STEUBEN COUNTY PUBLIC WORKS COMMITTEE
Monday, June 3, 2019
10:10 a.m.
Legislative Committee Room
Steuben County Office Building
Bath, New York

**MINUTES**

COMMITTEE: Gary D. Swackhamer, Chair
             Frederick G. Potter
             Gary B. Roush, Vice Chair
             John V. Malter

STAFF:      Jack K. Wheeler
            Doug Rapalee
            Lisa Tracy
            Vincent Spagnoletti
            Andy Morse
            Jennifer Prossick
            Steve Orcutt
            Craig Patrick

LEGISLATORS: Carol A. Ferratella
              Kelly H. Fitzpatrick
              Hilda T. Lando
              Steven P. Maio
              Scott J. Van Etten

ABSENT:     Robert V. Nichols

OTHERS:     Mary Perham
            James Post, *The Leader*

I.  CALL TO ORDER

    Mr. Swackhamer called the meeting to order at 10:10 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION:  APPROVING THE MINUTES OF THE MAY 6, 2019, MEETING MADE BY MR. MALTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. BIDS

A.  Asphalt Concrete; Specified In-Place Project(s)

MOTION:  AWARDING THE BID FOR ASPHALT CONCRETE; SPECIFIED IN-PLACE PROJECT(S) TO THE LOW BIDDER, DOLOMITE PRODUCTS CO., INC. FOR $71,583.60 FOR CR 31 PROJECT, $100,064.40 FOR CR 72 PROJECT AND $158,629.00 FOR MAIN STREET AVOCA PROJECT MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B.  Cat General Duty Undercarriage for Medium Track-Type Tractors & Loaders (One-Time Purchase)

MOTION:  AWARDING THE BID FOR CAT GENERAL DUTY UNDERCARRIAGE FOR MEDIUM TRACK-TYPE TRACTORS & LOADERS (ONE-TIME PURCHASE) TO THE LOW BIDDER, FIVE STAR EQUIPMENT, INC. FOR $12,394.84 MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C.  Remanufactured John Deere Engine Direct Replacement

MOTION:  AWARDING THE BID FOR REMANUFACTURED JOHN DEERE ENGINE DIRECT REPLACEMENT TO THE SOLE BIDDER, FIVE STAR EQUIPMENT, INC. FOR $24,677.65 MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
D. Design Services for Cohocton Highway Shop Rehab Project

MOTION: AWARDING THE BID FOR DESIGN SERVICES FOR COHOCTON HIGHWAY SHOP REHAB PROJECT TO THE LOW BIDDER CLARK PATTERSON LEE ARCHITECTURE ENGINEERING FOR A TOTAL COST OF $27,180.00 MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. Industrial Electrical Services

MOTION: AWARDING THE BID FOR INDUSTRIAL ELECTRICAL SERVICES TO THE LOW BIDDER SCHULER-HASS ELECTRIC AS FOLLOWS: NORMAL HOURS - $96.71 PER HOUR; EVENING/SATURDAY HOURS – $128.18 PER HOUR AND HOLIDAYS AND SUNDAY HOURS - $159.69 PER HOUR MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. Request Authorization to Issue RFP for a Forester

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR A FORESTER MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

G. Geotextile Materials and Waterproofing Membrane - Mr. Spagnoletti recommended declaring Allied Building Products/Beacon Roofing and H.D. Supply/A.H. Harris & Sons, Inc. as non-responsive bidders as they declined to provide a bid bond. He recommended awarding the first three items to Chemung and recommended not awarding the fourth item as this time.

MOTION: DECLARING ALLIED BUILDING PRODUCTS/BEACON ROOFING AND H.D. SUPPLY/A.H. HARRIS & SONS, INC. AS NON RESPONSIVE BIDDERS AND AWARDING THE BID FOR GEOTEXTILE MATERIALS AND WATERPROOFING MEMBRANE TO CHEMUNG SUPPLY CORP. AS FOLLOWS: ITEM NO. 207.22 - $6.50 PER SQUARE YARD; ITEM NO. 207.24 - $5.90 PER SQUARE YARD; AND ITEM NO. 207.26 - $5.40 PER SQUARE FOOT MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: DECLARING A NON-AWARD OF ITEM NO. 717-02 ON THE GEOTEXTILE MATERIALS AND WATERPROOFING MEMBRANE BID MADE BY MR. ROUSH. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

II. OTHER BUSINESS

A. Tires – Mr. Spagnoletti stated during last year’s tire amnesty days, they received 11,500 tires. This year they held Tire Dollar Days from May 13th through May 18th and received 21,500 tires. There were a total of 884 people who brought in tires and we averaged 24 tires per person. There was no extra cost to the County to do this as the $1.00 charge covered our cost for Seneca Meadows to take our tires. He noted they charged $1.00 per tire.

B. Shared Services – Mr. Spagnoletti informed the committee they do a lot of shared services work for the municipalities and he showed a handout depicting the number of projects.

C. Hamilton Road, Painted Post - Mrs. Ferratella stated she would like to recognize the department’s work on Hamilton Road. This road required emergency repairs due to the rain. Public Works, Soil & Water and the Town Highway Department did an excellent job repairing the bank. Mr. Van Etten stated it was a great effort, but he is concerned that it may fail again, beyond where the rock wall is. Mr. Spagnoletti replied he will talk with Mr. Parker and the Town Highway Superintendent, but he believes the steel wall will keep it back.
Secretary’s Note: Following the meeting, Mr. Spagnoletti sent the following email to the committee: “The portion of the embankment east of our new rock wall was inspected by Eric Prutsman and Dylan DeWert. The steel retaining wall and the earth slope appear to be holding well. They saw no need to extend the rock wall.”

D. Caton Shop – Mr. Potter asked for an update on the Caton Shop. Mr. Rapalee replied the contractors are still submitting working drawings to us. Once we receive those, groundbreaking should start shortly.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION AND ARTICLE 7§ 105.1H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. POTTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: RESCINDING THE AWARD OF THE SOLAR ENERGY RFP TO ABUNDANT ENERGY AND AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DEPARTMENT TO REISSUE THE SOLAR ENERGY RFP MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: AUTHORIZING THE LAW DEPARTMENT TO EXTEND THE RETAINER FOR LEGAL CONSULTANT SERVICES, RELATIVE TO THE SREC PROPERTY, BY NIXON PEABODY LAW FIRM FOR AN ADDITIONAL $15,000.00, BUT NOT TO EXCEED A TOTAL AMOUNT OF $25,000.00 MADE BY MR. MALTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Monday, July 1, 2019
10:00 a.m.

PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, June 24, 2019.