I. CALL TO ORDER

Mr. Nichols called the meeting to order at 9:55 a.m. and asked Mr. Ryan to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Mr. Mullen commented with regard to the double-wide trailer discussion; was it determined that the trailer was worthless or too much to move? Mr. Spagnoletti replied the undercarriage was shot and that is why we could not sell it or move it. Mr. Mullen stated he would like that included in the minutes.

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 1, 2021, MEETING AS AMENDED MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. Inter-Municipal Agreements – Mr. Spagnoletti stated in 2016 we signed inter-municipal agreements with the City of Corning and Alfred State College to dispose of their garbage at the Erwin Transfer Station, and the Hornell Transfer Station, at a rate of $44.00 per ton instead of the gate rate of $59.00 per ton. He requested authorization to renew those agreements for five years under the same terms. Mr. Nichols asked the City of Corning sends their garbage to the Erwin Transfer Station and Alfred State College sends their garbage to the Hornell Transfer Station? Mr. Spagnoletti replied yes.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO RENEW, FOR A FIVE-YEAR TERM, THE INTER-MUNICIPAL AGREEMENTS WITH THE CITY OF CORNING TO SEND GARBAGE TO THE ERWIN TRANSFER STATION AT A RATE OF $44.00 PER TON AND WITH ALFRED STATE COLLEGE TO SEND THEIR GARBAGE TO THE HORNELL TRANSFER STATION AT A RATE OF $44.00 PER TON MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.
IV. HIGHWAYS
A. CDL Training – Employee Development Commercial Drivers’ License Acquisition Program – Mr. Spagnoletti stated he has six employees that he would like to send for CDL training. He stated those employees that are required at hire to have a Class B license are not eligible. This program is for those employees where we require them to have a license after they are hired; and in that case we understand that under this program they will be reimbursed their tuition fee. Typically this would apply to our mechanics and bridge workers. If we hired someone and instituted new requirements after they have been hired, then we pay tuition, as well as for travel time and time spent in the classroom.

Mr. Spagnoletti stated I have one MEO that I would like to upgrade to a Class A license. This individual will be a backup on the chip seal crew and this license will allow that individual to run the chip seal spreader. This will be a tuition reimbursement only in the amount of $1,500 with the training to occur at Coopers Plains. There are two bridge workers that are required to have their Class B within two years of hire. We will reimburse their tuition and that cost will be $1,585 for each. They will be going to Mt. Morris for their training. Mr. Spagnoletti stated I would also like to send three shop mechanics for training. The first was hired after we had put the requirements in place for a Class B. We will reimburse the tuition in the amount of $2,035 to get the Class A license and he will be going to Mt. Morris for that training. The other two mechanics were hired before we instituted the Class B requirement at the highway shop. In these two cases, we will pay for travel time and time in the classroom, in addition to the tuition in the amount of $2,035 each. They will be reimbursed prior to training and will take their training at Mt. Morris.

Mr. Horton stated I like the idea of having the mechanics getting their Class A instead of a Class B.

Mr. Mullen stated one of the individuals is one of my brothers, so I will be abstaining.

Mr. Van Etten asked with one of the individuals you are requesting approval for them to get their Class A to help run the chip sealer, if someone wants to get their Class A, do we have to approve it? Mr. Spagnoletti replied you don’t have to approve it. This truck driver has been on the chip seal crew for 15 to 20 years. He will be the backup operator for the chip seal spreader. Mr. Van Etten stated what my question was, is do you have the ability to not bring people forward to get their Class A? Mr. Spagnoletti replied yes, I have the authority to say no. In this case, I think it is worth it to us to do.

Mr. Wheeler explained the department head has the first line review of this program and we followed the structure of the tuition aid request. The Legislature has the second review. Mr. Van Etten commented I was just looking for clarification. Mr. Wheeler stated if getting this puts an individual into a different title or if they will be doing work outside of their title, it would result in needing a reclassification. Ms. Prossick stated this policy requires the Personnel Officer to approve and sign off as well.

Mr. Nichols asked is a Class A required to run the chip sealer unit? Mr. Spagnoletti replied yes. We now require drivers to have a Class A in order to run the chip sealer.

MOTION: APPROVING THE FOLLOWING INDIVIDUALS IN THE PUBLIC WORKS DEPARTMENT TO TAKE CDL TRAINING TO OBTAIN THEIR CLASS A LICENSE: DANIEL L. MARVIN – MECHANIC; ROBERT W. KNOWLES – MECHANIC; DAYTON SHILOH – MECHANIC; AND APPROVING THE FOLLOWING INDIVIDUALS IN THE PUBLIC WORKS DEPARTMENT TO TAKE CDL TRAINING TO OBTAIN THEIR CLASS B LICENSE: AUSTIN BAKER – JR. BRIDGE WORKER; TYLER VANSKIVER – JR. BRIDGE WORKER; AND BENJAMIN MULLEN – MOTOR EQUIPMENT OPERATOR MADE BY MR. HORTON. SECONDED BY MR. RYAN. MOTION CARRIES 4-0-1. (MR. MULLEN ABSTAINED AS HIS BROTHER IS ONE OF THE LISTED INDIVIDUALS)

B. Road Use Agreement – Mr. Spagnoletti requested approval of the road use agreement with Canandaigua Power Partners for the Cohocton Repower Project. They will be working on 50 windmills on CR 35 and CR 36 in Cohocton. The windmills are getting new blades and heads. This project will be starting in April or May. This is the same agreement that was previously approved, with some minor edits. One of the questions that we are looking into with the Law Department is whether the agreement is with Canandaigua Power Partners I or II.

Public Works Committee
Monday, March 1, 2021
MOTION:  AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A ROAD USE AGREEMENT WITH CANANDAIGUA POWER PARTNERS FOR THE COHOCTON REPOWER PROJECT MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C.  Quit Claim ROW – CR 119 Rathbone – Mr. Spagnoletti requested authorization to quit claim .01 acres of property located on CR 119 in the Town of Rathbone to the adjacent owner, Vicky Warner. This property belongs to the County, but the road has been moved and there is no reason for us to have it anymore.

MOTION:  AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO EXECUTE A QUIT CLAIM FOR RIGHT OF WAY OF 0.1 ACRES ON CR 119 IN THE TOWN OF RATHBONE TO ADJACENT OWNER, VICKY WARNER MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

D.  Inter-Municipal Agreement for Use of County-Owned Tractor and Lowboy Trailer – Mr. Spagnoletti stated last year the insurance carrier requested inter-municipal agreements with any municipality that is using our tractor and lowboy trailer. Previously we had had one-year agreements. He requested authorization to enter into inter-municipal agreements with municipalities for the use of the tractor and trailer for a five-year term. This will also include Soil and Water.

MOTION:  AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO INTER-MUNICIPAL AGREEMENTS WITH MUNICIPALITIES AND THE SOIL AND WATER CONSERVATION DISTRICT FOR THE USE OF THE COUNTY-OWNED TRACTOR AND LOWBOY TRAILER FOR A TERM OF FIVE YEARS MADE BY MR. HORTON. SECONDED BY MR. POTTER FOR DISCUSSION.

Mr. Horton asked do you have this agreement will all of the towns? Mr. Spagnoletti replied no, not all. Mr. Horton asked if any town was interested, would they be eligible? Mr. Spagnoletti replied yes.

VOTE ON PREVIOUS MOTION:  ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

V.  PARKS
   A.  Budget Adjustment – Mr. Spagnoletti explained with the timber sale revenue from Hornby Park, the logger was to pay us 50 percent up front before they got on the land. They sent us a check for $5,343. Out of that amount we will take $1,500 and put into the Other Expenses line item to pay our forest manager. The remaining $3,843 will go into the Overtime line item. The reason for putting that into the overtime account is because we did so much weekend overtime sanitizing during COVID and he would like to have it there in case we are out sanitizing as much this year.

MOTION:  AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ACCEPT $5,343 INTO THE OTHER UNCLASSIFIED REVENUE ACCOUNT LINE IN THE PARKS BUDGET AND APPROPRIATING $1,500 TO OTHER EXPENSES AND $3,843 TO OVERTIME WITHIN THE PARKS BUDGET MADE BY MR. HORTON. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI.  BIDS
   A.  Gravel/Stone Crushing and Crusher/Stacker Rental Combination – Mr. Spagnoletti stated he would like to reject the bids for the Crusher/Stacker Rental Combination as renting the grinder would require us to supply the people and the loaders to crush the gravel. While the total cost would have been a little less than the bid award for Gravel/Stone Crushing, I could not afford to lose the use of those people on the road maintenance. He also requested authorization to award the bid for Gravel/Stone Crushing to the low bidder, Daggett Sand & Gravel, Inc.

MOTION:  AWARDING THE BID FOR GRAVEL/STONE CRUSHING TO THE LOW BIDDER, DAGGETT SAND & GRAVEL, INC. FOR $109,060.00 AND REJECTING THE BIDS FOR THE CRUSHER/STACKER RENTAL COMBINATION MADE BY MR. RYAN. SECONDED BY MR. HORTON FOR DISCUSSION.
Mr. Ryan asked how many bids for crushing did we have? Mr. Spagnoletti replied we had three bids. Mr. Mullen asked is the volume we do greater than the 18,000 tons at the Strait Pit and if it is, does our cost go down from having to pay a flat fee? Mr. Spagnoletti replied Daggett is doing crushing at three separate locations. The total is 31,000 tons and the average cost is $3.52 per ton. If I had to do the crushing it would cost $3.29 per ton. Mr. Mullen asked if we were doing the crushing, would we be crushing more? Mr. Spagnoletti replied I don’t think so. Mr. Swackhamer asked is a fuel adjustment cost included? Mr. Spagnoletti replied no. Mr. Swackhamer asked will our cost go up if fuel goes up? Mr. Spagnoletti replied I don’t think so, but I will check the contract.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Guide Rail Materials – Mr. Spagnoletti commented Chemung Supply is the low bidder. They are a little above our budget, but he would recommend awarding to them.

MOTION: AWARDING THE BID FOR GUIDE RAIL MATERIALS TO THE LOW BIDDER, CHEMUNG SUPPLY CORP. FOR A TOTAL COST OF $182,522.50 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Portable Toilet Rental and Service(s) and Septic Tank Pumping

MOTION: AWARDING THE BID FOR PORTABLE TOILET RENTAL AND SERVICE(S) AND SEPTIC TANK PUMPING TO THE LOW BIDDER, RENTALS TO GO, LLC D/B/A JEFF’S PORTABLE TOILETS FOR $12,944 FOR PORTABLE TOILET RENTAL AND SERVICE(S) AND $7,845.00 FOR SEPTIC TANK PUMPING MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. Purchase of Road Broom – Mr. Spagnoletti requested authorization to purchase a Road Broom from Monroe Tractor utilizing the Sourcewell contract. The total cost will be $66,000.

MOTION: AUTHORIZING THE PURCHASE OF A ROAD BROOM FROM MONROE TRACTOR UTILIZING THE SOURCEWELL CONTRACT FOR A TOTAL COST OF $66,000 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. Overhead Garage Door Services & Repairs – Mr. Spagnoletti requested authorization to extend the bid with Lewis Garage Doors for an hourly rate of $150.00 through December 31, 2021.

MOTION: EXTENDING THE BID FOR OVERHEAD GARAGE DOOR SERVICES & REPAIRS TO LEWIS GARAGE DOORS FOR AN HOURLY RATE OF $150.00 THROUGH DECEMBER 31, 2021 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. Bottled Water – Mr. Spagnoletti requested authorization to extend the bid for bottled water with B&B Water Conditioning, Inc. for one year, expiring April 5, 2022.

MOTION: EXTENDING THE BID FOR BOTTLED WATER TO B & B WATER CONDITIONING, INC. FOR ONE YEAR, EXPIRING APRIL 5, 2022 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

G. Industrial Electrical Services – Mr. Spagnoletti requested authorization to extend the bid for Industrial Electrical Services with Schuler-Haas Electric Corp. through December 31, 2021.

MOTION: EXTENDING THE BID FOR INDUSTRIAL ELECTRICAL SERVICES WITH SCHULER-HAAS ELECTRIC CORP. FOR ONE YEAR, EXPIRING DECEMBER 31, 2021 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
H. **Uniform Rental & Cleaning Service** — Mr. Spagnoletti requested authorization to extend the bid for Uniform Rental & Cleaning Services through April 1, 2022.

**MOTION: EXTENDING THE BID FOR UNIFORM RENTAL & CLEANING SERVICES FOR ONE YEAR, EXPIRING APRIL 1, 2022 MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

VII. **OTHER**

A. **Goals** — Mr. Nichols stated the goals I sent to the Chairman were to hire a new Deputy Commissioner and to hire a new Bridge Engineer. He commented that Mr. Spagnoletti also has a list that he would like to review with the committee. Mr. Spagnoletti stated our biggest goal is Cell 4 at the Landfill. Cell 3 is projected to be full in July 2024. I want to get the permit for Cell 4 by the end of this year. Then we will have a one year cushion. This is at the top of my list. My second goal is to hire a Professional Engineer to replace Steve Catherman who has retired. We have more bridges than any other county. He stated that they have put out a second advertisement. The third goal is to look at the condition of the highway shops, specifically Prattsburgh, Mt. Washington and Curtis. The Cohocton Shop was budgeted because of the fire and they currently have a heated pole barn. We need an office at the Caton Shop. All of the shops need maintenance and he is working with Eric Rose to evaluate and make a list of maintenance/repair items. The fourth goal is to develop and put out an RFP for the gas to energy plant at the landfill. He stated the final goal is to look at personnel. I lost an entire bridge crew. We also have a vacancy in the highway department and in engineering and will need to look at reclassifications.

Mr. Ryan asked with regard to your goal for the shops; are you looking at new structures and redesigning? Mr. Spagnoletti replied yes. The Caton Shop was built in 1927 and we recently built a new shop with four bays and no office. We need to add the office. In Cohocton, the main shop suffered a fire. We do have a heated pole barn to store equipment in the winter, but we will need a new shop and office. I have been working with Eric Rose and we went to each shop to see if there is anything dangerous structurally and there was nothing dangerous. We turned our inspection into a list of what maintenance we would need to do. The three shops in most need of maintenance are Curtis, Prattsburgh and Mt. Washington. We are getting to a point where we will have to replace and build new; however not this year or next year. He stated that he is anticipating $1.5 million for each. We have to get the maintenance done and upgrades, but in the future we will need to build new.

Mr. Horton asked when were those shops built? I know the Curtis shop is old. Mr. Spagnoletti replied they were mostly built at least 50 years ago. Mt. Washington was built out of battleship steel from World War II, as was the Howard Shop.

Mr. Mullen stated I would like to just mention that I am most concerned about staffing as the numbers are way down overall. Also, the RFP for gas to energy plant development at the Landfill should be in the forefront.

Mr. Nichols stated the other area is with the bridge crew as we will eventually need to hire another crew. Mr. Spagnoletti stated this year there are no new bridges; we just have four culverts and are repairing the Wood Road Bridge. We will need a second crew.

Mr. Nichols asked with the shops, would we build those ourselves? Mr. Spagnoletti replied no. Mr. Nichols asked with the Curtis Shop will you build new at the current location or look at a new location? Mr. Spagnoletti replied that is something we should look into with regard to the location. We probably will put a new shop in the same location, but we will need to look at it.

Mr. Van Etten commented to me, the permit for the Landfill is just normal business and I don’t know that that would be a goal for the committee. I can see where a study of how many shops we have, how many shops we need, the condition of the shops and what it would take to refresh; that is a goal. We don’t have the money to start building right away and that is something that you could work on this year. Replacing the bridge crew; that is daily business and should not be a goal of the committee.
Mr. Malter commented my concern is with the rental of equipment and the cost to purchase new. I would propose that we do a study based on what we are spending for rentals, the cost of purchasing new and the useful life and see if we can save some money. Mr. Nichols commented some of the equipment we rent because the maintenance is so high. Mr. Malter stated we just need to do a study and look at this. In the budget we are looking at $170,000 for rentals. He would like to see if in the long run it is better to purchase equipment rather than rent it.

Mrs. Ferratella asked with the new shops, are you able to prioritize the order? Mr. Spagnoletti replied Cohocton would be first and then Caton. Those are the highest priority. Mr. Horton commented finding out about how to fund the construction of new shops would be a goal for the committee. Mr. Nichols stated we can work on the shop program, but it will take at least ten years to get through them. I’m not talking about Cohocton and Caton; just the other three that I mentioned. It will take that long by the time you get the funding together. You will have to work with the Finance Committee as it requires more than the approval of this committee.

Mr. Mullen stated with regard to the shops, and to follow up on Mr. Van Etten’s comments, I would like to see operationally how the new buildings will help. How is spending $1.5 million on a shop going to help? What will that do for us? Mr. Spagnoletti stated I agree and that will be part of the study.

Ms. Fitzpatrick commented a study of the equipment rentals versus purchases; that could be looked at in coordination with talking about new buildings. Mr. Malter stated we need to start looking at this in the budget process. We need to build that cost in each year so that we don’t have major increases in the budget.

Mr. Van Etten stated it would be good to do a shop analysis and that could be the goal. Now the implementation of that would not be done in one year; it could take five years or ten years. Just doing a prioritization before and making sure that your system is sufficient and acceptable. Mr. Malter stated that should be done in-house, we don’t need to farm that out.

Mr. Nichols stated that we will have Mr. Spagnoletti look at the goals and what we discussed today and present to the committee in April. Mr. Spagnoletti stated I have my goals. What you brought to me is a study on the shops and a study on rentals versus purchase of equipment. Maybe those should be the committee goals? Mr. Mullen stated I agree. Mr. Horton stated those are two big goals.

Mr. Ryan asked with the shops, will each one have a repair facility? Mr. Spagnoletti replied no. Our shops are set up with bays to change oil and filters, etc. Major repairs come to Bath. We do have field mechanics that go out in the field to make minor repairs. Ideally we would have a lift in each shop, but we are not set up to do repairs at the shops. Mr. Ryan stated my idea is that you should not be as you have the main repair shop in Bath. Mr. Spagnoletti stated I agree and that is basically how we are set up.

Secretary’s Note: The committee was in agreement to have the shop study and equipment rental versus purchase study be the two goals of the committee.

B. Prattsburgh-Cohocton Landfill – Mr. Malter stated he would like to have a discussion on this. Ms. Prossick recommended that discussion be held in Executive Session.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Monday, April 5, 2021
Legislative Chambers
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Monday, March 29, 2021