I. **CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:45 a.m.

II. **GENERAL BUSINESS**

A. **Controls Change Order** – Mr. Wheeler stated Garri Webb, our construction manager, noticed a month ago that everything was bid except for the controls as we had used Day Automation Systems and the only controls awarded for the first phase were for the HVAC, not the card reader access. The State contract price for the card reader access with labor and installation is $21,681.81. He requested approval of the change order and noted this is the first time they have had to use the construction contingency.

**MOTION:** AUTHORIZING A CHANGE ORDER IN THE AMOUNT OF $21,681.81 FOR THE CARD READER ACCESS CONTROLS MADE BY MR. SCHU. SECONDED BY MR. VAN ETetten. ALL BEING IN FAVOR. MOTION CARRIES 7-0. *(Mr. Van Etten serving as voting member)*

**MOTION:** TO ADJOURN MADE BY MR. SWACKHAMER. SECONDED BY MR. VAN ETetten. ALL BEING IN FAVOR. MOTION CARRIES 7-0. *(Mr. Van Etten serving as voting member)*

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature