CALL TO ORDER

Mr. Van Etten called the meeting to order at 10:55 a.m.

BUDGET OVERVIEW

Mr. Wheeler informed the committee this budget looks much different from the proposed budgets the departments submitted, however, all were very reasonable with their requests. This is a more difficult budget than recent years, but there will be some options for budgeting additional revenues, specifically in sales tax.

2020 Major Adjustments/Assumptions

Contingency
Mr. Wheeler stated we do need to find some savings and he is proposing a $100,000 reduction in Contingency, bringing it down to $1.2 million.

Community College
Mr. Wheeler proposed a $100,000 reduction based on the estimate they received from Corning Community College.

Law Department
Mr. Wheeler informed the committee that the State determined that the Law Department’s proposal for additional staff relative to Raise the Age requirements would not be reimbursable. As a result of that, we have removed the two funded vacancies for a Senior Typist and Assistant County Attorney. We also removed the associated revenue that was budgeted in 2019.

Interest Earnings
Mr. Wheeler proposed adding $240,000 in additional revenue based on current earnings.

Sheriff’s Office
Mr. Wheeler informed the committee that the two biggest increases in the budget are relative to the Sheriff’s Office and the Jail. The large increase in salary costs between the 2019 adopted budget and 2020 proposed
budget is the four additional Deputy positions that were approved at the beginning of 2019 for CAP court transports.

Jail
Mr. Wheeler stated this represents the largest cost center increase. We added the PrimeCare costs, but in an attempt to offset the increased cost, we did zero-base eight positions (Jail Physician, LPN, NP and five part-time Corrections Officers). Mr. Wheeler commented they did keep two nurse positions and that will help to reduce the cost of our contract with PrimeCare. While bail reform may eventually result in savings, we will do so through attrition and hopefully see budget relief in 2021.

Public Works – Highway
Mr. Wheeler stated we will no longer be receiving Pave NY funds from NYS, so that has resulted in a reduction of $1,011,150. This was removed from both the expense and revenue lines. He noted this will still leave Public Works with a capital program of about $4 million.

Transfer to Capital Projects
Mr. Wheeler stated we have made some capital equipment changes since the budget books were printed and those are reflected in the Capital Project spreadsheets. The result is that the transfer to Capital Projects will be $83,500 less than what is printed in your budget books.

Mr. Wheeler commented the outside agency requests are not reflected in the budget unless they stayed the same. Overall it is a tougher budget year. We do have sales tax that we can use to help, however, that will require the anticipation of additional sales tax into the budget.

Outside Agency Requests
CASA-Trinity
Mr. Van Etten stated he doesn’t know if we should do the entire $80,000. Mr. Wheeler explained CASA-Trinity took over the old Loyola program at St. James and have been operating on a shoestring budget with a lot of promises from the State. They are asking for help in the amount of $80,000 which primarily will go toward rent. Currently they are located at the old St. James Hospital and are working to be located in the new hospital complex. They have a 27-bed unit and this is a huge operation.

Mr. Swackhamer asked would this be a one-time cost? Mr. Wheeler replied maybe not. They have indicated that if they do not need the funding, they will not take it. This would be a request for this year and possibly next year. Mr. Malter asked how would it be paid? Mr. Wheeler replied you can pay it anyway you want. Normally a lump sum is paid at the beginning of the year.

Mr. Van Etten commented any money would help; maybe we could do half of that? Ms. Lattimer commented they would probably adjust their bed numbers based on the support. Mr. Van Etten commented at the Human Services, Health & Education Committee there was discussion about what may happen if individuals are not going through this program and that we may end up paying for them. Mr. Wheeler stated it is a tough question to answer. There would likely be more crises and the impact is hard to calculate. This is an acute detox rehabilitation unit. Ms. Lattimer commented in her opinion it is critical that we support this.

MOTION: REDUCING THE CASA-TRINITY 2020 REQUEST OF $80,000 TO $40,000 TO SUPPORT THE OPERATIONS OF THE FORMER LOYOLA PROGRAM AT ST. JAMES HOSPITAL MADE BY MS. FITZPATRICK. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Steuben Prevention Coalition
Mr. Wheeler stated last year you had allocated $37,724 and this year they are requesting $42,910, which is an increase of $5,186.00. You did provide them with approximately $5,000 in bridge funding in 2018 as well, so the total request is close to equal to the 18-19 combined funding.
MOTION: REDUCING THE STEUBEN PREVENTION COALITION 2020 REQUEST OF $42,910 DOWN TO THE 2019 LEVEL OF $37,724 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Southern Tier Library System
Mr. Wheeler stated this year they are requesting $123,829 which is an increase of $24,329.

MOTION: REDUCING THE SOUTHERN TIER LIBRARY SYSTEM 2020 REQUEST OF $123,829 DOWN TO THE 2019 LEVEL OF $99,500 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Soil & Water
Mr. Wheeler stated they are requesting $164,676 which is a $3,000 increase.

MOTION: APPROVING THE SOIL & WATER CONSERVATION DISTRICT 2020 BUDGET REQUEST OF $164,676 MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

United Way
Mr. Wheeler explained the United Way is asking for $20,000 to support the creation and upkeep of their COMET software platform. This is part of their Kids on Track Program which strives to increase the number of children who are proficient students by the third grade. The software will allow them to essentially start an infant registry and over time do home visits and determine what, if any interventions may be needed and refer families to the appropriate resources. Mr. Swackhamer asked is this a one-time cost? Mr. Wheeler replied no, it would be a recurring cost. Mr. Van Etten stated when he asked the question during the presentation last month about whether there would be an increased cost for software licenses when more agencies become involved, the answer was no.

MOTION: APPROVING THE UNITED WAY 2020 BUDGET REQUEST OF $20,000 TO SUPPORT THE COMET SOFTWARE PLATFORM MADE BY MR. VAN ETTEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Steuben County Conference & Visitors’ Bureau
Mr. Swackhamer stated he is not in favor of their request for a $20,000 increase. Mr. Wheeler explained they are requesting a base amount of $735,000 which is a $20,000 increase over last year, in addition to the $30,000 for research. This is paid for using room tax revenue and the use is restricted to tourism or economic development use. Mr. Mullen asked what would qualify for economic development? Mr. Wheeler replied the Workforce Study would be an example.

Mr. Hanna asked what is holding us back from pursuing collecting room tax on rentals? Mr. Wheeler replied it’s a very controversial topic. The issue is how you define an accommodation. You would need to change your local law in order to it. We have talked about approaching VRBO and Home Away and asking for a voluntary collection agreement similar to what we have with Airbnb. You can do that, but it is an issue that the Legislature will have to deal with from a political and policy standpoint. Discussion followed.

MOTION: APPROVING THE STEUBEN COUNTY CONFERENCE & VISITORS’ BUREAU 2020 BUDGET REQUEST OF $765,000, WHICH INCLUDES $30,000 FOR RESEARCH MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING THE 2020 BUDGET REQUEST FOR THE FOLLOWING AGENCIES: FINGER LAKES TOURISM ALLIANCE - $19,500; FINGER LAKES ARTS COUNCIL - $44,200; AND FINGER LAKES WINE COUNTRY - $105,000 MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
III. **BUDGET REVIEW**
The committee reviewed the tentative 2020 budget and asked questions regarding various departments. The items listed below are those questions that were unable to be answered during the meeting:

**District Attorney**

**MOTION: REDUCING THE DISTRICT ATTORNEY’S TRAINING AND CONFERENCE LINE ITEM (116500 5 407 200) TO $5,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR, MOTION CARRIES 5-0.**

District Attorney – Career Criminal Pros
Mr. Van Etten asked why is the NYS Employee Retirement line item only $6,613 for 2020, when the 2019 modified budget is $24,342 and in 2018 they spent $24,971.54 Mr. Wheeler stated we will double check, but he believes that number is tied to a specific position.

*Secretary’s Note: The ADA in this position retired from the NYS Retirement System, therefore, we no longer contribute.*

**Public Defender**
Mr. Van Etten stated for the Transcripts line item, to-date they have spent $1,392.30 and they are requesting $10,000. Is this a timing issue? Mr. Wheeler stated they will ask the Public Defender for an explanation.

*Secretary’s Note: Expecting an increase in the number of hearings and transcripts with criminal justice reforms.*

**Public Defender – Aid to Defense**
Mr. Van Etten asked what is the MOPP Grant?

*Secretary’s Note: The title is dated, but this is the Aid to Defense Grant from NYS that goes to Assigned Counsel.*

**Finance**
Mr. Van Etten stated in the Consultants & Professionals line item, the requested budget is $14,000 but to-date they have only spent $1,164 and in 2019 the modified budget was $1,900. What is this used for? Mrs. Hurd-Harvey replied a portion of it is used for our annual payment for GASB 75. She will check to see what we have charged.

*Secretary’s Note: This line is used to pay the cost of the GASB 75 Actuarial Valuation and any tax certiorari related proposals in which the County participates. 2016 expenditures were $13,858; 2017 were $8,605; 2018 were $0; and 2019 will be approximately $7,500. This budget has been reduced from $14,000 to $10,000 in the 2020 budget.*

**Purchasing**
Mr. Van Etten stated there is an 18 percent increase in the Salaries & Wages line item. Why is that? Mr. Wheeler explained they do have a Purchasing Clerk vacancy. Currently in Public Works there is an individual who handles all of their bids. We funded this position in case there was transition in that department, then we would be able to have an individual in Purchasing doing those bids. He will check to see if they can zero-base that position. If we switch to a zero-based position, that will result in a $53,000 reduction in this line item.

*Secretary’s Note: Have zero-based this position.*

**Real Property Assessment**
Mr. Van Etten commented year-to-date they have only received $869.50 in the revenue line item for Tax Map Sales, but have budgeted $6,000 for 2020.
MOTION: REDUCING THE REAL PROPERTY TAX OFFICE REVENUE ITEM FOR TAX MAP SALES (135500 4 265 5100) TO $3,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Buildings & Grounds
Mr. Van Etten commented year-to-date $51,559.25 has been spent out of the Heating line item and $200,000 has been budgeted for 2020 and the modified 2019 budget was $153,500.

MOTION: REDUCING THE BUILDINGS & GROUNDS HEATING LINE ITEM (162000 5 411 200) TO $175,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Information Technology
Mr. Van Etten stated the Consultants & Professionals line item has $21,000 budgeted for 2020, but nothing has been spent to-date. Mr. Wheeler stated typically this line item is used for security and HIPAA audits. He will ask if any audits are planned for 2020.

Secretary’s Note: IT plans on conducting a HIPAA/PHI audit in 2020 and would like those funds to remain in the budget.

Justices and Constables
Mr. Van Etten asked what is the Justice Fees line item? The requested budget for 2020 is $5,000 and to-date $3,490 has been spent.

Secretary’s Note: It appears that we “pay” the towns $10 per incidence for each Felony within that municipality. It is deducted from a quarterly payment received from the Justice Court Fund for DWI & Bail fees. We aren’t directly paying the towns. The finance office records a journal entry to capture the costs being deducted from the payment from the comptroller’s office. Over the past several years the annual total has been approximately $5,000. Therefore the 2020 budget appears reasonable.

E911 – Public Safety Comm
Mr. Van Etten commented there is an 8.5 percent increase year over year in the Salaries and Wages line item. What is the reason for that? Mr. Wheeler stated we will need to check the headcount.

Secretary’s Note: The 8.5% increase is in comparison between 2019 Modified and 2020 Proposed. The 2019 Modified Salaries and Wages were decreased to help fund additional Overtime, as a result of vacancies. The number of positions is the same for 2019 and 2020.

Mr. Van Etten stated the Software Maintenance line item 2020 request is $420,149, to-date they have spent $270,828.38. Why did was the 2019 modified budget increase $45,000? Mr. Wheeler replied the $420,149 amount is correct as that pays the software costs on the Recorder and the CAD system. We will check on why the modified budget increased $45,000.

Secretary’s Note: The 2019 Modified Budget was increased by $45,000 to process a late 2018 invoice from the vendor. The budgeted amount is correct for 2020.

Mr. Van Etten asked with the Contracts for Services line item, why was the 2019 modified budget decreased to $94,001 and then brought back up to $130,000 for the 2020 request? Mr. Wheeler replied we will need to ask.

Secretary’s Note: This line item is for Pictometry, and the first payment was less than budget due to the fact that the company couldn’t do a new flyover in 2018. The price for 2020 is approximately $130,000 and will remain stable for the next five years.
Sheriff
Mr. Van Etten stated in the Services, Other Governments revenue line item, they are projecting $228,083 in revenue, however, to-date they have only received $4,472.65. Is this a timing issue? Mrs. Hurd-Harvey replied that may be an overstatement of revenue; she will check.

Secretary’s Note: This is revenue the Sheriff’s Department receives from BOCES for Deputies providing security services. In researching, we have discovered that prior years’ revenue was not correctly booked to this line, so the projections are good and the booking issue will be fixed. We have budgeted $245,000 in revenue for 2020.

School Resource Officers
Mr. Van Etten asked why is there $19,713 budgeted for NYS Employee Retirement? He thought the School Resource Officers were already retired. Mrs. Hurd-Harvey replied that is an error and needs to be taken out. Mr. Wheeler stated when we do that, it will net to zero.

Sheriff - Navigation
Mr. Van Etten asked why has the Temporary Hire line increased from $22,000 in 2019 to $42,000 in 2020? Mr. Wheeler replied the Sheriff would like to do more with his navigation patrol.

MOTION: REDUCING THE SHERIFF’S NAVIGATION TEMPORARY HIRE LINE TO $22,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Van Etten asked should we reduce the Navigation Law Enforcement revenue item? There is $30,000 budgeted for 2020, but nothing has been received to-date. Mr. Wheeler and Mrs. Hurd-Harvey will look into this.

Secretary’s Note: Adjusted revenue to $25,847 to equal 50% of the new expenditure line in this cost center.

Alc/Sub Abuse Int Program
Mr. Van Etten asked why no revenue has been booked year-to-date? They are budgeting $24,777 for 2020.

Secretary’s Note: This is timing issue and runs on the State’s grant cycle.

Jail
Mr. Wheeler commented the Insurance line item will go down now that we are contracting with PrimeCare as they assume most of the liability. Mr. Swackhamer asked do you think with the impact from bail reform that we could decrease this budget? Mr. Wheeler replied this budget will be affected and we should have some attrition due to having a decreased jail population. Mr. Van Etten suggested maintaining the budget as proposed and see what the first year comes back as.

Mr. Swackhamer stated that he thinks we could put the jail budget back to the 2019 modified numbers. Mr. Wheeler stated the only thing that you could really cut, and he would be hesitant to do, would be the salary line items. You could defund two vacant Corrections Officer positions which would give you a $100,000 savings.

MOTION: REMOVING TWO FUNDED, VACANT CORRECTIONS OFFICER POSITIONS FROM THE JAIL’S 2020 BUDGET MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Van Etten stated under revenues, the line item for Lodging of Federal Inmates is budgeted for $1,042,500 and to-date they have only received $461,320.

MOTION: REDUCING THE JAIL PROJECTED 2020 REVENUE FOR LODGING OF FEDERAL INMATES TO $850,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
Alcohol Clinic – Hornell
The committee asked Mrs. Hurd-Harvey to ask how safe the projected revenues for Medicaid Managed Care – SA are as they are projected at $159,000 while to-date they have only received $84,470.62.

Secretary’s Note: Hornell revenue is off in 2019 due to a couple of factors. In 2019, we attempted to have one staff work in a Doctor’s office part time, but that generated very few referral clients. That clinical staff is returning to the Hornell office full time for 2020, which will result in greater revenue earned. We also had a staff vacancy for part of 2019. We are also adding a part time Peer Counselor in all 3 Alcohol Clinics in 2020 that will add some additional revenue

Alcohol Clinic – Corning
Mr. Van Etten asked is the decrease in the Salaries and Wages line item due to the increase in the Contracts for Services line item? Mr. Wheeler replied we are contracting more services, but he will ask.

Secretary’s Note: Partly yes, and in addition, we have moved some of the Corning staff to Bath to help cover the new Jail position.

Mental Health Admin
Mr. Van Etten stated the Rent Building & Property line item had $35,000 budgeted for 2019 and to-date they have spent $34,287.59. They have only budgeted $25,000 for 2020. Is this too low? Mr. Wheeler stated he will check.

Secretary’s Note: This may be on the low-side, but manageable. Previously, Yunis paid repairs and maintenance up to $30K per our lease agreement, which we have now exceeded in 2019. For 2019, we are now responsible for all remaining repairs and maintenance needed for the remainder of the year. In 2020, we will be 100% responsible for repairs and maintenance, as we will own the building. The buildings have received lots of upkeep this year (painting, roofs, flooring, etc.), so $25,000 should cover our building maintenance projects.

Mental Health Clinic
Mr. Van Etten asked why is the Overtime line item going from $2,500 budgeted in 2019 to $24,500 budgeted in 2020? Mr. Wheeler stated he will check but he believes it is due to more extended hours with respect to contract employees.

 Secretary’s Note: The overtime is being increased in anticipation of our regular staff having to cover for on-call duty, due to vacant mobile crisis positions that we are having problems filling. We do receive state funding to cover the mobile crisis costs.

Mr. Van Etten asked why has the Contracts for Services line item increased 31 percent from last year? Mr. Wheeler replied they did add another psychiatrist, but he will check.

Secretary’s Note: We have contracted with four part-time prescribers (to replace Dr. Khan) and an additional full-time prescriber. To offset, we have zero-based a vacant prescriber position.

Mental Health Contract
Mr. Van Etten asked why is no revenue is being budgeted for NYS OMRDD. This year, to-date they have received $38,118.75.

Secretary’s Note: NYS OMRDD (now known as NYS OPWDD) has ended funding for the ARC of Steuben’s Sheltered Workshop for 2020. In 2019, that funding per the state aid letter was $53,148.

Emergency Outreach
Mr. Van Etten commented the Contracts for Services line item seems askew. The modified 2019 budget shows $280,950, but to-date they have spent $105,504.61 and have budgeted $112,000 for 2020.
Secretary’s Note: We have had difficulty contracting for these services and finding providers. In 2020, we plan on contracting for some aspects of service, but also filling two County positions in the unit.

With respect to the Operation of Vehicles and Motor Pool Chargeback; nothing was spent in 2018 or 2019 out of the Motor Pool Chargeback line, but they have budgeted $4,750 for 2020. The Operation of Vehicles line item has $40,000 budgeted for 2020, but only $5,101.15 has been spent to-date. Mr. Wheeler commented they should have some lease vehicles, but he will ask; that cost might be reflected in a different cost center.

Secretary’s Note: The Motor Pool Chargeback for 2020 is for two leased vehicles. We have not incurred much Operation of Vehicle cost during 2019 because we have not had any staff to provide these services. This line item has a conservative surplus for major vehicle repairs of the older fleet vehicles.

**Health Homes – Children**
The Medicaid Fees revenue item went from $465,000 in 2019 down to $259,000 for 2020 and they have taken in $172,195 to-date. What is the reason for the decrease?

Secretary’s Note: In 2019, we had budgeted hiring an additional Health Home Child staff and the related income they would generate, but that hiring did not occur. So current year revenue is less than budgeted. That vacant staff position has been removed from the 2020 budget as well as the revenue that would have been generated by that position.

**Children & Youth Clinic**
The Patient Fees revenue line item modified 2019 budget was $1,500; year-to-date they have received $21,471.99 and in 2020 are anticipated $44,000. Is this co-pays or out-of-pocket? Mr. Wheeler stated we will ask.

Secretary’s Note: The payment distribution has changed since the Health Insurance Federal mandate was eliminated from the Affordable Care Act, as a result we have seen an uptick in patient fee revenue overall, which consists of co-pays, deductibles and self-insured payments.

Mr. Roush was excused from meeting.

**DSS – Client Related**
Why is the line item for Foster Care Mileage going from $38,500 in to $108,211?

Secretary’s Note: There was a substantial increase in the expenditure line this year in transporting children for visitation and the year-end projection is $67,331. Additionally we budgeted an increase to pay Foster Parents at a rate of $0.45/mile, while the current rate is $0.28/mile.

What is the HCBS – Waiver?

Secretary’s Note: The Home & Community Based Waiver was originally a “COPS” or Community Optional Based preventive Service and reimbursed at 62% state/ 38% local. With passing of the 1915C Children Waiver it was assumed under that umbrella and now funded 100% by Medicaid dollars.

**Services for Recipients**
Why is the line item for Assistance Payments going from $214,592 in 2019 to $20,000 in 2020?

Secretary's Note: Solutions to End Homelessness Program (STEHP) funding was not awarded for the period starting 10/1/2019. The piece remaining is intended to support the (Homeless Management Information System) HMIS system required to report Homeless per the Homeless Outreach Plan.

The Gifts and Donations line item has $121,983 budgeted for 2020; who gives us that much money? Mrs. Hurd-Harvey replied she will ask.
Secretary’s Note: We receive in-kind/donation to support Preventive services including the school (Hammondsport - $52,471), TASA & Home Visits (ProAction/match/united way- $49,512); youth programs Hornell (United Way- $5,000) and Corning ( $15,000- mixed). This is the work around to allow us to draw down state preventive dollars. The schools and agencies fund the local share and this is how we receive it.

Why is no revenue being anticipated in the Emergency Shelter 14.231 line item? The 2019 budget showed $171,673. Mr. Wheeler commented he would guess that it is reflected in another line item, but they will check.

Secretary’s Note: STEHP funding was not awarded for the period starting 10/1/2019. This is a huge loss for the department.

Serial Bonds
Should the interest payment be decreasing for 2020? Mrs. Hurd-Harvey stated she thought she changed that, but will check.

Secretary’s Note: Both principal and interest budget lines have been updated for the 2020 payment schedules.

Unallocated Revenues
What is Other Unclassified Revenue? Mrs. Hurd-Harvey will check.

Secretary’s Note: This account is used primarily to record oil & gas royalty receipts from Repsol Oil & Gas USA LLC. On occasion, other miscellaneous receipts are posted to this revenue line.

Highway Administration
The line item for Consultants – Professionals in the 2019 modified budget was $29,700 and for 2020 is at $4,000. What is the reason?

Secretary’s Note: The expense in 2019 was for an update to our Spill Prevention Plan, which is required every few years.

Engineering
Mr. Van Etten asked why is the Salaries & Wages line increasing 16 percent? Mr. Wheeler commented it may be an allocation issue; he will check.

Secretary’s Note: We allowed for the hiring of a formerly zero-based GIS Specialist in 2019. The division therefore went from six to seven staff.

General Repairs

MOTION: REDUCING THE PUBLIC WORKS DEPARTMENT – GENERAL REPAIRS 2020 BUDGET FOR THE FHWA SIGN UPGRADE (D 511000 5 250 460) TO $25,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. ROUSH ABSENT FOR VOTE)

Unallocated Revenue – D

MOTION: REDUCING THE REVENUE LINE ITEM ENTITLED SALES OF SCRAP/EXCESS MAT (D 999901 4 265 000) UNDER THE UNALLOCATED REVENUE – D TO $25,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. ROUSH ABSENT FOR VOTE)

New Bath Landfill
MOTION REDUCING THE NEW BATH LANDFILL 2020 BUDGET FOR THE CREDIT CARD FEES LINE ITEM (EL 816062 5 430 700) TO $15,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. ROUSH ABSENT FOR VOTE)

Erwin Transfer Station
Why is the Group Medical Insurance line item year-to-date at $43,567.40 so much higher than the modified 2019 budget of $27,714? Mr. Wheeler stated we will check into that.

Secretary’s Note: The Transfer Station Operator position was budgeted under the New Bath Landfill in 2019, but was moved to Erwin for the 2020 budget. Therefore, Erwin increases by one staff member, but overall positions in the Landfill division remain the same.

IV. CAPITAL REQUESTS

Minor Equipment
Mr. Van Etten asked with respect to the Minor Equipment, why are we worried about items such as electric staplers? Do we have a minimum amount for Minor Equipment? Mr. Wheeler replied he thinks it would be reasonable to have a $300 minimum. We will make the necessary changes and put items under the minimum into Office Supplies.

Major Equipment
Mr. Van Etten commented that he noticed that 911, the District Attorney, Information Technology and Public Works all put in for an SUV. Mr. Wheeler commented the request for Information Technology will probably change to a van.

Mr. Brewer stated that Public Works has requested that a truck lift be added to Highway’s Major Equipment request.

Capital Projects

MOTION: REDUCING THE SALT BARN ROOF REPLACEMENT (HS9000) PROJECT TO $50,000 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. ROUSH ABSENT FOR VOTE)

MOTION: ACCEPTING THE BUDGET OFFICER’S RECOMMENDATIONS FOR MINOR EQUIPMENT, MAJOR EQUIPMENT, COMPUTER EQUIPMENT AND CAPITAL PROJECTS MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. OTHER BUSINESS

A. Gas to Energy Plant – Mr. Van Etten asked what is the status of the gas to energy plant? Mr. Wheeler replied we are waiting on DEC. Mr. Van Etten asked are we putting anything in the budget for this year? Mr. Wheeler replied no.

B. Sales Tax and Tax Cap – Mrs. Hurd-Harvey stated you could comfortably add $2 million in sales tax revenue to the 2020 budget. She reviewed the tax levy limit calculation. If you had a maximum increase of $1.7 million in the budget, you would stay under the tax cap. If you increased your sales tax projection that would give you a little more room under the tax cap.

Mr. Van Etten commented a 1 percent increase is very good given the economic situation. He stated that a 2 percent increase would be more reasonable to him and he would like to see what that would give us. Mr. Wheeler stated that would give you $1 million. We can run some calculations and include the $2 million. His best guess is that it will be a little better than a wash. Mr. Van Etten requested that Mr. Wheeler provide a couple of options showing a 1 percent increase, a 2 percent increase and flat. Ms. Fitzpatrick also requested an option showing a flat levy.
IV. **NEXT MEETING**

The committee set the date of the next Budget Workshop for Monday, October 28, 2019 at 10:30 a.m. or immediately following the Legislative Meeting.

**MOTION:** TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. ROUSH ABSENT FOR VOTE)

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature