I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 9:40 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE AUGUST 13, 2019, MEETING MADE BY MR. NICHOLS. SECONDED BY K. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENT REQUESTS

A. Sheriff’s Office

1. Red Zone Detail Reimbursement – Sheriff Allard requested authorization to accept $1,833.88 as reimbursement from the NYS Office of Homeland Security for participation in the Red Zone Detail. This is a counter-terrorism detail where we send deputies to Chemung County and test the “If You See Something Say Something” Campaign. Chemung County also sends their deputies here to test the program. We have been participating in this for three years.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT $1,833.88 FROM THE NEW YORK STATE OFFICE OF HOMELAND SECURITY AS REIMBURSEMENT FOR PARTICIPATION IN THE RED ZONE DETAIL MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. Amendment to Major Equipment List – Sheriff Allard requested authorization to add a Throw Phone to the Major Equipment list. The cost of the phone is $6,495. He explained a throw phone is typically used during hostage negotiations. The phone is very durable and is controlled remotely by the hostage negotiation team. It is meant to be thrown through a window or long distances.
MOTION: AUTHORIZING THE SHERIFF TO AMEND THE MAJOR EQUIPMENT LIST TO INCLUDE THE PURCHASE OF A THROW PHONE FOR $6,495 MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Emergency Management Office
   1. FY2019 SHSP Grant Acceptance – Mr. Marshall requested authorization to accept the FY19 State Homeland Security Program Grant in the amount of $129,963. Per Federal regulations, 25 percent must go to the Sheriff’s Office for terrorism prevention activities. The Sheriff’s portion is $32,491. He stated the remaining $97,472 will be used by his department to continue to fund programs such as Ready Steuben and IamResponding. We will also use funds for training fire and EMS personnel to respond to active shooter scenes. Mr. Wheeler commented that for the Sheriff’s portion, those funds will be dedicated to terrorism prevention activities and he will be purchasing tires for the tactical vehicle, a digital collection kit and CIU equipment.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ACCEPT THE FY 2019 STATE HOMELAND SECURITY PROGRAM GRANT IN THE TOTAL AMOUNT OF $129,963; WITH $97,472 BEING ALLOCATED TO THE EMERGENCY MANAGEMENT OFFICE AND THE REMAINING $32,491 TO BE ALLOCATED TO THE SHERIFF’S OFFICE; AND AUTHORIZING AN AMENDMENT TO THE SHERIFF’S MAJOR EQUIPMENT LIST TO INCLUDE THE PURCHASE OF TIRES FOR THE TACTICAL VEHICLE, A DIGITAL COLLECTION KIT AND CIU EQUIPMENT MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Marshall stated tomorrow they will be holding the First Responder’s ceremony in Gang Mills at 11:00 a.m. At that time they will be honoring Steve Copp for this dedication with 50 years of service.

C. Personnel
   1. Contingent Fund Transfer - Mr. Alderman requested authorization to transfer $30,000 from the Contingent Fund to his training line item to cover the cost of the annual training. Mr. Wheeler commented we also had a number of hearings that we did not anticipate this year and that cost was paid for out of Personnel’s training line item.

MOTION: AUTHORIZING A CONTINGENT FUND TRANSFER OF $30,000 TO PERSONNEL’S 2019 BUDGET LINE FOR TRAINING MADE BY MR. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

D. District Attorney
   1. Purchase from Capital Projects – Mr. Baker requested authorization to utilize funds in two capital projects in order to purchase computers and related equipment to comply with the new Discovery Reform. As part of this we will be attempting to go paperless and as such will need laptops and air cards. We will be purchasing laptops for all current staff along with a second screen for the desktop computers.

Ms. Fitzpatrick asked do we need to rename the capital projects? Mr. Wheeler replied no. With the approval of the committees and the Legislature, you can spend out of the capital projects for the stated purpose. If you were going through the budget process, then you would rename the capital projects.

MOTION: AUTHORIZING THE DISTRICT ATTORNEY TO PURCHASE COMPUTER EQUIPMENT NECESSARY FOR COMPLIANCE WITH ARTICLE 245 RELATIVE TO DISCOVERY REQUIREMENTS OUT OF LICENSE PLATE READER CAPITAL PROJECT AND THE CHILD ADVOCACY CENTER CAPITAL PROJECT AND AMENDING THE DISTRICT ATTORNEY’S MAJOR EQUIPMENT LIST TO REFLECT THESE PURCHASES MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.
E. Commissioner of Finance

1. Monthly Financial Reports – Mr. Van Etten asked do you have an estimate for what 911 will spend on overtime? Mr. Wheeler replied he could not even venture a guess. Mr. Malter asked is what we are saving in salaries making up the difference? Mr. Wheeler replied yes, right now there is plenty of flex in the salary line.

Mr. Van Etten commented with regard to the Jail overtime, they have almost used their modified amount of $350,000. Do you have any guess on where that will be at the end of the year? Sheriff Allard replied due to CAP court, our Jail population decreased 20 percent and we did close one pod. Our overtime is entirely dependent on the number of constant watches and medical trips; that is what drives the Jail’s overtime. Mr. Van Etten asked how does CAP court reduce the Jail population? Sheriff Allard replied because Public Defenders are at every arraignment, 70 percent of the individuals at arraignment do not get remanded. We anticipate those numbers to decrease a little more after the first of the year when cashless bail goes into effect.

Mr. Van Etten asked with regard to AIM funding for the towns next year, will that effect their allocation? Mrs. Hurd-Harvey replied the towns will still budget for the revenues and then the State will send them a check in December. Mr. Wheeler commented the funding is approximately $325,000.

Ms. Fitzpatrick commented the revenue in the Jail is low; is that due to a timing issue? Sheriff Allard replied no, we have had fewer federal inmates this year.

2. Budget Transfer – Mrs. Hurd-Harvey requested authorization to transfer grant funds relative to the Benefit Enrollment Center. She explained OFA accepted the BEC grant in the amount of $115,000 for 2019 and 2020, however, the 2019 amount of $69,279 was not put into the budget.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO TRANSFER $69,279 FROM THE BEC (BENEFIT ENROLLMENT CENTER) GRANT INTO THE 2019 OFFICE FOR THE AGING BUDGET MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. County Manager

1. CSS Workforce NY Recaptured Funds – Mr. Brewer explained the former executive director had made some unauthorized purchases. The result of a NYS Department of Labor audit requires that CSS Workforce NY pay back $11,336.20 which represents the amount of the unauthorized purchases. As part of the 40/40/20 agreement that Steuben, Chemung and Schuyler counties have with CSS Workforce NY, Steuben County’s share of that repayment would be $4,544.38. Chemung would pay the same amount and Schuyler would pay the remaining 20 percent. He commented our portion would be coming out of the Economic Development Fund. As a result of the NYS Department of Labor Audit, CSS Workforce NY has undergone a number of changes.

MOTION: AUTHORIZING A PAYMENT OF $4,534.38 FROM THE ECONOMIC DEVELOPMENT FUND TO COVER STEUBEN COUNTY’S PORTION OF THE PAYMENT OF RECAPTURED FUNDS TO THE NEW YORK STATE DEPARTMENT OF LABOR RELATIVE TO CSS WORKFORCE DEVELOPMENT MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Mr. Wheeler stated for the record, he is the Chair of the CSS Board and that is why Mr. Brewer is presenting this today.

Ms. Fitzpatrick asked are we paying CSS Workforce or the NYS Department of Labor? Mr. Brewer replied this payment will go directly to CSS Workforce and the other counties are also paying their share. Ms. Fitzpatrick asked has CSS Workforce had a financial audit? Mr. Wheeler replied yes, they have a Department of Labor audit and an independent audit every year.
Mr. Van Etten asked are there any other organizations out there that could put us in a similar situation? Mr. Wheeler replied STC, IDA, or any other organization that is an official arm of the County under State or Federal statute. Another example would be the Land Bank.

Ms. Fitzpatrick asked will we be asking for confirmation that these funds have been deposited with the NYS Department of Labor? Mr. Brewer replied yes.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL TOWN AND COUNTY TAXES ON PARCEL #136.05-01-023.220/27 SITUATE IN THE TOWN OF HORNELLSVILLE MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL TOWN AND COUNTY TAXES ON PARCEL #136.05-01-023.220/48A SITUATE IN THE TOWN OF HORNELLSVILLE MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CONVEY TITLE OF PARCEL #311.04-01-006.100 SITUATE IN THE TOWN OF RATHBONE TO ROBERT DELUDE FOR ALL TAXES AND FEES DUE IN THE AMOUNT OF $9,444.25 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**
Tuesday, October 8, 2019
Legislative Committee Room
9:30 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, October 2, 2019

**FINANCE BUDGET WORKSHOPS**
Tuesday, October 8, 2019 @ 10:00 a.m. or immediately following Finance
Wednesday, October 9, 2019 @ 9:00 a.m.