I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 10:10 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 10, 2019, AND SEPTEMBER 23, 2019, MEETINGS MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENT REQUESTS

A. Public Works

1. Transfer to Salt - Mr. Spagnoletti informed the committee that he has excess money available in the CR 31, CR 30, CR 36, CR 333 and CR 42 projects. He wants to be able to fill the barns with salt for the upcoming winter season. The total amount to be transferred is $94,000. Mr. Spagnoletti commented they currently have $41,000 in the account and they are paying $52.35 per ton for salt.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER A TOTAL OF $94,000 FROM THE CR 31, CR 30, CR 36, CR 333 AND CR 42 PROJECTS INTO THE SALT AND CALCIUM LINE ITEM MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Transfer to Sand - Mr. Spagnoletti informed the committee that the barns are full of sand now. He would like to transfer a total of $112,000 into the sand account so they can order enough sand to get through March 2020 and then in May they will place their order for the 2020-2021 winter season. He will be transferring $70,000 from the Surface Treatment line and $42,000 from the Slurry Seal line.
MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER $70,000 FROM THE SURFACE TREATMENT LINE ITEM AND $42,000 FROM THE SLURRY SEAL LINE ITEM INTO THE ABRASIVES LINE ITEM MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Fuel – Mr. Van Etten asked how do you determine your fuel budget? Mr. Spagnoletti replied in the budget he takes the three year average and adjusts that for what the most recent price is.

B. Elections
1. Aid to Localities Grant – Ms. Penziul informed the committee they were awarded the Aid to Localities Grant in the amount of $45,027.37. She requested authorization to accept this funding and execute the contract with the State for the purchase of electronic poll books and on-demand ballot printers. This contract will go through December 31, 2020.

MOTION: AUTHORIZING THE COMMISSIONERS OF ELECTIONS TO ACCEPT AN AID TO LOCALITIES GRANT IN THE AMOUNT OF $45,027.37 AND TO EXECUTE THE CONTRACT WITH NYS BOARD OF ELECTIONS TO USE THIS FUNDING FOR THE PURCHASE OF ELECTRONIC POLL BOOKS AND ON-DEMAND PRINTERS MADE BY MS. FITZPATRICK. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Department of Social Services
1. Authorization to Spend out of Capital Project for Mobile Technology – Ms. Muller stated they had put out a request for proposals for mobile technology for caseworkers in the field. This will work with the iPads that the caseworkers already have and allow them to take pictures, enter case notes, interface with the State system and promote efficiency. We have money budgeted in a capital project. We received four proposals and awarded to Diona for $454,800 with an annual fee of $20,790. Mr. Etten asked is this for software? Ms. Muller replied yes. She requested authorization to purchase this software out of the Mobility Management capital project.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND $454,800 OUT OF THE CAPITAL PROJECT ENTITLED “MOBILITY MANAGEMENT” TO PURCHASE A MOBILE SOFTWARE PACKAGE FROM DIONA MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. Commissioner of Finance
1. Monthly Reports – There were no questions on the monthly reports.

2. Contract – Mr. Donnelly requested authorization to enter into a contract with Lu Engineers to perform the annual water and well sampling at the former Nichol Inn located in Pulteney. The cost is $3,982 and will be paid out of the Tax Acquired Property line item.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CONTRACT WITH LU ENGINEERS FOR $3,982 FOR MONITORING SERVICES RELATIVE TO THE FORMER NICHOL INN SITUATE IN PULTENEY MADE BY MR. NICHOLS. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Residency Certificates – Mr. Donnelly informed the committee that they have been reviewing their processes relative to the issuance of residency certificates for high school students taking advanced college education courses. When a certificate of residency is required, there is no cost to the student or to the school; only the County pays. However, there is no urgency for the students to come in and get their residency certificate. We are looking at a way to get the schools access to the information at the State Education Department. We think that it would be possible for school officials to do a bulk certification that the students participating in this program
meet the residency requirements. This is something that we are continuing to work on and he requested authorization to extend the deadline for submission of residency certificates for 60 days for the current year.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO EXTEND THE DEADLINE SIXTY (60) DAYS FOR SUBMISSION OF RESIDENCY CERTIFICATES RELATIVE TO THE ADVANCED COLLEGE EDUCATION COURSES OFFERED IN HIGH SCHOOLS MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. Purchasing

1. Copier Capital Project – Mr. Morse requested authorization to purchase a replacement copier for the Finance Office out of the copier capital project. The total cost of the copier is $3,724.36.

MOTION: AUTHORIZING THE PURCHASING DIRECTOR TO SPEND $3,724.36 OUT OF THE COPIER CAPITAL PROJECT TO PURCHASE A REPLACEMENT COPIER FOR THE FINANCE OFFICE MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Surplus Auction – Mr. Morse reported this year’s surplus auction brought in $121,000 which is $10,000 more than last year.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION AND ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. SWACKHAMER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE PAYMENT OF $35,959.06 OUT OF ACCOUNT A-1342000 – ALLOWANCE FOR UNCOLLECTED TAXES, TO THE VILLAGE OF BATH AS REPAYMENT FOR AN INCORRECT TAX CERTIORARI ISSUE MADE BY MR. SWACKHAMER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO PERMIT A SECURED CREDITOR TO REDEEM TAX MAP PARCEL #244.17-01-007.000 SITUATE IN THE TOWN OF CAMPBELL, DUE TO ASSIGNMENT BEING PUT ON RECORD AFTER TITLE SEARCH WAS DONE, ALLOWING A VACATUR OF JUDGMENT VS. THE PROPERTY WITH CONSIDERATION TO CONSIST OF ALL TAXES, INTEREST, FEES, PENALTY AND A DEED FEE OF $180.00 TOTALLING $12,754.10 MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
MOTION: TO ADJOURN MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, November 12, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, November 6, 2019