC FOR $24,050.00 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

M. **RFP – Marketing of Recyclable Materials; Paper** – Mr. Spagnoletti informed the committee that no proposals were received.

N. **Removal and Lawful Disposal of Deer Carcass(es)** – Mr. Spagnoletti recommended extending for one year at the same price of $30.00 per carcass.

**MOTION: EXTENDING THE BID FOR THE REMOVAL AND LAWFUL DISPOSAL OF DEER CARCASS(ES) THROUGH APRIL 6, 2022 AT A RATE OF $30.00 PER CARCASS MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

O. **Blacktop Roller and Trailer** – Mr. Spagnoletti recommended purchasing the blacktop roller and trailer off the Sourcewell contract. The blacktop roller will be purchased through Monroe Tractor for a total price of $34,153.10 and the trailer will be purchased through Towmaster Trailers for a total price of $10,098.00.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE A BLACKTOP ROLLER AND TRAILER OFF THE SOURCEWELL CONTRACT WITH THE BLACKTOP ROLLER BEING PURCHASED THROUGH MONROE TRACTOR FOR A TOTAL PRICE OF $34,153.10 AND THE TRAILER BEING PURCHASED THROUGH TOWMASTER TRAILERS FOR A TOTAL PRICE OF $10,098.00 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

VI. **OTHER BUSINESS**

A. **Plastics Recycling** – Mrs. Ferratella asked has it been beneficial to separate the #1 and #2 plastics? Mr. Spagnoletti replied I do not know how we are doing on that. I will find out and report back.

VII. **LONG-TERM PLAN FOR NEW BUILDINGS**

Mr. Nichols stated he asked Mr. Spagnoletti to take him on a tour of the shops and also invited Chairman Van Etten. Mr. Spagnoletti stated that was a good trip. I’ve given the committee a summary of these projects and I do want to clarify some things in the email that Mr. Van Etten sent to you.

- *Mt. Washington and Prattsburgh* - Mr. Spagnoletti stated I believe the Mt. Washington and Prattsburgh shops should be replaced, but it was obvious that Mr. Nichols and Mr. Van Etten did not agree. I thought I could
justify upgrading these shops because we need cold storage. The cost to upgrade the Mt. Washington shop would be $220,000 and $310,000 for the Prattsburgh shop. In the long-term this would not be money wasted.

- **Cohocton** - Mr. Spagnoletti stated it was not LaBella that quoted $40,000; it was CPL and it was much more than that. On the photo you’ll see the three bays and then a little office right beside it. After traveling with Mr. Nichols and Mr. Van Etten I asked CPL for the quote on that and it is a lot higher than $40,000. So then it made sense to go with their idea to use the old office trailer that Mr. Miller bought and the shop crew is okay with that.

- **Wayland Transfer Station** – In his email, Mr. Van Etten mentions that the material under the transfer station is flagging material and any that is uncovered could simply be transferred to our Landfill and reburied. Mr. Spagnoletti stated it is not that easy. What is not said is when we went to build the scale design there was a four foot drop to get to the floor and they would not let us do it; we had to do a shallow, two foot scale. Mr. Van Etten stated if you dig down and hit garbage, John Emo said it is just flagging material and that could be taken to the Landfill. Mr. Spagnoletti stated NYS DEC said we could not do it and we had to change the design to a shallow scale. That is what we can do for a second scale. The issue with this location is that traffic is lined up to the main road. We could build a new transfer station for $1.5 million. Mr. Van Etten had recommended adding a scale and a second pit. We can put in a second bay, but there is not currently a second pit. It is a legitimate option. To do that retrofit it would cost about $250,000.

Mr. Malter commented when they first built that transfer station there were two bays and two pits. Mr. Spagnoletti explained what has happened now is that due to COVID we have closed the second bay. The third option is to just limit to bags and pickup trucks, but we would lose about $20,000 doing that. If you wanted to put in a second pit and a second scale, I would not object to that.

Mr. Spagnoletti commented the other discussion in the email related to Mr. Van Etten’s comment that these are just garages and when you work on equipment you get dirty every day. I had stated that I didn’t think it was right for our workers to crawl around in water and filth in order to grease a truck; that is not right. We can fix that with a new floor with drains. A five-year project would be fine. The Cohocton Shop is ready to bid once we review it with Mr. Wheeler. Mr. Van Etten asked why aren’t we ready? Mr. Wheeler replied I just wanted to have a conversation and we will be putting it on the agenda for next month.

Mr. Spagnoletti stated with the Caton Shop we had received a quote of $38,000 to design an office. I talked with the shop supervisor and we will build it ourselves, but we do have to have a plan stamped by a Professional Engineer. Our shop supervisor and CAD staff will design an office and they will consult with Mr. Rose and Marv Rethmel.

Mr. Nichols asked with the Cohocton Shop will you be putting in wider doors for the trucks? Mr. Spagnoletti replied yes. Mr. Nichols asked Mr. Wheeler what his recommendations were regarding a five year plan for the shops. Mr. Wheeler stated he would recommend doing the Cohocton Shop first. For the others, we just need to identify funding. Budget season is not that far away. Mr. Spagnoletti can work with the committee and us to determine what you want to do for the first year.

Mr. Van Etten stated he would recommend doing the Cohocton Shop and the Kanakadea shower facility first.

Mr. Potter asked at the Cohocton Shop are we using the same steel structure and just refurbishing? Mr. Wheeler replied yes. Mr. Spagnoletti stated when the State sent extra CHIPS funding, we were told that is eligible to be used for building and that is why I want to talk with Mr. Wheeler about it.

Mr. Horton asked with the cost of building materials, have we looked at doing these in the near future and having a five-year budget payment? The cost of building is increasing. Mr. Van Etten replied the five-year timeframe was my suggestion. Some wanted to do the projects quickly, within a year and others had said they wanted to spread it out over ten years. Your question has merit though in terms of being better off building and avoiding the additional price increases. Some people feel the costs will come back down once the supply chain fills up.
Mr. Malter stated I said not to use CHIPS funds for building. I agree that we should do them as soon as possible, if we have the funding to do it. Mr. Nichols stated I am not opposed to that if we have the funding available. Mr. Spagnoletti stated he will meet with Mr. Wheeler and come back to the committee with a plan.

**MOTION:** TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Monday, May 3, 2021
Legislative Chambers
9:30 a.m.
Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Monday, April 26, 2021