STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE
Wednesday, October 2, 2019
9:00 a.m.
Legislative Committee Room
Steuben County Office Building
Bath, New York

**MINUTES**

COMMITTEE: Carol A. Ferratella, Chair Hilda T. Lando, Vice Chair K. Michael Hanna
Steven P. Maio Randolph J. Weaver

STAFF: Jack K. Wheeler Christopher Brewer Patty Baroody
Darlene Smith Lise Reynolds Jennifer Prossick
Bill Caudill Andy Morse Hank Chapman

LEGISLATORS: Joseph J. Hauryski Kelly H. Fitzpatrick Robin K. Lattimer
John V. Malter Aaron I. Mullen Frederick G. Potter
Thomas J. Ryan

OTHERS: Colleen Banik, Prevention Coordinator, Steuben County Prevention Coalition
James Bassage, Prevention Director, Steuben County Prevention Coalition
James Post, The Leader
Mary Perham

I. CALL TO ORDER
Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Weaver to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 4, 2019, MEETING MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS
A. Department of Social Services
   1. Steuben County Vulnerable Youth Summit – Mrs. Reynolds requested authorization to spend up to $625.00 for the annual Steuben County Vulnerable Youth Summit that will be held on October 23, 2019. She stated they have a Safe Harbors Grant in the amount of $35,000 to pay for this.

   MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND UP TO $625.00 FOR THE ANNUAL STEUBEN COUNTY VULNERABLE YOUTH SUMMIT BEING HELD ON OCTOBER 23, 2019 MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

   2. RFP Award for Mobile Technology – Mrs. Reynolds informed the committee they solicited requests for proposals to procure a mobile technology app which will allow for electronic document imaging including a document repository. They received three proposals; Diona for $454,800 for the first year and then $20,790 annually, New Fields Technologies for $606,440 for the first year and then $50,000 annually, Northwoods’ Saas Solution for $261,000 for first year and then $129,000 year 1 and $129,000 year 2; and Northwoods’ On-Premises Solution for $774,815 for the first year and $96,477 annually. She recommended awarding to Diona. Mr. Wheeler commented we did account for funding for this project in the 2018 budget and have a capital project.
MOTION: AWARDING THE RFP FOR MOBILE TECHNOLOGY TO DIONA FOR A FIRST YEAR COST OF $454,800 AND THEN $20,790 ANNUALLY MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. Child Advocacy Center Bids – Mrs. Reynolds stated the committee had previously authorized them to purchase a colposcope for the Child Advocacy Center using VOCA funds, however, that was not available on State bid. She requested authorization to obtain three quotes for the purchase of this equipment.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO OBTAIN THREE QUOTES FOR THE PURCHASE OF A COLPOSCOPE FOR THE CHILD ADVOCACY CENTER MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.


MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE BIDS FOR COMPUTER EQUIPMENT MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Office of Community Services
   1. Contract – 360 Transcription – Dr. Chapman stated earlier this year the committee authorized a contract with 360 Transcription for the transcription of subscriber notes. The original contract is not to exceed $6,000. So far this year, we have already reached the $6,000 limit. They had underestimated the volume of notes. He requested authorization to amend the contract to increase the not to exceed amount to $12,000.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO AMEND THE CONTRACT WITH 360 TRANSCRIPTION TO INCREASE THE NOT TO EXCEED AMOUNT TO $12,000 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

   2. Contract – Psychiatrist – Dr. Chapman requested authorization to contract with Dr. Osmond Waheed to work two evenings per week at a rate of $110.00 per hour, not to exceed $33,000. He stated Dr. Waheed works with both adults and adolescents.

Mr. Maio asked does Dr. Waheed have a private practice? Dr. Chapman replied no, Dr. Waheed is a licensed psychiatrist who is completing his residency at Arnot Ogden Medical Center. Mr. Maio asked is there any indication that he will stay after his residency? Dr. Chapman replied that is always subject to change, but Dr. Waheed has indicated that he will most likely relocate back to California. However, he had also indicated that there are others in the residency program and that he may be able to steer them in our direction. Mr. Wheeler stated they have had meetings with Arnot about this and there is a federal program for rural physician placements. It will be beneficial to us if we can keep this going.

Mr. Weaver asked what psychiatrists do we currently have? Dr. Chapman replied we have one full-time psychiatrist, Dr. Nobilski and two part-time psychiatrists, Dr. Neerukonda and Dr. Touchstone.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ENTER INTO A CONTRACT WITH DR. OSMOND WAHEED, PSYCHIATRIST, TO WORK TWO EVENINGS PER WEEK AT A RATE OF $110.00 PER HOUR, NOT TO EXCEED $33,000 MADE BY MR. MAIO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
C. Public Health

1. **Contract – Preschool Related Services** – Mrs. Smith requested authorization to contract with Jasper-Troupsburg School District to provide occupational, speech and physical therapy services to preschool children at a rate of $70.00 per visit.

**MOTION:** AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO CONTRACT WITH JASPER-TROUPSBURG SCHOOL DISTRICT TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF $70.00 PER VISIT MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Contract – Preschool Speech Therapy** – Mrs. Smith requested authorization to contract with McKayla Mortimer to provide preschool speech therapy services. Ms. Mortimer was seeing a child of ours through an agency, but now will be an independent contractor and we would like to continue services without any lapses.

**MOTION:** AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO CONTRACT WITH MCKAYLA MORTIMER TO PROVIDE PRESCHOOL THERAPY SERVICES AT A RATE SET BY THE STATE MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. **OTHER BUSINESS**

A. **Steuben Prevention Coalition**

1. **Funding Request** – Ms. Banik informed the committee that they have submitted an application for the 2019-2020 Drug Free Communities Grant in the amount of $125,000 per year, for five years. If they do not receive this grant, she is requesting County funds in the amount of $42,910. Catholic Charities has already committed to providing $25,000 and are also proposing an additional $20,000 for staffing for the opioid committee. Ms. Banik stated they continue to look for funding from other organizations. If we are unable to have a sustainable budget, the losses to the community are great. These include the loss of the administration of current surveys such as prevention needs assessment and adult percent survey; coalition trainings including TIPS (training to alcohol beverage sales establishments), opioid crisis educational awareness, alcohol and marijuana educational awareness, community partnerships and collaborations and community service for students, to name a few.

Ms. Banik reviewed their 2019-2020 action plan which includes many different activities including, the Prevention Needs Assessment Survey, Youth Action Leadership Forum, Compliance Checks, Sticker Shock Program, Annual School and Community Events, Youth Led Café Conversations, Internship Program and Prom and Graduation Safety Awareness events. She also reviewed their successes and accomplishments which include the 2015 Social Host Law, annual compliance checks, annual prom and graduation safety awareness events, the coalition website, annual PSA media contest TIPS and DITEP trainings.

Mr. Bassage stated one of our biggest accomplishments has been our ability to reach out and connect and collaborate with so many different people and organizations. We have done more in the last year with the grant than we have in the last couple of years with the grant and he contributes that to the efforts of Ms. Banik. Discussion followed.

IV. **OTHER BUSINESS**

A. **Hunger Coalition** - Mrs. Lando reported at the most recent Hunger Coalition meeting, Trillium Health Care came and provided Narcan training. Each participant received a free Narcan kit and this will be great for the food pantries.

B. **Smart Steuben** – Mrs. Lando stated that the CHIP is finished. Mrs. Smith stated this year we did things a little different and we should have the final version of the CHA (Community Health Assessment) back this month. This year we did it from a regional approach. The six counties of the S2AY network did a regional overview with county specific chapters.
C. **Tobacco Awareness** – Mrs. Lando stated the Tobacco Awareness Group is working with the Gaffer District to make Market Street tobacco free.

D. **Blood Pressure** – Mrs. Smith announced that 86 percent of county residents have blood pressure that is now controlled, while the Statewide goal is 35 percent. She stated it has been a three to four year project getting the providers into the blood pressure registry and training the providers on how to properly take blood pressure. A year ago, we were at 75 percent of the county with controlled blood pressure.

E. **Appalachian Leadership Institute** – Mr. Hauryski stated he would like to congratulate Mr. Caudill on being accepted into the Appalachian Leadership Institute; that is quite an honor. Mr. Caudill stated he would like to thank Mr. Hauryski and Mr. Wheeler for supporting his application and he is looking forward to attending and seeing what he can bring back.

**MOTION:** TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO AMEND THE CONTRACT WITH JOHN TREAHY TO INCLUDE COSTS FOR ALL LEGAL WORK FROM SEPTEMBER 1, 2018 THROUGH MARCH 31, 2020 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION:** TO ADJOURN MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Wednesday, November 6, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, October 30, 2019