I. CALL TO ORDER

Mr. Schu called the meeting to order at 9:00 a.m. and asked Mr. Brewer to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 10, 2019, AND SEPTEMBER 23, 2019, MEETINGS MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENT REQUESTS

A. Elections

1. Aid to Localities Grant – Ms. Penziul informed the committee they were awarded the Aid to Localities Grant in the amount of $45,027.37. She requested authorization to accept this funding and execute the contract with the State for the purchase of electronic poll books and on-demand ballot printers. This contract will go through December 31, 2020.

MOTION: AUTHORIZING THE COMMISSIONERS OF ELECTIONS TO ACCEPT AN AID TO LOCALITIES GRANT IN THE AMOUNT OF $45,027.37 AND TO EXECUTE THE CONTRACT WITH NYS BOARD OF ELECTIONS TO USE THIS FUNDING FOR THE PURCHASE OF ELECTRONIC POLL BOOKS AND ON-DEMAND PRINTERS MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
B. Personnel

1. Reclassification – Buildings & Grounds – Mr. Alderman requested authorization to reclassify a Building Maintenance Mechanic position, Grade IX to a Head Building Maintenance Mechanic, Grade X. Mr. Van Etten asked did we have this position in the past? Mr. Alderman replied yes, many years ago. This person is doing a higher level of work and is leading more crews.

MOTION: AUTHORIZING THE RECLASSIFICATION OF A BUILDING MAINTENANCE MECHANIC POSITION, GRADE IX TO A HEAD BUILDING MAINTENANCE MECHANIC POSITION, GRADE X IN THE BUILDINGS AND GROUNDS DEPARTMENT MADE BY MR. VAN ETTEN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

C. County Manager

1. Management Salary Study – Mr. Wheeler reviewed the proposed management salary schedule. There are some changes based on things that have happened over the past twenty years. This plan brings the confidential employees into the management group; right now they are management employees, but are treated like the union.

Mr. Van Etten asked why are the confidential employees in a separate group? Mr. Alderman replied the majority of those positions, at some point, were in the union and we removed them from the union, but kept their salary and benefits consistent with the union. With this new proposal, it makes more sense to have them in a management grade.

Mr. Van Etten stated this new proposal adds more grades. Mr. Wheeler explained we did add a grade “B” to incorporate the confidential staff and then spread a couple of the other grades out.

MOTION: AMENDING THE MANAGEMENT SALARY PLAN TO INCLUDE NEW GRADES AND THE INCORPORATION OF CONFIDENTIAL EMPLOYEES INTO THE MANAGEMENT GROUP AS PRESENTED BY THE COUNTY MANAGER MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

D. Purchasing

1. Copier Capital Project – Mr. Morse requested authorization to purchase a replacement copier for the Finance Office out of the copier capital project. The total cost of the copier is anticipated to be about $4,000.

MOTION: AUTHORIZING THE DIRECTOR PURCHASING TO SPEND $4,000 OUT OF THE COPIER CAPITAL PROJECT TO PURCHASE A REPLACEMENT COPIER FOR THE FINANCE OFFICE MADE BY MR. VAN ETTEN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.D. DISCUSSIONS REGARDING PROPOSED, PENDING OR CURRENT LITIGATION AND ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. VAN ETTEN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.
MOTION: AUTHORIZING THE PAYMENT OF $35,959.06 OUT OF ACCOUNT A-1342000 – ALLOWANCE FOR UNCOLLECTED TAXES, TO THE VILLAGE OF BATH AS REPAYMENT FOR AN INCORRECT TAX CERTIORARI ISSUE MADE BY MR. VAN ETEN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: AMENDING THE MANAGEMENT SALARY PLAN AND ADOPTING A NEW STEP STRUCTURE AS PROPOSED BY THE COUNTY MANAGER MADE BY MR. VAN ETEN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

Mr. Van Etten commended Mr. Wheeler, Mr. Brewer, Mr. Alderman and Ms. Demonstoy for all of their work on the Management Salary Plan.

MOTION: TO ADJOURN MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, November 12, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, November 6, 2019