**MINUTES**

**PRESENT:**
- Chief Chad Mullen, Bath Police Department
- Justice Cathy Rouse-Nichols, Magistrate’s Association
- Sgt. James Feeley, New York State Police
- Tim Marshall, Director, Steuben County Emergency Management Office
- Chief Ted Murray, Hornell City Police Department
- Noel Terwilliger, District Attorney’s Office
- Amy Dlugos, Director, Steuben County Planning Department
- Sheriff James Allard, Steuben County Sheriff’s Office
- Carol A. Ferratella, Steuben County Legislator, District 13
- Christopher Brewer, Deputy County Manager

I. **CALL TO ORDER**

Chief Mullen called the meeting to order at 10:05 a.m.

II. **APPROVAL OF MINUTES**

**MOTION:** APPROVING THE MINUTES OF THE JUNE 28, 2019 MEETING MADE BY JUSTICE ROUSE-NICHOLSON, SECONDED BY MRS. FERRATELLA AND DULY CARRIED.

III. **NEXT MEETING**

Chief Mullen announced the next meeting will be held on Friday, December 13, 2019, in Conference Room D of the Steuben County Office Annex Building.

IV. **CORRESPONDENCE**

A. **Town of Urbana** – Letter received from the Town of Urbana requesting a determination of whether speed limit on Beers Hill Road should be reduced to 20 mph. Mr. Butler, who was unable to attend today’s meeting, provided the following comments via email: The NYS DOT has not conducted a speed study yet and instead will contact the town. He notes that the minimum linear speed limit allowed by state law is 25 mph. Considering the gravel surface, narrowness and topography of this road, we consider it a “self-regulating” road and a prudent driver would be comfortable traveling it at less than 25 mph. If the town decides to post at 25 mph we would recommend posting various curves with advisory speeds. He will recommend to the town that a reduced speed limit will not be posted on this road.

B. **Town of Wayland** – Letter received from the Town of Wayland requesting a lower maximum speed limit on Michigan Road, between SR 21 South and County Route 90. Mr. Butler, who was unable to attend today’s meeting, indicated through email that the NYS DOT will conduct a speed study.

C. **2020 STOP-DWI Plan** – Chief Mullen confirmed that everyone received the Sheriff’s proposed 2020 STOP-DWI Plan.

**MOTION:** ADOPTING THE 2020 STOP-DWI PLAN AS PRESENTED BY THE SHERIFF MADE BY MRS. Dlugos, SECONDED BY MR. MARSHALL AND DULY CARRIED.
V. DEPARTMENT/AGENCY/MEMBERSHIP REPORTS

A. Steuben County Magistrate’s Association
   - The next meeting of the Steuben County Magistrate’s Association will be held on Wednesday, October 23, 2019 at 6:00 p.m. at The Central.
   - The Painted Post court will be closing this spring and the Town of Erwin will end up with the traffic tickets.
   - Justice Rouse-Nicholson explained when an individual is not arraigned in CAP court, when she has all of the information required; she has to ensure that the date they come in that a Public Defender is there in order to do the arraignment. On January 1, 2020, we will become a state with no bail, for all intents and purposes, and effective December 12, 2019, we will have to have bail returned to people. Mr. Brewer stated he had read that the Office of Court Administration (OCA) was providing the necessary equipment to notify defendants of their arraignment date. The presumption is that they will be released unless they committed a violent crime or sex offense.

B. New York State Police
   - Sgt. Feeley announced the Trooper transition will be taking place October 16th and our zone will be up six positions.

C. Emergency Management Office
   - Mr. Marshall announced the Wineglass Marathon will be held on Sunday, October 6th. A full safety plan team meeting is scheduled for September 30th and we are looking at about 6,000 – 7,000 runners.

   Sheriff Allard commented that during the Wineglass Marathon he has a free trial of DroneSense, which will provide us with real time video of what the drones are seeing, but requires an Apple product in order to view it. We will be able to view all of the intersections during the race.

   Mr. Marshall stated they will be opening the EOC at 7am on race day. The half marathon starts at 7:45 a.m. and the full marathon starts at 8:15 a.m. We will run the operations center until about 2:00 p.m. or 3:00 p.m.

   - Mr. Marshall announced they are down one positions now as their Fire Service Aide, Mr. Gerych, retired mid-August. He stated he has been covering fire investigations and has had five investigations during September.
   - Mr. Marshall stated he is working with the Sheriff to find a date to hold the fire police class. We will also continue to work with NYS DOT on TIM (Traffic Incident Management) training.

D. Hornell City Police Department
   - Chief Murray commented his department has been busy and there has been a lot of road construction in and around the City.
   - Chief Murray stated there is ongoing discussion relative to the City taking over the North Hornell PD.

E. District Attorney’s Office
   - Mr. Terwilliger stated their office has been busy with CAP and preparing for the new discovery requirements. He is thinking about revisiting the topic of revamping appearance tickets relative to trying to integrate them with the courts, point of contacts, etc. He brought this up with the District Attorney yesterday and he said to start contacting the Chief’s.

   Sheriff Allard asked are talking about electronic appearance tickets or planning to?  Sgt. Feeley commented the State Police issues most of their tickets through TraCS, although it is not searchable. Chief Mullen commented this would be something that the Impact system could do. Sheriff Allard asked are the tickets going right to the court?  Chief Mullen replied no, the appearance tickets do not go directly to the court.
Mr. Terwilliger stated he doesn’t know how we would bridge that. The State is trying to push more on CAP and he was thinking that it would be nice to have a sheet that has all that pertinent information so that judge has all the information they need. Sheriff Allard commented he thinks it is a good idea.

Justice Rouse-Nicholson stated if they are misdemeanor or felony charges, we have to have them come into court when we have a DA day. Mr. Terwilliger stated we will try to coordinate more DA nights.

Mr. Marshall asked would Impact be able to transfer that data to the District Attorney? Chief Mullen replied when they get a case done, they can turn it into a PDF and send it to them as soon as they request it. Sheriff Allard stated the plan is for the District Attorney to get two user accounts. Chief Mullen stated he has fiber and now he has to purchase a connector and then everything will get pushed to one server. Everyone would maintain their in-house data, but whatever gets sent, that would be able to be sent. That would take care of a lot of these issues. Mr. Terwilliger commented he will need some sort of evidence management system with the new 15-day discovery requirements. Discussion followed.

F. Planning
- Mrs. Dlugos stated she had nothing to report.

G. Sheriff’s Office
- Sheriff Allard announced the NYS Sheriff’s Association sent him to the National Governor’s Highway Safety Conference in August. There was a big emphasis on autonomous vehicle and it was interesting to listen to that discussion. One big thing that he came back with was Vision Zero. This is where local traffic safety boards commit to a policy that no traffic fatalities are acceptable. As part of that, the local board creates a traffic safety plan and looks at every fatality with an eye toward engagement, education and enforcement. He stated he will talk to our State representative, Maureen Kozakiewicz about this. He thinks that this is something we could do locally here. Most of our fatalities are the results of not using occupant restraints, speeding and impairment. This would step up our efforts as a traffic safety board. A lot of states have committed to this.

Chief Mullen commented he thinks we have the most diverse traffic safety board in the State. Sheriff Allard stated he thinks this will be a good thing for this board to look into.

- Sheriff Allard stated they are getting ready for the Wineglass Marathon next weekend. This year there will be three racers in wheelchairs. We will have drone coverage throughout the race. Chief Mullen commented the Wineglass Marathon bought the Bath PD and the Sheriff’s Office one drone each. Mr. Marshall commented the NYS DOT will be opening Bridge Street on Friday night and reclosing it Monday morning.

H. Legislature
- Mrs. Ferratella stated she just wanted to thank the NYS DOT for the great job they did on the underpass on Route 352 by Store Flex.
- Mrs. Ferratella asked for the next meeting if they could get a status report from NYS DOT regarding the intersection of Goff Road and State Route 352. They are still getting complaints.

I. Bath Police Department
- Chief Mullen informed the committee they are preparing for the Wineglass Marathon next weekend. Additionally, they are also preparing for a demonstration that will be held at the Bath Courthouse on Monday, September 30, 2019.
- Chief Mullen stated next week they are changing over to a digital repeater at Mossy Bank. Our radio communications will be a lot better with this change. We will have digital with an analog backup.
Mr. Marshall commented the cars that work the most with Bath PD will need to get changed over to digital.

- Chief Mullen stated they have their new cars and the truck is being outfitted now. We also received a grant for body cameras and those will be integrated with the in-car cameras. The village will pay for the in-car cameras and we will have eight body cameras. The grant from DOJ is for $14,500 and we are working with the union on a policy. One of the requirements of the grant is that we have to make a commitment to continue the body camera program.

VI. NEW BUSINESS

A. Ride for the Red – Justice Rouse-Nicholson stated she would like to thank the New York State Police and the Hornell City Police for the great job they did with Ride for the Red.

MOTION: TO ADJOURN MADE BY JUSTICE ROUSE-NICHOLS, SECONDED BY MR. TERWILLIGER AND DULY CARRIED.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature