I. CALL TO ORDER

Mr. Malter called the meeting to order at 9:38 a.m.

II. GENERAL BUSINESS

A. Sheriff’s Office

1. RFP for Jail Medical Services — Sheriff Allard informed the committee we are required by the NYS Commission of Correction to carry a part-time physician as a medical director, a full-time licensed nurse practitioner, three full-time registered nurses and two part-time licensed practical nurses in order to provide medical coverage sixteen hours per day, seven days a week. To date, we have never been able to fill all positions at one time in the Jail. We have not been able to fill the nurse practitioner position since she left earlier this year and we also have two registered nurses who will be retiring.

Sheriff Allard stated we requested and received three RFPs for medical services from PrimeCare Medical, CBH Medical and CIG Medical. PrimeCare has an excellent track record and all of their references rave about them. He provided the committee with a cost-benefit analysis. With the implementation of cashless bail, he is anticipating an initial population reduction in the Jail of approximately 25 – 30 percent and with that believes that they can close another housing unit in the Jail and zero base the five full-time corrections officer positions through attrition in 2020. This would equate to an approximate $338,000 reduction in wages and benefits that would meet the increased medical costs annually.

Sheriff Allard is recommending awarding the RFP to PrimeCare Medical for an annual cost of $1,470,000. Our current costs are $1,153,571.50 and this would represent an annual increase in our budget of $316,428.50. PrimeCare has agreed to begin services effective October 1, 2019 and will count the remainder of 2019 as part of the 2020 year. He requested an appropriation of $200,000 from the Contingent Fund and $140,000 from the Jail’s Salaries and Wages line to cover the costs from October 2019 through December 2019. Sheriff Allard stated currently we are spending $26,500 per month on pharmaceuticals and medical services.

Mr. Malter asked the $1,470,000 annual cost for PrimeCare, was that negotiated based on the population in the Jail last year? Sheriff Allard replied the amount is based entirely on staff. They are giving us a registered nurse 16 hours per day, 7 days per week. This cost also includes a nurse practitioner and a medical director. They will do all of the medical
records and all of the liability is through them. Mr. Wheeler commented the pharmaceuticals and incidentals are what you hope to be able to reduce.

Mr. Van Etten asked are there any additional costs they can charge us for? Sheriff Allard replied PrimeCare has caps on everything and if we exceed those caps, then it will be an out of pocket expense for us. Mr. Wheeler commented from an actual cost standpoint you will see an increase.

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Mr. Van Etten asked are there any issues with compliance with State regulations and the shedding of the liability from the County? Sheriff Allard replied medical care in jail facilities is all PrimeCare does. Ms. Prossick asked if the cost for liability insurance for the Jail was factored in the cost as well? That insurance will no longer be necessary and there will be a savings there. Sheriff Allard replied the insurance cost will go away and no, it was not factored into the price.

Sheriff Allard stated if we keep our current registered nurses, we would be paying $105,000 per month, but that would reduce our PrimeCare cost by approximately $90,000 per registered nurse.

Mr. Weaver asked how soon can they start if we approve? Sheriff Allard replied immediately; they can start October 1st. Mr. Wheeler stated we just need to work on the contract and may need to include a transitional contract. Mr. Maio asked what is the term? Sheriff Allard replied it is month to month. Mr. Wheeler stated he would recommend approving for one year with one-year renewals.

**MOTION:** AWARDING THE RFP FOR JAIL MEDICAL SERVICES TO PRIMECARE MEDICAL FOR AN ANNUAL COST OF $1,470,000; AUTHORIZING THE SHERIFF TO ENTER INTO A CONTRACT WITH PRIMECARE FOR IN-FACILITY JAIL MEDICAL SERVICES AND AUTHORIZING THE COMMISSIONER OF FINANCE TO TRANSFER $140,000 FROM THE JAIL’S SALARIES & WAGES LINE ITEM AND $200,000 FROM THE CONTINGENT FUND TO THE JAIL’S MEDICAL SERVICES LINE ITEM MADE BY MR. SWACKHAMER, SECONDED BY MR. MAIO, MOTION CARRIES 5-0 (PUBLIC SAFETY & CORRECTIONS) AND 5-0 (FINANCE), Resolution Required.

**MOTION:** TO ADJOURN MADE BY MS. FITZPATRICK, SECONDED BY MR. MAIO, ALL BEING IN FAVOR, MOTION CARRIES 10-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature