I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Van Caeseele to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE NOVEMBER 3, 2021, MEETING MADE BY MR. HANNA, SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Community Services

1. 2022 Contracts – Dr. Chapman presented his 2022 contracts for approval. He noted the contract with Pathways increased $445,000 as they hired four additional staff to work in various programs. He noted that he does have grant funding to support this increase.

MOTION: APPROVING THE FOLLOWING 2022 CONTRACTS FOR THE DEPARTMENT OF COMMUNITY SERVICES: ARBOR DEVELOPMENT – CARE COORDINATION – OMH ($33,696); ARBOR DEVELOPMENT – SUPPORTIVE HOUSING – OMH ($477,393); CLARITY WELLNESS COMMUNITY (ARA) – OMH ($252,378); CATHOLIC CHARITIES – TURNING POINT – OMH ($23,836); NYSARC, INC. – OMH ($154,247); ASPIREHOPENY, INC. – OMH ($540,083); HORNELL CONCERN FOR YOUTH – OASAS ($119,843); FAMILY SERVICE SOCIETY – OASAS ($82,137); CATHOLIC CHARITIES – KINSHIP – OASAS ($424,121); CATHOLIC CHARITIES – OASAS PREVENTION ($276,068); CASA TRINITY ($40,000); NYSARC, INC. ($71,250); CATHOLIC CHARITIES – OPIOID PREVENTION ($37,724); MHL PSYCHIATRIC SERVICES, PLLC – DR. LOWERY, JAIL COORDINATOR ($85,000); WESTERN NY MED-PSYCH – DR. NEERUKONDA, PSYCHIATRIST ($180,000); NANCY HOUY, PLLC – PSYCHIATRIC NURSE PRACTITIONER ($160,000); DIANE M. SCAGLIOLA, LLC – PSYCHIATRIC NURSE PRACTITIONER ($105,000); PIERRE NIGLE, LLC – PSYCHIATRIC NURSE PRACTITIONER ($160,000); ELLEN T. STEPHENS, PSYCHIATRIC N.P., PLLC – PSYCHIATRIC NURSE PRACTITIONER ($120,000); ELLEN T. STEPHENS, PSYCHIATRIC N.P., PLLC –
Mr. Van Etten asked if the service contract with Pathways new? Dr. Chapman replied no, we increased the services that are being provided. Mr. Van Etten asked if the grant ends, would we continue those services at our cost? Dr. Chapman replied yes as the services provided are billable. Mr. Wheeler commented that is something that you would see in the budget process; if there was a significant increase that would be a discussion point. Mr. Van Etten commented the services are billable, but we don’t always collect everything that we bill. Mr. Wheeler stated that is always a concern. Dr. Chapman stated to the credit of my business office, they spend a great deal of time working with the insurance companies when they deny payments and we collect on the majority of those.

Ms. Fitzpatrick asked what percentage of that is Medicaid? Dr. Chapman replied 60-65 percent.

Mr. Nichols asked how much is reimbursed or is it all County cost? Dr. Chapman replied we get a significant amount of funding from OMH and OASAS that helps support our general clinic services. Many of the service contractors listed work as part of our clinic and substance abuse programs. Mr. Nichols asked is the State picking up 50 percent or 75 percent of that cost? Dr. Chapman replied no, it would be closer to 25 percent or a little better. Mr. Wheeler stated we also have the ability to bill for services. Mr. Van Etten asked does that change year to year? Dr. Chapman replied the funding has been pretty steady for many years.

Ms. Fitzpatrick what percent increase in need for services have you seen over the last two years? Dr. Chapman replied there has been an increase in the severity of cases. It would be safe to say that we have seen a 15 percent increase in enrollment. More of the increase is in the amount of time spent.

Mr. Malter asked with the grant funded programs do you do third party billing? Dr. Chapman replied yes. Mr. Malter asked does that reduce your State funding? Dr. Chapman replied we are only getting funding for one or two years and we can bill for services on top of that with no effect on our funding.

B. Social Services

1. **2022 Contracts** – Ms. Muller presented her 2022 contracts for approval.

MOTION: APPROVING THE FOLLOWING 2022 CONTRACTS FOR THE DEPARTMENT OF SOCIAL SERVICES: FIRE ALARM TECHNOLOGIES – DETENTION CENTER ALARM SERVICES ($1,357); VIRDEE MEDICAL GROUP – DETENTION CENTER PHYSICALS ($75.00/EXAM); BONADIO GROUP – ELIGIBILITY REVIEWS ($178.00/HOUR); LABCORP – PATERNITY TESTING ($43.00/PERSON); SHI INTERNATIONAL – KCHECKS ($3,500); DR. SCOTT ANDERSON – FORENSIC PSYCHOLOGICAL EVALUATIONS ($150.00/BILLABLE HOUR); VENISON COALITION – VENISON PROCESSING FOR FOOD BANK DISTRIBUTION ($2,622); AND DIMARCO CONSULTING GROUP – TRAINING FOR
DEVELOPING JUNIOR LEADERS ($2,000) MADE BY MR. HANNA. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. Adoption Day – Ms. Muller thanked Chairman Van Etten for the proclamation regarding Adoption Day, which is being held December 15th. We have had 12 adoptions year-to-date with 6 being scheduled for December 15th and the remaining 6 in the queue. There has been a lot of generosity not only with adoptions, but in donations as well. This has been a banner year for adoptions and Adoption Day will be held by Zoom, however, the adoptions will take place in the courtroom. We will be putting together a slide show that we will send to the Legislators. Thank you for your support.

C. Public Health

1. Vaccine Response Grant – Mrs. Smith requested authorization to accept round two of the COVID Vaccine Response Grant in the amount of $169,415. The main purpose of these funds is to increase the vaccination rates along with community outreach and communication.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH AND NURSING SERVICES TO ACCEPT ROUND TWO OF THE COVID VACCINE RESPONSE GRANT IN THE AMOUNT OF $169,415 MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. Contracts – Mrs. Smith requested approval of two new contracts. The first with Arkport Central School for COVID testing for a total contract not to exceed $4,000. The second is with Carrie Welty, Speech Language for preschool related services at a rate of $70.00 per session and $35.00 per group.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH AND NURSING SERVICES TO ENTER INTO A CONTRACT WITH ARKPORT CENTRAL SCHOOL FOR SCHOOL COVID TESTING FOR A TOTAL AMOUNT NOT TO EXCEED $4,000.00 AND WITH CARRIE WELTY, SPEECH LANGUAGE FOR PRESCHOOL RELATED SERVICES AT A RATE OF $70.00 PER SESSION AND $35.00 PER GROUP SESSION MADE BY MR. ROUSH. SECONDED BY MR. VAN CAESEELE. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. COVID Update - Mrs. Smith stated she distributed the monthly COVID update for review.

D. Office for the Aging

1. Advisory Council Volunteer Celebration – Mrs. Baroody requested authorization to spend up to $500 for the annual Advisory Council Volunteer luncheon. The money is in the budget and the luncheon is catered for about 23 people and 3 staff.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO $500 ON THE ANNUAL ADVISORY COUNCIL VOLUNTEER LUNCHEON MADE BY MR. HANNA. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. 2022 Contracts – Mrs. Baroody presented her 2022 contracts for approval. She noted that the waiting list for homecare is currently at 90. We also have increased our contract with the Institute for Human Services to $233,776 to incorporate the employment of a temporary caseworker. Mrs. Baroody noted the additional COVID funding allowed us to strengthen our programs, but the challenge is not knowing about the sustainability of those funds going forward.

MOTION: APPROVING THE FOLLOWING 2022 CONTRACTS FOR THE OFFICE FOR THE AGING: CORNING MEALS ON WHEELS – HOME DELIVERED MEALS ($22,000); FAITH IN ACTION – TRANSPORTATION ($40,000); HOME & HEALTH CARE – III-E RESPITE ($18,000); HORNELL OFFICE SPACE ($0.00); CORNING OFFICE SPACE ($2,400); INSTITUTE FOR HUMAN SERVICES – MEDICARE/EPIC PROGRAM ($56,655); INSTITUTE FOR HUMAN SERVICES – EMPLOYMENT

Human Services, Health & Education Committee
Wednesday, December 1, 2021
SERVICES ($220,026); INSTITUTE FOR HUMAN SERVICES – TRANSPORTATION MANAGEMENT ($72,000); AVOCA METHODIST CHURCH – RAMPS ($5,000); LAW NY - LEGAL SERVICES ($18,000); CENTER FOR ELDER LAW & JUSTICE – LEGAL SERVICES ($7,000); PROACTION – PROGRAM SERVICES ($151,998); PROACTION WIN – HOME DELIVERED MEALS ($155,555); PROACTION – TITLE III-C1 & C2 ($436,099); PROACTION – WELLNESS ($15,000); PERSONAL EMERGENCY RESPONSE SERVICES ($13,500); STEUBEN SENIOR SERVICES FUND – EXECUTIVE DIRECTOR ($63,281); LESLIE ELLIOTT – CONSULTING DIETICIAN ($37,440); HOME & HEALTH CARE – EISEP ($221,048); PROACTION – EISEP ASSISTANT ($54,459); AIM – CONSUMER DIRECTED EISEP FISCAL INTERMEDIARY ($41,000); COMFORT KEEPERS ($15,000); INSTITUTE FOR HUMAN SERVICES – RSVP VOLUNTEER COORDINATOR ($51,868); AND INSTITUTE FOR HUMAN SERVICES – SPECIAL PROJECTS ($23,574) MADE BY MR. VAN CAESEELE. SECONDED BY MR. HANNA FOR DISCUSSION.

Mrs. Lando asked for those 90 individuals who are on the waiting list, do you know what they are doing in the meantime? Mrs. Baroody replied we have received approval by the State Office for the Aging to put some of those individuals into the Full Circle America program which is an in-home tele-monitoring system. We have a one-year pilot which will end at the end of March 2022. This allows us to place five individuals into the program. We have asked for permission to add eight additional individuals and they have allowed that. This has allowed us to get data on how traditional EISEP and Full Circle America work together. This really could be the wave of the future.

Mrs. Lando stated there are still individuals that require home care? Mrs. Baroody replied correct so we do screen our clients very carefully. With the added support of Full Circle America families feel less stress and then they are more willing to fill in the gaps.

Mrs. Ferratella asked are other counties looking to do a similar program? Mrs. Baroody replied Dr. Teel spoke at the Annual Aging Conference and there was a lot of discussion, however, I don’t know of any other counties in the State with this program other than us. The difference is the forward thinking of Steuben County to have the Senior Services Fund as they facilitate this program. This is a heavy lift for a traditional OFA to create this program. It is easier now that we have done it and I would like to see it expand more. Mrs. Ferratella asked how many clients are enrolled in Full Circle America? Mrs. Baroody replied we have 5 in the pilot program and 22 on the regular Full Circle America. The challenge is they have to fund raise if someone cannot afford to do the private pay.

Mr. Van Etten asked with regard to the additional COVID funding, do the agencies understand that this is a temporary thing? Mrs. Baroody replied we always have that conversation. The feedback is that they understand and are very grateful for the funding.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. Personnel

1. Raise the Age Positions – Department of Social Services – Mr. Alderman stated the Commissioner of Social Services is requesting to add five Raise the Age positions and these are budgeted for. The positions are 1 Case Supervisor ($44,437 - $62,733), 1 Senior Caseworker ($39,861 - $56,274), 2 Caseworker ($37,020 - $52,265) and 1 Senior Social Welfare Examiner ($33,749 - $47,644).

Mrs. Lando asked will you be able to fill these positions? Mr. Alderman replied yes. Mr. Malter asked where will the positions be housed? Mr. Wheeler replied they will be in Social Services and they have space.

Mr. Van Etten asked why are we doing this now when Raise the Age has been in place for a couple of years? Mr. Wheeler explained Raise the Age has been a multi-year implementation. Ms. Muller stated we have planned for this in the budget for the last couple of years. As Law Enforcement is getting more accustomed to the legislation, we will see more and more kids. We will fill these positions only as we need them. We can draw down RTA (Raise the Age) funding which is 100 percent. We will start with the Senior Caseworker position and see how it
This position will also work with the Child Advocacy Center and we will be able to draw down additional funding. She explained she wanted to create the positions so we are prepared and fill them as we need them.

Mr. Maio asked what is the current caseload for Raise the Age? Ms. Muller replied we have two and one is in the queue. Ms. Fitzpatrick asked what services are provided? Ms. Muller replied preventive services working with the families and getting them to the facility to engage in therapy, working with the children. This program is for 16 and 17 year olds that are in the juvenile justice system. She commented we will be using these positions in other areas to maximize both revenue and services.

**MOTION: AUTHORIZING THE CREATION OF THE FOLLOWING FUNDED POSITIONS IN THE DEPARTMENT OF SOCIAL SERVICES FOR RAISE THE AGE: 1 CASE SUPERVISOR ($44,437 - $62,733); 1 SENIOR CASEWORKER ($39,861 - $45,274); 2 CASEWORKER ($37,020 - $52,265) AND 1 SENIOR SOCIAL WELFARE EXAMINER ($33,749 – $47,644) MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

IV. OTHER BUSINESS

A. Goals – Mrs. Ferratella stated Chairman Van Etten had asked for a final report on the committee’s 2021 goals. Our first goal was to leverage the public relations function of Steuben County by featuring one department bi-monthly to highlight the work of our departments. We worked with Mary Perham and four bi-monthly stories have been distributed to the newspapers, Facebook, radio and television. The departments covered were Community Services, Office for the Aging, Public Health and Social Services. Our second goal was to utilize employees from other departments to assist departments who do not have the personnel and are in need of support. The impact of this was most notable during the pandemic. Mrs. Ferratella stated I am very pleased with the results of these goals. Mr. Van Etten stated I commend you for the job you did. It is important when we set goals that we do not forget about them.

B. Awards – Mrs. Ferratella announced Mr. Wheeler and Mrs. Smith both received the City of Corning Chamber of Commerce Above and Beyond Award for their service during the COVID-19 pandemic. Mr. Wheeler stated thank you and the credit goes to Mrs. Smith, her staff and all the agencies.

Mrs. Lando commented Tess McKinley also received the Youth Professional Leadership Award.

C. Recognition – Mrs. Ferratella stated she would like to thank Mr. Roush for serving on this committee and for representing the residents of the Town of Erwin. Mr. Roush stated thank you. I have had 32 years of public service and it is time to hang it up. I appreciate working with all of you and I am sorry that I was not able to be there in person.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

Wednesday, January 5, 2022
9:00 a.m.

Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Tuesday, December 28, 2021