STEUBEN COUNTY ADMINISTRATION COMMITTEE
Tuesday, September 8, 2020
9:00 a.m.
Legislative Chambers, 3rd Floor, Annex Building, Bath, New York,
with the public and media able to attend via Zoom teleconference.

The Teleconference can be accessed at:
https://steubencountynygov.zoom.us/j/96915104300?pwd=b0ZKaUJBNysrT0NRMmM4Q2toU2pLQT09
Or by dialing +1 646 558 8656 US (New York)
Meeting ID: 969 1510 4300
Password: 79461382

**AGENDA**

I. CALL TO ORDER

II. APPROVAL OF MINUTES – August 11, 2020

III. GRIEVANCES

IV. DEPARTMENT REQUESTS
   A. Purchasing (Andy Morse)
      1. 2020 Surplus Auction
   B. Information Technology (Rob Wolverton/Cody Ryan)
      1. IT Vehicle Lease
   C. Clerk of the Legislature (Brenda Mori)
      1. Adopting the LGS-1 Retention Schedule
      2. Updating the FOIL Subject Matter List
   D. County Manager (Jack Wheeler)
      1. USDA Broadband Grant Discussion
      2. Full-Time and Part-Time Positions Discussion

V. OTHER BUSINESS
   A. Executive Session Pursuant to Public Officers’ Law, Article 105.1.F. – Personnel Matters

VI. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.